



Beaufort County Stormwater Management Utility Board (SWUB Board)

**Meeting Minutes**

February 15, 2023, at 2:00 p.m.  
Beaufort County Chambers

**Board Members**

**Present**

Marc Feinberg  
Ron Buchanan  
James Clark  
Dennis Ross  
Ed Warner  
Patrick Mitchell  
Steve Andrews

**Absent**

**Ex-Officio Members**

**Present**

Nate Farrow  
Bill Baugher  
Jeff Netzing  
Van Willis

**Absent**

**Beaufort County Staff**

**Present**

Dave Wilhelm  
Katie Herrera  
Julianna Corbin  
Carolyn Wallace  
Stephen Carter  
Jon Spencer

**Absent**

Matt Rausch

**Visitors**

Jacob Terry  
Alice Howard  
Mr. William Smith, St. Helena

1. **Meeting Called to Order** – Mr. Marc Feinberg called the meeting to order at 2:00 p.m.
  - A. **Agenda** – Approved.
  - B. **Approval** of Minutes – Approved.
2. **Introductions** – Completed.
3. **Public Comment(s)** – **No comment.**
4. **Special Presentation(s)** – Mrs. Katie Herrera
  - A. Suggested that the next SWUB meeting take place at Brewer Memorial Park.
5. **Reports** –
  - A. **Utility Update** – Mrs. Katie Herrera
    - ✓ Regionalization
      - (a) Staff continues to support coordination on permitting standards.
        - Amendments to the SoLoCo manual for adoption were approved at the 1/23/23 County Council meeting.
      - (b) Staff continues to support other municipalities in their efforts to move forward with adoption.
    - ✓ Special presentation suggestions – Brewer Memorial Park.
      - (a) Brewer Memorial Park – Spring 2023

- ✓ Reminder: Annual Financial report for the municipalities are due – per the Intergovernmental Agreements for the Utility, each year on September 30<sup>th</sup>. The City and Towns are required to submit a summary of revenue and expenditures for the previous fiscal year.
  - (a) Beaufort County – Received.
  - (b) Town of Hilton Head Island – Received.
  - (c) Town of Bluffton – Received.
  - (d) Town of Port Royal – Not Received.
  - (e) City of Beaufort – Not Received.

**B. Monitoring Update – Mrs. Katie Herrera**

- ✓ USCB is continuing to collect samples as we have had a lot of weather come through the area.

**C. Stormwater Implementation Committee (SWIC) Report – Mrs. Katie Herrera**

- ✓ Staff is currently working on the Fiscal Year 24 Budget, which includes cost share items. SWIC items to be provided by 2/15/2023 per IGAs.

**D. Regional Coordination – Mrs. Katie Herrera**

- ✓ Item No. 9 – Arthur Horne process: Met with NRCS staff on February 6, 2023 who was contacted by the Gullah Geechee community about additional funding for a stormwater related project.

**E. Municipal Reports –**

- ✓ Town of Hilton Head Island – Mr. Jeff Netzing
  - (a) Preliminary budget submission for next fiscal school year; currently being reviewed by senior staff members.
- ✓ Town of Bluffton – Mr. Bill Baugher
  - (a) Buck Island drainage improvement continues.
  - (b) Old Town comprehensive infrastructure drainage study is nearing completion.
  - (c) Bridge St. is at mid-construction.
  - (d) New Riverside Barn Park: Construction has begun.
  - (e) Water Quality Manager has begun a comprehensive study of continuous flow at Stoney Creek area.
  - (f) USCB has begun their MST lab work.
- ✓ Town of Port Royal – Mr. Van Willis
  - (a) Waiting on response for grants that have been submitted.

- (b) Installing the water control structure in the Cypress Wetlands.
- (c) Have officially adopted the SoLoCo Manual.

**F. Stormwater Related Projects – Ms. Julianna Corbin**

1. Easements – Staff is working on easement requests and meets monthly to review status of each as well as any new easements. Edits to the Extent of Service and Level of Service documents pending Council guidance prior to finalization. Did we talk about this?
2. Complaints – Staff continually works numerous drainage related complaints each month.
  - (a) Shell Point Community – The intergovernmental agreement with SCDOT was uploaded for Beaufort County legal review on January 24. Environmental survey scope and fee was approved on January 25 and surveyors are to commence imminently.
3. Factory Creek Watershed Regional Detention Basin “Phase II” – Staff is preparing to take legal action.
4. Grave Property / Pepper Hall Public / private partnership – County Stormwater obligations have been completed.
5. Whitehall property purchase – Construction continues on City property.
6. Lady’s Island Plan, Sea Level Rise, and “no-fill” ordinance – No update at this time.
7. Tuxedo Park Pond Dredging – Project deferred to Fiscal Year 24.
8. Huspah Court North and Bessie’s Lane: On-call Stormwater Infrastructure services.
  - (a) Huspah Court materials have been ordered. Pipe was delivered January 30 and junction boxes are expected in 12-14 weeks. JH Hiers is preparing estimate.
  - (b) Bessies Lane – Site visit scheduled for February 7, 2023. JH Hiers is preparing estimate.
9. Arthur Horn Park – No update since last report: The final Preliminary Investigation Feasibility Report (PIFR) was signed for approval by the State Conservationist on October 11, 2022. The project is fourth in the State Agency Priority Rating. Planning efforts with federal contractors will begin next.

