



## Beaufort County Stormwater Management Utility Board (SWMU Board) Meeting Minutes

October 16, 2024, at 2:00 p.m.

County Council Chambers, 100 Ribaut Rd, Beaufort, SC

### Board Members

#### Present

James Clark  
Marc Feinberg  
Ed Warner  
Dennis Ross  
Ron Buchanan

#### Absent

Steve Andrews  
Patrick Mitchell

### Ex-Officio Members

#### Present

Nate Farrow  
Bill Baugher

#### Absent

Jeff Netzinger  
Van Willis

### Beaufort County Staff

Bradley Harriott  
Taylor Brewer  
Tammy Doe  
Stephen Carter  
Pamela Cobb

### Visitors

Courtney Kimmel, Port Royal Sound  
Foundation  
Cathy Coburn, Alljoy  
Gus Coburn, Alljoy  
Jacob Terry – Town of Hilton Head

1. **Meeting called to order** – Marc Feinberg at 2:00 pm
  - A. Agenda – Approved
  - B. Approval of Minutes – Approved
2. **Introductions** – Completed.
3. **Public Comment(s)** – None

#### 4. Special Guest – Courtney Kimmel, Port Royal Sound Foundation

- ✓ What is the Port Royal Sound Foundation and why is it so special
- ✓ Celebrating 10 years as a Foundation in 2024; leaning into the conservation area of its focus with Education, Research and Conservation leading the way.
- ✓ Areas of interest at this time are how to bring data and indicators into areas to see what is going on with water quality as it relates to land use (effective land); how to make good decisions for water shed.
- ✓ Working on creating baseline so collecting data frequency and higher resolution in real time/schedule to understanding what is happening at any given time.
- ✓ Goals for 2025: convene people to develop a monitoring network; working on a proposal for a citizen supported data base; building a mobile app and to building a water quality lab to have more samples processed more quickly and get look at data faster.

#### Reports

*Reports attached in agenda*

*Highlights:*

##### A. Monitoring Update – Daniel Pettay – No report currently.

- ✓ Has hired a new Lab Manager

##### B. Municipal Reports:

*Highlights:*

- ✓ Town of Hilton Head – (Jacob Terry)
  - Jeff Netzinger accepted position for Town Engineer for Hilton Head; Stormwater Manager is not filled at this time.
- ✓ Town of Bluffton (Bill Bower)
  - Arts and Seafood Festival this weekend; partnering with Sea Grant to have a reporting tent for all citizens in the town to fill out form. This will help map flooding with the town’s jurisdiction.
  - Drainage study ongoing with Crooked Cove in Gerard.
  - Design Manual update is in rewrite stage.
- ✓ City of Beaufort (Nate Farrow)
  - Two projects in Design and Permitting – Battery Source (server pond repair and rebuild) and Broad Street (pond design)
  - Has a quarterly Capital Improvement Project meeting in front of City Council. It is for projects to include drainage projects on King and East.

##### C. Maintenance Projects Report – Stephen Carter

- ✓ Projects Completed:
  - Alljoy – clean out of roadside ditches, channel and valley drain, installing it to catch basins and wrap for erosion control.
  - Hilton Head – reimbursement, hydroseeding for erosion control
- ✓ Ongoing Projects:
  - Bay Pines, Hilton Head – cleaning out roadside ditches and installing the driveway

pipes; waiting for quotes for the channel bits so there are trees that need to be removed to establish and clean that channel.

- Bay Wood Subdivision, Bluffton – cleaning out the roadside ditches on both sides and install driveway pipes
- Windy Lakes – waiting on tree company quotes

**D. Liaison Report** – not report

**E. Stormwater Utility Report** – Taylor Brewer

*Highlights:*

- ✓ Stormwater Fee Restructure:
  - Due to new procurement policies, PO's have had difficulty in being approved; Woolpert has not had their PO approved and was not able to implement their QA/QC policy in place for this year.
  - SoLoCo Design manual for Bluffton – received good feedback from public and the developers of engineered community. A draft of the manual including edits has been done and a copy will be given to all, and your input is requested
- ✓ CWI Reports – sent out in September
- ✓

**F. Projects Reports** – Taylor Brewer

*now under one list*

- ✓ Alljoy – drainage study went out to bid – 9 proposals have been received and are being review; selection committee established as this is a grant funded project; have been given a notice to proceed ; once a firm is selected you will be notified and the community will be notified; County will assigned a Point of Contact for all projects
- ✓ Okatie River Study – has been tabled at this time for reassessing by Bluffton with cost sharing issues.
- ✓ Bay Pines – flooding after TS Debbie; report has been given on the county assets; Woolpert come up with construction ready plans for a pipe/outflow that runs under a private road that has been submerged, will work with private entity and DOT to determine who will repair.
- ✓ Shell Point – Contractor has identified 11 maintenance shelves withing county easements that needs to be cleared and reestablished; at this time have only one bid and have been instructed to place this project out for re-bid.
- ✓ Rivers End – drainage study has been done but needed construction ready plans; 8 ft. sinkholes in citizens yards because of double layering of pipes; we will take the pipes out and convert back to open channels via bioswales and will give us TMDL credit for this project; add stormwater pond and community signage
- ✓ Tuxedo Park – out to bid twice but have only received one bid; working with Procurement to see if we can proceed
- ✓ Hickory Hill – Going to PRC meeting in November
- ✓ Royal Pines – 1 Turtle Lane and 4 Needle Rush – working on a solution along with DOT
- ✓ Arthur Horn – planning to place a pathway around the rebuilt pond along with signage to educate community about water quality

**G. Professional Contracts Report – Taylor Brewer**

*Highlights:*

- ✓ At this time, we have only company for any stormwater services  
Looking to see if more vetted companies were available for on call services would be helpful.
- ✓ Have renewed Woolpert’s contract for 2 more years as we are satisfied with their services.
- ✓

**H. Staff Update – Taylor Brewer**

- ✓ Katie Herrera has left the Department in August; the County has decided not to backfill this position
- ✓ Dafiney Butler, Sr. Admin. Asst. has moved on to another department within the County; Sally McLeod will be starting in this position in November.
- ✓ Bradley Harriot has been announced as Public Works Director.

**5. Unfinished Business –**

- ✓ New Packet form has been given out. Please give any feedback you may have.

**6. New Business-**

- ✓ No new business

**7. No Public Comment.**

*Highlights:*

- ✓ Cathy Coburn – Resident of Alljoy;
  - Very nervous about the path not having impervious surfaces
  - Thank you for all the clean up work before the last storm; best storm experience she has had in the several years of living there; thank you for hearing the residents.

**8. Next Meeting Agenda –**

- ✓ Board meeting will be held in Council Chambers in December

**9. Meeting Adjourned**

- ✓ Meeting adjourned at 3:01 p.m.