

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD

100 Clear Water Way

Beaufort, SC 29906

August 18, 2015

MEMBERS PRESENT: Jonathan Brown, Margaret Ann Gatch, Ann Wirz, Grace Dennis, Gardenia Simmons-White, David Green, Lynn Russo, Monica Spells (Ex-officio),

MEMBERS ABSENT: Nancy Pinkerton, Jill Striebinger, George Marshall

STAFF PRESENT: William Love, Janice Beach, Beth Cody

GUESTS PRESENT: John Gatch

I. CALL TO ORDER – Jonathan Brown, Chairman
Mr. Brown called the meeting to order at 4:00 p.m.

II. WELCOMING GUESTS
Mr. Brown welcomed our guest.

III. APPROVAL OF THE MINUTES OF THE JUNE 16, 2015 BOARD MEETING

MOTION WAS MADE BY GRACE DENNIS AND SECONDED BY DAVID GREEN TO APPROVE THE JUNE 16, 2015 MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE AUGUST 18, 2015 AGENDA

MOTION WAS MADE BY GRACE DENNIS AND SECONDED BY DAVID GREEN TO ADOPT THE AUGUST 18, 2015 AGENDA WITH NO ADDITIONS.

V. CHAIRMAN'S REPORT – Jonathan Brown, Chairman
Mr. Brown congratulated Ms. Lynn Russo on being appointed to the Board. Mr. Love added that Ms. Russo was appointed to two boards and she decided to join our Board. Mr. Brown noted that we still have two vacancies on the Board to fill. If you know anyone who would like to become a member please let us know. Mr. Brown welcomed Mr. Love as our new director.

VI. EXECUTIVE DIRECTOR'S REPORT – Bill Love
Budget Update (Beth Cody) – Beth passed out a copy of our 2016 YTD budget through August 14th. Overall we are close to our target of 12%. Revenue is at 9%. One of the things you will see in expenditures and revenue is we had to budget for the two Bluffton homes so they have a budget there but no revenue yet because there is nobody there to go with the money. In personnel everything is low except for Summer Services which is high due to camp being spread over two budget years. Everything has already happened and is done. That program runs June through July. Overall personnel is at 6%. We budgeted for the positions at Bluffton but there is nobody there yet. Purchased services is on target except for SLP which is expanding services. Supplies are at 3% overall so we are good there. We have not yet gotten any of our capital stuff so we haven't spent any of that. We are at a total of 5% of expenditures and 9% of revenue. Bill added that we are in a good place with our budget.

Support – Bill thanked everyone for being a part of this Board. We really appreciate what you do. Your contributions are extremely valuable to help things run well here. Two things happened going through this interviewing process that I thought was interesting. When I was interviewed for this position, I was asked why I wanted to do this. It is because I am passionate about it. I love this population. It gives me purpose. The second question I was asked by Monica is what am I going to do to continue what Mitzi has done. The thing I think we can do to continue Mitzi's legacy is to always put consumers first. I want to thank you all for your kind words. Thank you to Jonathan for your input. Jonathan represented the Board and is also responsible for me being this position.

Mitzi's Retirement – Mitzi's retirement party went very well. I think it was a nice send-off. We had music, a lot of gifts, a lot of family came, and Roger was very involved with the planning. She was very surprised. I talked to her Sunday. We will be getting together soon. She said to tell everyone hello.

ABLE – ABLE is having a haunted walk fund raiser in October at Hunting Island. I would like for us to support them. As I get more information I will let you know more about it.

Job Fair – We held a Job Fair two weeks ago at SC Works. We got 30 applications and had 25 sent to us out of that. We interviewed some of them today and they were all very good applicants. That initial contact helped us get some really good contacts.

Bluffton Homes – We sent a letter to Mr. Kubic concerning the Bluffton houses and construction not being started. Mitzi contacted the builder to see where they were with renovations. He said the application to the Town of Bluffton had been denied because the application said it was a group home. Monica thanked the Board for sending the letter. Ms. Russo asked how many residents will be in the houses. Bill said there will be four residents and one staff. He added that the families are stressed about not knowing when they will be moving.

Camp Treasure Chest – Camp Treasure Chest is completed. There were 37 individuals who went to camp. We need to advertise during the year so people will be aware by the beginning of next summer. We are going to focus on the severely handicapped for the Hilton Head/Bluffton area.

Tax Sale – Beaufort County tax sale is coming up October 5th. The day program sells refreshments at the tax sale and we have a crew that cleans up before and after the sale.

Branches – We started a new program for people who want to come to the day program but not to a regular day program. We have four individuals in this program. These people have a waiver.

SLP Program – The state wants to expand services to our population. They want to keep them in their homes. We have five additional slots in our Supervised Living Program for a total of eight people in this program.

Bill presented a gift to Jonathan Brown for his years of service as Chairman of the Board. Thank you for your commitment and involvement in the group.

VII. DEPUTY DIRECTOR'S REPORT – Bill Love
The Deputy Director's position is being advertised.

VIII. POLICY COMMITTEE, Grace Dennis

The changes to the policies were mostly in wording. I recommend they be approved.

IX. COMMITTEE REPORTS

- Hospitality Committee – Ms. Wirz reported that she has been sending cards to Nancy. She fell and broke her femur. Nancy’s son-in-law passed away and in lieu of flowers she asked that donations be made to ABLE. Ms. Wirz announced that she will be selling her home and moving to Texas.
- Personnel Committee, Jonathan Brown, Chair – We are down three members with Ms. Wirz leaving. Bill served on a panel to review for Teacher of the Year. He is going to ask two of them if they would be interested in serving on the Board. Ms. Russo will check on a possible Sun City connection.
- Public Relations/Legislative Committee, David Green, Chair
Mr. Green said everything is okay. He has not heard anything from the Legislative Committee on the resolution for Port Royal. He will check on this before our next meeting.
- Informing Parents, Communication with Transitions, Vacant, Chair

X. PUBLIC COMMENT

Mr. Brown said that next month the new offices will take office. He also mentioned getting an Orientation manual for Ms. Russo. Bill will take care of this.

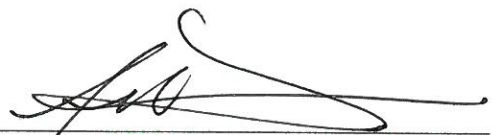
Ms. Spells thanked everyone for their support for Bill and her in their new positions. She will keep on top of the Bluffton houses.

The next board meeting will be held on **Tuesday, September 15, 2015** at 4:00 p.m. at:
Disabilities and Special Needs Department
100 Clear Water Way, Beaufort, SC 29906

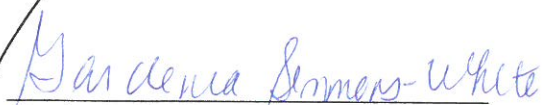
XI. ADJOURNMENT

MOTION WAS MADE BY LYNN RUSSO AND SECONDED BY DAVID GREEN TO ADJOURN THE AUGUST 18TH MEETING. PASSED UNANIMOUSLY.

The meeting was adjourned at 5:00 p.m.


Jonathan Brown, Chairman

9/15/15
Date


Gardenia Simmons-White, Secretary

9/15/15
Date