

BEAUFORT COUNTY BOARD OF DISABILITIES AND SPECIAL NEEDS  
1804 OLD SHELL ROAD  
PORT ROYAL, SC 29935

November 15, 2011

MEMBERS PRESENT: Jonathan Brown, Grace Dennis, Margaret Gatch, David Green, Helene Gruber, Nancy Pinkerton, Ann Wirz and Morris Campbell (Ex-Officio)

MEMBERS ABSENT: Algredda Ford, Marion McCall, Gardenia Simmons-White, Murray Weiner

STAFF PRESENT: Mitzi Wagner and Joe Anne King

GUESTS PRESENT: None present

I. CALL TO ORDER – Helene Gruber, Chair

The meeting was called to order at 4:05 p.m.

II. WELCOMING GUESTS

No guests present.

III. MINUTES OF THE JULY 19, 2011 BOARD MEETING

MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY DAVID GREEN TO APPROVE THE JULY 19, 2011 BOARD MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE AGENDA

MOTION WAS MADE BY ANN WIRZ AND SECONDED BY GRACE DENNIS TO ADOPT THE NOVEMBER 15, 2011 AGENDA AS WRITTEN. PASSED UNANIMOUSLY.

V. CHAIRMAN’S REPORT, Helene Gruber, Chair

Ms. Gruber asked board members to sign the Confidentiality Statement that is required by Beaufort County Council annually. She also asked that the Staff Development Form for the annual Board Retreat to be signed, providing proof of annual training for board members.

Ms. Gruber thanked Ms. Wirz and the Retreat Committee for an excellent retreat. She also thanked Ms. Wirz for stepping in and taking over as Board Chair due to the resignation of Ms. Santagati.

Ms. Gruber asked members to select a committee to work with for the coming year. Selections are as follows:

<u>Personnel Committee:</u>	<u>Policy Committee:</u>	<u>Public Relations Committee:</u>
Jonathan Brown	Grace Dennis	David Green
Algredda Ford	Ann Wirz	Gardenia Simmons-White
	Nancy Pinkerton	Margaret Gatch

Committee chair will be selected by committee members.

Those wishing to serve on the committee to work on the goals set during the board retreat will be determined at a later date.

The proposed date for moving into the new facility is now set for the week of December 5, 2011. Dates for the Dedication Ceremony will be determined by County Council. Ms. Gruber apologized to those who worked so hard preparing for the dedication planned for November. The committee will revisit the plans when a concrete date is set. Ms. Wagner said if we are in the facility in December the residential and day program usually pool together to have a Christmas party for consumers and their families. She said if we are not in the building by then she is unsure what our next step will be. She said we do not have enough money to do it twice. We may just do something small for the consumers and do something for families in January.

#### VI. EXECUTIVE DIRECTOR'S REPORT – Mitzi Wagner

Ms. Wagner said shelving for the new building is being installed today. No other update available.

Ms. Wagner said the budget continues to be a major concern. She said the budget presented to county council was not accurate in terms of what we anticipated from SCDDSN. The revenue was more but with the county budget being cut already, we are still between \$250,000 and \$350,000 short of making it through the year. She said it is very difficult to cut expenses as most of our expenses are required. She said Mr. Campbell is very supportive and we are hoping to be able to figure out a way to make it through the year. She said we do not have any "fluff" anywhere.

Ms. Wagner said we received a grant from SCDDSN to fund a program to help families that have individuals with developmental disabilities who live at home and are on the waiting list for waiver. The grant is for \$38,000 and will start in January and go through June and we may get funding for another year depending on whether the legislature gives us that pot of money. We will be hiring a part time coordinator and will operate during non-day program hours, from 3:00 until 6:00 pm, on Tuesday and Thursday and Saturday from 1:00 until 5:00 pm. It will allow parents to have a group like respite. We will have 35 individuals, adults and children and will use our waiver respite providers as the caregivers. We are calling the program "Breakers at Clear Water Way" Brochures will be mailed out and the first 35 applicants received will be accepted if they meet the qualifications.

Ms. Wagner said we are on the second level of our United Way Grant for Camp Treasure Chest. It will not go into effect until 2013. She said we have to submit our proposal on planning and outcomes for approval. She said there are enough funds in the ABLE Foundation to fund Camp Treasure Chest without the grant, but with the grant the ABLE funds would not be needed.

#### VII. COMMITTEE REPORTS

- Personnel Committee, Jonathan Brown, Chair  
Nothing to report – Ms. Gruber asked Mr. Brown to contact board members who have not been attending regular board meetings to inquire as to their intentions in continuing with board membership.
- Policy Committee, Gardenia Simmons-White, Chair  
No Policies/Directives to review

- Public Relations Committee, Ann Wirz, Chair  
Nothing to report.

VIII. PUBLIC COMMENT

Ms. Gruber said the next meeting is scheduled for December 20, 2011 and asked for board pleasure for the meeting. Ms. Pinkerton made a motion to forgo the meeting in December due to the Christmas Holidays.


MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY ANN WIRZ TO FORGO THE DECEMBER MEETING. PASSED UNANIMOUSLY.

The January board meeting will be held on January 17, 2012 beginning at 4:00 p.m. at the following location:  
Programs for Exceptional People (PEP)  
10 Oak Park Drive, Bldg C1, Box 2  
Hilton Head Island, SC 29926

IX. ADJOURNMENT

MOTION WAS MADE BY NANCY PINKERTON AND SECONDED BY DAVID GREEN TO ADJOURN THE NOVEMBER 15, 2011 MEETING. PASSED UNANIMOUSLY.

The meeting was adjourned at 5:10 p.m.

  
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Helene Gruber, Chair,

1-17-12  
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Date

  
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Nancy Pinkerton, Secretary

1-17-2012  
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Date