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## AGENDA

### LOWCOUNTRY COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS THURSDAY, AUGUST 23, 2018 6:30 P.M. POINT SOUTH, SOUTH CAROLINA

Meal served at 6:00 p.m.

#### 1. Call to Order

- 1.1 Pledge of Allegiance
- 1.2 Invocation
- 1.3 Installation of 2018-2019 Officers & Executive Committee Members – Chairman Johnson

#### Officers

Chairman – Mr. Bobby Bonds (C)  
Vice Chair – Mr. Pete Hagood (H)  
Treasurer – Mr. Brian Flewelling (B)  
Secretary – Mr. John Carroll (J)

#### Executive Committee

Mr. Gerald Dawson (B)  
Mr. Gene Whetsell (C)  
Mr. Buddy Phillips (H)  
Mr. Tom Johnson (J)

- 1.4 Presentation of Chairman's Plaque – Chairman Bonds
- 1.5 Introduction of Guests and Staff
- 1.6 Proxies

**Action** 1.7 Approval of June 28, 2018 Minutes

#### 2. Presentation

- 2.1 SC Department of Motor Vehicles—Mr. John Laganelli—Real ID  
*The United States Congress passed the Real ID Act of 2005 as a result of the 9/11 Commission's recommendation to standardize government-issued identifications, like driver's licenses.*

#### 3. Department Reports

- 3.1 Finance Report for August 2018—Sherry Smith
- 3.2 Community and Economic Development Report—Michelle Knight
- 3.3 AAA/ADRC Annual Report and New Projects Update—Jordan Newman
- 3.4 Director's Report—Sebrena Graham

#### 4. Council Time

#### 5. Adjourn

LOWCOUNTRY COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS  
THURSDAY, JUNE 28, 2018 6:30 P.M.  
POINT SOUTH, SOUTH CAROLINA

	<u>PRESENT:</u>	<u>ABSENT:</u>
<b>BEAUFORT COUNTY:</b>	Brian Flewelling Herbert Glaze York Glover Mary Beth Heyward Joseph McDomick Dan Wood	Michael Covert, proxy to B. Flewelling Phil Cromer Gerald Dawson, proxy to B. Flewelling Marc Grant Alice Howard, proxy to Y. Glover
<b>COLLETON COUNTY:</b>	Esther Black Bobby Bonds Joseph Flowers Tim Grimsley Gene Whetsell	Tommy Mann Crawford Moore Evon Robinson
<b>HAMPTON COUNTY:</b>	J.L. Goodwin Ronald Mixson Travis Mixson Buddy Phillips	Pete Hagood, proxy to T. Mixson Nat Shaffer
<b>JASPER COUNTY:</b>	Gwen Smith	John Carroll Tom Johnson, proxy to J. Carroll Henry Lawton Joey Malphrus, proxy to Chair

**GUESTS:** Brian Asbill, SCDHEC; Barnwell Fishburne, SCDOT; Kari Foy, LRWS; Al Jenkins, Sen. Tim Scott Staff; Jordan Matlong, SCDOT; Michael Pitts, SCDOT; Celia Price, Colleton County; Kate Schaefer, CCL; Stephanie White, SCDHEC; Craig Winn, SCDOT.

**STAFF:** Mike Butler, Sabrena Graham, Michelle Knight, Ginnie Kozak, Jordan Newman, Connie Schroyer, Sherry Smith.

**1. Call to Order** Vice Chairman Bonds called the meeting to order at 6:30 pm

1.1. Pledge of Allegiance

1.2. Invocation

- Led by Joseph Flowers

1.3. Introduction of Guests and Staff

1.4. Introduction of New SCDOT Commissioner Barnwell Fishburne

- Mr. Fishburne was appointed in May as the SCDOT Commissioner representing the 6<sup>th</sup> Congressional District. The district includes the counties, all or part of, Allendale, Bamberg, Beaufort, Berkeley, Calhoun, Charleston, Clarendon, Colleton, Dorchester, Florence, Hampton, Jasper, Orangeburg, Richland, Sumter & Williamsburg. Commissioner Fishburne resides in Colleton County.

