

LRTA Board of Directors Meeting  
Wednesday, July 31, 2013  
2:00 PM  
Palmetto Breeze, 25 Benton Field Road, Bluffton, SC

Invocation  
Pledge of Allegiance

**AGENDA**

- |      |  |            |
|------|--|------------|
| I.   | Call to Order  | 5 Minutes  |
| II.  | Roll Call of Members   |            |
| III. | Welcome  | 5 Minutes  |
|      | 1. Guests (if applicable)  |            |
| IV.  | Approval of Minutes  | 5 Minutes  |
| V.   | Action Items   | 15 Minutes |
|      | 1. Memorandum of Understanding – LSCOG   |            |
|      | 2. Financial Audit Agreement – Crowley Wechsler & Associates                     |            |
|      | 3. Contract Modification #2 PT-31311-22 – SCDOT                                  |            |
|      | 4. Purchase of Service Contract – LCOG   |            |
|      | 5. Vehicle Lease Agreement – Hampton County                                      |            |
|      | 6. Purchase of Service Contract – Beaufort County Disabilities and Special Needs |            |
|      | 7. Smoking Policy  |            |
|      | 8. Personnel Policy (revised)  |            |
|      | 9. Budget FY 2013-2014 (revised)   |            |
| VI.  | Informational Items  |            |
|      | 1. Director’s Report   | 10 Minutes |
|      | a. Summary of written report for most recent period                              |            |
|      | 2. Finance Director’s Report   | 5 Minutes  |
|      | a. Summary of financial and contractual reports for most recent period           |            |
|      | 3. Chairperson’s Report  | 10 Minutes |
|      | a. Summary of items of Board significance for the most recent period             |            |
|      | 4. Committee/Project Reports   |            |
|      | ■ Organizational Development: Reviews Operations                                 | 5 Minutes  |
|      | Louise Pinkney, Chair and Fred Harvey  |            |

<ul style="list-style-type: none"> <li>■ Policy &amp; Planning: Reviews Maintenance David Blauch, Chair and Chris Hutton</li> <li>■ Finance Committee: Reviews Administration &amp; Finance Jenny Carter, Chair, Barbara Childs, and Lynette Harley</li> <li>■ Marine Division Study Committee Dick Stewart, Chair, Chris Hutton, and David Blauch</li> </ul>	<p>5 Minutes</p> <p>5 Minutes</p> <p>5 Minutes</p>
VII. Old Business	10 Minutes
<ol style="list-style-type: none"> <li>1. Chairperson on LATS (MPO) Board update – Ginnie Kozak</li> <li>2. Lowcountry Area Transportation Study (LATS) (MPO) update – Ginnie Kozak</li> <li>3. Palmetto Breeze Open House for Human Service Agencies – July 25<sup>th</sup></li> </ol>	
VII. New Business	10 Minutes
<ol style="list-style-type: none"> <li>1. Financial Reporting Discussion</li> </ol>	
VIII. Announcements	5 Minutes
IX. Executive Session – Personnel and Contract Matter	15 Minutes
IX. Adjournment	4:00 PM

**Next Meeting:**

Wednesday, September 25, 2013 at LCOG, Point South  
*Deadline for Agenda Items: September 4, 2013*