



Lowcountry Regional Transportation Authority
Bi-Monthly Board of Directors Meeting
Wednesday, July 30, 2025 - 2:00 PM
Palmetto Breeze Facility: 25 Benton Field Road, Bluffton, SC 29910
(via Zoom for those who are remote)

Agenda

- I. Call to Order – Charles Mitchell, Chairman
- II. Invocation – William Robinson
- III. Pledge of Allegiance
- IV. Roll Call of Members and Staff Present
- V. Welcome – Charles Mitchell
 1. Public Forum (limited to 3 minutes per speaker)
- VI. Adoption of the Agenda
- VII. Approval of Minutes
 - May 28, 2025 LRTA Board Meeting
 - June 3, 2025 LRTA Budget Workshop #1
 - June 4, 2025 LRTA Budget Workshop #2
 - June 24, 2025 LRTA Special Board Meeting
- VIII. Recognition – Brian Sullivan, Executive Director
 1. Drivers of the Month: **May – Lester Gill (23 eligible)**
June – Evelyn Singleton (25 eligible)
- IX. Informational Items
 1. Executive Director's Report – Brian Sullivan
 2. Finance Director's Report – Brian Sullivan (for Kristine Hepburn)
 - a. Summary of financial reports for most recent period
 3. Chairperson's Report – Charles Mitchell



X. Action Items

1. LRTA Advertising & Promotion Policy (new policy for Board approval)
2. LRTA Public Transit Agency Safety Plan (PTASP, revised for Board approval)
3. REVISED FY26 Budget Review & Approval – Brian Sullivan and Kristine Hepburn

XI. Old Business

1. LATS Update – Stephanie Rossi
2. Northern Beaufort County Transit Master Plan – Stephanie Rossi
3. Castle Rock Road Site Update – Brian Sullivan

XII. New Business

1. 5310 Mobility Management and Vehicle Purchase Grant Applications (submitted July 24)
2. National RTAP Community Rides Grant Program Application (due Aug. 29)
3. S.C. Chamber Blueprint 2035 Luncheon (11:30 a.m. Thursday, August 21, TCL Culinary Institute of the South)

XIII. Announcements

XIV. Adjournment

Next Meeting:

Wednesday, September 24, 2025 at 2:00 p.m. (Committee meetings at 1:00 p.m.)

Location: Palmetto Breeze, 25 Benton Field Road, Bluffton, SC 29910

Deadline for Agenda Items: September 12, 2025