



Lowcountry Council of Governments

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P.O. Box 98
Yemassee, SC 29945-0098
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Office at Point South: I-95 Exit 33 at US Hwy. 17

Lowcountry Regional Development Corporation * Lowcountry Workforce Investment Area
Lowcountry Economic Development District * Lowcountry Regional HOME Consortium
Lowcountry Aging & Disability Resource Center/ Area Agency on Aging
Lowcountry Area Transportation Study

MEMORANDUM

TO: LCOG Board of Directors
FROM: Chris Bickley/Executive Director
SUBJECT: Board Meeting Notice
DATE: August 21, 2014

The regular monthly LCOG Board meeting will be held at 6:30 p.m. on Thursday, August 28, 2014 at our Point South office. The fellowship period will begin at 6:00 p.m. Please use the enclosed proxy if you are unable to attend.

Agenda (Reordered)

I. Call to Order.

1. Pledge of Allegiance
2. Invocation
3. Introduction of Guests and Staff
4. Welcome New Board Member Hardeeville City Council Member Carolyn Kassel
5. Action on June 26, 2014 Minutes (Enclosed)
6. Proxies
7. Installation of 2014-2015 Board Officers and At-Large Executive Committee Members
Chairman – Nat Shaffer/Hampton County
Vice Chairman – Tommy Mann/Colleton County
Secretary – Gerald Dawson/Beaufort County
Treasurer – Henry Etheridge/Jasper County
Executive Committee Members Brian Flewelling/Beaufort County, Gene Whetsell/Colleton County, Pete Hagood/Hampton County, and Gwen Smith/Jasper County
(Chairman Smith will recognize incoming officers and Executive Committee members and present the gavel to incoming Chairman Shaffer.)
8. Presentation of Chairman's Plaque
(Chairman Shaffer will make a presentation to outgoing Chairman Gwen Smith.)

II. Old Business.

1. Update on US 17 Widening Project in Jasper County
(This is a discussion item only; no action is requested. Also remember the September 17th meeting with the LATS MPO Policy Committee.)

III. New Business.

IV. Reports.

1. July Finance Report – Sherry Smith
2. Community and Economic Development Report – Michelle Knight
3. Director’s Report – Chris Bickley

V. Executive Session.

1. New Executive Director Search Committee Status Report
2. Loaned Employee Program
3. Employee Annual Leave Accrual

VI. Council Time.

VII. Adjourn.



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MEMORANDUM

TO: LCOG Board
FROM: Chris Bickley/Executive Director
SUBJECT: Absent Member Memo
DATE: August 29, 2014

1. Staff reviewed the status of the US17 widening project in Jasper County near Savannah and encouraged board members to attend the project joint meeting with the LATS MPO and SCDOT officials. That meeting will be on Wednesday, September 17th at 5:30 pm in the community room at Sgt. Jasper Park, located at I-95 exit#8 near the Hardeeville hospital. Preliminary cost estimates continue to rise. There was considerable discussion and the point made that the COG needs members to attend from all four counties.
2. The remainder of the meeting was in Executive Session. The Search Committee reported on its progress with the new executive director search. Two staff items were also discussed. (See enclosed memo.)
3. After returning to Open Session, the Board agreed to update the COG's loaned employee program to comply with new state and federal requirements.
4. Board members also remembered Jim Outlaw in the death of his wife Ann earlier this week. Several fondly recalled when she regularly attended board meetings with him.
5. Please review the enclosed handouts from the meeting and call if you have a question.
6. Enjoy the long holiday weekend.

Enclosures

Lowcountry COG Transportation Committee
Project Update 8/28/14

Beaufort County

US 21 @ US 21(Bus) Intersection Improvements

- Project Description: Provide right turn lane from US 21 onto US 21 Business
- Management: SCDOT (Lowcountry COG)
- Status: Finalizing the acquisition of ROW and preparation of construction letting package
- Let Date: December 2014
- Total Project Cost: \$409 thousand

US 278 @ Windmill Harbor

- Project Description: Improve existing acceleration lane existing Windmill Harbour towards HHI and improve left entrance into Windmill Harbour from HHI
- Management: SCDOT (Lowcountry COG)
- Status: No right of way required. Preparing project for Letting. Engineer's construction estimate higher (\$822,000) than previously allocated funding so funding adjustments are being made to cover the estimated project costs.
- Let Date: October 2014
- Total Project Cost: \$1.022 million (previously \$700 thousand)

US 21 @ Grays Hill

- Project Description: Provide right turn lanes and left turn lanes in medians at various locations along US 21 in Grays Hill
- Management: SCDOT (Lowcountry COG)
- Status: Project awarded (\$515,000) under budgeted amount and construction contracts being finalized for construction initiation.
- Let Date: July 2014
- Total Project Cost: \$1.4 million

SC 802 @ S-112 (Holly Hall Rd)/S-72 (Brickyard)

- Project Description: Provide roundabout at SC 802/S-112/S-72
- Management: SCDOT (Lowcountry COG)
- Status: Right of way acquisition in progress, SCDOT is currently working on construction plans
- Let Date: Summer 2015

- Total Project Cost: \$2.45 million

US 21 @ S-86 (Shanklin) Intersection Improvements

- Project Description: Provide right turn lane on US 21 onto Shanklin and provide a right turn lane on Shanklin onto US 21
- Management: SCDOT (Lowcountry COG)
- Status: Project awarded (\$640,000) under budgeted amount and construction contracts being finalized for construction initiation.
- Let Date: July 2014
- Total Project Cost: \$1.15 million

Colleton

SC 64 @ S-24 (Mt. Carmel Rd) Intersection Improvements

- Project Description: Reconfigure Mt. Carmel Rd to tie into Dorsey St. The intersection will be signalized and will include enhancements as part of the Walterboro I-95 Loop project.
- Management: SCDOT (Lowcountry COG)
- Status: Currently acquiring right of way and finalizing construction plans.
- Let Date: January 2015
- Total Project Cost: \$1.25 million

