

**VIRTUAL MEETING**

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD  
100 Clear Water Way  
Beaufort, SC 29906  
December 1, 2020

MEMBERS PRESENT: Wendy Bukowski, David Green, Nancy Pinkerton, Lynn Russo, Andy Thacker, Charles Atkinson (Ex-officio)

MEMBERS ABSENT: Pamela Brandon-Hennigh, Grace Dennis, Frankie Middleton, Gardenia Simmons-White

STAFF PRESENT: Bill Love, Janice Beach, Wanda Mayse, Beth Cody, Cherie Scoggins, Terry Geitner, Mary Frame

GUESTS PRESENT: None

I. CALL TO ORDER – Lynn Russo, Chairman

Ms. Russo called the meeting to order at 4:00 p.m.

II. WELCOMING GUESTS

None present.

III. APPROVAL OF THE MINUTES OF THE OCTOBER 20, 2020 BOARD MEETING

A MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY WENDY BUKOWSKI TO APPROVE THE MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE DECEMBER 1, 2020 AGENDA

A MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY DAVID GREEN TO APPROVE THE AGENDA WITH ONE ADDITION. PASSED UNANIMOUSLY.

V. CHAIRMAN'S REPORT – Lynn Russo, Chairman

Ms. Russo said she had nothing new to report.

VI. EXECUTIVE DIRECTOR'S REPORT –Bill Love

Ms. Beth Cody gave a budget update to the Board. She said we should be 38% of the way through this fiscal year. Revenue is at 34%. Expenditures are 26%. Revenue being more than expenditures is always great. There is nothing unusual except Family Support which are funds that are requested by Case Managers or Early Interventionists as needed. Starting January 1 we will be going to fee for service for consumers who live at home with their families who attend the Day Program. This does not include our residential folks. We will only be paid for folks who attend the Day Program, after they attend. This will change our revenue a lot for Day Program. The next year will be a learning process to get things going. That is about how long it took to get Case Management going but now they are doing great.

Interim County Administrator - Mr. Love said Eric Greenway has been appointed as the Interim County Administrator through June 30, 2021. Mr. Greenway and Mr. Atkinson are working out of the same office and it has made a difference in the kind of management we are getting. It is a lot more professional in a lot of ways. I feel like we get a lot more direction and I feel a lot more comfortable. I feel they are doing a great job.

Day Program - Mr. Love said we have made a plan for reopening the Day Program. However, we are unsure when we will open because of the spike in Covid cases. Right now we will remain the same.

Family Visits During the Holidays – Mr. Love asked Ms. Mayse to speak about this. Ms. Mayse said we followed guidance from the CDC and DHEC and have participated in collaborative meetings with our counterparts across the state and we are consistently following what other people are doing. What we have asked is that they not go home for a family visit, but allowing them to have a two hour visit with their family with the understanding they would not go out in the community and when they returned to their home they would have to quarantine in their room until they tested negative for Covid.

Vaccine – Mr. Love said a vaccine for Covid is ready. DDSN is on the first phase to receive it. You will have to sign a consent form. They are starting in the Pee Dee region and move on around the state. The vaccine is voluntary. We cannot make anyone get it. It is a series of two shots and you have to get both in order for it to be effective.

## VII. DEPUTY DIRECTOR'S REPORT – Wanda Mayse

Staffing - Ms. Mayse said we are still challenged with filling positions. We are trying different strategies. We have changed the name of the training specialist to a direct care specialist to more reflect what the position does. We also changed the job description for the house managers to incorporate a couple of shifts during the week to alleviate the shortage of staff. We have some interviews coming up this Thursday.

Compliance Review – Ms. Mayse said we are in the process of our compliance review. Normally they come here for a couple of days to review our records, but because of Covid we had to do everything virtually. This has been very different. All we are getting is an email daily just saying they are still reviewing our records.

Bostic – Ms. Mayse said Bostic is completed but we haven't closed yet. We are in the licensing stage. Telephones are already in and we are waiting on the fire marshal inspection. There are a lot of people interested in living in there. We have received a number of packets. Our immediate responsibility is to Beaufort residents. There are two ladies who had moved away that want to come back to the Beaufort area. Mr. Love added that if any of the Board members would like to tour Bostic to let him know and he will take them. Ms. Russo said she would like a tour.

## VIII. POLICY/DIRECTIVES COMMITTEE – Grace Dennis, Chair

Mrs. Dennis was unable to stay connected to the meeting.

IX. COMMITTEE REPORTS

- Hospitality Committee, Wendy Bukowski, Chair – Ms. Bukowski had nothing to report
- Personnel Committee, Lynn Russo, Chair – Nothing to report
- Public Relations/Legislative Committee, David Green, Chair – Nothing to report

X. PUBLIC COMMENT

Ms. Gardenia Simmons-White tried to connect to the meeting but was unsuccessful.

- XI. The next board meeting will be held on Tuesday, February 16, 2021 beginning at 4:00 p.m. at:

VIRTUALLY

XII. ADJOURNMENT

A MOTION WAS MADE BY DAVID GREEN AND SECONDED BY ANDY THACKER TO ADJOURN THE MEETING. THE MEETING WAS ADJOURNED AT 4:40 PM.

Lynn Russo  
Lynn Russo, Chairman

February 16, 2021  
Date

Nancy Pinkerton  
Nancy Pinkerton, Vice-Chairman

February 16, 2021  
Date