

**Minutes**  
**Historic Preservation Review Board**  
**July 21, 2022, 1:00 p.m.**  
**Hybrid Meeting**

***CALL TO ORDER:***

Ms. Katrina Epps, Vice Chairman, called the meeting to order at 1:04 p.m.

***MEMBERS PRESENT:***

Katrina Epps, Vice Chairman  
Kathryn Mixon  
Sally Murphy  
Cheryl Steele  
Katherine Pringle

***MEMBERS ABSENT:***

Natalie Harvey, Chairman  
Aileen LeBlanc

***STAFF PRESENT:***

Juliana Smith, Beaufort County Planning and Zoning Long Range Planner  
Chris DiJulio-Cook, Beaufort County Planning and Zoning Senior Administrative Specialist

***PUBLIC COMMENT (non-agenda items):***

None.

***MINUTES:***

Ms. Sally Murphy motioned to approve the August 5, 2021, meeting minutes, Ms. Cheryl Steele seconded the motion. The Board members unanimously approved the minutes as submitted.

***NEW BUSINESS: Consideration of Brick Baptist Church's Deacon Study House relocation and exterior alteration***

A request has been made to relocate and alter the Brick Baptist Church's Deacon Study House. Simons Young, architect for the applicants, outlined the project and scope of the work.

After much discussion, it was decided that there was further information that would be needed before a decision could be made. The applicants were asked to follow up with the State and get the needed information.

It was suggested that a special meeting could be called, if the applicants got the necessary information quickly enough, and at least part of the project could be approved. Instead of waiting for the next month's meeting.

Ms. Katherine Pringle made a motion to postpone decision until the next meeting. Ms. Kathryn Mixon seconded the motion. The decision to postpone passed unanimously.

Several members of the community were present and some, including Mr. Billy Keyserling, Rev. Abraham Murray, and Ms. Ethel Sumpter, spoke in favor of the project.

***Review and Adoption of Application for Certificate of Appropriateness***

Ms. Juliana Smith explained that an application would simplify the process of requesting a Certificate of Appropriateness by clarifying the steps, documentation required and providing a deadline, to be placed on the agenda. She provided a draft of the new application, for review, and asked for comments. Based on feedback received, adjustments will be made to the draft and a new application will be available for future applicants.

Ms. Murphy motioned to adjourn. Ms. Mixon seconded the motion. Ms. Epps adjourned the meeting at 2:35 PM