



**MINUTES**

**May 7, 2013**

**9:30 AM**

**USCB - HHI Gateway Campus**

**HARGRAY BUILDING**

**PET BOARD ROOM**

- I. CALL TO ORDER
  1. INTRODUCTIONS
  2. ROLL CALL BY SIGNATURE

Directors in Attendance: David Tigges, Al Spain, Councilman Jerry Stewart, Jerry Cutrer, Jan Baxter, Jon Verity, Dr. Jane Upshaw, Stephanie Yarborough, Ed Saxxon, Mark O'Neil, and Jeff White. Guest: Mayor Billy Keyserling and Hank Admundson.

- II. ADMINISTRATIVE
  1. FEBRUARY MINUTES - Motion to approve February Minutes made by Councilman Jerry Stewart, Seconded by Al Spain. Unanimously Approved.
  2. MARCH 31 FINANCIALS - Motion to approve made by Councilman Jerry Stewart, Seconded by Jon Verity. Unanimously Approved.
  3. FINAL AUDIT - Motion to approve made by Jerry Cutrer, Seconded by Dr. Upshaw. Unanimously Approved.
  4. CONSIDERATION OF NEW BOARD MEMBERS - A motion was made by Dr. Upshaw to approve the addition of three new LEA Board members. Ed Saxxon, Mark O'Neil, and Jeff White. Seconded by Al Spain. Unanimously Approved.
  5. CERTIFICATION OF PRIVATE SECTOR MATCH - Motion to approve Dr. Jane Upshaw. Seconded by Ed Saxxon. Unanimously Approved.
  6. BEAUFORT COUNTY BUDGET REQUEST - Staff provided an update. No action was taken.

- III. WORKFORCE DEVELOPMENT UPDATES
  1. LOWCOUNTRY WORKFORCE INVESTMENT BOARD PRESENTATION - HANK ADMUNDSON, DIRECTOR - Presentation was given, No action Taken.
  2. SC WORK READY COMMUNITITES - Staff provided an update. No action taken.
  3. MILITARY WORKFORCE PROGRAM - TWEAC - Staff provided an update. No action taken.

IV. NEW BUSINESS - Discussion was held by Board Members. No action taken.

V. EXECUTIVE SESSION

A DISCUSSION OF MATTERS RELATING TO THE PROPOSED LOCATION, EXPANSION, OR THE PROVISION OF SERVICES ENCOURAGING LOCATION OR EXPANSION OF INDUSTRIES OR OTHER BUSINESSES IN THE AREA SERVED BY THE PUBLIC BODY -

- PROJECT ROBOT
- PROJECT SMOKE
- PROJECT FOLLY
- LEGAL CONTRACT UPDATE

Motion was made by Dr. Jane Upshaw to go into Executive Session. Seconded by Al Spain. Unanimously Approved.

VI. RETURN TO OPEN SESSION

Motion to Return to Open Session made by Al Spain, Seconded by Councilman Jerry Upshaw. Unanimously Approved.

No further action taken.

VII. ADJOURN