Hampton

SC 68 Widening

- Project Description: Widen approx. 2.5 miles of SC 68 to 4 lanes from 0.53 miles NW of S-65 to 0.95 miles NW of S-36
- Management: SCDOT (Lowcountry COG)
- Status: Permit application under review by US Corp of Engineers. ROW acquisition is ongoing and construction plans are being finalized.
- Let Date: Summer of 2015
- Total Project Cost: \$9.5 million

Jasper

US 17 Widening

- Project Description: Widen approx. 4 miles of US 17 to 4 lanes from the Georgia State Line to SC 315
- Management: SCDOT (Lowcountry COG)
- Status: Environmental process in progress and design underway; environmental issues and geotechnical issues have resulted in design changes and significant project cost increases.

- Let Date: Summer 2016
- Total Project Cost: \$45-\$55 million (funding shortfall – currently funded at \$21.5 M)

US 17 @ SC 336/US 278

- Project Description: Corridor/Intersection Improvements on US 17 between SC 336 and US 278.
- Management: SCDOT (Lowcountry COG)
- Status: Project awarded (\$160,000) under budgeted amount and construction contracts being prepared and awarded.
- Let Date: August 2014.
- Total Project Cost: \$350 thousand

LOWCOUNTRY COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING

June 26, 2014

6:30 p.m.

MINUTES

PRESENT:

ABSENT:

BEAUFORT COUNTY:

Gerald Dawson
Brian Flewelling
Mary Beth Heyward
Bill McBride
Joseph McDomick
Jim Outlaw
Jerry Stewart
Tabor Vaux
George Williams

Marc A. Grant
Billy Keyserling
Lisa Sulka (Proxy to Chair)

COLLETON COUNTY:

Jane Darby
Thomas (Tommy) Mann
Gene Whetsell

Esther S. Black (Proxy to Chair)
Bobby Bonds
Joseph Flowers (Proxy to G. Whetsell)
Evon Robinson (Proxy to Chair)

HAMPTON COUNTY:

Frankie Bennett
James (Pete) Hagood
Travis L. (Pete) Mixson
Charles (Buddy) Phillips
Nat Shaffer

JASPER COUNTY:

Henry Etheridge
Henry Lawton, Sr.
Joey Malphrus
Gwen Johnson Smith

Carolyn Kassel (Proxy to H. Etheridge)

GUESTS: Sabrina Graham, Hampton County Administrator; Karen Jarrett, Town of Bluffton; Mike Sullivan, SCDOT Area Planning Engineer

STAFF: Hank Amundson, Chris Bickley, Michelle Knight, Ginnie Kozak, Sherry Smith, Carol Stonebraker, Marvile Thompson

Chairman Gwen Johnson Smith called the June 26, 2014 Lowcountry Council of Governments regular Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance. Gerald Dawson gave the invocation and spoke in remembrance of recently deceased LCOG Vice-Chairman Lloyd H. (Tootie) Griffith. Chairman Smith noted that new City of Hardeeville Board Member Carolyn Kassel was unable to attend due to a meeting conflict and will be welcomed at the next meeting. Introduction of guests and staff followed. Minutes of the April 24, 2014 meeting were unanimously approved on motion by Tommy Mann with a second from Henry Lawton. Proxies presented by the Executive Director included Joe Flowers to Gene Whetsell, Carolyn Kassel to Henry Etheridge, and Esther Black, Evon Robinson and Lisa Sulka to the Chair. All were general proxies. The meeting proceeded after determining a quorum was present. Retiring Board Member Sherry Carroll could not attend, and an award recognizing her service on the Board will be sent to her. Chairman Smith and Chris Bickley presented retiring Agency on Aging Director Marvile Thompson a service award commemorating her 34 years on the LCOG staff. Marvile thanked everyone and commented on her time at the COG.

Chairman Smith addressed an SCDOT Project Funding Recommendation. A summary and Guideshare charts were in meeting packets. The Transportation Committee met earlier that afternoon. Committee Chairman George Williams reported on discussion with SCDOT Area Planning Engineer Mike Sullivan regarding the US 17 widening project in Jasper County. Mr. Williams presented a resolution from the Transportation Committee to notify SCDOT that it is the COG's intent to withdraw funding for the US 17 project, as proposed, at a cost of \$50M, but that the COG will assist the LATS MPO with resurfacing US 17 and improving the shoulders—the COG cannot agree to a funding scenario that leaves money for no other projects until 2022. Mr. Sullivan was available to respond to questions and discussion followed. Afterwards, Buddy Phillips made a motion to approve the resolution. Brian Flewelling seconded, and the motion unanimously carried.

Chairman Smith called for Old Business and recognized Sherry Smith to review FY2013-2014 Agency Budget Revisions. Board members received advance copies. The original budget is reviewed prior to fiscal year's end and adjusted to conform to actual revenue and expenses. Sherry reviewed the line item notes. Aging and HOME revenues increased and one DHEC project adjusted downward on completion. Expenditure adjustments include increased shared building costs and replacement of obsolete computers in the SC Works Centers, purchase of a new COG vehicle, and cost of providing additional program services paid for with increased funding described in the notes to Revenues. Health and dental insurance adjusted downward. The Executive Committee and staff recommended approval. Brief discussion followed, after which Brian Flewelling moved to approve the revised budget as presented. Henry Lawton seconded the motion and it unanimously carried.

