



## Beaufort County Stormwater Management Utility Board (SWMU Board)

### Meeting Minutes

December 14th, 2022 at 2:00 p.m.  
Beaufort County Council Chambers

#### Board Members

##### Present

Marc Feinberg  
Ron Buchanan  
James Clark  
Dennis Ross  
Ed Warner  
Patrick Mitchell

##### Absent

Steven Andrews

#### Ex-Officio Members

##### Present

Nate Farrow  
Van Willis

##### Absent

Jeff Netzinger  
Bill Baugher

#### Beaufort County Staff

##### Present

Katie Herrera  
Neil Desai  
Julianna Corbin  
Jon Spencer  
Carolyn Wallace

##### Absent

Matt Rausch

#### Visitors

Jacob Terry  
Ellen Sturup Comeau, Clemson Extension  
Crystal Muller, Woolpert Inc.  
Terri Aigner, St. Helena resident  
Patty Wilson, ROW  
Jimmy Pope, St. Helena resident

- 1. Meeting called to order** – Mr. Marc Feinberg at 2:00 pm
  - A. Agenda – Approved
  - B. Approval of Minutes – Approved.
- 2. Introductions** – Completed.
  - ✓ Mr. Marc Feinberg welcomed everyone to the meeting.
- 3. Public Comment(s)** – None.
- 4. Special Presentations** – Crystal Mueller, Woolpert Inc. Watershed Study

## 5.Reports

### A. Utility Update – Mrs. Katie Herrera

- ✓ Southern Lowcountry Regional Board (SoLoCo)
  - a) The current schedule for completion and finalization on the document and activities of Center for Watershed Protection (CWP) is as follows:
  
- ✓ Regionalization
  - a) Staff continues to support coordination on permitting standards.
    - A regional meeting was held on August 18<sup>th</sup> to discuss amending items within the manual to make plan review easier for staff, as well as the development community. A feedback period was provided to the development community and some response was provided by the October 4<sup>th</sup> deadline. Staff will integrate comments as necessary, and any proposed amendments to the manual shall be provided to the Utility board for comment and review.
  - b) Staff continues to support other municipalities in their efforts to move forward with adoption.
- ✓ Special presentation suggestions –
- ✓ Military installation and other State and Federal properties SWU fees – See “Delinquent Accounts” below.
- ✓ Delinquent accounts – Phase I Investigations with Gentry Locke Attorneys (looking at data, laws, ordinances, synopsis of case law) to provide recommendations and likely outcomes of either negotiations or litigation.
  - IGA amendments for the Town of Port Royal have been approved. At time of report, still awaiting copies.
- ✓ Reminder: Annual Financial reports from the Municipalities are due – Per the Intergovernmental Agreements for the Utility, each year on September 30<sup>th</sup>, the City and Towns are required to submit a summary of revenue and expenditures for the previous fiscal year.
  - a) Beaufort County – Received.
  - b) Town of Hilton Head Island – Received.
  - c) Town of Bluffton – Received.
  - d) Town of Port Royal – Not received.
  - e) City of Beaufort – Not Received.

**B. Monitoring Update – Mrs. Katie Herrera**

- ✓ Mrs. Herrera spoke on the subject briefly.
  
- ✓ Both the County and the Town has denied the request of USCB to have a lab manager take over Ms. Danielle Mickel’s position. No response from USCB was provided.

**C. Stormwater Implementation Committee (SWIC) Report – Mrs. Katie Herrera**

- ✓ No report at time of meeting.

**D. Stormwater Related Projects – Ms. Julianna Corbin**

- ✓ Easements – Staff is working on easement requests and meets monthly to review status of each as well as any new easements coming in. Edits to the Extent of Service and Level of Service documents pending Council guidance prior to finalization
  
- ✓ Complaints – Staff continually works numerous drainage related complaints each month.
  - a) Shell Point Community – Instructions from SCDOT to use SC unit hydrograph method will expand scope and impact model. Scope and Fee for project management approved, staff awaits task order 1 scope.
  
- ✓ Factory Creek Watershed Regional Detention Basin “Phase II” (Design Cost = \$63,390, Tree Mitigation Cost is pending, Construction Cost by the Developer) –Staff sent a final letter to the property owner in late June and is preparing to take legal action.
  
- ✓ Graves Property / Pepper Hall Public / private partnership – Construction continues on site
  
- ✓ Whitehall property purchase – Construction continues on City property.
  
- ✓ Lady’s Island Plan, Sea Level Rise, and “no-fill” ordinance – No update at this time
  
- ✓ Tuxedo Park Pond – Project deferred to FY24.
  
