



Beaufort County Stormwater Management Utility Board (SWMU Board)

Meeting Minutes

October 19th, 2022 at 2:00 p.m.

Evergreen Regional Pond

Board Members

Present

Marc Feinberg
James Clark
Dennis Ross
Bill Baugher

Absent

Ron Buchanan
Ed Warner
Patrick Mitchell
Steve Andrews

Ex-Officio Members

Present

Bill Baugher
Jacob Terry

Absent

Nate Farrow
Jeff Netzinger
Van Willis

Beaufort County Staff

Katie Herrera
Neil Desai
Julianna Corbin
Jon Spencer
Carolyn Wallace

Steven Carter
Tim Thorsen
Scott Youmans
Jacob Bratz
Judah Wood

Visitors

Alice Howard,
Ellen Sturup Comeau,
Danielle Mickel
Susan Wing

John Slaughter
Lori Maurer
Debbie Felton

1. Meeting called to order – Mr. Marc Feinberg at 2:00 pm

- A. Agenda – Approved
- B. Approval of Minutes – Approved.

2. Introductions – Completed.

3. Public Comment(s):

- ✓ Public comments made by Oldfarms Residents and acknowledged by Board Members.

4. Special Presentations – Evergreen Regional Pond presentation – Julianna Corbin.

Reports

Utility Update – Mrs. Katie Herrera

- ✓ Southern Lowcountry Regional Board (SoLoCo)
 - a) The current schedule for completion and finalization on the document and activities of Center for Watershed Protection (CWP) is as follows:

- ✓ Regionalization
 - a) Staff continues to support coordination on permitting standards.
 - A regional meeting was held on August 18th to discuss amending items within the manual to make plan review easier for staff, as well as the development community. A feedback period was provided to the development community and some response was provided by the October 4th deadline. Staff will integrate comments as necessary, and any proposed amendments to the manual shall be provided to the Utility board for comment and review.
 - b) Staff continues to support other municipalities in their efforts to move forward with adoption.
- ✓ Special presentation suggestions –
 - Suggestions for Future Meetings
 - St. Helena Drainage Study – December 2022
 - Mike Johnson – CP&P Pipe – Spring 2023

- ✓ Military installation and other State and Federal properties SWU fees – See “Delinquent Accounts” below.

- ✓ Delinquent accounts – Phase I Investigations with Gentry Locke Attorneys (looking at data, laws, ordinances, synopsis of case law) to provide recommendations and likely outcomes of either negotiations or litigation.
 - IGA amendments for the Town of Port Royal have been approved. At time of report, still awaiting copies

- ✓ Reminder: Annual Financial report from the Municipalities are due – Per the Intergovernmental Agreements for the Utility, each year on September 30th, the City and Towns are required to submit a summary of revenue and expenditures for the previous fiscal year.
 - a) Beaufort County – Received.
 - b) Town of Hilton Head Island – Received.
 - c) Town of Bluffton – Received.
 - d) Town of Port Royal – Not received.
 - e) City of Beaufort – Not Received.

The 2021 Tax Run was completed on time and has been sent to the Assessor’s Office.

Monitoring Update – Mrs. Danielle Mickel

1. Lab Update (From Lab Manager Danielle Mickel)
 - i. [See attached report.](#)
 - ii. Both the County and the Town has denied the request of USCB to have a lab manager take over Ms. Danielle Mickel’s position. No response from USCB was provided.

Stormwater Implementation Committee (SWIC) Report – Ms. Julianna Corbin

1. CWI reports for FY2022 were sent to each municipality.

Stormwater Related Projects – Ms. Julianna Corbin

1. Easements – Staff is working on easement requests and meets monthly to review status of each as well as any new easements. Edits to the Extent of Service and Level of Service documents pending Council guidance prior to finalization
2. Complaints – Staff continually works numerous drainage related complaints each month.
 - a) Shell Point Community – Website developed to convey information about the project is live at <https://shellpointdrainage.beaufortcountysc.gov/>. Scope and fee for project management and task orders continue to be finalized; IGA and coordination with SCDOT continues with meeting scheduled for November 8. Grant through the SC Office of Resiliency submitted on October 31.
3. Factory Creek Watershed Regional Detention Basin “Phase II” (Design Cost = \$63,390, Tree Mitigation Cost is pending, Construction Cost by the Developer) –Staff is preparing to take legal action.
4. Graves Property / Pepper Hall Public / private partnership – Construction continues on site
5. Whitehall property purchase – Construction continues on City property.
6. Lady’s Island Plan, Sea Level Rise, and “no-fill” ordinance – No update at this time
7. Tuxedo Park Pond Dredging- Project deferred to FY24
8. Huspah Court North- To be contracted through on-call contractor RFQ, which closes on November 4, 2022 (report provided prior to this deadline, results to be delivered in December packet).
9. Bessie’s Lane- Similar project scope to Huspah Court North. To be contracted through on-call contractor RFQ, which closes on November 4, 2022 (report provided prior to this deadline, results to be delivered in December packet).
10. Arthur Horne Park- The final Preliminary Investigatory Feasibility Report (PIFR) was signed for approval by the State Conservationist on October 11. The project is fourth in the State Agency Priority Rating. Planning Efforts with federal contractors will begin next. Other projects included in the PIFR for funding allocation were Southside Park (City of Beaufort), Shanklin Rd wetland retrofit (previously removed from CIP plan), improvements to the Beaufort County Administration Building stormwater pond, and additional allocations to the existing stormwater education campaign.