The Chairman recognized Marvile Thompson and Sherry Smith to present an interim Lowcountry Area Agency on Aging (AAA) Program Services Budget. Marvile explained the interim budget is necessary in order to provide services while waiting on the final budget from State. Service providers contracted by the COG must have completed contracts by July 1, 2014. A final budget will later come before the Board for action. Sherry Smith reviewed regional service allocations from AAA funding sources. Home and community-based funding increased in current year and expects about \$200K extra for the upcoming fiscal year. The COG contracts for some services and provides others in house. Funding increases for service coordination assessment, this now is conducted by COG staff. Sherry reviewed units of service by contractor. State changed to a point-to-point (client's home to center) transportation mileage unit reimbursement. Home and group meal rates are increasing to \$8/meal, which will now be the standard regional rate. Health promotion funds are allocated equally among the counties. Discussion followed and included comments about meal and transportation costs. State requires competitive bidding on the services. Some CoAs no longer bid on transportation due to higher costs. Chris Bickley said the COG reimburses contractor service units at 90%, and they secure 10% match. Pete Hagood moved to approve the interim budget, and following a second from Henry Etheridge, the motion was unanimously approved.

Chairman Smith addressed New Business and recognized Chris Bickley to present the FY2014-2015 Agency Budget. Board members received advance copies. Chris reviewed its major points. The budget increases almost \$400K over budget revisions approved earlier in the meeting. Contingency funds increased in part to reduce cash-flow risk due to long delays in receiving State reimbursements. Aging funds are expected to increase although the amount will not be known until September. Workforce Development will receive additional funds for its on-the-job (OJT) training program. The budget funds some staff changes and includes a 1% salary increase for all employees. The Executive Committee met earlier to review the budget in detail and unanimously recommended approval. Jim Outlaw moved to approve the budget as written. Mary Beth Heyward seconded the motion and it carried with all in favor.

Nominating Committee Chairman Bill McBride was recognized to present a slate of officers for the new fiscal year. (Chairman Smith appointed a member from each county to serve on the Nominating Committee after the May Board meeting was cancelled.) Mr. McBride thanked other members, Esther Black, Buddy Phillips and Joey Malphrus and briefly reviewed their discussions. The nominees were: Chairman, Nat Shaffer, Hampton County; Vice-Chairman, Tommy Mann, Colleton County; Secretary, Gerald Dawson, Beaufort County; and Treasurer, Henry Etheridge, Jasper County. Chairman Smith asked if there were additional nominations from the floor and there were none. Joe McDomick made a motion to elect the Officers as nominated, and following a second from Brian Flewelling, the motion unanimously carried.

Chairman Smith called for Reports and recognized Brian Flewelling for the Search Committee Report. Mr. Flewelling said the Committee reviewed 72 applications and met two weeks ago to finalize scoring. He recommended contacting the top ten rated candidates for initial phone interviews. The Committee will report again at the next Board meeting.

Sherry Smith was recognized for the May Finance Report. She submitted the report based on budget revisions approved by the Board earlier in the meeting. Purchase of a new COG vehicle and local match allocations will bring revenues over expenses near budget. Delayed Accounts Receivable reimbursements from the State continue to affect cash flow. Receivables include timely, high-quality reimbursement request submissions that need faster turnaround.

Michelle Knight was recognized for the Community and Economic Development Report. Michelle submitted the report as written and commented on recent activity. Five of the eight applications submitted by the COG during the spring funding round were funded. The regional drainage projects were not funded—only one State drainage project was approved. Responding to a question, Michelle said drainage projects must first have a completed study concluding that a State grant will solve the problem.

Chris Bickley was recognized for the Directors Report, which he submitted as written. The regional unemployment chart shows improvement, and increased 208 water quality (sewer system) certifications indicate more economic development is occurring. Chris requested that board members caucus by county following the meeting to fill committee vacancies, appoint Executive Committee members, and select one member per county to attend the 2014 NADO Conference in Denver.

During Council Time, Brian Flewelling requested that Search Committee members meet briefly following the meeting to set its interview schedule.

With no additional business to address, and on motion duly made, seconded and approved, the Chairman adjourned the meeting at 7:50 p.m. Copies of the agenda were distributed prior to the meeting. A notice of the meeting was posted on the LCOG bulletin board at least twenty-four hours prior to the meeting.

Respectfully submitted,

L. Chriswell Bickley, Jr.
Executive Director

Attachments

ADDENDUM: Board members caucused by county following the meeting and selected FY2014-2015 Executive Committee At-Large Members Brian Flewelling/Beaufort, Gene Whetsell/Colleton, Pete Hagood/Hampton, and Gwen Smith/Jasper. Mary Beth Heyward/Beaufort, Evon Robinson/Colleton, Frankie Bennett/Hampton, and Gwen Smith/Jasper were selected to attend the NADO Conference. Pete Mixson and Joey Malphrus were appointed to serve as municipal representatives on the Transportation Committee representing Hampton and Jasper County respectively.

Lowcountry Council of Governments
Statement of Revenues and Expenditures
For the Period Ending June 2014

