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AGENDA
CAPITAL PROJECT SALES TAX COMMISSION

Tuesday, March 29, 2016

1:30 p.m.

Bluffton Library
120 Palmetto Way, Bluffton

Commission Members:

Mike Sutton, Chairman
Andrea Siebold, Vice Chairman
Joseph N. Kline
Dean Moss
Carolyn Smith
Mike Tripka

Commission Liaison:

Linda Maietta

1. CALL TO ORDER – 1:30 P.M.
Mr. Mike Sutton, Chairman
2. PLEDGE OF ALLEGIANCE
3. TOWN OF HILTON HEAD UPDATE
4. APPROVAL OF CAPITAL PROJECT SALES TAX COMMISSION MINUTES
 - A. March 8, 2016 ([backup](#))
 - B. March 22, 2016 ([backup](#))
5. WORKING SESSION
6. ADJOURNMENT



Capital Project Sales Tax Commission Minutes – March 8, 2016

Commission Attendance: Carolyn Smith, Andrea Siebold, Mike Sutton (late), Dean Moss, Joseph Kline (late), Mike Tripka (Absent: Linda Maietta)

Call to Order:

Vice Chairman Andrea Siebold called the meeting to order at approximately 9:00 a.m. and asked everyone to stand and say the Pledge of Allegiance.

Meeting minutes were reviewed from the February 23, 2016, meeting. A motion was made by Mr. Mike Tripka to approve as written, seconded by Mr. Dean Moss. Motion was passed unanimously (Mr. Mike Sutton and Mr. Joe Kline absent for the vote).

Mr. Scott Liggett, Director of Public Projects and Facilities/Chief Engineer, HHI, provided an introduction to the projects to be presented by the Town of Hilton Head Island:

1. Pavilion at historic Mitchellville Freedom Park
2. Proposed acquisition and paving of certain dirt roads on HHI
3. Arts, Entertainment and Cultural Campus request

Mr. Bob Richardson, Treasurer of the Mitchellville Preservation Projects, addressed Item 1. Discussion followed.

Mr. Scott Liggett addressed Item 2. Discussion followed.

Mayor David Bennett; Councilwoman Kim Likins, Chairman, Community Services Committee; Mrs. Jane Joseph, Chairman, Arts and Cultural Strategic Planning Committee, addressed Item 3. Discussion followed.

Mayor Bennett prioritized public safety projects as top priority.

Public comments were received by Chairman Sutton.

Mr. Shawn Leininger, Assistant Town Manager and Executive Director of the Public Development Corporation, Bluffton, gave an overview of Bluffton's growth and the projects to be presented by the Town of Bluffton. There are a total of 12 projects broken down into three focus areas and are prioritized as follows:

1. Heritage Tourism Infrastructure projects
2. May River Watershed Restoration
3. Pedestrian Pathways connecting neighborhoods

Projects total: \$19,725,000

Ms. Kendra Lelie, Director of Growth Management, addressed the Heritage Tourism Infrastructure and noted the priorities in this focus area:

1. Oyster Factory Park – estimated cost \$3.7 million.
2. Calhoun Street Dock – estimated cost \$750,000.
3. Dr. Mellichamp Streetscape – estimated cost \$1 million.

Other potential funding sources include: Hospitality tax revenue, Accommodations tax revenue, Stormwater utility fees, Federal/State grants, private donations.

Discussion followed.

Ms. Kim Jones, Director of the Stormwater Management Division, addressed the May River Watershed projects and noted the priorities in this focus area:

1. Pond improvements in Stoney Creek drainage basin – estimated cost \$1.75 million
2. Pond improvements in Rose Dhu Creek drainage basin – estimated cost \$1.75 million
3. Wetlands restoration throughout headwaters – estimated cost \$2.5 million
4. Water and sewer installation and connection – estimated cost \$4 million

Other potential funding sources include: Stormwater utility fees, Federal/State grants, BJWSA assistance. Discussion followed.

Ms. Lelie presented the sidewalks and pathways (pedestrian pathways) projects:

1. Burnt Church Road from Bridge Street to Bluffton Parkway – if already included in the County proposal, this can be removed for Bluffton. Estimated cost is \$1 million.
2. Bridge Street from Burnt Church Road to Calhoun Street. Estimated cost is \$275,000.
3. Buck Island/Simmons ville Road between Mary River Road and US Highway 278. Estimated cost is \$750,000.
4. Goethe/Shultz Road neighborhood. Estimated cost is \$750,000.
5. May River Road from Buck Island Road to Buckwalter Parkway. Estimated cost is \$1.5 million.

Discussion followed.

Brief discussion held on meeting dates.

Meeting adjourned at approximately 11:45 a.m.

