



BEAUFORT COUNTY
LIBRARY BOARD OF TRUSTEES
Wednesday, January 14, 2026
4:00 p.m.
Beaufort Branch Library
311 Scott Street
Beaufort, SC 29902

In accordance with South Carolina Code of Laws, 1976, as amended, Section 30-4-80(d), all local media was duly notified of the time, date, place and agenda of this meeting.

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Introduction of Board & Administration**
- IV. Public Comment**
- V. Approval of Minutes** (November 12, 2025) **(backup)**
- VI. Correspondence and Communications**
- VII. Library Director's Report**
 - A. Personnel Update
 - B. Projects Update
- VIII. Library Director's Financial Report**
 - A. Library Revenues **(backup)**
 - B. Library Director's Expenditure Report **(backup)**
- IX. Committee Reports**
 - A. Finance Committee**
Joseph Bogacz, Chair; Janet Porter
 - B. Policies & Procedures Committee**
Jannine Mutterer, Chair; Tracey Robinson and Shawna Kulpa
 - Discuss term limits as defined in *Library Board of Trustees* bylaws
 - C. Strategic Planning Committee**
Kathy Cooper, Chair, Janet Porter and Tracey Robinson
 - Update

D. Request for Reconsideration Committee

Janet Porter, Chair; Jannine Mutterer, Shawna Kulpa, Terry Thomas and Joe Bogacz

E. Library Facilities Committee

Shawna Kulpa, Chair; Bernie Kole and Terry Thomas

- Update

F. Nominating Committee

Tracey Robinson, Chair; Brenda Ladson Powell

- Convene to present new officers to fill vacant positions

G. Liaisons

- Friends of the Library (FOL):
 - Northern Beaufort: Brenda Ladson Powell
 - Bluffton: Rosalie Richman
 - Hilton Head: Lynne Miller
- Public Library Foundation (PLFBC) – Lynne Miller

X. Old Business

XI. New Business

- Process for Board Vacancies and Reappointments

XII. Executive Session: Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee.

XIII. Announcements

- Next regularly scheduled meeting will be held on March 11, 2026 at 4pm at the Bluffton Branch Library.

XIV. Adjournment

**Beaufort County Library
BOARD OF TRUSTEES MEETING
Minutes – November 12, 2025– 4:00 p.m.
Bluffton Branch Library
120 Palmetto Way
Bluffton, SC 29910**

The sixth scheduled meeting for 2025 was held in-person at the Bluffton Branch Library.

Trustees: Lynne Miller, Chair; Janet Porter, Vice-Chair; Joseph Bogacz, Jannine Mutterer, Tracey Robinson, Kathy Cooper and Brenda Ladson-Powell

Absentees: Shawna Kulpa, Rosalie Richman, Bernie Kole and Terry Thomas

County Council: Councilman Passiment (District 5)

County Staff: Ileana Herrick (Library Administration) and Leigh Ramey (Library Administration)

Hosts: Amanda Dickman, Library Director

I. Call to Order: The meeting was called to order at 4:03pm. A quorum was established.

II. Pledge of Allegiance: Ms. Miller led those in attendance in the Pledge of Allegiance.

Ms. Miller requested an amendment to the agenda to add a new item under New Business to consider an additional library closure on Saturday, December 27, 2025. Ms. Cooper made the motion with a second by Mr. Bogacz. The motion passed.

III. Public Comment: None.

IV. Introduction of Guests. Ms. Miller acknowledged the presence of Angela Baldree, a prospective Board member for District 3, who was in attendance. She also noted that the Library Board will have four upcoming vacancies as current members rotate off and encouraged interested individuals to apply through the County's Boards and Commissions office.

V. Minutes from meeting held September 10, 2025:

- Ms. Miller noted the minutes for September 10, 2025 had been distributed to all members. Ms. Robinson provided a motion to approve with a second provided by Ms. Cooper. There was a unanimous vote to approve without correction.

