



MINUTES

September 27, 2013

9:30 AM

**USCB - HHI GATEWAY CAMPUS
HARGRAY BUILDING
PET BOARD ROOM**

- I. CALL TO ORDER
 1. INTRODUCTIONS
 2. ROLL CALL BY SIGNATURE

Directors in Attendance: David Tigges, Jan Baxter, Larry Hughes, Dean Moss, Mark O'Neil, Ed Saxon, Dr. Jane Upshaw, Jon Verity, Jeff White and Stephanie Yarborough.
Absent: Jerry Cutrer, Al Spain, Councilman Jerry Stewart.

Others in Attendance: Kim Statler, Jessica Bridges, Connie Hipp, Dwight Hora

- II. EXECUTIVE SESSION -

- PERSONNEL CONTRACT
- LEGAL CONSULTING CONTRACT RENEWAL

Motion to go into Executive Session by Larry Hughes, seconded by Dean Moss.
Unanimously approved.

- III. RETURN TO OPEN SESSION

Motion to return to open session by Ed Saxon, seconded by Dr. Jane Upshaw.
Unanimously approved.

- IV. ADMINISTRATIVE

1. MINUTES - Motion to approve July minutes made by Larry Hughes, Seconded by Jon Verity. Unanimously approved.

2. FINANCIALS - Motion to approve August financials by Mark O'Neil, seconded by Dr. Jane Upshaw. Unanimously approved. Motion to transfer funds out of contingency to line item for continuance of Lobbying contract by Larry Hughes, seconded by Jon Verity. David Tigges abstained from voting. Voting by balance of Directors unanimously approved the motion.

David Tigges reported that matching funds were received from Hargray Communications and would be used as certified match for SCDOC appropriated funds.

3. BUDGET UPDATE – Update provided by Kim Statler. Discussion was held.

- V. LEA/BEAUFORT COUNTY MOU UPDATE - Kim Statler provided an overview of the MOU. Discussion was held.
- VI. MILITARY WORKFORCE UPDATE – Kim Statler reported on recent activity in the Military Workforce efforts. Discussion was held.
- VII. ADJOURN