**G. Professional Contracts – Ms. Julianna Corbin**

- ✓ CIP Fiscal Year 18 Grouping Stormwater Projects – (Design – Ward Edwards \$202,000, Andrews Engineering \$650,490, Const. est. \$5,512,900)
  - (a) Brewer Memorial – Irrigation issues at the park were scheduled for repair in January.
- ✓ Stormwater engineering consulting services – Woolpert
  - (a) Scope #4 Tax Run and Utility assistance. In the event the County needs assistance with assessing SW Fees, we have them available on call. We will also look to have them QA/QC data from previous years. Allocated funds - \$29,900.00.
  - (b) Scope #8 St. Helena Drainage Study. Final report draft received 6/30. Allocated funds \$129,525.00

- (c) Scope #11 - Woolpert continues to QA/QC the model results and produce the report. Allocated funds \$213,650.00
- (d) Scope #12 Water quality monitoring station and rain gauge at Okatie River headwaters. Allocated funds - \$58,804.15
- (e) Scope #13 NPDES SMS4 general permit assistance 2023. Allocated funds - \$40,000.00.
- (f) Scope #14 Rivers End Water Quality Improvements Data compilation, stormwater inventory and survey, potential BMP identification, Model development, alternatives analysis, and drainage report. Allocated funds - \$174,465.00. Pending approval.

Scopes on County and Woolpert Radar:

- 1. Mint Farm Water Quality Retrofits.

**H. MS4 Report** – Ms. Julianna Corbin

- (a) Plan Reviews and inspections have slowed down but there is expectancy to increase in the coming months.
- (b) Stormwater Inspectors have received their OSHA certifications.
- (c) Continue to work with taking applications and payments through the Energov permitting software.

**I. Public Education Report** – Ms. Julianna Corbin

- (a) Unavailable at time of report.

**J. Staff Update** – Ms. Julianna Corbin

- (a) Stormwater continues to interview for all staff vacancies.

**K. Maintenance Report** – Mr. Stephen Carter

- (a) Lightsey Road Channel – Sheldon (5): This project improved 3,383 linear feet of drainage system. The scope of work included cleaning out 3,383 linear feet of channel ditch. The total cost was \$15,131.06.
- (b) Halifax Drive – St. Helena Island (8): This project improved 4,645 linear feet of drainage system. The scope of work included cleaning out 4,219 linear feet of channel ditch and 426 linear feet of roadside ditch. The total cost was \$17,478.62.
- (c) Old Jericho Road and Taft Street – Port Royal Island (6,9): This project improved 1,330 linear feet of drainage system. The scope of work included cleaning out 1,330 linear feet of roadside ditch and jetting (6) driveway pipes. Hydroseeded for erosion control. The total cost was \$17,781.71.
- (d) Beaufort County Sherriff’s Office, Camp St. Mary’s Road – Bluffton (4). The scope of work included grading the road to improve drainage. The total cost was \$1,431.41.

- (e) Burkes Beach – Hilton Head Island (3): This project improved 1,762 linear feet of drainage system. The scope of work included cleaning out 1,762 linear feet of roadside ditch and jetting (2) driveway pipes. The total cost was \$11,577.84.

**L. Liaison Report: Beaufort County Council** – Mrs. Alice Howard

- (a) Held the Budget Workshop for two days and discussed the following pertaining to stormwater:
  - Equipment needs,
  - Senator Graham’s staff,
  - Funding process for Shell Point,

**6. Unfinished Business** – Mrs. Katie Herrera

- (a) Met onsite with members of the Open Land Trust. It was decided that the Beaufort County Rural and Critical Land Preservation board would not support the Land Swap Agreement initiative.

**7. New Business** – Mrs. Katie Herrera

- (a) TY23 Management Memo is a document we provide to the municipalities about the previous tax year and what was billed and collected for the information of the jurisdictions that all serve under the utility. We use this information to project the cost impact of next year.

**8. Public Comment** – Mr. William Smith

- (a) St. Helena has a lot of road and ditches that are filled with water and the community is wondering if they are being ignored by the utility board members and Beaufort County?
- (b) Residents are losing property because their lands are becoming wetlands.
- (c) What is the stormwater plans to solve the standing water problems?

- ✓ Steve Andrews: What can we do for the residents on St. Helena?
- ✓ Mr. Marc Feinberg: We would recommend to Mrs. Herrera and her staff to investigate to analyze the full situation.
- ✓ Mrs. Katie Herrera: A study has been performed to determine how to address flooding issues. Staff is coordinating with the County Council representative to present the information of the Study.

**9. Next Meeting Agenda** –

- ✓ **Approved**

**10. Meeting Adjourned**