VI. Correspondence/Memberships: None.

VII. Library Director's Report: Amanda Dickman, Library Director presented her report:

- A. Personnel Update:** The *Library Organizational Chart* is provided for reference. Ms. Dickman noted that since the last board meeting, Collection Development Librarian and Senior Librarian (Youth Services) at HHI have been filled. There are currently five vacant positions: Senior

Librarian at St Helena, Circulation Supervisor, Library Specialist at Lobeco, Library Assistant (Part Time) at HHI and Library Operations Manager.

B. Projects Update: Ms. Dickman reported on library operations, framed within the priorities of the Library's Strategic Plan.

- **Strategic Plan Goal: Communication** Ms. Dickman shared that the Library's Marketing staff collaborated with Human Services of Beaufort County to produce a Food Resources Brochure designed to assist residents in locating local food distribution sites.

Ms. Dickman noted that since July 2024, Library staff have participated in nearly 200 outreach events across Beaufort County. These programs and appearances, held outside of the Library's physical locations, have reached more than 10,000 individuals during that time. The increased activity has expanded the Library's community presence and improved access to services throughout the County. Compared to the same period in FY25, this reflects an increase of 30 outreach events.

She also highlighted the upcoming Literacy Together event to be held at the Bluffton Branch Library on Wednesday, November 20, from 10 a.m. to noon. This invitation-only brunch, funded by the Public Library Foundation of Beaufort County, will bring together community literacy organizations to collaborate, exchange ideas, and identify ways to strengthen countywide literacy efforts.

- **Strategic Plan Goal: User Experience** Ms. Dickman reported that progress continues on the Library's Website Redesign project, which is closely tied to the configuration of LibraryCalendar by LibraryMarket, the new platform that will host the Library's event calendar and meeting room reservation system. She also highlighted preparations for *Pen & Palmetto*, the Library's first Local Author Festival, to be held in March 2026. More than 30 authors have already confirmed their participation.

Ms. Dickman shared several upcoming programs taking place across the Library system:

- "The American Revolution in the Beaufort District on Tuesday" presented by Neil Baxley on November 18 at 2:00 p.m. at Beaufort Branch Library
 - "The Beaufort District Militia in the Revolutionary War" presented by Rich Thomas on Thursday, December 4 at 11:00 a.m., Bluffton Branch Library
 - Fourth Annual Unrated Chess Tournament to be held on Saturday, December 13th, St. Helena Branch Library
 - The Beaufort Railroaders 32nd Annual Christmas Display will be at the Beaufort Branch Library from Tuesday, December 9th – Saturday, December 13th.
 - Lowcountry Harp Ensemble Performance on Saturday, December 6th at Bluffton Branch Library
 - Selfies with Santa on Saturday, December 13 at 10:00 a.m., Lobeco Branch Library
- **Strategic Plan Goal: Space:** Ms. Dickman provided updates on facilities enhancements throughout the system. The Library is currently finalizing the order of two mobile study booths with delivery expected within 10–12 weeks. This project is made possible through an Impact Grant award from the South Carolina State Library

funded through federal LSTA funds from the Institute of Museum and Library Services (IMLS).

Ms. Dickman also shared that she is working with the Friends of the Bluffton Library to enhance the Early Literacy Playroom and other Youth Services spaces using funds from a recent private donation. In addition, she is collaborating with the Public Library Foundation of Beaufort County to improve furniture and fixtures in the Teen Room at the St. Helena Branch.

Ms. Dickman also noted that the Lobeck Branch Library exterior has been power-washed.

- **Strategic Plan Goal: Collections** Ms. Dickman announced that the Library will be welcoming a new Collection Development Librarian on December 1. This position will assist selectors at each branch with identifying community-driven collection needs, managing print and periodical subscriptions.

Ms. Dickman also shared that the Friends of the Beaufort Library recently received a \$20,000 donation to be used for the purchase of books for the northern Beaufort County library locations. She will be coordinating with staff at those branches to identify gaps in their collections and determine how best to use these funds to meet the reading and information needs of their communities.

