

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD  
100 Clear Water Way  
Beaufort, SC 29906  
June 20, 2017

MEMBERS PRESENT: Grace Dennis, George Marshall, Frankie Middleton, Nancy Pinkerton, Gardenia Simmons-White, Monica Spells (Ex-officio) (by telephone)

MEMBERS ABSENT: Pamela Brandon-Hennigh, Caleb Brown, David Green, Gregory Hall, Marcia Metzger, Lynn Russo

STAFF PRESENT: William Love, Wanda Mayse, Janice Beach, Beth Cody, Gail Brown

GUESTS PRESENT: None

I. CALL TO ORDER – Nancy Pinkerton, Chairman

Mrs. Pinkerton called the meeting to order at 4:00 p.m.

II. WELCOMING GUESTS

Ms. Cody introduced Gail Brown, her new finance specialist to the Board.

III. APPROVAL OF THE MINUTES OF THE MARCH 21, 2017 BOARD MEETING

MRS. PINKERTON ASKED FOR A MOTION TO APPROVE THE APRIL 18, 2017 MINUTES. A MOTION WAS MADE BY GRACE DENNIS AND SECONDED BY FRANKIE MIDDLETON TO ACCEPT THE MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE JUNE 20, 2017 AGENDA

MRS. PINKERTON ASKED FOR A MOTION TO ADOPT THE JUNE 20, 2017 AGENDA. A MOTION WAS MADE BY FRANKIE MIDDLETON AND SECONDED BY GRACE DENNIS TO ADOPT THE AGENDA. PASSED UNANIMOUSLY.

V. CHAIRMAN'S REPORT – Nancy Pinkerton, Chairman

Mrs. Pinkerton asked for suggestions for a date for the annual retreat. Mr. Love said he would like for the Board to participate in the ABLE Bazaar on October 14<sup>th</sup> as our retreat this year. It will be here at DSN from 11am to 4pm. It will be advertised on the Surf radio station and on the County channel. There will be games and vendors. The board was in agreement.

VI. EXECUTIVE DIRECTOR'S REPORT – Bill Love

Budget Update - Mr. Love turned the meeting over to Ms. Cody for a budget update. Ms. Cody said we are at the end of the fiscal year and we are doing good overall. We are at 97% overall with the budget. We have received 93% of our revenue. Expenditures for personnel are 77%. We budgeted for the new home which we do not have yet so that is why it is low. Purchased Services (electricity, water bill, any professional services, etc.) is 85%, and supplies are 77%. State Funded Community is a very small budget for consumers who do not yet have a waiver.

Mr. Marshall asked if the Bluffton Adult Day Services was going to be eliminated for next year. Mr. Love stated that the building at Riverwalk we were looking at is over 5000 square feet. The number of consumers we are receiving does not justify that large space. We have decided to take just half of the space. The owner of the building is open to that. I will be working with the architect over the next couple of months. Mark Sutton, the County architect, and the state have been to look at the building. Hopefully I will have a lease to take to Monica in a couple of months.

Grief Following a Death - Mr. Love said he met with Friends of Caroline Hospice. They are going to start doing some training for staff, consumer's families and consumers on issues of death and grieving. Our population is aging. A number of our consumers are leaving Port Royal. We have had some deaths of family members. We want to make sure we are supporting family members and consumers during this time period.

Final Rule - Mr. Love said Secretary Price has pushed back the Final Rule to 2022. They will continue to come monitor our facilities/services. We have already had four visits and they are coming again tomorrow. They are looking to make sure our homes are taken care of and located in communities and not all grouped together.

Conflict Free Case Management – HHS is saying you cannot provide case management services to the same group of people that are in residential and in the day program. They are giving us a three year transition process. They are not giving families the choice of saying even though it may be a conflict of interest I would still like for you to provide services to my loved one. Mr. Love passed out a letter for you to look over. He would like for you to respond to it. We are asking Secretary Price to rescind this. The next Legislative Delegation meeting is August 22 at 10am at the Bluffton Library.

Grants - Mr. Love said we received a \$4700 grant from the Junior League for ABLE. Walmart sent us \$1,000 and Callawassie sent us \$3,000. Money is coming in.

Consumer's Jobs - Mr. Love said that jobs are going crazy. We have consumers working on Fripp Island, we got a contract with a hotel, and the Bluffton Center just opened up. Jobs are increasing. The Bluffton McDonalds would like more consumers/employees like the two they have working there. They are working out great.

Aging Population – We have one consumer waiting on placement in a nursing home and one has serious health issues.

Financial Penalties - Mr. Love said that we would be penalized and fined for violation of compliance guidelines.

## VII. DEPUTY DIRECTOR'S REPORT – Wanda Mayse

Census – Medical - Ms. Mayse reported that we have a long-time resident that went from the CTH to the CRCF and now to the nursing home because of her declining health. We have a gentleman whose family had issues with putting him in Bayview because of a past history with them, but they have now agreed to the placement. We are waiting on the administrative process to transition him to Bayview.

Grant for Recruitment/Retention – Ms. Mayse reported that we completed the requirement for the grant from the state for recruitment/retention. We received \$13,500 and have spent all but about \$100. We purchased some products we can use when we are out in the community promoting a program or recruiting.

HCBS Visits – HCBS will be here tomorrow. It is a two hour process. They interview consumers and staff. They have a script of about thirty questions. They are doing the CRCF and SLP and the Day Program tomorrow. They have to do every facility and we are about half way through. Residential and Day will have more recoupables than previously for not meeting compliance standards.

VII. POLICY COMMITTEE - Grace Dennis

Ms. Dennis reviewed the policies/directives listed on the agenda and made a motion to adopt them as written. Passed unanimously.

VIII. COMMITTEE REPORTS

- Hospitality Committee, Lynn Russo – Nothing
- Personnel Committee, Lynn Russo, Chair – Nothing
- Public Relations/Legislative Committee, David Green, Chair – Nothing

IX. PUBLIC COMMENT

Ms. Dennis asked the status of the DR Horton home we were going to purchase. Mr. Love said they don't do changes to their plans and could not meet our need for ADA accommodations so we had to back out of that one. He said he has a meeting with Penn Center tomorrow to talk about land. We are going to build. We have purchased two plans, one a four bedroom home and one a five bedroom home.

The next board meeting will be held on Tuesday, August 15, 2017 at 4:00 p.m. at:

Disabilities and Special Needs Department  
100 Clear Water Way, Beaufort, SC 29906

X. ADJOURNMENT

MOTION WAS MADE BY GARDENIA SIMMONS-WHITE AND SECONDED BY GRACE DENNIS TO ADJOURN THE JUNE 20<sup>th</sup> MEETING. PASSED UNANIMOUSLY.

The meeting was adjourned at 4:50 p.m.

Nancy Pinkerton  
Nancy Pinkerton, Chairman

8-15-2017  
Date

Gardenia Simmons-White  
Gardenia Simmons-White, Vice-Chairman

8-15-2017  
Date