	Actual YTD	Revised Budget	Variance	%
Revenues				
Federal	\$4,411,721	4,256,806	\$154,915	1.036
State Restricted	766,603	853,517	(86,914)	.898
State Unrestricted	42,664	42,664	-	1.000
Local Restricted	893,803	853,364	40,439	1.047
Local Unrestricted	148,495	148,195	300	1.002
Other Sources	73,965	73,521	444	1.006
Total Revenues	<u>\$6,337,250</u>	<u>6,228,067</u>	<u>\$109,183</u>	<u>1.018</u>
Expenditures				
<i>Personnel and Related Costs</i>	2,265,967	\$2,269,216	(3,249)	.999
<i>Building and Related Costs</i>	250,682	245,898	4,784	1.019
<i>Operating Costs</i>				
Advertising	19,256	\$21,750	(2,494)	.885
Contracts	3,356,614	3,242,997	113,617	1.035
Depreciation	4,380	4,380	(0)	1.000
Dues, Subscriptions & Publicat	9,261	10,050	(789)	.922
Equipment Maintenance & Lease	38,203	37,400	803	1.021
Insurance & Bonding	11,093	11,083	10	1.001
Meetings	8,362	8,898	(536)	.940
Miscellaneous	10,733	14,485	(3,752)	.741
Legal Fees	1,730	700	1,030	2.471
Postage & Shipping	9,793	10,900	(1,107)	.898
Printing	22,537	20,900	1,637	1.078
Supplies	28,595	29,350	(755)	.974
	<u>3,520,558</u>	<u>3,412,893</u>	<u>107,665</u>	<u>1.032</u>
<i>Other Expenditures</i>				
Equipment Purchases	154,079	\$140,868	13,211	1.094
Travel Costs	58,607	67,650	(9,043)	.866
Auto Costs	28,724	29,332	(608)	.979
Bad Debt	7,324	5,200	2,124	1.408
	<u>248,733</u>	<u>243,050</u>	<u>5,683</u>	<u>1.023</u>
Total Expenditures	<u>6,285,940</u>	<u>6,171,056</u>	<u>114,883</u>	<u>1.019</u>
Revenues over Expenditures	<u>\$51,310</u>	<u>\$57,010</u>	<u>(5,700)</u>	<u>0.90</u>
Operations	<u>\$51,310</u>	<u>\$57,010</u>	<u>(5,700)</u>	<u>.900</u>

**Lowcountry Council of Governments
Balance Sheet
For the Period Ending June 2014**

Assets

Cash - Unrestricted	231,389	
Cash - Restricted TDR	254,129	
Accounts Receivable	1,505,819	
Prepaid Expenses	7,934	
Property, Building & Equipment	1,660,115	
Amount to be Provided for Debt	689,717	
Total Assets		4,349,103

Liabilities & Equity

Liabilities

Accounts Payable	\$568,523	
Accrued Liabilities	559,627	
Long-Term Debt	689,717	
<i>Total Liabilities</i>		\$1,817,867

Fund Equity

Investment in Fixed Assets	\$1,660,115	
Unassigned Fund Balance	\$563,441	
Restricted Fund Balance	\$253,099	
Nonspendable Fund Balance	\$3,272	
Revenues over Expenditures	51,310	
<i>Total Fund Equity</i>		\$2,531,236
Total Liabilities & Equity		\$4,349,103

Lowcountry Council of Governments
Statement of Revenues and Expenditures
For the Period Ending July 2014

	Actual YTD	Revised Budget	Variance	%
Revenues				
Federal	\$313,084	4,155,283	(\$3,842,199)	.075
State Restricted	62,439	1,417,245	(1,354,806)	.044
State Unrestricted	3,555	42,664	(39,109)	.083
Local Restricted	87,844	813,792	(725,948)	.108
Local Unrestricted	12,376	148,195	(135,819)	.084
Other Sources	6,083	82,638	(76,555)	.074
Total Revenues	<u>\$485,380</u>	<u>6,659,817</u>	<u>(\$6,174,437)</u>	<u>.073</u>
Expenditures				
<i>Personnel and Related Costs</i>	221,065	\$2,541,362	(2,320,297)	.087
<i>Building and Related Costs</i>	13,702	245,865	(232,163)	.056
<i>Operating Costs</i>				
Advertising	272	\$26,100	(25,828)	.010
Contracts	221,510	3,459,360	(3,237,850)	.064
Depreciation	365	4,380	(4,015)	.083
Dues, Subscriptions & Publicat	4,474	10,950	(6,476)	.409
Equipment Maintenance & Lease	2,346	29,750	(27,404)	.079
Insurance & Bonding	928	11,500	(10,572)	.081
Meetings	-	14,275	(14,275)	.000
Miscellaneous	736	24,900	(24,164)	.030
Legal Fees	-	2,750	(2,750)	.000
Postage & Shipping	1,000	11,500	(10,500)	.087
Printing	1,639	21,500	(19,861)	.076
Supplies	1,932	24,400	(22,468)	.079
	<u>235,203</u>	<u>3,641,365</u>	<u>(3,406,162)</u>	<u>.065</u>
<i>Other Expenditures</i>				
Equipment Purchases	1,904	\$34,000	(32,096)	.056
Travel Costs	8,208	101,083	(92,875)	.081
Auto Costs	3,111	35,522	(32,411)	.088
Bad Debt	-	-	0	
	<u>13,222</u>	<u>170,605</u>	<u>(157,383)</u>	<u>.078</u>
Total Expenditures	<u>483,192</u>	<u>6,599,196</u>	<u>(6,116,005)</u>	<u>.073</u>
Revenues over Expenditures	<u>\$2,188</u>	<u>\$60,621</u>	<u>(58,433)</u>	<u>0.04</u>
Operations	<u>\$2,188</u>	<u>\$60,621</u>	<u>(58,433)</u>	<u>0.04</u>

Lowcountry Council of Governments
Balance Sheet
For the Period Ending July 2014

Assets

Cash - Unrestricted	251,823	
Cash - Restricted - IDR	254,161	
Accounts Receivable	1,141,592	
Prepaid Expenses	26,193	
Property, Building & Equipment	1,660,115	
Amount to be Provided for Debt	685,451	
Total Assets		4,019,333

Liabilities & Equity

Liabilities

Accounts Payable	\$283,239	
Accrued Liabilities	520,488	
Long-Term Debt	685,451	
<i>Total Liabilities</i>		\$1,489,178

Fund Equity

Investment in Fixed Assets	\$1,660,115	
Unassigned Fund Balance	\$611,481	
Restricted Fund Balance	\$253,099	
Nonspendable Fund Balance	\$3,272	
Revenues over Expenditures	2,188	
<i>Total Fund Equity</i>		\$2,530,155
Total Liabilities & Equity		\$4,019,333