She further announced that the SCLENDS consortium plans to welcome seven more libraries (Darlington, Sumter, Georgetown, Marion, Dillon, Marlboro, and Chapin Memorial) in 2026. Once onboarded, the consortium will include nearly 30 member libraries representing significantly broadening access to shared materials statewide.

Ms. Dickman concluded her presentation with a comparison of circulation data for the first four months of the current fiscal year. From July through October 2025, the Library circulated a total of 319,683 items, including 214,206 physical items and 105,477 digital items. During the same period in 2024, circulation totaled 306,353 items, consisting of 221,599 physical and 84,754 digital items. While physical circulation declined by about 3 percent, digital circulation grew by more than 24 percent, reflecting patrons' increasing use of streaming and downloadable formats.

IX. Committee Reports

A. Finance Committee: Mr. Bogacz communicated the following financial documents in detail and stated that the Beaufort County Library is in good financial standing.

- **Beaufort County Library System - Budget Update – FY 2026:** (see attachment)
 - Mr. Bogacz noted that for FY2026, Beaufort County Library received its first State Aid payment of \$257,608 and spent \$4,864. The total State Aid allocation for Beaufort County for FY26 is \$515,216 an increase of \$46,488 from the previous year.
 - Mr. Bogacz explained the documents in detail noting that at 4 months or 34% of the year, the Library has spent 29% of the annual budget for FY26.

- **FY 2026 Special Funds Report:** (see attachment)
Mr. Bogacz explained the attached report noting the receipts and expenditures from special fund sources.
- **FY 2026 Library Materials Expenditure year-to-date:** (for more details, see attachment)
Mr. Bogacz explained the document in detail noting that in the first four months of the fiscal year, the Library has spent \$194,041 on library materials.

C. Policies and Procedures Committee: Ms. Mutterer reported that the committee reviewed and recommended revisions to the Collection Development, Request for Reconsideration Form, and Circulation policies. The review was conducted to ensure alignment with current library procedures and to improve cohesion and cross-referencing among the policies. The proposed updates have been distributed to all board members in advance of the meeting. Ms. Mutterer provided an overview of the proposed revisions to each policy.

Discussion:

- Mr. Bogacz suggested adding “meets or does not meet” in the statement “Please indicate how you believe this material meets the Library’s Collection Development Policy criteria” on the Request for Reconsideration form.
- Ms. Miller suggested the replacing “meets” with “does not meet” in the statement “Please indicate how you believe this material meets the Library’s Collection Development Policy criteria” on the Request for Reconsideration form.
- Dr. Porter suggested adding “email” to the Request for Reconsideration form.
- Mr. Bogacz requested that the committee re-examine the \$40 non-resident fee in the Circulation Policy to ensure it remains comparable to the current level of support provided to the Library by Beaufort County taxpayers. Dr. Porter asked that the Library Director provide the committee with the current number of active non-resident accounts, a comparison of non-resident fees charged by other counties, and an overview of the digital resources available to non-resident cardholders.

Motion: Dr. Porter made a motion to accept the revisions to the policies as presented with the corrections noted. Ms. Robinson provided the second.

Action: The motion passed unanimously.

D. Strategic Planning Committee: Ms. Cooper reported that Strategic Planning committee met following the last Board meeting to discuss Phase I of the planning process, which focused on identifying a professional consultant to assist with the project. Committee members divided responsibilities for contacting potential consultants and have now completed this phase. The Committee will reconvene within the next month to begin Phase II, which will involve finalizing the approach and project timeline. Ms. Cooper will share the minutes of the meeting to the Library Board.

E. Request for Reconsideration Committee: None.

F. Library Facilities Committee: None.

G. Liaisons

Friends of the Library (FOL):

- **Friends of Beaufort Library:** Ms. Dickman noted the Friends of Beaufort held a successful annual book sale at Waterfront park November 7th – 9th. Their next meeting will be November 13th at the Beaufort Branch Library.
- **Friends of Bluffton Library:** Ms. Dickman shared that recently hosted their annual meeting on November 6th at the Bluffton Branch Library. Their guest speaker was Mark O'Neill author of "To Catch a Spy" and the group elected officers for the next year. Their finance team will meet on November 18th to draft their next year's budget. The next board meeting will be held on Thursday, December 4th at the Bluffton Branch Library.
- **Friends of Hilton Head Library:** Ms. Miller noted that the Friends of Hilton Head Library recently celebrated the branch's birthday and will next meeting will be held on Tuesday, November 18th.

