



## Beaufort County Stormwater Management Utility Board (SWMU Board) Meeting Minutes

December 11, at 2:00 p.m.

County Council Chambers, 100 Ribaut Rd, Beaufort, SC

### Board Members

#### Present

Marc Feinberg  
Patrick Mitchell  
James Clark  
Ron Buchanan  
Ed Warner  
Dennis Ross

#### Absent

Steven Andrews

### Ex-Officio Members

#### Present

Van Willis

#### Absent

Jeff Netzinger  
Nate Farrow  
Bill Baugher

### Beaufort County Staff

Bradley Harriott  
Taylor Brewer  
Tammy Doe  
Sally McLeod  
Matt Krause

### Visitors

Alice Howard, County Council  
Dr. Ty Pettay, USCB  
Jacob Terry, Town of Hilton Head  
Bryan Durrance, City of Beaufort  
Beth Lewis, Town of Bluffton  
Anna Roberts, USCB  
Alljoy Residents

#### 1. Meeting called to order – Marc Feinberg at 2:00 pm

- A. Agenda – Approved
- B. Approval of Minutes – Approved
- C. 2025 Board Calendar - Approved

#### 2. Introductions – Completed

#### 3. Public Comment(s)

- ✓ Jim Lawton – Alljoy Resident; reiterate a prior request to incorporate at least one meeting South of the Broad for a Board meeting in 2025.

#### 4. Special Guest – Mr. Sullivan was unable to attend but will reschedule.

## Reports

*Reports sent to the Board prior to meeting for their review*

*Highlights:*

### **A. Monitoring Update** – Daniel Pettay

- ✓ Continuing to monitor; has completed the third quarter for the County and continue to service Bluffton
- ✓ New hire – Anna Roberts is the new Lab Manager which will make a more efficient operation

### **B. Municipal Reports: Board** would like to supporting documentation provided along with packets to be emailed

*Highlights:*

- ✓ Port Royal – Van Willis
  - Contractor work at downtown Port Royal at West Paris and Madrid Ave – Cypress Wetlands.
  - Revamp of the system in the Villages neighborhood
- ✓ Town of Bluffton – Beth Lewis
  - Develop Wetlands and Resiliency Protection Ordinance - goes before Town Council January
  - SOLOCO manual - Updates to design manual – adopted in early 2025.
- ✓ Hilton Head – no report at this time
- ✓ City of Beaufort – no report at this time.

### **C. Maintenance Projects Report** –

- ✓ Mr. Carter was not available for the meeting; referred to the Board of Executive Summary provided in the Board Packet

### **D. Liaison Report** – Mrs. Howard

- ✓ Patrick Mitchell was unanimously reappointed back to the Board on Monday December 11, 2024

### **E. Stormwater Utility Report** – Taylor Brewer

*Highlights:*

- ✓ SWAG bags are available for each Board Member at the end of the meeting

**F. Projects Reports – Taylor Brewer**  
*now under one list*

- ✓ Alljoy –
  - Drainage Study- Three (3) firms have been selected to go through an interview round with Procurement. Interviews will be held next week; announcement of firm will be announced upon selection.
  - Point of Contact – Has been selected and will be announced at a Community Meeting early in January. Question from the Board regarding the lack of communication to the Board and citizens regarding point of contact; Bradley Harriot asked that this be answered after the meeting; Alljoy resident asked that this information be of public record; Ms. Brewer explained that she requested to send out a courtesy email and was advised by upper management to refrain.
- ✓ Bay Pines – Alerted by Hilton Head staff as well as Council member regarding flooding after Hurricane Helene and TS Debbie; have issued a new task order to Woolpert to do a drainage analysis to allow us to come up with recommendation upgrade with south hydraulic modeling. Looking to make sure the problems will not continue in the future. Task order in place for JH Heirs to perform maintenance shelf establishment and ditch clearing project – will be presented to Council in January. Working in close contact with Hilton Head staff.
- ✓ Shell Point – Issuing a RFQ re-do of drainage study for this area. The original study was not comprehensive and the set of plans that would be built off this plan would be problematic; should be issued at the beginning of the year.
- ✓ Tuxedo Park – Completed an internal price verification and will be presented at January PFC.
- ✓ Hickory Hill – An internal estimate from engineering department is being prepared to verify the bid that has been received is accurate and competitive as only one (1) was received.
- ✓ Okatie River Study – Passive Parks project. A task order has been issued to Woolpert to redesign pond damn so that when the pathway is built the dam will be sound. Plans are expected back in February and then will be given to Passive Parks.
- ✓ Royal Pines – 1 Turtle Lane and 4 Needle Rush – working on a solution along with DOT; quarterly meetings are being held with DOT as some of the problems could have resulted from DOT assets and not county assets.
- ✓ Arthur Horn –Future Project – USDA/NRCS grant – USDA staff running a scope of work for review and will obtain a federal contractor approval to begin work – stormwater wetlands feature knocked down during Andrew. Pond with walking paths and educational signage. All paperwork is being finalized and when this has been completed, a grant amount will be given by USDA.

**G. Professional Contracts Report – Taylor Brewer**

*Highlights:*

- ✓ Currently, we have only company for A&E stormwater services which is Woolpert
- ✓ Have been given approval to have up to three (3) firms selected for stormwater services when their contract is up when an RFQ is put out.
- ✓ The board requested to be sent new procurement standards.
- ✓

**H. Staff Update – Taylor Brewer**

- ✓ Sally McLeod has started as Sr. Administrative Assistant for Stormwater.
- ✓

**I. Board has requested that the reports still be trimmed down to Executive Reports only; Annual Financial reports – reports were not able to be accessed if they were sent to former employee’s emails.**

**5. Unfinished Business –**

- ✓ No unfinished business

**6. New Business-**

- ✓ Chairman would like to see the entire layout of staffing for department. It was advised that this organization flowchart is available online and updated regularly on the Beaufort County Public Works Website.

**7. No Public Comment.**

*Highlights:*

- ✓ Laura Wilson
  - Asked for the name of our ACA – Jared Fralix
  - Public Works Director – asked what plans are for the beach area at Alljoy; PW is responsible for any cleanup only; the beach is not in the prevue of Stormwater
  - Alljoy residents wanted input in POC selection
  - Thank you to the Board for all the work done on their behalf. Very thankful for all the work Public Works and Mr. Carter performed prior to TS Debbie.
  - Looking forward to good positive movement going forward
- ✓ Jim Lawton
  - I would like to know ASAP about the January POC meeting. Have residents that are not on social media; would like some signage placed out as soon as possible since it is coming right after the Holidays. Their desire is to really blast all the neighborhood with meeting date and time.

**8. Next Meeting Agenda – Approved.**

**9.Meeting Adjourned**

- ✓ Meeting adjourned at 2:40 pm