<p>LOWCOUNTRY COUNCIL OF GOVERNMENTS COMMUNITY AND ECONOMIC DEVELOPMENT ACTIVITIES ACTIVITY REPORT SUMMARY August 28, 2014</p>
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ACTIVE PROJECTS:

CDBG Community Investment	23
CDBG Economic Development	1
CDBG Ready to Go	0
CDBG Planning Grants	1
EDA Public Works	3
EDA Title IX Loans	24
RD Grants	1
 TOTAL NUMBER OF ACTIVE PROJECTS	 53

DOLLAR VOLUME OF ACTIVE PROJECTS

CDBG Community Investment	\$ 11,408,296
CDBG Economic Development	\$ 165,000
CDBG Ready to Go	\$ 0
CDBG Planning Grants	\$ 50,000
 TOTAL CDBG PROJECTS	 \$ 11,623,296
EDA Title IX Loans	\$ 2,374,192
RD Grants	\$ 50,000
EDA Public Works	\$ 2,392,700
TOTAL DOLLAR VOLUME OF ACTIVE PROJECTS	\$ 16,440,188

Total Number of Projects in Application Process -

3

Total Dollar Volume of Projects in Application

\$2,205,000

Beaufort County

<u>GRANTEE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>	<u>LMI</u>	<u>AWARD</u>		<u>CONTACT</u>
					<u>DATE</u>	<u>STATUS</u>	
<u>CDBG Investment Projects:</u>							
Beaufort County	4-C1-11-002	Burton Water	\$405,000		Jul-11	Programmatically closed.	M. Knight
Town of Bluffton	4-V-12-007	Buck Island - Simmonsville Village Renaissance III	\$500,000		Apr-13	Awarded, startup underway. Working on acquisition.	M. Knight
City of Beaufort	4-V-12-004	Northwest Quadrant Renaissance III	\$500,000		Apr-13	Contract sent to GA for review.	B. Johnson
Town of Bluffton	4-C1-14-002	Possum Pt. Sewer	\$320,000			Awarded/startup underway	M. Knight

CDBG Economic Development:

EDA Public Works

Penn Center	04-01-05655	Purchase & renovation of hotel/restaurant	\$544,700		Jan-06	Closeout complete. Gov. Performance Results Act tracking.	M. Knight
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Title IX Loans:

	5		\$400,000	41 jobs			M. Knight
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Grant Applications

Requested/In Process

Beaufort County		Stuart Point Water	\$750,000			Application declined	M. Knight
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Colleton County

<u>GRANTEE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>	<u>LMI</u>	<u>AWARD</u>		<u>CONTACT</u>
					<u>DATE</u>	<u>STATUS</u>	
<u>CDBG Investment Projects:</u>							
City of Walterboro	4-C1-11-034	Jackson St. PS	\$285,000		Jul-11	Programmatically closed.	M. Knight
City of Walterboro	4-V-11-007	Lemacks St. VR Phase II	\$500,000		Jan-12	Programmatically closed.	M. Knight
Colleton County Demolition	4-W-12-004	Demolition of Two Buildings	\$285,300		Nov-12	Demolition underway, addressing cost savings.	M. Knight
City of Walterboro	4-W-13-005	South Jefferies Streetscape	\$500,000		Nov-13	Startup underway / ERR cleared.	M. Knight
City of Walterboro	4-C1-14-020	Walterboro Looping	\$750,000			Startup underway	K. Bryan
City of Walterboro		Lemacks VR Phase III	\$500,000			Awarded/startup underway	M. Knight
<u>CDBG Economic Development:</u>							
<u>EDA - Public Works:</u>							
Colleton County-EDA	04-01-05665	Technical Training Center	\$1,252,500			GPRA Tracking completed.	M. Knight
<u>Title IX Loans:</u>							
		1	\$75,000	8 jobs			M. Knight
Grant Applications							
<u>Requested/In Process</u>							
Colleton County		Bama Rd Drainage	\$705,000			Application declined.	M. Knight

Hampton County

GRANTEE	NUMBER	PURPOSE	AMOUNT	LMI	AWARD		CONTACT
					DATE	STATUS	
<u>CDBG Investment Projects:</u>							
Town of Varnville	4-CI-10-029	Water Looping	\$500,000		Jul-10	Programmatically closed	M Knight
Hampton County	4-W-10-005	Estill Library Expansion	\$357,572		Dec-10	Programmatically closed	M Knight
Town of Estill	4-CI-11-010	Ruth St. Sewer Improvement	\$500,000		Jul-11	Construction completed.	M Knight
Town of Varnville	4-CI-11-033	Mill Pond Pump Station Upgrades	\$190,000		Jul-11	Programmatically closed	M Knight
Town of Brunson	4-CI-12-004	Water Tank Improvements	\$347,474			Construction underway	B Johnson
Hampton County	4-W-13-002	DHEC Health Clinic	\$500,000		Nov-13	Design/permitting	K Bryan
Hampton County	4-CI-14-009	Brunson-Gifford Water Connection	\$1,000,000			Startup underway	K Bryan
Town of Yemassee	4-CI-14-024	Sewer Line upgrade	\$750,000			Startup underway	M Knight

CDBG Economic Development Projects:

Hampton County	4-CD-11-001	Econ Dev Project/Rail Expansion	\$165,000			Contract under review.	M Knight
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JEDA Projects:

CDBG Planning Grant:

Hampton County	4-RP-12-010	2012 Regional Planning Grant	\$50,000			Programmatically closed.	M Knight
Hampton County	4-RP-13-01	2013 Regional Planning Grant	\$50,000			Awarded	

RD Grants

Town of Hampton		Old Bank Demolition	\$50,000			Awarded.	M Knight
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EDA

Hampton County	04-01-05*51	Jobs Training Center Renovation - EDA	\$598,000		Jul-09	Closeout paperwork submitted & approved. GPRA Reporting.	M Knight
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Home Program Projects:

<u>Title IX Loans:</u>		11	\$559,192				M Knight
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Grant Applications

Requested/In Process

Jasper County

<u>GRANTEE</u>	<u>NUMBER</u>	<u>PURPOSE</u>	<u>AMOUNT</u>	<u>LMI</u>	<u>AWARD</u>		<u>CONTACT</u>
					<u>DATE</u>	<u>STATUS</u>	
<u>CDBG Investment Projects:</u>							
Town of Ridgeland	4-CI-11-025	Water Tank Upgrades	\$429,500		Jul-11	Programmatically closed.	B. Johnson
City of Hardeeville	4-CI-11-014	Drainage	\$500,000		Jul-11	Programmatically closed.	B. Johnson
Town of Ridgeland	4-CI-12-023	First Avenue PS upgrade	\$500,000		Jul-12	Closeout submitted.	B. Johnson
Jasper County	4-W-12-006	DHEC Addition	\$500,000		Nov-12	Construction underway.	M. Knight
Jasper County	4-CI-13-001	Old Baileys Sewer Extension	\$389,050		Jul-13	Design underway. Acquisition.	K. Bryan
City of Hardeeville	4-W-13-003	Hardeeville Library	\$500,000		Nov-14	Design underway.	B. Johnson
Town of Ridgeland	4-CI-14-017	Wise Street Pump Station Upgrade	\$399,400			Startup underway.	B. Johnson
<u>EDA Public Works</u>							
LCOG/EDA Planning Grant	04-05-11077-99	Fund LCOG Economic Dev. Activities	\$58,500		Jan-13	New Award	M. Knight
Title IX Loans:		15	\$1,340,000	205 jobs			M. Knight
<u>Grant Applications</u>							
<u>Requested/In Process</u>							
City of Hardeeville		Hardeeville Drainage 2014	\$750,000			Application not funded.	B. Johnson



Lowcountry Council of Governments

Phone (843) 726-5536
Fax (843) 726-5165
Email: office@lowcountrycog.org
Website: www.lowcountrycog.org

P.O. Box 98
Yemassee, SC 29945-0098
Delivery Address: 634 Campground Rd.
Office at Point South: I-95 Exit 33 at US Hwy. 17

Lowcountry Regional Development Corporation • Lowcountry Workforce Investment Area
Lowcountry Economic Development District • Lowcountry Regional HOME Consortium
Lowcountry Aging & Disability Resource Center / Area Agency on Aging
Lowcountry Area Transportation Study

MEMORANDUM

TO: LCOG Board
FROM: Chris Bickley/Executive Director
SUBJECT: Director's Report
DATE: August 28, 2014

1. Board Member Jim Outlaw's wife Anne died Sunday at their home. The COG will send a memorial to the Lowcountry Food Bank.
2. The SCDOT Draft Statewide Multimodal Transportation Plan is out for public comment until September 25th. It's a very large document and available on the SCDOT website if you're interested.
3. The COG offices will be closed Monday for the Labor Day holiday.
4. A new board member orientation session will be scheduled soon.

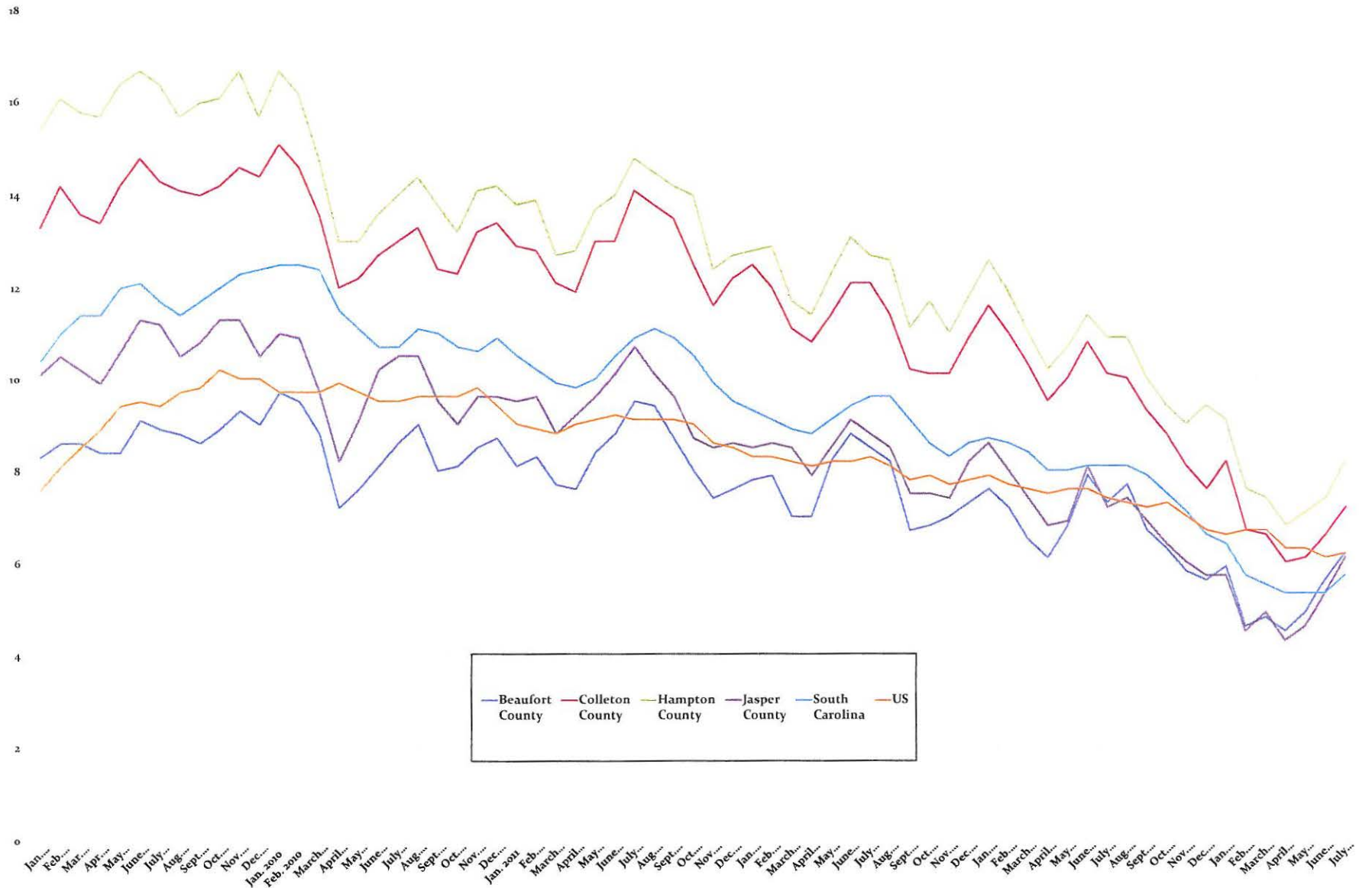
208 Plan Conformance Certifications - July 2014

