

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD
100 Clear Water Way
Beaufort, SC 29906
April 19, 2016

MEMBERS PRESENT: Margaret Ann Gatch, Nancy Pinkerton, Gardenia Simmons-White, Caleb Brown, Lynn Russo, Jill Striebinger, George Marshall, Anne Hamilton,

MEMBERS ABSENT: Grace Dennis, David Green, Monica Spells (Ex-officio)

STAFF PRESENT: William Love, Janice Beach, Beth Cody

GUESTS PRESENT: John Gatch

I. CALL TO ORDER – Nancy Pinkerton, Chairman
Mrs. Pinkerton called the meeting to order at 4:00 p.m.

II. WELCOMING GUESTS
Mrs. Pinkerton welcomed our guest.

III. APPROVAL OF THE MINUTES OF THE MARCH 15, 2016 BOARD MEETING

MS. PINKERTON ASKED FOR A MOTION TO APPROVE THE MARCH 15, 2016 MINUTES. THERE WAS A DISCUSSION ABOUT SOME OF THE TOPICS AND SITUATIONS THAT WERE BROUGHT UP AT THE LAST MEETING NOT BEING APPROPRIATE FOR A BOARD MEETING. SOME COULD BE CONSIDERED LEGAL ISSUES AND SHOULD BE DISCUSSED IN EXECUTIVE SESSION. A MOTION WAS MADE BY GARDENIA SIMMONS-WHITE TO REVISE THE MINUTES. IT WAS SECONDED BY JILL STRIEBINGER. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE APRIL 19, 2016 AGENDA

MOTION WAS MADE BY LYNN RUSSO AND SECONDED BY CALEB BROWN TO APPROVE THE APRIL 15, 2016 AGENDA WITH TWO ITEMS ADDED BY MR. LOVE. PASSED UNANIMOUSLY.

V. CHAIRMAN'S REPORT – Nancy Pinkerton, Chairman

Ms. Pinkerton asked if everyone had completed the training on the Freedom of Information Act and turned in a staff development form to Ms. Beach. This is something we all need to do. It takes about one and a half hours to complete and is worth it.

VI. EXECUTIVE DIRECTOR'S REPORT – Bill Love

Ms. Cody presented the Board with the quarterly budget report. There are two handouts. The first is the FY2016 year to date report. We are three quarters through this current fiscal year. We should be at 75%. Revenue is at 71% and total expenditures are at 71%. There are no major concerns. We have monthly meetings and stay on top of things. Mr. Marshall asked how much extra DHHS sent us this year. Ms. Cody said it is ongoing and that it changes. It is 10%

over last year. We have added about 20 people so far this year. There was some discussion about budget and staffing and payback.

The second handout is what was requested for FY2017 budget. We have asked for two new homes, an additional nurse, new staff for Day Program, and new staff for the Bluffton homes. We included small increases for electricity and those sorts of things that we assume will go up. The first column is what we have for 2016. The second column is what we have requested for 2017. The third column is the difference and the fourth column is the percentage change. The budget was presented to County Council yesterday for the first time. Mr. Marshall asked about the line item for Bluffton Breakers and Adult Day Services Bluffton. We are anticipating a new Day Program in Bluffton and we anticipated there would be a second Breakers program in Bluffton but that did not pan out. That was in this year's budget so I took it out of the 2017 budget.

Nancy read an email from Monica Spells reporting that the 2017 budget was presented to County Council yesterday. It must now pass three readings and a public hearing between now and June 30. Mr. Love said we plan to make part of the Day Program in Bluffton a training center.

Mr. Love said we have received a copy of the State Strategic Plan. There are six items on the strategic plan. Two or three we need to pay attention to. One is Crisis Management. The type of consumers we are getting is creating some issues. The next issue is budget and paying people more money. We pay \$13.01. Across the state they pay \$9 - \$10. There is a problem with stability of the workforce across the state. They are talking about increasing the pay to attract people. They are suggesting we get rid of the education requirement. I am opposed to that. Our situations and our consumers are more complex. There is still some discussion going on about it. The third thing is the waiver. They want everyone to get a waiver. A couple of months ago they started an initiative to get people off the waiting list. 75% of the people did not take advantage of the waivers for various reasons. I think we need to better educate people on what we do. People don't understand the Waiver program and don't think it applies to them. We plan to make a 3-5 minute video about all our programs to help educate people.

I sent all of you a copy of our med error report. Mr. Marshall said we need to make sure we are doing what we need to do. We do that.

Someone asked about our transition plan. We have been working on it for eight or nine months. It is very detailed. We sent it to the state. They said it meets all their requirements.

This month is Volunteer Appreciation Month. There are a couple of small gifts as a token of our appreciation for you being a volunteer on the Board.

Stokes Toyota called me last week and said they wanted to do something for Autism Awareness Month. We took our banner and some brochures and set them up in the lobby of the dealership. This past Saturday they had a program where if you came in or if you did a test drive they gave money for Autism.

We are very fortunate to have a county that supports us. We asked for \$850,000 for two homes. They are going to give us one this year and one next year. I am meeting with them next week about another new vehicle for \$56,000. They have been amazing.

VII. POLICY COMMITTEE - Grace Dennis

Grace is not here today so we will visit this next month.

VIII. COMMITTEE REPORTS

- Hospitality Committee, Lynn Russo – Nothing at this time.
- Personnel Committee, Lynn Russo, Chair – Nothing at this time. Wanted to mention I sat in on the interviews for the Admin Tech for Day Program on March 27th.
- Public Relations/Legislative Committee, David Green, Chair
Mr. Green will attend the next Legislative Delegation meeting once we find out the date.

IX. PUBLIC COMMENT

Ms. Hamilton said she and Ms. Russo are on the Community Review Team for the Bluffton homes. She asked if any of the issues had been taken care of that were addressed by the team. There was a personnel issue in that staff did not meet us when they were supposed to. Mr. Love said that all issues have been forwarded to the responsible parties. He has not heard back on them yet.

The next board meeting will be held on Tuesday, May 17, 2016 at 4:00 p.m. at:

Disabilities and Special Needs Department
100 Clear Water Way, Beaufort, SC 29906

X. ADJOURNMENT

MOTION WAS MADE BY ANNE HAMILTON AND SECONDED BY LYNN RUSSO TO ADJOURN THE APRIL 15TH MEETING. PASSED UNANIMOUSLY.

The meeting was adjourned at 4:50 p.m.

Nancy Pinkerton
Nancy Pinkerton, Chairman

6/21/2016
Date

Was not present at meeting to sign.
Jill Striebinger, Secretary Date