

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD  
100 Clear Water Way  
Beaufort, SC 29906  
June 18, 2019

MEMBERS PRESENT: Pamela Brandon-Hennigh, Wendy Bukowski, Grace Dennis, David Green, Nancy Pinkerton, Lynn Russo, Scott Scobey, Gardenia Simmons-White, Monica Spells (Ex-officio)

MEMBERS ABSENT: Frankie Middleton

STAFF PRESENT: Bill Love, Janice Beach, Cherie Scoggins

GUESTS PRESENT: None

I. CALL TO ORDER – Nancy Pinkerton, Chairman

Ms. Pinkerton called the meeting to order at 4:00 p.m.

II. WELCOMING GUESTS

There were no guests at the meeting.

III. APPROVAL OF THE MINUTES OF THE APRIL 16, 2019 BOARD MEETING

A MOTION WAS MADE BY LYNN RUSSO AND SECONDED BY DAVID GREEN TO APPROVE THE MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE JUNE 18, 2019 AGENDA

THE AGENDA WAS APPROVED WITH TWO ADDITIONS.

V. CHAIRMAN'S REPORT – Nancy Pinkerton, Chairman

Mrs. Pinkerton welcomed our new member and asked that he tell us a little about himself. Mr. Andy Thacker said he moved here about three years ago from North Carolina. He has an adult daughter who is 36 years old with a disability. He worked in the school systems in North Carolina and Virginia for over 39 years. The last 9 years in Virginia he was the director of Special Ed. The members of the Board went around the room and introduced themselves to Mr. Thacker.

Ms. Pinkerton asked everyone to fill out and sign the Conflict of Interest forms that were provided to the board members and turn them in to Janice by the end of the meeting.

Ms. Lynn Russo was asked to report on the nomination committee. The committee nominated Ms. Russo as chair of the Board and Ms. Wendy Bukowski as secretary. They asked for a volunteer for vice-chair. Ms. Pinkerton volunteered. Nominations were approved by the Board and passed unanimously. New officers will start at the end of this meeting.

Mrs. Pinkerton asked for a motion to approve the by-laws. A motion was made by Ms. Brandon and seconded by Ms. Bukowski to approve the by-laws. Passed unanimously.

## VI. EXECUTIVE DIRECTOR'S REPORT –Bill Love

Consumer Moves – Mr. Love reported that as of this week, eight consumers have moved from Port Royal to new homes. Waddell and Center, the two homes we visited, are both open and fully operational. Ms. Scoggins added that we reconfigured the homes so we have had a total of 19 consumers move to new homes in the last two weeks. Port Royal CRCF should be closed in the next four months. Our proviso was extended another year. Once Port Royal is totally empty it will go up for sale. We have four consumers left at Port Royal. Once Deanne is finished they will be moved.

Emergency Preparedness - Hurricane Season - Mr. Love said that we have evacuated three times in the last two years. They are anticipating a normal hurricane season. We have three places we have contracted with where we can go if we have to evacuate. We are looking into purchasing a trailer to transport suitcases and wheelchairs. We are also looking at purchasing sheds or storage buildings to store hurricane equipment in. Jasper County will also have a shelter where people can go.

Staffing - Mr. Love said that hiring is becoming a job for us. We have interviewed a number of applicants. They are getting better offers at other places. It is challenging for us to keep ratio compliant for safety.

DDSN Committee Update - Mr. Love said that direct billing will start July 1<sup>st</sup>. We have been monitoring caseload sizes and salaries of Case Managers across the state. Most board's caseloads are 50-60 per Case Manager and ours is 40. We are eliminating one Case Management position to try to offset this difference. There is a lot of training going on to help learn how to bill correctly.

Final Rule – Mr. Love said that the state still comes down and evaluates us. We have to give them information on what we are doing. It is moving slow but it is still alive.

Transportation Agreement – Mr. Love said we had five or six companies bid on our transportation contract. After July 1, Palmetto Breeze will no longer be our provider. Owl Transportation will be providing transportation for us. The Greenery is no longer going to do lawn care for us because they do not have the staff to do it. We only got two bids for lawn care. We will keep the same company in Bluffton.

County Council Meeting – Mr. Love attended the County Council meeting yesterday. They have posed the question asking if DSN is a County or a State agency. If we are a County agency, can we bid on contracts for the County. There were 40 – 50 consumers at the meeting to talk about the importance for them to work. We have to better educate the public about what we do. It is hard to explain about a waiver.

## VII. DEPUTY DIRECTOR'S REPORT – Wanda Mayse, Absent

Mrs. Cherie Scoggins said we just had our review by Alliant and are waiting to get our scores. We think we did very well.

VII. POLICY COMMITTEE - Grace Dennis

None listed.

VIII. COMMITTEE REPORTS

- Hospitality Committee, Lynn Russo – Nothing
- Personnel Committee, Lynn Russo, Chair – Nothing
- Public Relations/Legislative Committee, David Green, Chair – Nothing

IX. PUBLIC COMMENT


Ms. Russo said with her being the Chair of the Board, she does not feel she can be chair of the hospitality committee and personnel committee. Ms. Bukowski said she would be the chair of the hospitality committee.

The next board meeting will be held on Tuesday, August 20, 2019 at 4:00 p.m. at:


Disabilities and Special Needs Department  
100 Clear Water Way, Beaufort, SC 29906

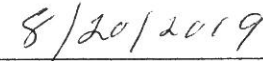
X. ADJOURNMENT

A MOTION WAS MADE BY DAVID GREEN AND SECONDED BY NANCY PINKERTON TO ADJOURN THE MEETING. THE MEETING WAS ADJOURNED AT 5:05 PM.

  
\_\_\_\_\_  
Nancy Pinkerton, Chairman

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Gardenia Simmons-White, Vice-Chairman

  
\_\_\_\_\_  
Date