Project	Description	Location	Wastewater	Number	Date	Conform	Fee	Status
<i>Northern Beaufort County</i>								
Lowcountry Montessori School	Gravity Sewer System	Port Royal	Port Royal	School	7/21/2014	Yes	230	Approved
<i>Southern Beaufort County</i>								
Buckwalter Place - Southwest Tract	Gravity Sewer System	Bluffton	Cherry Point	6 Commercial Bldgs	7/2/2014	Yes	230	Approved
Palmetto Bluff Plat 13 Block K3	Gravity Sewer System	Bluffton	Palmetto Bluff	17	7/7/2014	Yes	230	Approved
Kirks Bluff Townhomes (FKA Paulies P	Gravity Sewer System	Bluffton	Cherry Point	6	7/23/2014	Yes	230	Approved
Sunday Ford Sewer	Gravity Sewer System	Hilton Head Island	HHI	System Improvement	7/23/2014	Yes	230	Approved
Cypress Ridge Phase 5B1	Gravity Sewer System	Bluffton	Cherry Point	22	7/25/2014	Yes	230	Approved
Palmetto Bluff -- Moreland Block L	Gravity Sewer System	Bluffton	Palmetto Bluff	90 residential, 30 multifamily units, & apx 31K s.f. commerical space	7/25/2014	Yes	230	Approved
<i>Colleton County</i>								
Colleton Co Comm Center - Frontage F	Gravity Sewer System	Walterboro	City of Walterboro	System Upgrade	7/3/2014	Yes	230	Approved
<i>Hampton County</i>								
<i>Jasper County</i>								
Del Web Argent 2 Block 19	Gravity Sewer System	Hardeeville	Cherry Point	69 Residential	7/2/2014	Yes	\$230	Approved
Del Web Argent 2 Block 10A	Gravity Sewer System	Hardeeville	Cherry Point	32 Residential	7/7/2014	Yes	\$230	Approved

208 Plan Conformance Certifications - August 2014

Project	Description	Location	Wastewater Treatment Plant	Number of Lots	Date Certified	Conform	Fee Paid	Status
<i>Northern Beaufort County</i>								
<i>Southern Beaufort County</i>								
Silver Moss of Hilton Head	Gravity Sewer System	Hilton Head Island	Hilton Head #1PSD	48	8/14/2014	Yes	\$230	Approved
<i>Colleton County</i>								
<i>Hampton County</i>								
<i>Jasper County</i>								

Lowcountry Unemployment Rates



Lowcountry Labor Force and Employment

	Jul-14		Jun-14		Jul-13	
	Labor Force	Employment	Labor Force	Employment	Labor Force	Employment
Beaufort County	66,290	62,197	66,733	63,028	66,333	61,577
Colleton County	17,044	15,810	17,066	15,945	17,330	15,649
Hampton County	7,675	7,046	7,692	7,121	7,762	6,944
Jasper County	10,735	10,081	10,793	10,215	10,739	9,980
Lowcountry Total	101,744	95,134	102,284	96,309	102,164	94,150

	Labor Force	Employment
Lowcountry Percent Change July 2013 -July 2014	-0.41%	1.05%

