

LOWCOUNTRY COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS
THURSDAY, JUNE 22, 2017 6:30 P.M.
POINT SOUTH, SOUTH CAROLINA

MINUTES

PRESENT:

ABSENT:

BEAUFORT COUNTY:

Michael Covert
Gerald Dawson
Brian Flewelling
Herbert Glaze
York Glover
Joseph McDomick

Phil Cromer, proxy to B. Flewelling
Mary Beth Heyward, proxy to A. Howard
Alice Howard, proxy to G. Dawson
Marc Grant
Dan Wood

COLLETON COUNTY:

Esther Black
Bobby Bonds
Joseph Flowers
Crawford Moore
Evon Robinson
Gene Whetsell

Thomas Mann

HAMPTON COUNTY:

Pete Hagood
Ronald Mixson
Pete Mixson
Buddy Phillips

Nat Shaffer, proxy to Ronald Mixson

JASPER COUNTY:

John Carroll
Tom Johnson
Joey Malphrus
Gwen Johnson Smith

Henry Lawton

GUESTS: Kelly Farabee, Wolverton; Celia Price, Colleton County.

STAFF: Mike Butler, Sabrena Graham, Michelle Knight, Ginnie Kozak, Jordan Newman, Connie Schroyer, Sherry Smith.

1. **Call to Order** Chairman Dawson called the meeting to order at 6:31 pm
 - 1.1. Pledge of Allegiance
 - 1.2. Invocation
 - Led by Herbert Glaze
 - 1.3. Introduction of Guests and Staff
 - 1.4. Proxies
 - Phil Cromer to Brian Flewelling; Mary Beth Heyward to Alice Howard; Alice Howard to Gerald Dawson; Nat Shaffer to Ronald Mixson.
 - 1.5. Approval of May 25, 2017 Minutes
2. **Resolution**
 - 2.1. Resolutions to Apply for Funding SFY2017-2018 on Behalf of Hampton & Jasper Counties Council on Aging – Jordan Newman
 - Two resolutions were presented authorizing the Executive Director to file application with SCDOT on behalf of Hampton County & Jasper County Councils on Aging for the federal & state funding of transportation services. (5310 funds).

Action

- Action
- MOVED by Joseph Flowers, SECONDED by Evon Robinson to approve the Resolutions. Motion carried unanimously.

3. New Business

3.1. Approval of the Amendments to the Lowcountry Aging Advisory Committee Bylaws – Sabrena Graham

- Changes to the bylaws have been made to the verbiage and in the description of its members to meet the standards of the Lieutenant Governor’s Office on Aging (LGOA).
 - During the meeting of the Lowcountry Aging Advisory Committee (LAAC) on June 19, the recommended amendments were approved by consensus.
 - A draft of the LAAC Bylaws was distributed in agenda packets.
- Action
- MOVED by Joseph Flowers, SECONDED by Evon Robinson to approve the amended Bylaws. Motion carried unanimously.

3.2. FY 2017-2018 Agency Budget – Sabrena Graham

- The proposed LCOG budget for the upcoming fiscal year is set at \$6.8M. This is a decrease of \$180K from the previous year.
 - Membership dues contributed by the four member counties totals \$185K which averages out to \$0.75 per capita. \$103K of the collected dues will be used as matching funds for grants in the region.
 - The Executive Committee met on June 15 to review the proposed budget and recommends approval.
 - The budget and detailed summary were distributed in agenda packets.
- Action
- MOVED by Joseph Flowers, SECONDED by Esther Black to approve the FY 2017-2018 Agency Budget. Motion carried unanimously.

3.3. Election of Board Officers – Nominating Committee Chairman, Buddy Phillips

- The Nominating Committee recommended the following slate of officers for the upcoming year: Tom Johnson, Chairman; Bobby Bonds, Vice-chair; Pete Hagood, Treasurer; Brian Flewelling, Secretary.
- Action
- MOVED by Buddy Phillips, SECONDED by Esther Black to approve the slate of officers. Motion carried unanimously.

4. Department Reports

4.1. Finance Report for May 2017 – Sherry Smith

- Revenues over expenditures were \$41,766.
- 89% of the budget has been expended.
- Copies of the Finance Report were distributed in agenda packets.
- Chairman Dawson, with applause from the Board, recognized Sherry for her outstanding diligence in the management of the budget.

4.2. Community and Economic Development Report – Michelle Knight

- An official allocation of \$448,779 was awarded for the 2017-2018 HOME Consortium projects. This is \$7,000 less than projected.
- There is now (1) house in Jasper County under contract for rehab through the HOME Program.
- CDBG grants for Port Royal & Estill have been funded from the spring round of applications.
- (7) CDBG applications are being prepared for the fall round.

4.3. Director’s Report – Sabrena Graham

- Thanked the Executive Committee for their work on the 2017/18 Budget. \$103K of the \$184K in county’s membership dues will be used for grant match. The remainder will be spent on administrative costs. The contingency fund is budgeted at \$109K.
- Selected to participate in the Fall 2017 Diversity Leadership Initiative Class through the Riley Institute at Furman University.
- Recently attended the second SCDOT Working Group meeting. DOT has taken a step back

from the initial effort to change the GuideShare Funding method. Instead the group is working on Transitioning to Performance Based Planning. MPOs Safety Performance Measures and Targets must be set by Feb. 2018.

- Will be attending the National Regional Transportation Conference at the end of June.
- Sought input from the board on possibly offering a variety of technical and professional support of governmental services to the municipalities and counties in the region. LCOG staff would provide the services or contract for services on behalf of the local governments. The board expressed their interest.
- A copy of the Director's Report was distributed during the meeting.

4.4. Planning Reports –208 Report & Regional Unemployment Chart (for information)

5. Council Time

- Recognition was given to Pete Hagood in celebration of his 89th birthday.
- Hampton County Watermelon Festival will be held this weekend, June 23-24.

6. Adjourn The meeting adjourned at 6:51 pm

Caucus Members caucused by county to select (1) representative to serve on the Executive Committee for the upcoming fiscal year.

- Selected to the Executive Committee are: Gerald Dawson (B), Evon Robinson (C), Buddy Phillips (H), John Carroll (J).

Minutes submitted by Connie Schroyer

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