



**MINUTES**

**November 13, 2013**

**9:30 AM**

**USCB - HHI GATEWAY CAMPUS**

**HARGRAY BUILDING**

**PET BOARD ROOM**

**I. CALL TO ORDER**

1. INTRODUCTIONS
2. ROLL CALL BY SIGNATURE

Directors in Attendance: David Tigges, Jan Baxter, Jerry Cutrer, Mark O'Neil, Brad Samuel, Al Spain, Councilman Jerry Stewart, Dr. Jane Upshaw, Jeff White, Stephanie Yarborough (by phone).

Absent: Larry Hughes, Dean Moss, Ed Saxon, Jon Verity

Others in Attendance: Kim Statler, Jessica Bridges, Connie Hipp, Dwight Hora

**II. ADMINISTRATIVE**

1. SEPTEMBER MINUTES - Motion to approve September minutes made by Dr. Jane Upshaw, Seconded by Al Spain. Unanimously approved.
2. OCTOBER FINANCIALS - Motion to approved by Jerry Cutrer, Seconded by Jeff White. Unanimously approved.
3. AUDIT UPDATE - Kim Statler gave the status of the Audit. Discussion was held. Motion for LEA to pay the proxy tax for the fiscal year ending June 30, 2013 by Jerry Cutrer, Seconded by Al Spain. Unanimously approved.
4. BUDGET UPDATE - TWEAC - Statler gave an update.

**III. PROGRAMMATIC/MOU UPDATES**

1. SITE ANALYSIS & FEASIBILITY RFP - Statler reported the status. Discussion was held.
2. TARGET MARKETING RFP/STUDY - Update provided by Kim Statler. Discussion was held.
3. BLUE RIBBON TASK FORCE - Kim Statler provided status. Discussion was held.
4. BUSINESS RETENTION PROGRAM - Update provided by Jessica Bridges. Discussion was held.
5. WORKREADY - Update provided by Connie Hipp and Dwight Hora.
6. SUMTER ALLIANCE - Status given, discussion was held.

IV. EXECUTIVE SESSION -  
A DISCUSSION OF MATTERS RELATING TO THE PROPOSED LOCATION, EXPANSION, OR  
THE PROVISIONS OF SERVICES ENCOURAGING LOCATION OR EXPANSION OF  
INDUSTRIES OR OTHER BUSINESSES IN THE AREA SERVED BY THE PUBLIC BODY -

- PROJECT FOLLY
- PROJECT HONDURAS

Motion to go into Executive Session by Jerry Cutrer, seconded by Jerry Stewart.  
Unanimously approved.

V. RETURN TO OPEN SESSION

Motion to return to open session by Al Spain, seconded by Jerry Cutrer. Unanimously  
approved.

VI. ADJOURN