

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD
100 Clear Water Way
Beaufort, SC 29906
September 19, 2017

MEMBERS PRESENT: Pamela Brandon-Hennigh, Grace Dennis, Gregory Hall, George Marshall, Lynn Russo, Gardenia Simmons-White

MEMBERS ABSENT: David Green, Marcia Metzger, Frankie Middleton, Nancy Pinkerton, Monica Spells (Ex-officio)

STAFF PRESENT: William Love, Janice Beach, Beth Cody, Gail Brown, Cris Roberson, Wanda Mayse

GUESTS PRESENT: Jane Sidwell

I. CALL TO ORDER – Gardenia Simmons-White, Vice-Chairman

Mrs. White called the meeting to order at 4:00 p.m.

II. WELCOMING GUESTS

Ms. White introduced Ms. Sidwell as a prospective new member.

III. APPROVAL OF THE MINUTES OF THE AUGUST 15, 2017 BOARD MEETING

MRS. SIMMONS-WHITE ASKED FOR A MOTION TO APPROVE THE AUGUST 15, 2017 MINUTES. A MOTION WAS MADE BY GRACE DENNIS AND SECONDED BY GREG HALL TO ACCEPT THE MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE SEPTEMBER 19, 2017 AGENDA

MRS. SIMMONS-WHITE ASKED FOR A MOTION TO ADOPT THE SEPTEMBER 19, 2017 AGENDA. THE AGENDA WAS ADOPTED AS WRITTEN.

V. CHAIRMAN'S REPORT – Gardenia Simmons-White, Vice-Chairman

Ms. White reported that Monica Spells will not be able to attend the meeting today. She also said that Mr. Kubic will be retiring at the end of this month.

VI. EXECUTIVE DIRECTOR'S REPORT – Bill Love

Mr. Love advised the Board that Mr. Gary Kubic will be retiring at the end of September instead of December as previously planned. Both his parents passed within a week of each other and he has had a lot going on that he has to take care of. Mr. Kubic has been very supportive of DSN for the last 14 years. He has a child with a disability.

Evacuation Summary – We took 90 consumers and staff in 15 vehicles to evacuate due to Hurricane Irma. This is in comparison to 83 last year. We had more community people with more health needs. I am proud of staff. Everyone pitched in to help get loaded and ready to go. We staggered groups into three groups and it went really well. We went to Greenwood again.

There was only one hiccup. In Fairfax we stopped at a station to use the restroom and they would not let our consumers use the restroom. A customer heard and said they were going to report them. There was a laundromat right beside the station and they told us we could use theirs. We had regular contact with Monica from the county and Rufus Britt from the state.

We reserved six hotel rooms for staff to rest and shower. While there, a church in the area invited us to their church service. Sixty-two staff and consumers went. The organist at the church said that years ago, he and a partner were running an apartment complex for low income people and someone dropped off two people and left them and never came back to get them. After three or four days they had to call the authorities to report it. He said he always wondered what happened to them. He said one of the people was in our group. FEMA will be coming in and evaluating and assessing the evacuation and our expenses and everything. The County will be compensating staff for 24 hours because they were away from their homes.

Update on Homes – In Beaufort there is a financial group buying properties. They have contracted with a couple of builders to build homes and sell the homes. We are going to enter into a contract to have three of our homes built. Each of the homes will come under \$350K. Gary has to sign the contracts. The houses should be complete by June or July. These three homes are for the replacement of Port Royal CRCF. We sold Broad River last Thursday as is for \$90K. It had some septic and other issues.

Bazaar/Retreat – Plans for the bazaar are really taking off. It is going to be big. We are getting all kinds of response from people. The radio station will be providing music. There is an area for kids where there will be face painting, hunting for shark teeth, staff will be doing jazzercise. It sounds like it is going to be a lot of fun. We have 38 – 40 tables signed up. There will be a lot going on.

New Health Program – Cris Roberson presented information about a new health program we are starting. She said the credit goes to Cherie for this program. It relates to health and exercise and is catered to individuals. Cherie got information from each home for consumers BMI and it is high. We have a dietician working with us. The program is peer based. Our staff are working the program along with the consumers. Our population is aging which is bringing on health issues.

Changes in State Policies – The state is going through a lot. All Case Management plans and budgets have to be approved at the state level. We have to register all Critical Incidents Reports on Therap and have to report all incidents (falls, choking, med errors, etc.) on Therap.

Quarterly Update on Budget – We are 21% of the way through our fiscal year. Our revenue is coming in at 13%. Because of the hurricane we have not received the county deposit, but we know it is coming. Everything in personnel is under budget except for Summer Camp and that is because Summer Camp is already completed. We have enough money in the budget to purchase the four houses. We have one vehicle on order for Day Program and are waiting to order another vehicle for the Day Program and one for Admin. We will also be ordering one vehicle per new house.

VII. DEPUTY DIRECTOR'S REPORT – Wanda Mayse

Preparation for QA – We have been doing a lot of work preparing for the QA review which is expected in November. We did very well on our last one and historically have done well, but they have raised the score for being able to meet that criteria from 75% to 85%. We are not too worried about that because we do a lot of reviewing of our charts. This is how we are scored on how we do our work so we take it seriously.

Census – Port Royal census has been pretty consistent. Overall census has been 51 and it is down to 50. This is in anticipation of downgrading the census and shifting from a CRCF to CTH IIs when we transition from that one building into the three separate homes. There are higher compliance standards for a CRCF than for a CTH II and different licensing requirements which are very strict and under DHEC and SCDDSN jointly. A CTH is only SCDDSN and not DHEC. The main concern Bill and I have is that we have gone from an ICF/MR to a CRCF to a CTH which is less restrictive, but we still have the same people. SCDDSN said we can do that but we have to ask for higher funding bands and double staff the houses. Instead of five individuals in each house there will be four. We have transitioned out one person with medical issues who required more assistance out to a different facility. We are down to fourteen. We have one more individual with the same issue. He is unable to help with his care. He will have to go to an ICF/MR. Instead of replacing that person we will leave the census at 14. We will be down to 12 when we move.

Staffing – Staffing continues to be an issue. Most of the people interview well but once they get in it is a different story.

ANE – We just closed an investigation of allegations of abuse. Before the investigation was concluded, the individual resigned. They said some things they did to a consumer to a coworker but a consumer saw it and was brave enough to speak up.

VII. POLICY COMMITTEE - Grace Dennis

Ms. Dennis reviewed the policies listed on the agenda. They were approved as written.

VIII. COMMITTEE REPORTS

- Hospitality Committee, Lynn Russo – Nothing
- Personnel Committee, Lynn Russo, Chair – Nothing
- Public Relations/Legislative Committee, David Green, Chair – Not present

IX. PUBLIC COMMENT

Discussion was had regarding doing something for Mr. Kubic for all of his support of DSN over the years.

Mr. Hall asked the process for reporting abuse and neglect. Mrs. Mayse said everything is reported to SLED and they in turn vet it out to the agency that will handle the investigation. Anyone can report abuse.

The next board meeting will be held on Tuesday, December 5, 2017 at 4:00 p.m. at:

Disabilities and Special Needs Department
100 Clear Water Way, Beaufort, SC 29906

X. ADJOURNMENT

MOTION WAS MADE BY GREG HALL AND SECONDED BY LYNN RUSSO TO
ADJOURN THE SEPTEMBER 19th MEETING. PASSED UNANIMOUSLY.


The meeting was adjourned at 5:00 p.m.




Nancy Pinkerton, Chairman



Date



Gardenia Simmons-White, Vice-Chairman



Date