**LOWCOUNTRY COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS**

BEAUFORT COUNTY REPRESENTATIVES

Mr. Gerald Dawson (Secretary) 64-A Horace Dawson Lane (Affordable Housing Advisory Committee) Seabrook, SC 29940 (Transportation Committee) (Aging Advisory Committee)	Beaufort County Elected Email: gdawson@bcgov.net	(O) (H) (F)	843-255-2192 843-846-6884 843-255-9536
Mr. Brian E. Flewelling (Executive Committee) 25 Petigru Drive Beaufort, SC 29902	Beaufort County Elected Email: brianf@bcgov.net	(O) (F) (H) (C)	843-255-2200 843-255-9539 843-525-0102 843-263-1331
Mr. Marc A. Grant 124 Marshland Road Hilton Head Island, SC 29928	Hilton Head Island Town Elected Email: MarcG@hiltonheadislandsc.gov	(H) (C)	843-368-1436
Ms. Mary Beth Heyward 4 Lottery Lane Port Royal, SC 29935	Port Royal Elected Email: bethheyward@hargray.com	(O) (H) (C)	843-770-4554 843-524-4561 843-252-1076
Mayor Billy Keyserling City of Beaufort P. O. Box 2145 Beaufort, SC 29901	Beaufort City Elected Email: billyk@islc.net	(O)	843-592-0400
Mr. William L. McBride P. O. Box 77 St. Helena Island, SC 29920	Beaufort County Elected Email: wmcbride@bcgov.net	(O) (H) (C) (F)	843-255-2201 843-838-2264 843-812-2583 843-255-9538
Judge Joseph McDomick P. O. Box 1271 St. Helena Island, SC 29920	Beaufort County Minority Email: jmcdomickjr@yahoo.com	(H) (C)	843-522-3914 843-986-6157
Mr. James M. Outlaw 7609 Patterson Rd. Beaufort, SC 29906	Beaufort County At-Large Email: jmo@hargray.com	(H) (C)	843-694-1446
Dr. Jerry Stewart 1 Schooner Lane Bluffton, SC 29909	Beaufort County Elected Email: jstewart@bcgov.net	(O) (H) (C) (F)	843-255-2198 843-645-9500 843-368-5661 843-255-9544
Mayor Lisa B. Sulka Town of Bluffton 37 Stock Farm Rd. Bluffton, SC 29910	Bluffton Town Elected Email: lsulka@townofbluffton.com	(O) (C) (F)	843-706-4500 843-540-1579 843-757-6720
Mr. Tabor Vaux PO Box 769 Bluffton, SC 29910	Beaufort County Elected Email: mailto:tvaux@bcgov.net	(O) (F)	843-255-2193 843-255-9537
Mr. George Williams (Transportation Committee) 8 Braddock Cove (208 Committee) Hilton Head Island, SC 29928	Hilton Head Island Town Elected Email: wrighton@roadrunner.com	(H) (F)	843-363-6601 843-363-6604

**LOWCOUNTRY COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS**

COLLETON COUNTY REPRESENTATIVES

Ms. Esther S. Black (Aging Advisory Committee) 5766 Charleston Hwy. Walterboro, SC 29488	Colleton County Minority (H) 843-893-3475 Email: esblack@lowcountry.com (C) 843-893-6109
Mr. Bobby Bonds (Transportation Committee) P. O. Box 139 Walterboro, SC 29488	Walterboro City Elected (O) 843-549-6432 (H) 843-549-1434 Email: rjb_lawfirm@lowcountry.com (C) 843-908-2397
Ms. Jane Darby P. O. Box 329 Edisto Island, SC 29438	Edisto Island Town Elected (H) 843-869-4306
Dr. Joe Flowers 107 Church Street Walterboro, SC 29488	Colleton County Elected (O) 843-549-1558 (C) 843-893-6219 Email: jflowers@lowcountry.com (F) 843-549-1454
Mr. Thomas (Tommy) Mann (Vice-Chairman) 2005 Myrtle St. Edisto Beach, SC 29438	Colleton Co. At-Large (H) 843-869-5251 Email: tmann@truvista.net
Mr. Evon Robinson (Affordable Housing Advisory Committee) 1008 Bodison Memorial Drive (Transportation Committee) Round O, SC 29474	Colleton County Elected (H) 843-835-8277 Email: glorob_44@yahoo.com
Mr. Gene Whetsell (Executive Committee) P. O. Box 80 (208 Committee) Walterboro, SC 29488	Colleton County Elected (O) 843-549-2315 (F) 843-549-5295

**LOWCOUNTRY COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS**

HAMPTON COUNTY REPRESENTATIVES

Mr. Frankie Bennett P. O. Box 415 Estill, SC 29918	Estill Town Elected (O) (C) 803-625-3243 803-943-6839 Email: FrankieBennett@townofestill.sc.gov
Mr. James W. (Pete) Hagood (Executive Committee) 124 Kinard Lane (Aging Advisory Committee) Hampton, SC 29924 (Affordable Housing Advisory Committee)	Hampton County Minority (H) 803-943-3986
Mr. Travis L. (Pete) Mixson (Transportation Committee) 608 First Street West Hampton, SC 29924	Hampton Town Elected (O) (H) 803-943-5303 Email: mixsoninsagency@yahoo.com
Mr. Charles H. (Buddy) Phillips (SCARC Board *) P. O. Box 34 Hampton, SC 29924 (Transportation Committee)	Hampton County Elected (H) (C) 803-625-4330 803-942-2244 Email: phillip6@mailbox.sc.edu
Mayor Nat Shaffer (Chairman) P. O. Box 308 (SCARC Board*) Varnville, SC 29944	Varnville Town Elected (C) (H) 803-943-6438 803-943-0744 Email: varvillemayor@embarqmail.com
Varnville At Large - Vacant Yemassee – Vacant	

**LOWCOUNTRY COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS**

JASPER COUNTY REPRESENTATIVES

Mr. Henry Etheridge (Treasurer) 10592 Grays Highway (Transportation Committee) Ridgeland, SC 29936	Jasper County Elected Email: Henryandellen@yahoo.com	(H) (C)	843-726-4903 843-226-0899
Ms. Carolyn Kassel 57 Firethorn Lane Hardeeville, SC 29927	Hardeeville City Elected Email: ckassel@cityofhardeeville.com carolynkassel@aol.com	(C)	843-226-5022
Mr. Henry C. Lawton, Sr. (Aging Advisory Committee) P. O. Box 2395 (208 Committee) Ridgeland, SC 29936	Jasper Co. At-Large	(H)	843-726-3433
Mayor Joey Malphrus (Affordable Housing Committee) Town of Ridgeland (Transportation Committee) P. O. Box 2470 Ridgeland, SC 29936	Ridgeland Town Elected Email: jnmalphrus@gmail.com	(O) (C)	843-726-7500
Dr. Gwen Johnson Smith (Executive Committee) 11154 Gillison Branch Road (SCARC Board *) Ridgeland, SC 29936	Jasper Co. Minority Email: smith.gwen@live.com	(H) (C)	843-726-5621 843-441-1557

* South Carolina Association of Regional Councils Board of Directors

NOTE: The Workforce Investment Board was designated by LCOG to serve as its Comprehensive Economic Development Strategy (CEDS) Committee.

