

BEAUFORT COUNTY DISABILITIES AND SPECIAL NEEDS ADVISORY BOARD

100 Clear Water Way

Beaufort, SC 29906

May 19, 2015

MEMBERS PRESENT: Jonathan Brown, Margaret Ann Gatch, Nancy Pinkerton, Ann Wirz, Grace Dennis, Gardenia Simmons-White, David Green, Morris Campbell (Ex-officio), Monica Spells

MEMBERS ABSENT: George Marshall, Robert Collar, Jill Striebinger

STAFF PRESENT: Mitzi Wagner, William Love, Janice Beach

GUESTS PRESENT: John Gatch

I. CALL TO ORDER – Jonathan Brown, Chairman  
Mr. Brown called the meeting to order at 4:07 p.m.

II. WELCOMING GUESTS  
Mr. Brown welcomed guests.

III. APPROVAL OF THE MINUTES OF THE APRIL 21, 2015 BOARD MEETING

MOTION WAS MADE BY DAVID GREEN AND SECONDED BY NANCY PINKERTON TO APPROVE THE APRIL 21, 2015 MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE MAY 19, 2015 AGENDA

MOTION WAS MADE BY GRACE DENNIS AND SECONDED BY NANCY PINKERTON TO ADOPT THE MAY 19, 2015 AGENDA WITH NO ADDITIONS.

V. CHAIRMAN’S REPORT – Jonathan Brown, Chairman  
Mr. Brown apologized for missing the County Council Meeting. He was sick.

VI. EXECUTIVE DIRECTOR’S REPORT - Mitzi Wagner  
Mrs. Wagner thanked Ann for being at the council meeting. Jill did a very nice presentation.

Housing Update – We have good news. We moved into Fraser Friday. The consumers are happy to be there. There were a few glitches that had to be taken care of, like the washer and dryer we purchased did not fit the washer and dryer space and we had to exchange them for smaller models. We are planning an open house for June 4<sup>th</sup> from 4-6. It will be a drop-in and we would like for you all to come see the house and see the gentlemen who live there. Facilities Committee of County Council approved the renovations for the Bluffton houses. We were able to negotiate them down from their original proposal. We are hopeful county council will support the recommendations of the committee at the meeting on the 26<sup>th</sup>. Renovations will start on the 27<sup>th</sup> and if everything goes well they should be finished around the first week in August. We are planning a picnic with the parents and the individuals who are moving into the Bluffton houses at one of our present houses for June 11<sup>th</sup> from 4-6.

2016 Proposed Waivers – We are looking at new waivers. We will probably get about 40 new waivers in Beaufort next year. All those are not Day Program people. All are not Residential people.

A lot are school age children who need very limited services. There are some who will need Day Program, some who may want to be put on a waiting list for Residential services. They are spread out over programs. This will be a significant increase for Service Coordination caseloads. Some may not be appropriate for Day Program.

ABLE Ornaments – ABLE is excited to have their new ornament. It is a crab this year. We would appreciate it if you would buy one and they would be grateful if you would take some to sell for them. We had to buy a lot more than we usually do because of the minimum purchase so we need all the help we can get to sell them. If you know of a business that would sell them for us please let me know.

Transition Planning – I have turned in my date for leaving, which is August 4<sup>th</sup>. My last day on-site will be the last day of July. I have been working with Morris and Monica to develop some kind of transition plan. This is a very complicated agency. No-one can walk in and know everything that goes on here on a daily basis. I have several goals I want to get accomplished before I leave; get the houses finished in Bluffton, working to get key staff positions filled, and to at least get Therap off the ground.

VII. DEPUTY DIRECTOR'S REPORT – Bill Love

Painting at Port Royal – A company from Hilton Head, Weekly Builders, painted Port Royal. They did an excellent job. This company donates 50% of its profits to the community. Staff and consumers helped paint. It was very well organized. They want to adopt us for other projects. We are trying to update Port Royal and make it more comfortable. Mr. Brown asked Mr. Love to please echo the Board's appreciation to them.

Fraser Road CTH – People in the community have stopped by to see Fraser asking questions. They are very involved. Consumers are enjoying it and taking ownership. We have a very large lot. It speaks well putting consumers in nice houses.

Landscaping for Bluffton Homes – The Greenery sent us a letter that they are not doing landscaping in the Bluffton area any more. I am meeting with a landscaper next week to talk about Bluffton. We received one response to the RFP that was sent out.

United Way – United Way is in the process of changing their funding process and making it a two year cycle. They have a new software program that will make the process easier.

Art Project – For those who did not attend the volunteer appreciation we held, we have an art project bookmark for you. Please be sure you get one.

Grace Dennis attended the meeting for 100 Women Who Care. Erin Womack did a great job with her presentation. This is a wonderful organization. Mr. Brown would like to send a letter of appreciation to Grace for going to the meeting and getting money for Camp Treasure Chest.

VIII. POLICY COMMITTEE, Grace Dennis

The changes to the policies were mostly in wording. I recommend they be approved.

Mr. Brown asked where we are with the sale of Port Royal. Mitzi stated that we don't know. We have not heard anything.

IX. COMMITTEE REPORTS

- Hospitality Committee – Mr. Frederick resigned his position on the Board. We have one opening on the Board. Bill has someone who is interested. She is out of town right now and needs to finish the application process. Mr. Brown asked Ms. Pinkerton if she could Chair the Hospitality Committee. She turned it down due to personal issues. He then asked Ms. Wirz. She accepted and Ms. Pinkerton will work with her when she is available.
- Personnel Committee, Jonathan Brown, Chair – see above.
- Public Relations/Legislative Committee, David Green, Chair  
Mr. Green said that Mitzi answered what he was going to ask and asked that she let him know if she hears anything further. Ms. Wagner asked Mr. Green to schedule a joint meeting with the Board, Able, and Human Rights members before we adjourn for the summer.
- Informing Parents, Communication with Transitions, Bobby Collar, Chair  
Mr. Collar was not present. He last attended in March. You can only miss so many meetings unless the absence is excused.

X. PUBLIC COMMENT

July is the month off for the Board meeting.

Morris Campbell said that June 26<sup>th</sup> will be his last day. He may be at the next meeting but he is not sure.

Monica Spells thanked the Board for all they are doing. She is keeping the media informed of Camp Treasure Chest and all that is going on there.

Mr. Brown said that staff brought consumers to his church dinner one third Friday night and he paid for the consumers' dinners.

The next board meeting will be held on **Tuesday, June 16, 2015** at 4:00 p.m. at:  
Disabilities and Special Needs Department  
100 Clear Water Way, Beaufort, SC 29906

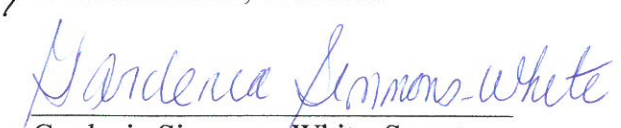
XI. ADJOURNMENT

MOTION WAS MADE AND SECONDED TO ADJOURN THE MAY 19<sup>TH</sup> MEETING. PASSED UNANIMOUSLY.

The meeting was adjourned at 4:55 p.m.

  
Jonathan Brown, Chairman

  
Date

  
Gardenia Simmons-White, Secretary

  
Date