Public Library Foundation: Ms. Miller reported that the Foundation met on October 22nd to distribute their annual appeal letter.

H. Nominating Committee: Ms. Robinson noted the committee will convene to prepare a slate of officers to present at the January meeting.

X. Old Business: Ms. Miller requested a motion to change the name of the Large Meeting Room at the Hilton Head Library to the "Daniels Jakes Community Room" to recognize the contributions of Jonathan Daniels and John Jakes in the establishment of the Hilton Head Library.

Motion: Dr. Porter made the motion with a second provided by Ms. Powell.

Discussion: Ms. Miller noted that this request followed an earlier proposal from David Lauderdale to rename the South Carolina Room at the Hilton Head Library, which did not pass at the September 2025 Board meeting. She stated that the current proposal provides an alternative way to acknowledge the significant contributions of Mr. Daniels and Mr. Jakes. Dr. Porter noted appreciation for Mr. Lauderdale's efforts to highlight individuals who have made meaningful contributions to the Library and observed that renaming the Large Meeting Room aligns with the intent of his original proposal.

Action: The motion passed unanimously.

XI. New Business: Ms. Miller introduced several new business items for discussion.

- **Proposed Holiday Closures 2026:** Ms. Miller requested a motion to approve the holiday closing dates as presented with the caveat of amending the dates to reflect actual closures determined by County Council.

Motion: Ms. Cooper made a motion to approve with a second provided by Ms. Robinson

Action: The motion passed unanimously.

- **Proposed Library Board of Trustees Meeting Dates:** Ms. Miller requested a motion to adopt the proposed Library Board of Trustees meeting dates for 2026.

Motion: Ms. Cooper made the motion with a second by Ms. Powell.

Discussion: Ms. Cooper asked for confirmation that the November meeting would not interfere with Veteran's Day. Ms. Miller confirmed the date of November 18th was chosen to avoid conflict with Veteran's Day.

Action: The motion passed unanimously.

- **Additional holiday closure for 2025:** Ms. Miller introduced for consideration an additional library closure on Saturday, December 27, 2025 as County Council approved Friday, December 26, 2025, as an additional paid County holiday.

Motion: Dr. Porter made the motion to extend the Library's holiday observance by also closing on Saturday, December 27, 2025 with a second by Ms. Robinson

Action: The motion passed unanimously.

XIII. Announcements:

- The next public meeting of the Library Board of Trustees is scheduled for January 14, 2026 at 4pm at the Beaufort Branch Library.

With no other business to discuss, Ms. Miller adjourned the Library Board of Trustees meeting at 5pm on a motion from Ms. Robinson and a second from Ms. Cooper.

Respectfully submitted,

Amanda Dickman
Library Director

EXPENDITURES FY26

12/31/2025 [6 months]

	Books	AV	Lease Books	Databases	Periodicals	Hoopla	Total
St. Aid	\$0	\$0	\$0	\$0	\$12,387	\$0	\$12,387
BDC BAG Fund	\$693	\$0	\$0	\$0	\$0	\$0	\$693
Lottery	\$0	\$0	\$0	\$0	\$0	\$0	\$0
County Funds	\$49,206	\$9,669	\$0	\$0	\$0	\$233,240	\$292,114
Subtotal	\$49,898	\$9,669	\$0	\$0	\$12,387	\$233,240	\$305,194

Friends/Found/Donations	\$2,905	\$263	\$2,287	\$0	\$0	\$4,998	\$10,453
BEAUFORT							\$0
BLUFFTON	\$2,677.02	\$263.06					\$2,940
HILTON HEAD			\$2,286.90				\$2,287
FOUNDATION						\$4,998.39	\$4,998
LIBRARY DONATIONS	\$227.50						\$227.50
GRAND TOTALS	52,803	9,932	2,287	0	12,387	238,238	315,646

