



Lowcountry Regional Transportation Authority
Bi-Monthly Board of Directors Meeting
Monday, November 25, 2024 - 2:00 PM
Palmetto Breeze Facility: 25 Benton Field Road, Bluffton, SC 29910
(via Zoom Meeting for Board Members)

Agenda

- I. Call to Order – Charles Mitchell, Chairman
- II. Invocation – Barbara Childs
- III. Pledge of Allegiance
- IV. Roll Call of Members and Staff Present
- V. Welcome – Charles Mitchell
 1. Public Forum (limited to 3 minutes per speaker)
- VI. Approval of Minutes
September 25, 2024 Meeting
- VII. Recognition – Brian Sullivan, Executive Director
 1. Drivers of the Month: **August – Joann Greene**
September – Octavia Wilson
 2. Technician Certification: **Kyle Boyd, MCI Academy, Technician 3**
 3. Financial Reporting: **GFOA Certificate of Achievement for Excellence for FY23**
- VIII. Mauldin & Jenkins – FY24 LRTA Audit Presentation
- IX. Action Items
 1. Approval of Revised Title VI Plan
 2. Approval of Revised Procurement Policy
- X. Informational Items
 1. Director’s Report – Brian Sullivan
 - a. Summary of written report for most recent period



2. Finance Director's Report – Kris Hepburn
 - a. Summary of financial reports for most recent period

3. Chairperson's Report – Charles Mitchell
 - a. Open seat on LRTA Finance Committee

- XI. Old Business
 1. LATS Update – Stephanie Rossi
 2. Northern Beaufort County Study – Stephanie Rossi
 3. Grober Hill Road Site – Brian Sullivan

- XII. New Business
 1. Holiday Luncheon and Annual Awards Ceremony – Wednesday, Dec. 11

- XIII. Announcements

- XIV. Adjournment

Next Meeting:

Wednesday, January 29, 2025 at 2:00 p.m. (Committee Meetings at 1:00 p.m.)
At Palmetto Breeze, 25 Benton Field Road, Bluffton, SC 29910

Deadline for Agenda Items: January 15, 2025