

LRTA Board of Directors Meeting
Wednesday, November 30, 2011
2:00 PM
Palmetto Breeze
25 Benton Field Road, Bluffton, SC 29910

Invocation
Pledge of Allegiance

AGENDA

- | | | |
|------|---|------------|
| I. | Call to Order | 5 Minutes |
| II. | Roll Call of Members | |
| III. | Welcome | 5 Minutes |
| | 1. Guests (if applicable) | |
| IV. | Approval of Minutes | 5 Minutes |
| V. | Presentations | |
| | 1. Financial Audit – Lisa Wechsler, Crowley Wechsler & Associates | 15 Minutes |
| VI. | Action Items | 20 Minutes |
| | 1. Section 5310 Contracts – LSCOG – Allendale County Scooter | |
| | 2. Allendale-Barnwell DSN Contracts – Allendale County Scooter | |
| | 3. Allendale County Council on Aging Contracts – Allendale County Scooter | |
| | 4. Beaufort County Appropriation | |
| | 5. Purchase of Service Contracts | |
| | a. Senior Services of Beaufort County | |
| | b. Jasper County Council on Aging | |
| | c. Hampton County Council on Aging | |
| | d. Jasper County Disabilities and Special Needs Board | |
| | 6. Motorcoach Procurement | |
| | 7. Renovation of Office Space – Chair Jenny Carter | |
| | 8. Presentation of Zero Lost Time Award | |
| VII. | Informational Items | |
| | 1. Director’s Report | 10 Minutes |
| | a. Summary of written report for most recent period | |
| | b. Quick Reference Guide | |
| | c. Annual Report - Draft | |

2. Finance Director's Report	10 Minutes
a. Summary of financial and contractual reports for most recent period	
3. Chairperson's Report	10 Minutes
a. Summary of Chairperson's activities for the most recent period	
c. Assign Chair and Vice-Chair to Nominating Committee	
4. Committee/Project Reports	
■ Organizational Development: Reviews Operations Louise Pinkney, Chair and Fred Harvey	5 Minutes
■ Policy & Planning: Reviews Maintenance David Blauch, Chair and Chris Hutton	5 Minutes
■ Finance Committee: Reviews Administration & Finance Dick Stewart, Chair and Jenny Carter	5 Minutes
■ Marine Division Study Committee Dick Stewart, Chair, Chris Hutton, Mark McCain, and David Blauch	5 Minutes
VIII. Old Business	15 Minutes
1. Bus Livability Grant – Ginnie Kozak	
2. Strategic Plan – Ginnie Kozak	
VIII. New Business	5 Minutes
1. Veterans and Military Family Transportation Grant – Ginnie Kozak	
2. Holiday Celebration	
IX. Announcements	5 Minutes
1. Happy Holidays!!!	
IX. Adjournment	4:05 PM

Next Meeting:

Wednesday, January 25, 2012 at 303 Associates, Beaufort
Deadline for Agenda Items: January 5, 2012