1.5. Proxies

- Alice Howard to York Glover; Gerald Dawson & Mike Covert to Brian Flewelling; Joey Malphrus to the Chair; Pete Hagood to Pete Mixson; Tom Johnson to John Carroll.

- Action
- 1.6. Approval of May 24, 2018 Minutes
- MOVED by Brian Flewelling, seconded by Herbert Glaze to approve the minutes with the following correction: notate J.L. Goodwin present at both the April 26<sup>th</sup> and May 24<sup>th</sup> meetings. Motion carried unanimously.

## 2. Public Hearing

### 2.1. Amendment 28 to the 208 Water Quality Management Plan – Ginnie Kozak

- The public hearing opened at 6:34 pm to receive comments on an application to amend the Lowcountry Areawide Water Quality Management Plan
- The proposal includes upgrading the Brunson WWTP from the existing facultative lagoon process to a Dual Powered Multicellular Aerated Lagoon process followed by Intermittent Sand Filters and a continuous discharge of treated effluent into the Coosawhatchie River. The upgraded facility will also expand the treatment capacity from 110,000 gallons per day (gpd) to 300,000 gpd to treat the current daily flow needs and anticipated future growth. The treatment at the new facility will be designed to consistently meet the NPDES discharge limit requirements. The proposed project will protect the water quality of the Coosawhatchie River by reducing the potential of untreated or partially treated wastewater into the river. There were no public comments. The public hearing closed at 6:36 pm.

## 3. Presentations

### 3.1. SCDOT Progress Report– Michael Pitts

- A progress report of the SCDOT road and bridge projects in the region was given. Copies of the report were distributed during the meeting.  
Q: When is the Hwy 21 bridge replacement in Beaufort scheduled to begin?  
A: January 2019, and it is currently on schedule.  
Q: What is the completion date for the Hwy 68 project in Hampton County?  
A: October 25, 2018.

#### 3.1.1. Update on Buckfield Dam/Pocotaligo Road Closure – Craig Winn

- The report of the dam and road assessment is due from the consultant in mid-July. The results of the study will determine the course of action needed to repair the road.
- Mrs. Graham spoke with the plantation's general manager, Ray Jacobs. He is adamant that Buckfield does not own the land underneath the road. The owners and SCDOT disagree on this point. Mr. Jacobs indicated the owner is willing to issue a quit-claim deed to SCDOT if it would help speed up the road repair as the road closure is also costly to the owner as well. He wants to join LCOG and the committee in its effort to have SCDOT repair the road.  
Q: Has the property owner been contacted?  
A: The property owner has been contacted by DHEC only. SCDOT is waiting for the report before contacting the owner.  
Q: Is a temporary repair to the road feasible?  
A: No. There is no opportunity for a temporary repair.  
Q: Was there an easement recorded when the road was built?  
A: An easement was recorded in 1948.

## 4. New Business

### 4.1. Approval of the Amendments to the Lowcountry Areawide Water Quality Management Plan – Ginnie Kozak

- Action
- The 208 Water Quality Committee met prior to the board meeting to discuss Amendment 28 to the Lowcountry Areawide Water Quality Management Plan and recommends approval.
  - MOVED by Joseph Flowers, seconded by Mary Beth Heyward to approve the amendment as outlined in the earlier public hearing. Motion carried unanimously.

### 4.2. Approval of the FY 2018-2019 Agency Budget – Sabrena Graham

- The proposed LCOG budget for the upcoming fiscal year is set at \$6.5M. This is an increase of \$5,159 from the previous year.

- Membership dues contributed by the four member counties totals \$185K which is .75 cents per capita. 60% of the member dues are used as matching funds to secure grants for regional programs.
  - Aging will add a new Ombudsman position to provide services to the Dept. of Disabilities and Dept. of Mental Health facilities in the region. These facilities were previously served by staff from the Columbia office; a Program Assistant and part-time Family Caregiver Assistant will also be added.
  - The Workforce Development budget has been reduced by \$166K due to a \$5M cut at the state level. The local reduction will impact training. There is no reduction in staff at this point.
  - The Executive Committee met on June 21<sup>st</sup> to review the proposed budget and recommends approval.
  - The budget and detailed summary were distributed during the meeting.
  - MOVED by Joseph Flowers, seconded by Herbert Glaze to approve the FY 2018-2019 Agency Budget. Motion carried unanimously.
- Action
- 4.3. Election of Board Officers – Nominating Committee Chairman Buddy Phillips
- The Nominating Committee recommended the following slate of officers for the upcoming year: Bobby Bonds, Chairman; Pete Hagood, Vice Chair; Brian Flewelling, Treasurer; John Carroll, Secretary.
  - MOVED by Herbert Glaze, seconded by Mary Beth Heyward to approve the slate of officers for the July 2018–June 2019 term. Motion carried unanimously.
- Action

