

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD  
100 Clear Water Way  
Beaufort, SC 29906  
August 16, 2022

MEMBERS PRESENT: David Green, Priscilla Drake, Frankie Middleton, Nancy Pinkerton, Danielle Quat, Lynn Russo, Galen Sturup Comeau, Andy Thacker

MEMBERS ABSENT: Wendy Bukowski, Mary Ann Radke, Audra Antonacci (Ex-officio)

STAFF PRESENT: Bill Love, Janice Beach, Wanda Mayse, Beth Cody, Cherie Scoggins,

GUESTS PRESENT: None

I. CALL TO ORDER – Lynn Russo, Chairman

Ms. Russo called the meeting to order at 4:00 p.m.

II. WELCOMING GUESTS

There were no guests present.

III. APPROVAL OF THE MINUTES OF THE JUNE 28, 2022, BOARD MEETING

A MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY ANDY THACKER TO APPROVE THE MINUTES OF THE MEETING OF JUNE 28, 2022. APPROVED UNANIMOUSLY.

IV. ADOPTION OF THE AUGUST 16, 2022, AGENDA

A MOTION WAS MADE BY ANDY THACKER AND SECONDED BY NANCY PINKERTON TO APPROVE THE AGENDA OF THE MEETING OF AUGUST 16, 2022. APPROVED UNANIMOUSLY.

V. CHAIRMAN'S REPORT – Lynn Russo, Chairman

Ms. Russo announced that Pamela Brandon-Hennigh has decided to resign from the board. We will be looking to fill her vacancy. Mr. Love said he has spoken with someone who is interested in being on our board. She has a special needs daughter.

Ms. Russo said Ms. Middleton has agreed to chair the Policy and Directives committee.

VI. EXECUTIVE DIRECTOR'S REPORT –Bill Love

Mr. Love said it is good to see everybody today. He had planned to take the new members out for lunch and have an orientation of what the board is all about and the duties of board members. He did not get to do that yet. We will be rescheduling this soon.

A. Department Updates – Cherie Scoggins – Case Management is stable. We are still deconflicting caseloads and have about 46 caseloads to do. Mr. Comeau asked what deconflicting means. Ms. Scoggins said that the ID/RD waiver says you can't live in our residential homes or attend our day program and have a case manager that works for Beaufort County DSN.

Early Intervention collaborated with SC Inclusions, and they will assist us if and when children who have behavioral problems and are kicked out of the childcare center, they can be a resource for parents. We participated in a back-to-school expo and reached out to 72 providers that provide childcare in Beaufort and gave them information about our services. Some have reached out asking for more information about our services. We were also contacted by the school district about doing some training for them to educate about our services. I will reach out to see if any of you would like to participate. We applied for a grant with the United Way and are waiting to hear back on that. This grant is for Early Intervention and will be used to make educational packets for development and learning based on age.

Budget – Beth Cody said we are six weeks into this fiscal year. We should be at 12%. Our revenue looks like we have not received any revenue. We have billed for services, but it is not officially in our accounting system yet. I am not showing it in the budget yet because it has to go through the processes. Personnel is at 8%, purchased services 3%, and supplies are 1%. We are below on everything.

Day Program – Mr. Love reported for Terry Geitner who is not here today. We have 25 individuals waiting to come back to the day program but can't because we do not have enough staff. Mr. Love said we were hit by lightning a couple of weeks ago. It hit a couple of trees and our irrigation system.

- B. PowerPoint Presentation – Mr. Love had Ms. Cody show the PowerPoint presentation that was created a few years ago about DSN and recently updated with some of the information from the PR media kit. The presentation is about 13 minutes long and can be used when going out to speak in the community.
- C. Tee Shirt Update - Mr. Love said we ordered the tee shirts, and they are almost ready. He ordered extras so that when you go out to talk in the community, you will have them to give out to legislators, etc. It has the DSN logo on it and it is a good way to advertise.
- D. Retreat – Mr. Love said that he and all the department directors attended a three-day retreat put on by the county last Wednesday through Friday. The retreat was amazing. It was well planned and talked about relevant information. Mr. Love asked the department directors to tell what they took away from the retreat.

