

BEAUFORT COUNTY BOARD OF DISABILITIES AND SPECIAL NEEDS

100 Clear Water Way

Beaufort, SC 29906

June 19, 2012

MEMBERS PRESENT: Gloria Bolino, Bobby Collar, Margaret Gatch, David Green, Helene Gruber, Nancy Pinkerton, Ann Wirz and Gardenia Simmons-White

MEMBERS ABSENT: Jonathan Brown, Grace Dennis, Algredda Ford, and Morris Campbell (Ex-Officio).

STAFF PRESENT: Mitzi Wagner and Joe Anne King

GUESTS PRESENT: None present

I. CALL TO ORDER – Nancy Pinkerton, Secretary

Ms. Gruber was running late. Ms. Pinkerton called the meeting to order at 4:05 p.m.

II. WELCOMING GUESTS

There were no guests present

III. MINUTES OF THE MAY 15, 2012 BOARD MEETING

MOTION WAS MADE BY DAVID GREEN AND SECONDED BY BOBBY COLLAR TO APPROVE THE MAY 15, 2012 BOARD MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE JUNE 19, 2012 AGENDA

Ms. Wagner stated she would like to add the Budget Update under the Executive Director's report.

MOTION WAS MADE BY ANN WIRZ AND SECONDED BY MARGARET ANN GATCH TO APPROVE THE JUNE 19, 2012 AGENDA AS AMENDED. PASSED UNANIMOUSLY.

V. CHAIRMAN'S REPORT, Helene Gruber, Chair

Ms. Gruber stated that Rev. Cushingberry, Chairman of the ABLE Foundation, presented her with the balance of the funds set aside for the ABLE Garden, in the amount of \$447.00 that can be used to help fund the painting of the donor tree or possibly replenish the annual plants in the garden. Ms. Gruber said she would provide an update each month on the remaining funds.

Ms. Gruber thanked all those who attended the dedication and to those who contributed to the refreshments and helped to get things organized. She said it was a nice fun event.

Ms. Gruber asked about taking the month of July off. It was mentioned that previously board members had voted to not meet during the month of August. Board members were asked if July could be considered and all agreed to skip the meeting in July.

MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY DAVID GREEN TO FORGO THE JULY MEETING AND MEET IN AUGUST. PASSED UNANIMOUSLY.

The next meeting will be held on August 21, 2012 at the DSN Facility beginning at 4:00 p.m.

VI. EXECUTIVE DIRECTOR'S REPORT – Mitzi Wagner

Ms. Wagner said the garden party was delightful and thanked all those who attended and helped to make it possible. She said it was really a neat event and with so much difficulty with the first one this one made up for it, and that's exactly the way it should be. She said she was very surprised and humbled by what staff did with the presentation of the plaque, picture and the gift card. She again thanked all those who made this possible.

Ms. Wagner passed out information on the Targeted Case Management. She said she did receive a little more information and wanted to keep board members up to date on what we can do and what we cannot do. She said this is our first month of looking at what our service coordinators are doing now, see how many units of billable time is spent in the month and have a target amount of 324 billable hours a month we will need to pay for the current budget for service coordination. She said we are still not aware of what will be approved as a billable unit and trying to interpret what the billable hours are. She said by October or November we should have a better picture of where we will be. She said Targeted Case Management will be starting in January of 2013. She also said that the payment premium can be readjusted up the five times per year and the billable time can be rounded up but she was not aware at what point that would be. We will have to become a Medicaid Provider in order to direct bill for services which will require a completed application and a fee to become a provider.

Ms. Wagner said we have been given the grant for the 2013 Breakers Program. We were also told that we would get the remaining funds of the 2012 grant that was not used, to continue on this year. She said we have now become the poster child of this program. She also mentioned that the program Ms. Holland spoke about at the last meeting that we have not had in seven years had a balance of \$25,000 and will be diverted to Camp Treasure Chest and Breakers will roll over into next year's budget.

Ms. Wagner said she spoke with Knuckles Consulting Firm regarding the process of letting our consumers keep the profits from the greenhouse and pottery sales. She said because it is a cottage type industry they advised us to establish two separate businesses, that are consumer owned with a board, and they would decide how the profits will be used. She said we set up two separate bank accounts, one is Old Shell Pottery and the other is Old Shell Plants. They have a board that meets periodically and the consumers can take what profits are there and divide it among themselves. She said it is a good learning experience because they interact and become involved with community people. She said the county wanted it to become a cost center in the budget, close out the bank accounts and let the treasurer handle the money. Ms. Wagner spoke with the consulting firm who advised her not to let the county become involved. Ms. Wagner said her plans are to recommend to the county not to do it based on the consultant's recommendation.

Ms. Wagner said we have not received our 2013 budget. County Council has approved the budget but in terms of knowing what of that total budget is ours and how much it is, she has not gotten it in writing. She said she has asked for some new positions in the budget and is assuming they are in the budget. She says she feels we will scrape by this year and not be in the "red". She said we have approval for nine new waiver individuals and three new "pay for services" individuals in the day program, therefore need the additional staff to meet the ratio staff to individuals.

Ms. Wagner said she is meeting with county in regards to the cleaning contract. She said we are not pleased with the cleaning crew we now have and are in hopes of having someone new next year. They were complaining about the smaller buildings in the county, mainly with PALS. She said our individuals could clean the smaller buildings. County liked the idea and we put together a proposal to do a lot of the community buildings, Green Street gym, Bluffton gym and Burton Wells Senior Citizens. Some will be monthly, some on an as needed basis. The contract would bring in \$45,000 to \$50,000 annually and would mean a lot of our individuals in day program would be employed.

Ms. Wagner said she received a petition from the individuals in day program stating they wanted a flag and a flagpole. She said they had been talking about Flag Day and the 4th of July and what the flag is. Ms. Wagner said we will have a flag here, one way or another.

VII. COMMITTEE REPORTS

- Hospitality Committee, Helene Gruber, Chair
Ms. Gruber said the Garden Party was a success and we may look forward to a fall or Holiday event
- Personnel Committee, Jonathan Brown, Chair
~Nothing to report
- Policy/Directives Committee, Grace Dennis, Chair
~Nothing to report
- Public Relations Committee, David Green, Chair
Mr. Green said we are waiting to get information updated on the county web page and asked if we had any further information. Ms. Wagner said there is some additional information on the web page with some errors. She suggested he get in contact with Bryan Hill.

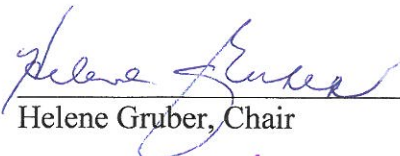
VIII. PUBLIC COMMENT

The next board meeting will be held on August 21, 2012 at 4:00 p.m. at:
Disabilities and Special Needs Department
100 Clear Water Way
Beaufort, SC 29906

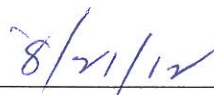
XI. ADJOURNMENT

MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY DAVID GREEN TO ADJOURN THE JUNE 19, 2012 MEETING. PASSED UNANIMOUSLY.

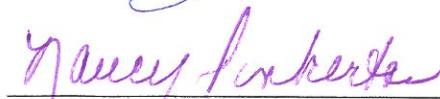
The meeting was adjourned at 5:05 p.m.



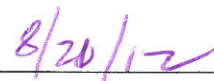
Helene Gruber, Chair



Date



Nancy Pinkerton, Secretary



Date