## **5. Department Reports**

- 5.1. Finance Report for May 2018 – Sherry Smith
- Revenues over expenditures were \$97,415. 1.09% of the budget has been expended.
  - Copies of the Finance Report were distributed in agenda packets.
- 5.2. Aging Report - Review of the RFP for Meal Catering Services FY2018 – Jordan Newman
- The Aging Department recently completed a second round of solicitations on an RFP for meal catering services, as reported during the April 26<sup>th</sup> Board Meeting. Only one bid was received by Senior Catering Inc. After extensive negotiations, a one-year contract was granted with an option to renew for a second year. The company and the kitchen are based in Orangeburg.
- 5.3. Community and Economic Development Report – Michelle Knight
- All three CDBG project applications submitted in the Spring round were awarded. The three projects are the Mossy Oaks Drainage, Town of Ridgeland Sewer Upgrade and the Town of Gifford Waterline Extension. There has been no word yet on the non-competitive projects.
  - The EDA received special funding to address disaster declaration areas including South Carolina and the Lowcountry region. If your communities have any infrastructure needs related to economic development, contact LCOG’s C&ED Department.
- 5.4. Director’s Report – Sabrena Graham
- LCOG has had a kickoff meeting for the Class & Comp Study with Archer Company. The purpose of the study is to make sure that our salaries are comparable to the market, update job descriptions and make sure staff is compensated for the work they perform.
  - I accepted an invitation from Dr. Rich Gough, President of the Technical College of the Lowcountry, to serve on the search committee that will select the next Vice President of Academic Affairs.
  - We have completed the replacement of the old storage containers with 3 new units. All files and records are safely stored in the new units.
  - I assisted the Aging Dept. with reviewing the bid proposal and negotiating the new Meal Catering Contract.
  - The sidewalk repairs are about 80% complete. Larrow Construction is doing the work. It may be completed this weekend, weather permitting.

- On June 14<sup>th</sup>, I attended the Southern Carolina Alliance annual Regional Celebration honoring the region's legislative delegation members that represent the seven counties of the SCA. Included in these areas are Allendale, Bamberg, Barnwell, Beaufort, Colleton, Hampton and Jasper Counties.
  - Thank you to all of our board members that serve on county councils for your continued financial support of the LCOG during your budget processes. Thank you also to Dr. Flowers and Mr. Whetsell for their assistance with LCOG's budget request regarding Walterboro's office space for our Workforce program.
  - Copies of the Director's Report were distributed during the meeting.
- 5.5. Planning Reports – Quarterly 208 Report & Regional Unemployment Chart – Ginnie Kozak
- A Population Estimate Table by cities, towns, counties and region indicate that the region's population has grown by 10.33%
  - The 208 Plan Certifications Report is a good indicator of real economic growth.
  - Some counties have an unemployment rate under 3%. In some areas the employment opportunities are larger than available workforce.
  - Copies of the table and reports were distributed during the meeting.

**6. Council Time**

- Join us for the Beaufort Water Festival July 13-22, 2018.
- Senator Tim Scott will be visiting Walterboro, Hampton, Allendale, Barnwell and Bamberg in the next several days.

**7. Adjourn**

- Action
- MOVED by Joseph Flowers, seconded by Joseph McDomick to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 7:14 pm

- Caucus** Members caucused by county to select (1) representative to serve on the Executive Committee for the upcoming fiscal year:
- Gerald Dawson (B), Gene Whetsell (C), Buddy Phillips (H), Tom Johnson (J)

Minutes submitted by Connie Schroyer

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