

LRTA Board of Directors Meeting  
Wednesday, March 27, 2013  
2:00 PM  
Palmetto Breeze, 25 Benton Field Road, Bluffton, SC

Invocation  
Pledge of Allegiance

**AGENDA**

- |      |  |            |
|------|--|------------|
| I.   | Call to Order  | 5 Minutes  |
| II.  | Roll Call of Members   |            |
| III. | Welcome  | 5 Minutes  |
|      | 1. Guests (if applicable)  |            |
| IV.  | Approval of Minutes  | 5 Minutes  |
| V.   | Executive Session  | 10 Minutes |
|      | 1. Personnel Issues – Jackson and Sweat                                    |            |
| VI.  | Action Items   | 15 Minutes |
|      | 1. Purchase of Service Contract Route 853 cancellation – Jasper County DSN |            |
|      | 2. Purchase of Service Contract reinstatement – Hampton County COA         |            |
|      | 3. Palmetto Breeze Marketing Strategy Plan – Ginnie Kozak                  |            |
|      | 4. Finance Manual Revision – TABLED  |            |
|      | 5. Budget – Paula Porter   |            |
|      | 6. LCOG/LRTA MOU – Ginnie Kozak  |            |
| VII. | Informational Items  |            |
|      | 1. Director’s Report   | 5 Minutes  |
|      | a. Summary of written report for most recent period                        |            |
|      | 2. Finance Director’s Report   | 5 Minutes  |
|      | a. Summary of financial and contractual reports for most recent period     |            |
|      | 3. Chairperson’s Report  | 10 Minutes |
|      | a. Summary of items of Board significance for the most recent period       |            |
|      | 4. Committee/Project Reports   |            |
|      | ■ Organizational Development: Reviews Operations                           | 5 Minutes  |

	Louise Pinkney, Chair and Fred Harvey	
■	Policy & Planning: Reviews Maintenance David Blauch, Chair and Chris Hutton	5 Minutes
■	Finance Committee: Reviews Administration & Finance Jenny Carter, Chair, Barbara Childs, and Lynette Harley	5 Minutes
■	Marine Division Study Committee Dick Stewart, Chair, Chris Hutton, and David Blauch	5 Minutes
VIII.	Old Business	20 Minutes
	1. Transit Roles and Responsibilities regarding the MPO – Commissioner Forrest	
	2. Lowcountry Area Transportation Study (LATS) (MPO) update – Ginnie Kozak	
	3. Palmetto Breeze Open House – April 5 <sup>th</sup> 12:30 – 2:30 PM	
VII.	New Business	5 Minutes
VIII.	Announcements	5 Minutes
IX.	Adjournment	3:50 PM

**Next Meeting:**

Wednesday, May 29, 2013 at Jasper County Disabilities and Special Needs Board, Ridgeland  
*Deadline for Agenda Items: May 8, 2013*