Beaufort County Library - Budget Update FY2026

Expenditures as of 12/31/2025 (50.41%)

Description	FY26 Allocation	Expended YTD	Balance	% Spent
SALARIES AND WAGES	\$ 4,955,865	\$ 2,132,128	\$ 2,823,737	43%
EMPLOYER FICA	\$ 307,265	\$ 128,975	\$ 178,290	42%
EMPLOYER MEDICARE	\$ 71,861	\$ 30,163	\$ 41,698	42%
EMPLOYER SC RETIREMENT	\$ 919,900	\$ 390,333	\$ 529,567	42%
PERSONNEL SERVICES TOTAL	\$ 6,254,891	\$ 2,681,599	\$ 3,573,292	43%
PRINTING	\$ 8,500	\$ 3,781	\$ 4,719	44%
POSTAGE/OTHER CARRIERS	\$ 12,000	\$ 5,153	\$ 6,847	43%
MAINTENANCE CONTRACTS	\$ 90,000	\$ 74,707	\$ 15,293	83%
EQUIPMENT RENTALS	\$ 7,000	\$ 2,891	\$ 4,109	41%
PROFESSIONAL SERVICES	\$ 55,000	\$ 29,415	\$ 25,585	53%
DUES & SUBSCRIPTIONS	\$ 35,000	\$ 376	\$ 34,624	1%
TRAINING AND CONFERENCES	\$ 6,000	\$ 770	\$ 5,230	13%
SUPPLIES-OFFICE/PHOTO/ETC	\$ 40,000	\$ 9,630	\$ 30,370	24%
LIBRARY MATERIALS	\$ 528,000	\$ 292,114	\$ 235,886	55%
UNIFORMS	\$ 2,500	\$ -	\$ 2,500	0%
MINOR OFF FURN/EQP (NON-CAP)	\$ 10,000	\$ 728	\$ 9,272	7%
CREDIT CARD FEES	\$ 3,000	\$ 901	\$ 2,099	30%
OPERATING EXPENSES TOTAL	\$ 797,000	\$ 420,467	\$ 376,533	53%
PERSONNEL AND OPERATING	\$ 7,051,891	\$ 3,102,066	\$ 3,949,825	44%

**Unofficial and
Unaudited**

Days of FY 184	% of Fiscal Yr 50.41%	Amount of Fiscal Yr \$3,554,926
Days remaining 181	Unspent % 6.42%	Unspent Funds \$452,860

Beaufort County Library - FY 2026 Special Funds

<u>Library System</u>	<u>State Aid</u>	<u>Impact Fee Districts</u>	<u>Special Trusts</u>	<u>Comments</u>
FY26 1st Installment State Aid	\$257,608	Hilton Head October 31, 2025 Balance	\$879,679	
FY26 2nd Installment State Aid	\$257,608	Receipts	\$0	\$ 235,701 <i>Endowment plus interest</i>
FY26 State Aid	\$515,217	Expenditures	\$0	
ST. Aid Spent to-date	\$12,387	December 31 Balance	\$879,679	
Total Remaining State Aid:	\$502,830	Bluffton October 31, 2025 Balance	\$2,456,205	\$ 5,041 <i>BDC materials/ Proquest & Materials only</i>
		Receipts	\$0	
		Expenditures	\$0	
Impact Fees North		December 31 Balance	\$2,456,205	
October 31, 2025 Balance	\$1,033,841	Beaufort(Port Royal) October 31, 2025 Balance	\$89,564	\$ 3,925 <i>Donations to Bea. Co. Lib.</i>
Receipts	\$55,394	Receipts	\$0	
Expenditures	\$0	Expenditures	\$0	
December 31 Balance	\$1,089,235	December 31 Balance	\$89,564	\$ 33,700.00 <i>LSTA Grants</i>
Impact Fees South		St. Helena (& Lady's Island) October 31, 2025 Balance	\$705,009	
October 31, 2025 Balance	\$206,863	Receipts	\$0	
Receipts	\$3,114	Expenditures	\$0	
Expenditures	\$0	December 31 Balance	\$705,009	
December 31 Balance	\$209,977	Lobeco (Sheldon) October 31, 2025 Balance	\$66,608	
New District Totals:	\$1,299,212	Receipts	\$0	
		Expenditures	\$0	
		December 31 Balance	\$66,608	
		Del Webb Agreement October 31, 2025 Balance	\$5,929	
		Receipts (<i>interest added</i>)	\$38	
		Expenditures	\$0	
		December 31 Balance	\$5,967	
			\$4,203,032	\$ 278,367

