



# Beaufort County Solid Waste and Recycling Board Meeting

Executive Conference Room, Beaufort County Government Administration Building

Thursday, November 21, 2024 2:00 PM

## MINUTES

Watch the video stream available on the County's website to hear the whole discussion or presentation on a specific topic or the complete meeting. <https://beaufortcountysc.new.swagit.com/videos/206535>

### Attendees:

Bryan Durrance, District 1 – City of Beaufort  
Mike Bennett, District 3 – Town of Hilton Head  
Sally Dennis, District 7 – Lady's Island  
Marc Feinberg, District 9 – Bluffton Township  
Brad Woods – MCRD Liaison  
Bradley Harriott – Beaufort County Public Works  
Victoria Hoffman - Beaufort County Public Works

Sally McLeod - Beaufort County Public Works  
Chloe McGuigan - Beaufort County Public Works  
Valentina Palacio Ruiz - Beaufort County Public Works  
Brianna Klinkenberg - Beaufort County Public Works  
Jesus Rodriguez – Beaufort County Public Works  
Pamela Cobb - Beaufort County Public Works  
Matthew Riccobene – Beaufort County Sheriff's Ofc

### Absentees:

Larry Beckler, District 4 – Town of Bluffton  
Lawrence Bryan – District 5 – Sheldon Township  
Chris Vaigneur – MCAS Liaison  
Reahnta Tuta – SCDHEC Liaison  
York Glover – Beaufort County Council Liaison  
Matthew Riccobene – Beaufort County Sheriff's Ofc.

- 1. Call to Order:** Victoria Hoffman 2:00 pm
- 2. Approval of Agenda:** Could not be approved as no quorum was achieved
- 3. Approval of 2025 Schedule:** Could not be approved as no quorum was achieved
- 4. Approval of Minutes:** Could not be approved as no quorum was achieved
- 5. Introductions:** Completed
- 6. Public Comment:** There were no members of the public in attendance.
- 7. SWR Report:** Victoria Hoffman provided the following information:
  - I2 Recycle contract 2024
  - Purchased roll off containers with ARPA funds
  - Purchased compactors for centers procured in FY24
  - A USDA grant was awarded to start a compost pilot program. Funds will assist in educating residents of composting procedures, creating a composting mascot, outfitting the centers with containers, and purchasing an in-vessel composting unit.
  - Chloe is working on managing the FY25 SC Department of Environmental Services grants (no longer DHEC – it has changed to DES); we have received our 2024 Palmetto Pride Grants. The E-waste pilot program is going well; the goal is to discontinue the e-waste events; we will reach out for assistance with publicity when we are looking to include more days for the e-waste schedule.
  - Personnel Update:
    - Director – Bradley Harriott
    - Liter Supervisor/Adopt a Highway – Jesus Rodriguez
    - Business Manager – Brianna Klinkenberg
    - Sr. Administrative Assistant – Sally McLeod

- The SWR Department is one position away from being fully staffed.
- Contracts and RFPs:
  - Digital Content Creation Compost- reviewing proposals
  - Compositing unit – USDA grant 12/10 proposal deadline
  - MSW Disposal- to be published 12/2024
  - E-waste Events & Recycling- to be published 01/2025
  - Compactor Maintenance & Repairs- to be published 2/2025

## 8. Staff Reports:

- **Litter Supervisor, Jesus Rodriguez**
  - Started in October 2024; conducted survey for Adopt a Highway with an 90% satisfaction rate; some “cons” were lack of communication, safety precautions; will start working with information office from BCSO to email and provide social media presence; Chloe to make signs; meeting with detention and court to have Community Service member mandates to clean roads.
- **Environmental Educator, Valentina Palacio Ruiz**
  - Outreach at community events, after school recycle presentations- Battery Creek Career Recycle Program; Recycling tour with I2 – would like this to be a recurring event; Green Steps Program – certification for schools; teaming with Chloe to develop educational materials for community; applying for Palmetto Pride Litter Prevention grant; decision in January 2025.
- **Business Manager, Brianna Klinkenberg**
  - Comparison of approved v. actual budget; increase in disposal costs; under budget in all categories.

## 9. New Business:

- Marc Feinberg shared the new bottle cap concept being used in the EU; will prevent bottle caps from being separated from the bottle which can further exasperate litter/recycling situations; would be an initiative to take to the State Legislature.
- Mike Bennett asked how short the board is regarding Representatives; currently short Sea Islands and Port Royal; board representatives can represent a district that they do not reside in with County Council approval; Boards and Commissions will advertise and promote the need for Representatives as well.

## 10. Public Comment: None

- 11. Adjournment:** The meeting adjourned at 3:14 PM. The next regular Board Meeting is scheduled for January 23, 2025 at 2:00 PM, in the Executive Conference Room, Administration Building.