



MINUTES

May 13, 2014

9:30 AM

USCB – Library, Room 235

Hwy. 278 CORRIDOR

- I. CALL TO ORDER by Chairman David Tigges
 1. INTRODUCTIONS
 2. ROLL CALL BY SIGNATURE

Members in Attendance: Jan Baxter, Jerry Cutrer, Mark O'Neill, Brad Samuel, Ed Saxon, Al Spain, Councilman Jerry Stewart, David Tigges, Dr. Jane Upshaw, Jon Verity, Jeff White

Absent: Dean Moss, Larry Hughes, Stephanie Yarborough

Staff in Attendance: Kim Statler, Jessica Bridges, Rob Bridgers, Connie Hipp

Others in Attendance: County Council members Cynthia Bensch, Rick Caporale, Gerald Dawson, Brian Flewelling, Stu Rodman, Laura Von Harten, John Culbreath (Thomas & Hutton), Gary Kubic (Beaufort County Administrator), Shawn Epps (F&ME Consultants), Kay Hanks (Lowcountry Inside Track), Dan Burley (Beaufort Gazette/Island Packet)

- II. ADMINISTRATIVE
 1. MARCH MINUTES - Motion to approve March minutes made by Jerry Cutrer, Seconded by Dr. Jane Upshaw. Unanimously approved.
 2. FINANCIAL REPORT/ FUNDING UPDATE – Chairman Tigges gave a brief report of the potential funding sources for the next fiscal year being considered on the state level. Discussion was held.
Connie Hipp presented the financial statement as of April 30th that was included in the board packet. Discussion was held. Motion to accept the report by Dr. Upshaw, second by Jon Verity. Motion approved.
- III. UPDATE FROM DS CONSULTING – KRIS SCHNACK - GERMANY – By conference call from Frankfurt, the consultant reported on his efforts on behalf of the LEA. Discussion was held.
- IV. INTRODUCTION OF ROB BRIDGERS - TWEAC – Executive Director Statler introduced Rob Bridgers, the new Military Workforce Liaison.

- V. INTERNAL GOVERNANCE DISCUSSION – Chairman Tigges advised that he has appointed a Bylaws Committee tasked to review the governance of the LEA and the Board. Members of the committee – Dr. Jane Upshaw, Chair, Ed Saxon and Jerry Cutrer.
- VI. THOMAS AND HUTTON PRESENTATION – JOHN CULBREATH - Culbreath presented the findings of the Phase 2 – Site Feasibility Analysis. Discussion was held.
- VII. ADJOURN – Meeting adjourned.