



Board of Voter Registration and Elections of Beaufort County

Informational and Training Workshop

August 1, 2023

10:00 a.m. – 4:00 p.m.

Board of Voter Registration and Elections of Beaufort County
Training Room, 15 John Galt Road, Beaufort, SC 29906

Agenda

10:00 a.m. – 10:20 a.m.

Greetings/Purpose

Allyne Mitchell, Board Chair

Marie S. Smalls, Director

10:20 a.m. – 10:50 a.m.

Duties of the Board

Marie S. Smalls, Director

10:50 a.m. – 11:20 a.m.

Summary of Office Operations

Kristina Weitz, VR & Elections Manager

11:20 a.m. – 11:30 a.m.

BREAK (10 Minutes)

11:30 a.m. – 12:00 p.m.

Election Day Issues

Marie S. Smalls, Director

12:00 p.m. – 1:00 p.m.

Lunch Break

1:00 p.m. – 2:00 p.m.

Voting Equipment Preparation

Vernon Kemp, Election System IT Manager

2:00 p.m. – 2:30 p.m.

Recruitment and Retention of Poll Workers

Jean Felix, Training and Outreach Cord.

2:30 p.m. – 2:40 p.m.

(BREAK 10 Minutes)

2:40 p.m. 3:00 p.m.

Budget and Security

Wendell Roberson, Deputy Director

3:00 p.m. – 4:00 p.m.

Office Tour

Vernon Kemp, Election Systems IT Manager

Mychael Gibbs, Election Systems Specialist