



Lowcountry Regional Transportation Authority
Bi-Monthly Board of Directors Meeting
Wednesday, March 26, 2025 - 2:00 PM
Palmetto Breeze Facility: 25 Benton Field Road, Bluffton, SC 29910
(via Zoom for those who are remote)

Agenda

- I. Call to Order – Charles Mitchell, Chairman
- II. Invocation – Barbara Childs
- III. Pledge of Allegiance
- IV. Roll Call of Members and Staff Present
- V. Welcome – Charles Mitchell
 1. Public Forum (limited to 3 minutes per speaker)
- VI. Approval of Minutes
January 29, 2025 Meeting
- VII. Recognition – Brian Sullivan, Executive Director
 1. Drivers of the Month: **January – Deonte Ellis (24 eligible)**
February – Judy Stephens (20 eligible)
 2. CDL Achievement: **Deonte Ellis**
- VIII. Action Items (none)
- IX. Informational Items
 1. Director’s Report – Brian Sullivan
 - a. Summary of written report for most recent period
 2. Finance Director’s Report – Brian Sullivan for Kristine Hepburn
 - a. Summary of financial reports for most recent period
 - b. FY26 Budget Update
 3. Chairperson’s Report – Charles Mitchell



- X. Old Business
 - 1. LATS Update – Stephanie Rossi
 - 2. Northern Beaufort County Transit Master Plan – Stephanie Rossi
 - 3. Castle Rock Road Site Update – Brian Sullivan

- XI. New Business
 - 1. Consideration of Board Member Oath of Office

- XII. Announcements

- XIII. Adjournment

Next Meeting:

Wednesday, May 28, 2025 at 2:00 p.m. (Committee meetings at 1:00 p.m.)

Location: Palmetto Breeze, 25 Benton Field Road, Bluffton, SC 29910

Deadline for Agenda Items: May 16, 2025