Ms. Mayse said she thought the retreat was well put together and gave an account of the current state of the county. The new administrator gave his view of how he wants to conduct business. He was very clear on his management style which I think are very favorable. There were trainings and exercises on active shooter, emergency response and crisis situations, Jacobs Kit. Everything was well done. Mr. Love mentioned to the board that Ms. Mayse has finished her master's degree and now is getting her training hours to be certified in therapy.

Ms. Scoggins said there was a lot of relevant information and she liked how the administrator brought all the different departments together. I thought that was important so that we are more inclusive versus departments functioning on their own. I felt the administration is really looking at being progressive and how they are moving forward with gaining access to employees and what departments look like.

Ms. Quat said there are not many departments that work with human beings like we do. We work with the public in a whole different way than other departments do. They have no idea what we do. She thought the retreat was very constructive and hopes there will be other opportunities to interact with other departments.

Ms. Cody thought it was great to be in a room and get to know other agencies, like EMS, Fire Department, Detention Center. She appreciated the group activities, and it was good to see how agencies work together.

- E. Update Media Kit – Mr. Love said we have completed Phase I of the PR action plan. There are three phases. The second phase is the website and social media. The third phase is to have everything translated into Spanish. We may not have the PR company do that part.
- F. Golden Palmetto Award Nomination – Mr. Love said we have nominated Beaufort County for the Golden Palmetto Award. One third of our consumers are county employees. Out of 46 counties in the state we are the only DDSN that is part of county government. Mr. Love said he was told that we are getting one special needs playground.

#### VII. DEPUTY DIRECTOR'S REPORT – Wanda Mayse

- A. Ms. Mayse said that Center Drive CTH has been repaired and consumers have moved back in. The consumers did well at the hotel. One of the consumers who resides at Center has been in declining health and had to have a surgical procedure. Because of that procedure and her declining health, we are no longer able to care for her and she has moved into a nursing home outside of the area. We hope at some point she will be able to move back to the area closer to family.

There was a consumer in the community that we found out was in an unsafe situation. We collaborated with law enforcement and DSS and were able to get her moved into Center. We had another consumer in another house who had a stroke and is now paralyzed and has some health issues that will not allow us to bring him back at this time. We are going to have to transition him out which will cause another vacancy. We are looking to find someone locally and we have some options to fill that bed space.

We are not totally closed out from our Alliant compliance review for this year. We are being penalized for things out of our control as a result of the pandemic. The federal government gave us Appendix K that was supposed to take care of these things, but Alliant is not allowing it.

- B. Staffing is still a challenge, but we are slowly getting applications. We have three applicants who are in que, two new hires who have recently started, and we interviewed two desirable applicants today. We did finally get an application for a nurse, but she went on a cruise and got COVID, so we are going to have to postpone her interview.

VIII. POLICY/DIRECTIVES COMMITTEE – Lynn Russo, Chair, Wendy Bukowski, Co-Chair

There were no policies or directives listed for review. Ms. Russo again said Ms. Middleton has agreed to be the chair for the policy/directives committee.

IX. COMMITTEE REPORTS

- Hospitality Committee, Wendy Bukowski, Chair –Nothing to report
- Personnel Committee, Lynn Russo, Chair – Nothing to report
- Public Relations/Legislative Committee, David Green, Chair – Nothing to report

X. PUBLIC COMMENT

Mr. Comeau stated that he thinks it is awesome that we start direct care staff out at \$17.12 an hour. This is huge compared to what he started out at when he did that type of work.

XI. The next board meeting will be held on October 18, 2022, at 4:00 PM:

**100 Clear Water Way  
Beaufort, SC 29906**

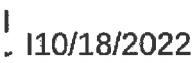
XII. ADJOURNMENT

A MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY GALEN STURUP COMEAU TO ADJOURN THE MEETING. THE MEETING WAS ADJOURNED AT 5:00 PM.

  
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Lynn Russo, Chairman

  
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Date

  
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Nancy Pinkerton, Vice-Chairman

  
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Date