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Meeting Minutes

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Present: Feaster, Alsko, Mantua, Murray, Fobes, Shelton, Sulka, Cook (Designee for Gough)  
Absent: Gough, Rodriguez, Panu, Sommerville  
Staff: O’Toole, Stone  
Guests: Joe Croley, John Fleming, Mark Howard, Jerry Hogan

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Chair Feaster called the meeting to order at 2:08 pm.

Chair Feaster entertained a motion to enter executive session to review the confidential projects; Sulka moved; Fobes seconded; approved unanimously; the Board entered executive session at 2:08 pm.

Chair Feaster entertained a motion to exit executive session; Sulka moved; Murray seconded; The Board exited executive session at 2:43 pm. No motions or votes were taken in executive session. Public session followed.

Chair Feaster entertained a motion to approve January 20<sup>th</sup> minutes; Sulka moved; Shelton seconded; approved unanimously.

O’Toole reviewed 2021-2022 budget. BCEDC has been working with Webster Rogers on organizing revenues and expenses. In particular, outside grant funds that BCEDC has brought in through SC Department of Commerce. Webster Rogers has filed the BCEDC 990 Report. BCEDC will look to work with Webster Rogers on increasing internal controls.

The BCEDC currently receives \$25,000 contributions from the City of Beaufort, Town of Bluffton, Town of Hilton Head Island and the Town of Port Royal. In addition, the BCEDC receives a \$375,000 contribution from the County as well as an annual site fund and jobs budget. During discussions on private sectors fundraising, the BCEDC board suggested potentially exploring an additional staff member that could assist with fundraising, rather than pursuing a contract with Convergent Nonprofit Solutions. This additional staff member could potentially be funded by increasing the municipal contribution. Mayor Sulka and Mayor Murray suggested bringing request for additional contribution to respective town councils and outlining return on investment and projected additional results.

Cross Flight Sky Solutions is a 2018 graduate of Don Ryan Center of Innovation’s mentorship program. Cross Flight Sky Solutions offers education and consulting for drones. Cross Flight highlighted different applications for drones such as utility analysis of different buildings, or television productions focused on golf courses. Additional uses include municipal monitoring of infrastructure and surveying companies using light detection and ranging technology.

At 3:31 pm the BCEDC no longer had a quorum at the meeting due to board members departing due to conflicts.

BCEDC will move agenda action items related to FILOT for Project Lawn and Project Packet and agenda item related to financial policy to next board meeting due to lack of quorum.

John Fleming gave an update on SCA activity. SCA continues to assist BCEDC with product development. SCA also has a current opening for Project Manager.

BCEDC to send out a notice for a strategic planning workshop.

Meeting ended at 3:49 pm.