Unofficial and
Unaudited

12/31/2025

Impact Fee Total:

\$5,502,244

**Beaufort County Library
FY 2026
(July 2025 - June 2026)
Library Revenues**

CASH / CHECK DEPOSITS - FINES/FEES																										
	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		TOTAL	
BEAUFORT	\$	553.99	\$	712.50	\$	609.53	\$	526.10	\$	773.25	\$	478.05	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	3,663.42
BLUFFTON	\$	829.00	\$	762.09	\$	829.24	\$	1,237.40	\$	757.05	\$	821.05	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	5,235.83
HILTON HEAD	\$	966.92	\$	865.88	\$	845.17	\$	799.30	\$	564.21	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	4,041.48
ST. HELENA	\$	285.26	\$	350.50	\$	254.19	\$	363.79	\$	224.63	\$	247.92	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	1,726.29
LOBECO	\$	169.50	\$	137.00	\$	96.58	\$	69.30	\$	14.40	\$	88.39	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	575.57
PORT ROYAL	\$	222.68	\$	421.79	\$	427.52	\$	356.99	\$	299.60	\$	301.70	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	2,030.28
TOTAL	\$	3,027.75	\$	3,249.76	\$	3,062.23	\$	3,352.88	\$	2,633.14	\$	1,937.11	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	17,262.87

**CREDIT CARD DEPOSITS/
HEARTLAND PAYMENT
SYSTEM - FINES/FEES**

SYSTEM - FINES/FEES	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
BEAUFORT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BLUFFTON	\$ 1,032.67	\$ 487.02	\$ -	\$ 199.40	\$ 1,031.88	\$ 468.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,219.44
HILTON HEAD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ST. HELENA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LOBECO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PORT ROYAL	N/A	N/A	N/A	N/A	N/A	N/A	N/A	-	N/A	N/A	N/A	N/A	N/A
TOTAL	\$ 1,032.67	\$ 487.02	\$ -	\$ 199.40	\$ 1,031.88	\$ 468.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,219.44

COPIERS	JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER		JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL	
BEAUFORT	\$	295.70	\$	59.00	\$	-	\$	9.40	\$	-	\$	241.00	\$	-	\$	-	\$	-	\$	605.10
BLUFFTON	\$	114.70	\$	110.40	\$	96.90	\$	-	\$	125.20	\$	78.30	\$	-	\$	-	\$	-	\$	525.50
HILTON HEAD	\$	74.45	\$	61.65	\$	71.05	\$	90.15	\$	61.40	\$	-	\$	-	\$	-	\$	-	\$	358.70
ST. HELENA	\$	82.45	\$	81.00	\$	14.10	\$	89.45	\$	13.65	\$	13.30	\$	-	\$	-	\$	-	\$	293.95
LOBECO	\$	33.10	\$	6.20	\$	78.10	\$	68.40	\$	56.30	\$	102.11	\$	-	\$	-	\$	-	\$	344.21
PORT ROYAL	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
TOTAL	\$	600.40	\$	318.25	\$	260.15	\$	257.40	\$	256.55	\$	434.71	\$	-	\$	-	\$	-	\$	2,127.46

GRAND TOTAL

\$ 22,609.77

Unofficial and Unaudited