By:

Linda Maietta

Capital Project Sales Tax Commission Staff Liaison

NEXT MEETING:

Tuesday, March 22, 2016, 9:00 a.m., at the Executive Conference Room, Beaufort County Administration Building.

Capital Project Sales Tax Commission Minutes – March 22, 2016

Commission Attendance: Carolyn Smith, Andrea Siebold, Mike Sutton, Dean Moss, Mike Tripka, Linda Maietta (Absent: Joseph Kline)

Call to Order:

Chairman Mike Sutton called the meeting to order at approximately 9:00 a.m. and asked everyone to stand and say the Pledge of Allegiance.

Mr. William Prokop, City of Beaufort City Manager, presented the revised City of Beaufort projects (the revised request is 6% less than the original request (\$1.2 million reduction)) for consideration:

1. Downtown Parking Garage (Priority 1)
2. Waterfront Park and Marina Improvements (Priority 2 – minimum Phase 1 (infrastructure))
3. Park Improvements (Priority 3 – incentives to convert commercial buildings)

The total for City of Beaufort is now \$20,450,000. Discussion followed. Public comment received by Chairman Sutton.

Mr. Van Willis, Town of Port Royal Town Manager, presented the revised Town of Port Royal projects (the revised request removed the project for the Pickleball Court Complex) for consideration:

1. Resurfacing Town Roads (Priority 1)
2. Sidewalk Construction (Priority 2) (Note: 50% share from residents)
3. Port Property Projects:
 - A. Paris Avenue Park (Priority 2 of Port projects) (Note: commitment from Town through TIF)
 - B. Construction of New Port Spine Road (Priority 1 of Port projects)
 - C. Construction of Stormwater and Water Systems
 - D. Waterfront Promenade
 - E. Pocket Parks/Landscaping

The total for the Town of Port Royal is now \$9.26 million. Discussion followed.

Commission discussed future meetings. Next meeting is Tuesday, March 29, 2016, 1:30 p.m., Bluffton Library. Town of Hilton Head would like additional 30 minutes at the beginning of the March 29th meeting. Ms. Maietta will contact Mr. Steve Riley to confirm. Cancel meetings scheduled for April 12 and April 26. Schedule meetings for April 5, April 19, May 3. Requested Ms. Maietta to send out an email to all requestors and ask for a list of their projects, with cost, in priority order to be given to the Commission at the March 29th meeting. The goal for the March 29th meeting will be start culling the projects, as well as to review the criteria set by the Commission and compare to each project submitted.

Meeting adjourned for lunch at approximately 11:53 a.m. Meeting called back to order at approximately 1:00 p.m.

Chancellor Al Panu, University of South Carolina Beaufort (USCB), provided an introduction to the project being presented:

1. Osher Lifelong Learning Institute (OLLI) Facility – Bluffton (Priority 1)
2. OLLI Facility – Hilton Head (Priority 3)
3. OLLI Facility – Beaufort (Priority 2)

The total project funding request is for \$12 million with a private funds match of \$1.5 million. Dr. Lynn McGee, Chancellor of Advancement, provided background of the OLLI Program. Dr. Andrea Sisino, Director of OLLI provided the specifics of the request. Discussion followed.

Ms. Mary Lee Carns, Vice President for Institutional Advancement and External Relations, Technical College of the Lowcountry (TCL) introduced Dr. Richard Gough, President of TCL. Dr. Gough proceeded to present two (2) projects for consideration:

1. Health Sciences Expansion (Priority 2) – estimated cost \$2.5 million
2. TCL Culinary Arts Teaching Institute (Priority 1) – estimated cost \$11.6 million

The total cost for these projects is \$14.1 million. Comments were also provided by members of the hospitality community to support the TCL's request for the Culinary Arts Teaching Institute. Discussion followed.

Sheriff P. J. Tanner, Beaufort County Sheriff, presented the Commission with a revised cost for his communications request for vehicle radios. The Sheriff was able to reduce the cost by \$3 million. The revised total cost of the Sheriff's office projects is now \$8,492,526.

The following meeting dates were confirmed:

Tuesday, April 5, 2016, 9:00 a.m. – noon, ECR

Tuesday, April 19, 2016, 2:00 -5:00 p.m., Council Chambers

Tuesday, May 3, 2016, 9:00 a.m. – noon, ECR

Chairman Sutton asked Ms. Maietta to obtain a legal opinion on whether OLLI falls privy to the CPST (reference the Capital Project Sales Tax Act, Section 4-10-330(A)(1)(b)).

Meeting adjourned at approximately 3:52 p.m.

By:

Linda Maietta

Capital Project Sales Tax Commission Staff Liaison

NEXT MEETING:

Tuesday, March 29, 2016, 1:30 p.m. at the Bluffton Library, Large Meeting Room