

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD
100 Clear Water Way
Beaufort, SC 29906
December 3, 2019

MEMBERS PRESENT: Pamela Brandon-Hennigh, Wendy Bukowski, Grace Dennis, David Green, Frankie Middleton, Nancy Pinkerton, Lynn Russo, Andy Thacker

MEMBERS ABSENT: Gardenia Simmons-White, Scott Scobey, Monica Spells (Ex-officio)

STAFF PRESENT: Bill Love, Janice Beach, Wanda Mayse, Beth Cody, Cherie Scoggins

GUESTS PRESENT: York Glover

I. CALL TO ORDER – Lynn Russo, Chairman

Ms. Russo called the meeting to order at 4:00 p.m.

II. WELCOMING GUESTS

Ms. Russo welcomed County Councilman York Glover.

III. APPROVAL OF THE MINUTES OF THE OCTOBER 25, 2019 BOARD MEETING

A MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY PAMELA BRANDON-HENNIGH TO APPROVE THE MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE DECEMBER 3, 2019 AGENDA

A MOTION WAS MADE BY PAMELA BRANDON-HENNIGH AND SECONDED BY NANCY PINKERTON TO APPROVE THE AGENDA. PASSED UNANIMOUSLY.

V. CHAIRMAN'S REPORT – Lynn Russo, Chairman

Ms. Russo said she thought the retreat was very good. It was presented well. Mr. Love said he got a call from the presenter who said he thought the retreat went well and enjoyed the participation from everyone. Ms. Middleton asked if there was anything we are supposed to be doing differently after the retreat. Mr. Love said he will put something together for the next meeting.

VI. EXECUTIVE DIRECTOR'S REPORT –Bill Love

Ms. Cody presented a quarterly update of our budget. We are 42% of the way through the year. Revenue is 30% and expenses are 29% so we are doing very well. Port Royal is a little off because we will be closing it this year but not as soon as we expected. Mr. Love mentioned that we have a fund balance that allows us to be creative and to do things that we may not be able to do otherwise.

Mr. Love said that County Council approved three additional holidays and a policy for sick leave for County employees. They also approved making the consumers who are working County employees effective 1-1-20. The County will pay into their FICA, Medicare, etc. This will increase our budget.

Mr. Love reported that the ABLE bazaar went very well. We did not have as good a turn out as in the past, but it is about bringing to DSN and not making a profit. Ms. Brandon suggested looking at the calendar to see when there is not as much going on when planning the next bazaar.

Mr. Love congratulated Ms. Mayse for completing the Leadership Academy training.

Mr. Love said there are a lot of staffing changes. Five or six providers are not going to continue to provide Case Management services any longer because they are not making money. We let one of our Case Managers go and redistributed her caseloads. Colleton County is not providing Case Management services. We have done a lot in the last year and a half. We have built three new houses, 64% of consumers are working, and we evacuated successfully three or four times.

Mr. Love gave a small gift to each of the Board members. It is a ½ dozen egg carton filled with everything you need to plant and grow seeds. Beginning in January consumers will be assembling these for the company that distributes these.

VII. DEPUTY DIRECTOR'S REPORT – Wanda Mayse

Ms. Mayse said we have a lot going on with holiday events planned. Some of the consumers are going to Charleston to see a production of the Lion King. Some of the houses are baking cookies to give to neighbors.

Ms. Mayse said that Bill had an idea to start a Sunday Café for the consumers to have a place to go and socialize on Sunday afternoons. They will serve coffee, tea, and play games. We will fund the first round until it is up and running and then the profits will go back into the café to purchase supplies to keep it going. The afternoon will be theme oriented.

Ms. Mayse said that Port Royal CRCF will be closing soon. We have a walk through scheduled for Wednesday at Deanne. Once we have opened Deanne and consumers are settled we will be having an open house for the three new homes.

Ms. Mayse informed the Board that there was a suspicion of illegal activity with a consumer. There is an ongoing investigation so we can't say too much about it. It was reported by a relative.

Ms. Scoggins said we have had a high level of turnover. For the last few months we have participated in a job fair at SC Works. SC Works said it is better to have job fairs regularly so as to have a better turnout. We have gotten at least two prospects per job fair. The good thing about doing this at SC Works, is once we have talked to them they can fill out an application right there on their computers. Everything is electronic with the County now as far as filling out an application.

VIII. POLICY/DIRECTIVES COMMITTEE – Grace Dennis, Chair

There were no policies to review.

IX. COMMITTEE REPORTS

- Hospitality Committee, Wendy Bukowski, Chair – Ms. Bukowski had nothing to report but will be ready to help with the open house.
- Personnel Committee, Lynn Russo, Chair – Nothing to report
- Public Relations/Legislative Committee, David Green, Chair – Nothing to report

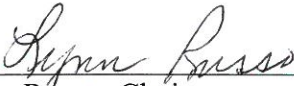
X. PUBLIC COMMENT

- XI. The next board meeting will be held on **Tuesday, February 18, 2020** beginning at 4:00 p.m. at:

Disabilities and Special Needs Department
100 Clear Water Way, Beaufort, SC 29906

XII. ADJOURNMENT

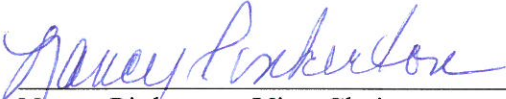
A MOTION WAS MADE BY DAVID GREEN AND SECONDED BY PAMELA BRANDON-HENNIGH TO ADJOURN THE MEETING. THE MEETING WAS ADJOURNED AT 4:53 PM.



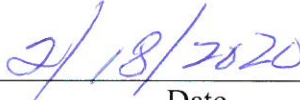
Lynn Russo, Chairman



Date



Nancy Pinkerton, Vice-Chairman



Date