

**BEAUFORT COUNTY LIBRARY
BOARD OF TRUSTEES
MINUTES OF MEETING
HELD OCTOBER 18, 2006, 3:00 p.m.**

The sixth scheduled meeting was held in the Beaufort Branch Library – Paul Siegmund Room.

Attendants:

- Trustees:
 - Ms. Theresa Dunn (presiding) – Chairman of the Board, Ms. Katherine Doctor, Ms. Eileen Fitzgerald, Ms. Janet Kuchler, Ms. Veronica Miller, Ms. Sandy Stephan, Ms. Norma Stewart, Ms. Jean Wolff
- Library Staff
 - Mr. Wlodek Zaryczny – Director of the Beaufort Library, Ms. Hillary Barnwell – Assistant Director, Ms. Beth Horn – Lobeco Branch Manager, Mr. Dennis Adams – Information Services Coordinator

Call to Order: 3:00 p.m. with quorum.

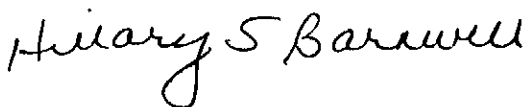
Committee Reports:

- **Facilities Committee:**
 - City of Beaufort
 - Impact fees: letter of October 9, 2006 to City of Beaufort Manager, Scott Dadson was discussed. Additionally letter of reply of October 13, 2006 from Scott Dadson was discussed (see attachments).
 - **ACTION:** Ms. Stephan moved that the trustees indicate to the administration that we (the trustees) are not so interested in impact fees that we will take interest in the city buildings. Ms. Fitzgerald seconded. Ms. Stewart offered an amendment noting that even with impact fees we will not be able to pay for the buildings within the year 2020. After discussion, Ms. Stephan and Ms. Stewart withdrew their motions.
 - Mr. Kubic is crafting a response to the October 13 letter. Mr. Zaryczny will keep the Board posted.
 - Okatie Branch Building
 - A developer in the Okatie area has purposed doing a library branch project in the development. The developer will fund the project through lease/purchase agreements with impact fees used for repayment.
 - The project has been approved by the Planning Review Team. The County Administrator, Mr. Kubic supports the project.
 - **ACTION:** Ms. Miller moved that the Okatie Branch Building be moved to #2 in the Master Facilities Plan. Ms. Stephan seconded with a recommendation that the change in priority be done pending final agreement with JDH Capital and Co. for the project. Motion carried. Discussion followed. Ms. Miller moved to rescind her motion. Ms. Stephan seconded. Motion carried. Adjusting priorities in the facilities plan will occur at a time when more definite information is known.
 - St. Helena @ Penn Center

- A library construction bill which is in Gov. Sanford's office includes \$1,000,000 for this project.
 - \$5,000,000 has already been approved through the County's Capital Improvements Project and the bonds have been secured.
 - Building Projects
 - Several Board Members are concerned about how new buildings will be funded especially with ongoing operating costs.
 - "Building a community one library at a time" and "to meet the developing needs of the community" need to consider the needs of the community rather than making one building fit all.
 - This will be further discussed in a committee meeting.
- Web Site Committee:
 - The committee was able to overcome some technological obstacles in the website revision which has been funded by a Federal LSTA grant administered by the South Carolina State Library.
 - A professional consultant hired with FY07 Lottery Funds will be used to help fill in some of the technological gaps.
 - The new website and catalog rollout is scheduled for January 13, 2007. The goal of this project was to make the website, catalog, and databases are searchable all at one time.
- Other:
 - Staffing:
 - Ms. Horn introduced the new Lobeco Librarian, Ms. Gina Molter.
 - Hurricane Preparation:
 - We are negotiating with Spartanburg, Greenville, and Pickens County Libraries to have agreements allowing us to temporarily store valuable collections and art works.
 - A professional appraiser has evaluated all library owned art work and special collections. This information has been sent to the County's Risk Manager, Mr. Watts, for inclusion in insurance.
 - Impact of SC State Librarian's resignation:
 - Mr. Curtis Rogers has been selected as Interim Director of the South Carolina State Library.
 - Friends and Trustees-Roles:
 - **ACTION:** Ms. Stewart moved to write a letter to the Friend's Presidents asking that they appoint a liaison to attend Board of Trustees meetings. Ms. Miller seconded. Motion carried. Ms. Dunn will be responsible for the letter.

Adjournment: The meeting was adjourned at 5:00 p.m.

Respectfully submitted,



Hillary S. Barnwell, Assistant Director