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AGENDA

**LOWCOUNTRY COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 27, 2018
POINT SOUTH, SOUTH CAROLINA**

Meal served at 6:00 p.m.

1. Call to Order

- 1.1 Pledge of Allegiance
- 1.2 Invocation
- 1.3 Introduction of Guests and Staff
- 1.4 Proxies

Action 1.5 Approval of August 23, 2018 Minutes

2. Public Hearing

- 2.1 Lowcountry Regional HOME Consortium CAPER—Public hearing and report approval
Barbara Johnson

3. Presentations

- 3.1 SCDOT Project Progress Report

4. New Business

- 4.1 Poll Board for SCARC Conference in Myrtle Beach
- 4.2 Procurement Policy

5. Reports

- 5.1 Finance Report—Class & Comp Study Report—**Sherry Smith**
- 5.2 Quarterly 208 Report & Regional Unemployment Chart—**Ginnie Kozak**
- 5.3 Community and Economic Development Report—**Michelle Knight**
- 5.4 Director's Report—**Sabrina Graham**

6. Council Time

7. Adjourn

LOWCOUNTRY COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS
THURSDAY, August 23, 2018 6:30 P.M.
POINT SOUTH, SOUTH CAROLINA

PRESENT:

ABSENT:

BEAUFORT COUNTY:

Phil Cromer
Gerald Dawson
Brian Flewelling
Herbert Glaze
York Glover
Mary Beth Heyward
Alice Howard
Joseph McDomick
Dan Wood

Michael Covert
Marc Grant

COLLETON COUNTY:

Esther Black
Bobby Bonds
Joseph Flowers
Gene Whetsell
Tommy Mann

Tom Grimsley
Crawford Moore
Evon Robinson

HAMPTON COUNTY:

J.L. Goodwin
Pete Hagood
Pete Mixson
Buddy Phillips
Charles Savino
Nat Shaffer

JASPER COUNTY:

John Carroll
Tom Johnson
Joey Malphrus
Gwen Smith

Henry Lawton

GUESTS: Al Jenkins,

STAFF: Mike Butler, Sabrena Graham, Michelle Knight, Ginnie Kozak, Jordan Newman, Sherry Smith.

1. Call to Order Vice Chairman Bonds called the meeting to order at 6:30 pm

1.1. Pledge of Allegiance

1.2. Invocation

– Led by Herbert Glaze

1.3. Approval of June 28, 2018 Minutes

Action –MOVED by Joseph Flowers, seconded by Marybeth Heyward to approve the minutes. Motion carried unanimously.

1.4. Motion to accept new members

Action –MOVED by Joseph Flowers, seconded by Marybeth Heyward. Motion Carried unanimously.

1.5. Presentation of Chairman's Plaque

–Chairman Bobby Bonds presented the LCOG Board Chairman's Plaque to Tom Johnson

1.6. Introduction of Guests and Staff

1.7. Proxies- None

2. Presentation

2.1. SC REAL ID – John F. Laganelli, Chief of Staff, Director of Operations

- An overview of United States Congressional REAL ID Act of 2005, and how South Carolina is meeting the federal requirement of issuing standardized government issued identifications. SC DMV REAL ID Marketing Material was distributed during the meeting.

Q: When will SC REAL ID go into effect?

A: October 1, 2020

Although the current SC ID is accepted and a SC REAL ID is not currently required to vote or drive SC DMV is encouraging all residents to be proactive in obtaining this identification prior to effective date.

Q: Will the current DL serve as a form of ID needed to obtain the SC REAL ID.

A: Yes, current DL can be offered as 1 of 2 forms required.

Q: Will the VA ID serve as a form of ID needed to obtain the SC REAL ID?

A: No, VA ID will continue to serve as VA ID but is not considered a Federal ID.

3. Department Reports

3.1. Finance Report for July 2018 – Sherry Smith

- Revenues over expenditures were \$9138. 15% of the budget has been expended.
- Copies of the Finance Report were distributed in agenda packets..

3.2. Community and Economic Development Report – Michelle Knight

Aug. 2018 to date CDBG is addressing (5) applications that are due by Sept.17,2018, as well as (1) RA Project, Disaster Projects and (2) Economic Projects. If any county has any *Critical Infrastructure* needs, please call the Community & Economic Development Dept. of LCOG.

3.3. Aging Report – Aging Department Reorganization and Year End Aging Program Highlights – Jordan Newman

- The Aging Department recently underwent a restructure based on an opportunity to expand staffing. The AAA is now comprised of 12 staff and 1 volunteer with the goal of adding 1 more additional staff person and a 2nd volunteer, rounding out the Aging department to 15 supportive staff. The closure of the Comp and Class study performed by LCOG will be the last task in reaching this goal.
- An overview of Aging programs, partnerships and projects completed in FY 17-18 and forthcoming activities including briefing of Senate 107, Emergency Preparedness, Needs Assessments and AAA QA measures. A PowerPoint handout was distributed during the meeting.

3.4. Director's Report – Sabrena Graham

- Opened by expressing appreciation to Mr. Tom Johnson
- Advised Members that Ms. Lynette Harley, the Executive Assistant/ Board Clerk, is unable to attend this meeting.
- Offered Director Report Highlights:
 - I. New Member information forms are included in the meeting packet;
 - II. Requested that all those who plan to attend NADO, please submit registration information to Lynette Harley;
 - III. Advised that she attended the Municipal Associations Regional Advisory Meeting and discussion of current Legislative proposals for the upcoming year;
 - IV. Also that she is supporting the Aging Department to make changes in the Contract Negotiation, Initiation and Extension processes in that going forward the goal of the Aging department is to ensure compliance with all funding sources, recording any deficiencies and holding providers accountable to meet all standards prior to issuing any new contracts. I accepted an invitation from Dr. Rich Gough, President of the Technical College of the Lowcountry, to serve on the search committee that will select the next Vice President of Academic Affairs.
 - V. As well, she is supporting the Aging Department in the request for a 501 3c designation. The lack of such has caused impediments in supports and the general consensus is that an umbrella fiduciary would be most beneficial in applying for grants. Therefore, an upcoming

meeting is slated with the Coastal Community Organization and suggestions from the LCOG Board would be appreciated;

VI. Lastly, Ms. Graham offered the following list of upcoming opportunities:

- 1) SC Ethics Commission- Proper training and what the Law entails, offered by Meagan Walker as a precursor to local fines, here at LCOG on Aug.29, 1pm-3pm.
- 2) USDA opportunities offered by Senator Tim Scott's office.
- 3) Grants workshop offered by Senator Tim Scott's office- CDBG of LCOG plans to attend.
- 4) SCDOT- will be held in Beaufort, Planning Dept. of LCOG will attend
- 5) Pocotaligo / Point South Festival- will be a 3 day event here at LCOG parking area.

6. Council Time

- Bobby Bonds extended a welcome by the board to the newest LCOG Board member, Estill Mayor, Mr. Charles Savino.
- Mr. Pete Hagood announced that the Hwy 68 project is completed and that Hampton County continues to support LCOG efforts.

Action There being no other business a Motion to Adjourn was carried unanimously at 7:52 p.m.

Minutes submitted by Lynette Harley

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