- ✓ Huspah Court North and Bessie’s Lane – One contractor responded to RFQ and contracting process has been initiated.
  
- ✓ Arthur Horne Park – The final Preliminary Investigatory Feasibility Report (PIFR) was signed for approval by the State Conservationist on October 11. The project is fourth in the State Agency Priority Rating. Planning Efforts with federal contractors will begin next.

**E. Professional Contracts – Ms. Julianna Corbin**

- ✓ CIP FY 18 Grouping Stormwater Projects – (Design - Ward Edwards \$202,000, Andrews Engineering \$560,490, Const. est. \$5,512,900)
  - Brewer Memorial – Punch list was issued to contractor on September 20. Erosion has undermined the emergency outfall of the pond and correction requires a larger mobilization from the contractor. Grand opening event will be scheduled when updates by others are complete.
- ✓ Evergreen Regional Pond 319 grant project – (Design=\$89,286, Construction=\$590,000. Grant=\$229,124) – Project passed closeout with Town of Bluffton on November 22. Public meeting to fulfill grant requirement was held on November 18.
- ✓ Stormwater engineering consulting services – Woolpert
  - Scope #1 – General Services – Anything relating to Stormwater as a catch all scope. Allocated Funds – \$15,000.00.
  - Scope #2 – Southern Lowcountry Design Manual Training – This was completed prior to June of 2021. Training set up for in house staff as well as developers in the County. Allocated funds - \$30,000.00.
  - Scope #3 – Comprehensive program audit. Reviewing all components of the MS4 program, CIP list, Utility, asset management, etc. Allocated funds - \$105,000.00. Audit has been completed. Staff are making adjustments to program in accordance with recommendations of the audit.
  - Scope #4 – Tax Run and Utility assistance. In the event the County needed assistance with assessing SW Fees, we have them available on call. We will also look to have them QA/QC data from previous years. Allocated funds - \$29,900.00.
  - Scope #5 – Battery Creek Pond –Project complete.
  - Scope #6 – Turtle Lane drainage study. Project Completed.
  - Scope #7 – NPDES SMS4 general permit assistance
  - Scope #8 – St. Helena Drainage Study. Final report draft received 6/30
  - Scope #9 – Arthur Horne Park 319 Grant Funding –Scope completed.
  - Scope #10 – Lady’s Island Drainage Study Phase I – Woolpert presented preliminary modeling data to staff on November 17.
- ✓ Scopes on County and Woolpert Radar:
  - Mint Farm and Rivers End Water Quality Retrofits

**F. Regional Coordination**

- ✓ See “Stormwater Related Projects” item #10.

**G. Municipal Reports**

- ✓ Town of Hilton Head Island (From Jeff Netzinger, Stormwater Manager and Brian Eber, MS4 Coordinator)
  - No information was available at time of report.
- ✓ Town of Bluffton (From Kim Jones, Watershed Management Division Director)
  - See attached Report.
- ✓ City of Beaufort (From Nate Farrow, Public Works Director)
  - No information was available at the time of this report.
- ✓ Town of Port Royal (From Van Willis, Town Manager and Tony Maglione, consultant)
  - No information was available at the time of this report.

**H. MS4 Report – Mrs. Katie Herrera**

- ✓ Plan Review

- ✓ Stormwater Permits
- ✓ Monthly Inspection Summary
  - New permitting fees based on regional comparison within the municipalities of Beaufort County.
- ✓ Public Education – Mrs. Ellen Comeau
  - There has been an increase in home visits and phone calls; particular in the Sea Island areas.
  - Beginning the process of creating a manual based on the South Carolina ‘Adopted Stream Program.’
- ✓ MS4 Statewide General permit – Katie Herrera

**I. Staff Update**

- ✓ Senior Stormwater Inspector position is expected to be fulfilled on Jan. 3.

**J. Maintenance Report**

- ✓ Five major projects in the St. Helena area with a total cost of \$174,057.40.
- ✓ Various other maintenance projects throughout the county totaling \$208,559.09.

**K. Liaison Report – Beaufort County Council – Katie Herrera**

***Highlights***

- ✓ In the process of proposing a land swap to be approved for procurement between Evergreen and New Leaf property. The Stormwater Utility fund help fund those properties.

**6. Unfinished Business**

**7. New Business**

- ✓ Mrs. Katie Herrera – Next Year’s Schedule

**8. No Public Comment**

- ✓ Terri Aigner – Flooding Concerns on St. Helena Island

**9. Next Meeting Agenda**

- ✓ Approved

**10. Meeting Adjourned**