Professional Contracts – Ms. Julianna Corbin

1. CIP FY 18 Grouping Stormwater Projects – (Design - Ward Edwards \$202,000, Andrews Engineering \$560,490, Const. est. \$5,512,900)
 - a. Brewer Memorial – Punch list was issued to contractor on September 20. Erosion has undermined the emergency outfall of the pond and correction requires a larger mobilization from the contractor. Grand opening event, originally scheduled for late October, was delayed to allow for Passive Parks department and Open Land Trust to make updates, to include a path to connect the handicap parking stall to the County owned fishing pier and a permanent irrigation system.
2. Evergreen Regional Pond 319 grant project – (Design=\$89,286, Construction=\$590,000. Grant=\$229,124) – Closeout documents in Town of Bluffton’s possession, closeout pending. Materials needed for 319 Grant closeout have been provided.
3. Stormwater engineering consulting services – Woolpert
 - a) Scope #1 – General Services – Anything relating to Stormwater as a catch all scope. Allocated Funds – \$15,000.00.
 - b) Scope #2 – Southern Lowcountry Design Manual Training – This was completed prior to June of this year. Training set up for in house staff as well as developers in the County. Allocated funds - \$30,000.00.
 - c) Scope #3 – Comprehensive program audit. Reviewing all components of the MS4 program, CIP list, Utility, asset management, etch. Allocated funds - \$105,000.00. Audit has been completed. Staff are making adjustments to program in accordance with recommendations of the audit.
 - d) Scope #4 – Tax Run and Utility assistance. In the event the County needed assistance with assessing SW Fees, we have them available on call. We will also look to have them QA/QC data from previous years. Allocated funds - \$29,900.00.
 - e) Scope #5 – Battery Creek Pond –Project complete.
 - f) Scope #6 – Turtle Lane drainage study. Project Completed.
 - g) Scope #7 – NPDES SMS4 general permit assistance
 - h) Scope #8 – St. Helena Drainage Study. Final report draft received 6/30
 - i) Scope #9 – Arthur Horne Park 319 Grant Funding –Scope completed.
 - j) Scope #10 – Lady’s Island Drainage Study Phase I – Woolpert has completed the hydrologic and hydraulic model and continues to run storm scenarios

Scopes on County and Woolpert Radar:

1. Mint Farm and Rivers End Water Quality Retrofits

Regional Coordination – Mrs. Katie Herrera

1. See “Stormwater Related Projects” item #10.

Municipal Reports

Town of Bluffton – Mr. Bill Baugher

Town of Port Royal – Mr. Van Willis

Town of Hilton Head – Mr. Jacob Terry

MS4 Report – Mrs. Katie Herrera

Plan Review

Stormwater Permits

Monthly Inspection Summary

Public Education – Mrs. Ellen Comeau

Public Education – Mrs. Katie Herrera

MS4 Statewide General permit – Katie Herrera

Staff Update

The Department continues to conduct interviews for all vacant positions in Stormwater.

Stormwater Regulatory staff are in full certification education mode with the Master Pond Management, as well as Master Rain Garden held by Clemson University.

Katie Herrera was appointed to the Board of Directors for the Southeastern Stormwater Association, beginning in 2023.

Johanna Zoran was named the Employee of the Quarter for Public Works between July and September 2022.

Maintenance Report

Several major projects and minor projects.

Liaison Report – Beaufort County Council – Alice Howard

Highlights

Unfinished Business – None.

New Business

Chairman Marc Feinberg mentioned the need to discuss the next year's meeting schedule and the next Stormwater Utility Board Meeting.

Next meeting Agenda – Approved.

Public Comment

Meeting Adjourned