

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD
100 Clear Water Way
Beaufort, SC 29906
October 19, 2021

MEMBERS PRESENT: Pamela Brandon-Hennigh, Wendy Bukowski, Priscilla Drake, Nancy Pinkerton, Lynn Russo, Andy Thacker, Audra Antonacci (Ex-officio)

MEMBERS ABSENT: David Green, Frankie Middleton

STAFF PRESENT: Bill Love, Janice Beach, Wanda Mayse, Beth Cody, Cherie Scoggins, Terry Geitner, Mary Frame

GUESTS PRESENT: No Guests

I. CALL TO ORDER – Lynn Russo, Chairman

Ms. Russo called the meeting to order at 4:04 p.m.

II. WELCOMING GUESTS

There were no guests present.

III. APPROVAL OF THE MINUTES OF THE JUNE 15, 2021 AND AUGUST 17, 2021 BOARD MEETING

A MOTION WAS MADE BY WENDY BUKOWSKI AND SECONDED BY NANCY PINKERTON TO APPROVE THE MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE OCTOBER 19, 2021 AGENDA

A MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY WENDY BUKOWSKI TO APPROVE THE AGENDA. PASSED UNANIMOUSLY.

V. CHAIRMAN'S REPORT – Lynn Russo, Chairman

A. Ms. Russo asked the Board members to please let either her or Ms. Beach know if you are not going to be able to attend the meetings. Policy says if you miss three consecutive meetings you are automatically removed from the Board.

B. Ms. Russo asked if anyone would take over as the chair of the Policy/Directives Committee since Ms. Dennis has resigned. Nobody volunteered. Ms. Russo will fill in as chair until someone else is appointed.

VI. EXECUTIVE DIRECTOR'S REPORT –Bill Love

A. Budget Update – Beth Cody said we are 29% of the way through this year's budget. Revenue is at 15% of the budget and expenditures are at 18% of the budget. We are close on revenue and expenditures. Day Program began fee for service January 2021, so they are being paid retrospectively. Residential will be starting fee for service January 2022. EI and Case Management are working well now but it was a rough beginning.

- B. Program Updates – Terry Geitner said that we are facing challenges with the transition since the first of the year. He has seen measurable improvement in where we are. It is a work in progress. We are still trying to recruit job opportunities for the consumers. We are still working on the agreement for the city building in Beaufort and are still hoping that will come through for us. Bill and I are meeting with the executive director of Penn Center tomorrow about sending some of our consumers out there to do some work there. There are more openings for letting our people back in. The contract at the Air Station is going well.

Cherie Scoggins reported that Early Intervention had 14 referrals last month and 6 so far this month. We are serving a total of 189 children. She has one EI on FMLA that will be back in November and one that will be going out on maternity leave in November. Beaufort County was the only one that was taking referrals but now there is one other provider starting back up taking referrals. Ms. Scoggins said that she and Audra Antonacci went to a meeting at the Ronald McDonald House of Charities this month.

Ms. Scoggins reported that Case Management are receiving new clients from Hampton and Allendale surrounding areas due to Conflict Free Case Management. We have 13 additional pending transfers from Great Kids. She has one Case Manager retiring in January. His caseloads will be split between the remaining Case Managers. Right now, the Case Managers each have 60 – 70 consumers on their caseloads.

Mary Frame said the Day Program is continuing to practice Covid safety measures and social distancing. Ms. Frame developed an exercise program for the consumers every morning. Ms. Frame is doing quarterly nursing assessments. We partnered with Palmetto Rx to provide a flu clinic for the consumers. That went well so we will be doing another one.

- C. Applications – Mr. Love said we are seeing an increase in applications. We had four interviews today. Three of them worked at the hospital.
- D. Job Fair – We are continuing to participate in job fairs at SC Works.
- E. Face Masks – DSN is still requiring staff and consumers to wear a face mask. Our population is a little more vulnerable.
- F. Stress – Mr. Love contacted HR and asked about help for staff who might be stressed about Covid. We have all been affected in some way by Covid. The County does provide help. The new HR director, Scott Marshall, sent out an email with links to things that staff have access to.
- G. Scabies – Mr. Love said we had one consumer who went home for the weekend and came back with scabies. We had to quarantine that home. One staff did get it and had to stay home for a week.
- H. Public Outreach – Mr. Love said he wants the community to better understand what we do. Terry Geitner and Cherie Scoggins will be going out to try to educate the community about us. Ms. Antonacci said she would like to be involved in this outreach. Ms. Russo mentioned there are a lot of local magazines in the Bluffton and Hilton Head areas that we could advertise in as well as the County Channel and local news stations.

- I. State – Mr. Love said he would like to get a better understanding about what the limits are that we have with Final Rule with the consumers.
- J. Grace Dennis – Mr. Love and Ms. Russo went to see Grace Dennis today to take her the proclamation from the County and presented her with a burlap tote bag with our logo and her dates of service on it. Ms. Dennis appreciated it and said tell everyone hello and she will try to stop by to see everyone.
- K. Flu Shots – Mr. Love said the County is providing flu shots for County employees next week on the 26th and 28th. They will be happening here at our building and in Bluffton.
- L. PPE – The County provides PPE for County employees. We are closely monitoring what we need and want to thank the County for doing this.

VII. DEPUTY DIRECTOR’S REPORT – Wanda Mayse

- A. Hurricane Planning - Ms. Mayse said we are continuing to review and discuss our evacuation plan. We are hopefully optimistic we will not have to evacuate this year. We are reaching the end of the season, but staff are ready and willing to go.
- B. Census/Transitions – There have been some transitions with our census. Someone who has been with us a long time moved to Badcock because she is requiring more assistance and support. One of our SLP ladies was recently diagnosed with Alzheimer’s and will be moving into one of the vacancies and another one of our SLP ladies has also moved into one of the homes. That will leave us with one vacancy, but it can easily be filled. Ms. Mayse said she does not have any worries with fee for service. From a Quality Assurance standpoint, we are in good shape. All our plans of correction are up to date.

VIII. POLICY/DIRECTIVES COMMITTEE – Lynn Russo, Chair

Ms. Russo reviewed the directives.

IX. COMMITTEE REPORTS

- Hospitality Committee, Wendy Bukowski, Chair –Nothing to report
- Personnel Committee, Lynn Russo, Chair – Nothing to report
- Public Relations/Legislative Committee, David Green, Chair – Absent

X. PUBLIC COMMENT

Ms. Antonacci said she would reach out to the County Channel about advertising.

- XI. The next board meeting will be held on **December 7, 2021**:

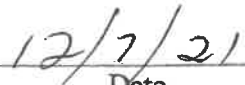
**100 Clear Water Way
Beaufort, SC 29906
&
Virtual**

XII. ADJOURNMENT

A MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY ANDY THACKER TO ADJOURN THE MEETING. THE MEETING WAS ADJOURNED AT 4:50 PM.



Lynn Russo, Chairman



Date



Nancy Pinkerton, Vice-Chairman

12/7/21

Date