

SHELDON TOWNSHIP FIRE DISTRICT

5 Fire Station Lane

Sheldon, SC 29941

BOARD MEETING

MINUTES OF August 21, 2025

REGULAR MEETING

MEMBERS PRESENT: Gregory Gilbert, George Williams, Sheri Phillips, Rudy Glover, Robert Smalls, Adrain Scott, Abraham Kelly

MEMBERS ABSENT: None

STAFF PRESENT: Chief Buddy Jones, Asst. Chief Dale Glass

GUESTS: None

MEETING CALLED TO ORDER by Chairman Gregory Gilbert at 6:33 p.m.

AGENDA: All in favor of proceeding with the Agenda as outlined. **MOTION** made by Robert Smalls to proceed with agenda as outlined. **SECOND** by Abraham Kelly. **MOTION CARRIED.**

PUBLIC COMMENTS: No comments

APPROVAL OF MINUTES OF June 19, 2025 BOARD MEETING. BOARD MEMBERS REVIEWED minutes from meeting of June 19, 2025. **MOTION** made by George Williams to approve minutes of June 19, 2024. **SECOND** by Rudy Glover. **MOTION CARRIED.**

DISCUSSION

Old Business:

Parking Lot: Chief spoke with Deputy County Administrator today, and Engineering is going over all the County Capital Projects put into the budget from last year and checking to see what funds are still available to see what projects they are able to complete. They will be getting back with the Chief when they know something.

Station 41 Repairs - All the repairs have been completed in the attic. SFD did receive half of the cost by EMS. Those funds were received today.

Budget 2024/2025 - Total Personnel and Operations was \$1,871,379; Actual spent was \$1,864,226; Total balance left \$7,153. That figure could change and is not final until the audit is completed. We had a huge overage in vehicle maintenance.

New Squad - The new squad is on schedule and should be received three to four weeks from now. The Board approved the purchase of the squad in December \$10,000 for the radio \$224,397 for the squad for a total of \$240,397. Total cost for the squad is \$231,331. It came in a little less than originated. Squad will be paid out of the cash on hand fund balance and will use \$39,360 out of the Impact Fee Fund. The Board will need to approve the use of these funds. Impact Fee Funds can only be used on new things like trucks, building, etc. \$184,466 will be used out of the cash on hand leaving \$210,634 available in SFD Checking account. The County will still have available \$600,000. **MOTION** made by Rudy Glover to use the \$39,360 in Impact Fee Funds toward the new squad. **SECOND** by Robert Smalls. **MOTION CARRIED.**

New Business:

2024/2025 Audit - The audit has been started and is usually completed by December.

Vehicle Maintenance Contracts - SFD has a contract with Palmetto Fire. They do our oil changes, engine work, and pump work. Palmetto Fire repeatedly is charging for repairs that does not fix the problem. SFD has to have additional work done by Palmetto Fire or take it to another mechanic. The County has hired a mechanic that is EVT (Emergency Vehicle Technician) certified tech that can service fire trucks. They cannot service the pump part of the fire truck, but they can do oil changes and engine repairs. Their hourly rate is better than Palmetto and they will guarantee their work. County rate is \$78/hr. Palmetto is \$120/hr.

Beaufort County Safety Study - The county has set aside funds to do a safety study on all the Fire Departments and EMS to see if they should consolidate services of all departments. The County is trying to standardize the departments to make sure salaries are the same and man power is up to par. It will be hard to do since Bluffton receives \$1 Million per mil compared to our mil of \$53,000 per mil.

Treasurer's Report - Board members received a copy of the Treasurer Report. Total Budget this year is \$1,972,242. SFD has drawn \$300,000 to date with \$1,672,242 left to draw. SFD is on average is spending \$34,000 per week and have \$38,571 funds available per week. Current checkbook balance is \$420,254. There is currently \$2,092,466 funds available including \$390,000 in the Cash on Hand Fund balance carried over from last fiscal year. After the Board Members review, **MOTION** made by George Williams to approve the Treasurer's Report. **SECOND** by Abraham Kelly. **MOTION CARRIED.**

Vehicle Maintenance: Up to Date

Fire Marshall Inspections: Up to Date

Training Report: Training has improved over the past two months.

Call Summary: 679 Calls through July 2025; 63% of those are Medical Calls.

ADJOURNMENT: **MOTION** to adjourn meeting by George Williams. **SECOND** by Sheri Phillips. **MOTION TO ADJOURN MEETING. APPROVED.**

MEETING ADJOURNED by Gregory Gilbert at 7:10 p.m.

MEETING APPROVED: OCTOBER 16, 2025