

BEAUFORT COUNTY BOARD OF DISABILITIES AND SPECIAL NEEDS
Programs for Exceptional People
10 Oak Park Drive – Box 2
Hilton Head Island, SC 29926
April 19, 2011

4:00 P. M.

MEMBERS PRESENT: Jonathan W. Brown, Grace Dennis, Helene Gruber, Nancy Pinkerton, Gardenia Simmons-White and Ann Wirz

MEMBERS ABSENT: Algredda Ford, Margaret Gatch, Marion McCall and Morris Campbell (Ex-Officio)

STAFF PRESENT: Mitzi Wagner and Joe Anne King

GUESTS PRESENT: No guests present

I. CALL TO ORDER – Ann Wirz, Chairman

The meeting was called to order at 4:10 p.m.

II. WELCOMING GUESTS

There were no guests present.

III. MINUTES OF THE MARCH 15, 2011 BOARD MEETING

MOTION WAS MADE BY HELENE GRUBER AND SECONDED BY NANCY PINKERTON TO APPROVE THE MARCH 15, 2011 BOARD MINUTES AS WRITTEN. PASSED UNANIMOUSLY.

IV. ADOPTION OF THE APRIL 19, 2011 AGENDA

Ms. Wirz said she would like to add to the agenda the following items:

- Update on the Open House meeting under the Chairman's Report
- Naming of the Day Program under the Executive Director's Report

MOTION WAS MADE BY GRACE DENNIS AND SECONDED BY HELENE GRUBER TO ADOPT THE APRIL 15, 2011 AGENDA AS AMENDED. PASSED UNANIMOUSLY.

VI. CHAIRMAN'S REPORT, Ann Wirz

Ms. Wirz asked Ms. Gruber to present her report on the Open House Committee meeting held today. Ms. Gruber said this is a wonderful group and invited Mr. Brown and other members of the board to participate. She said we are very optimistic and excited about the open house and dedication of the new building and although the building will have been open for a while we are planning on the open house in October as things should be running smoothly by then. She said we want to thank Mr. Kubic and the community for making this all possible. Mr. Kubic is very committed to this being a community event and that we engage the community in welcoming them in to this facility as many in the community may never have been in one of our facilities. We hope to have a very active working

committee to send out invitations, provide transportation to those who need it, provide refreshments and obtain publicity and media coverage for the event. Notes of the committee meeting were distributed to those in attendance. She said it is a fun and exciting project and we need all the help we can get.. The next meeting will be held on May 12, 2011 at 3:00 p.m. She said

VII. EXECUTIVE DIRECTOR'S REPORT – Mitzi Wagner

Ms. Wagner said we are planning a beautiful courtyard between the administration and day program building. We have a landscape plan and are putting together some things to make that happen. Brochures were printed that indicates some of the things we are asking to be donated. She said we have applied for two grants, one from Home Depot and one from the Hilton Head Herb Society and will apply for a grant through the Gray Foundation. The rest will come from donations. She asked each member to take ten of the brochures and personally hand out to business, church members or anyone you think will help us. Prices are included for the items we need. Items can be purchased or money can be donated. Plaques will be placed with names of those who purchased the item and a book with names of all of the contributors. She said it will be a wonderful courtyard that can be used for many things. I will be a great place for a conference or meetings and the consumers will be able to go outside and still be protected.

Ms. Wagner asked if members would be interested in touring the facility. Board members decided on May 12, 2011 at 1:00 p.m. and will meet at the work site. She said the target date for completion of the building is between July 25 and August 4.

Ms. Wagner said ABLE Foundation is doing a wonderful job in raising money for Camp Treasure Chest and have enough for this year and working on next year. She said we had a \$5,000.00 donation from New Hope Christian Church. Reverend Cushenberry is pastor of the church and was recognized by County Council during their April meeting. She thanked Ms. Wirz, Ms. Gruber and Mr. Brown for their attendance for the presentation. She said Ms. Womack and Ms. Dyches are working on additional grants. Any money received from grants will make the funds raised by the ABLE foundation go that much further.

Ms. Wagner mentioned that Mr. Kubic wanted all of our direct care staff to wear some kind of uniform shirt. We decided on a blue-collar knit shirt with the county logo and submitted the cost to purchasing. We will start with three short sleeve shirts for each staff and after July will purchase long sleeves. Other staff will pay for their own if they are interested. Board members thought it was a wonderful idea and the community will be able to identify staff when they are out with the consumers.

Ms. Wagner said we are interviewing for the Fiscal Operations Manager's position and thrilled that one of the applicants currently works for another DSN Board with twelve years experience and is one of the top Fiscal Managers in the state and is interested in relocating to Beaufort. She said we hope to have the position filled shortly. Alicia Holland, County Finance, sent her financial statement for this quarter and plans to attend one of our meetings each quarter. Ms. Wagner passed around her copy of the current report for review.

Ms. Wagner said Day Program staff felt it would be a good project to name the new day program facility. Staff, consumers and families submitted names and have put together a list of the names submitted and distributed them to all staff, Board Members, ABLE Foundation and Human Rights committee members to select one of the names on the list. Selection will be made before Memorial Day and a banner with the name will be displayed at the entrance to the day program. Ms. Wagner asked board members to make their selection and she would place it in the nominations box in the lobby.

VIII. COMMITTEE REPORTS

~Personnel Committee, Jonathan Brown, Chair

- Mr. Brown said the committee reviewed the applications submitted for appointment to the DSN Advisory Board replacing Ms. Santagati and Mr. Mathews. He said Mr. Weiner, Mr. Green and Ms. Riley all were interested. He reminded potential applicants that our meetings were held quarterly on Hilton Head and stressed that regular attendance was important. He mentioned that the others did not respond to his phone calls. Mr. Brown asked for recommendations from the board. Ms. Dennis said we need more men on the board and recommended Mr. Green and Mr. Weiner.

MOTION WAS MADE BY GRACE DENNIS AND SECONDED BY HELENE GRUBER TO MAKE RECOMMENDATION TO COUNTY COUNCIL TO APPROVE DAVID GREEN AND MURRAY WEINER FOR BOARD MEMBERSHIP. PASSED UNANIMOUSLY.

Mr. Brown will make official request to the Community Services Committee of Beaufort County Council to consider our recommendations for board membership.

~Public Relations Committee, Ann Wirz

- Nothing to report

~Policy/Directives Committee, Gardenia Simmons-White, Chair

- Nothing to report.

IX. PUBLIC COMMENT

Ms. Wagner reminded the Personnel Committee that approval of new board officers would be voted on in June, to be effective July 1, 2011. Mr. Brown and his committee will meet after the meeting today and select a new Board Chairman, Vice-Chairman and Secretary and bring their recommendations to the May board meeting.

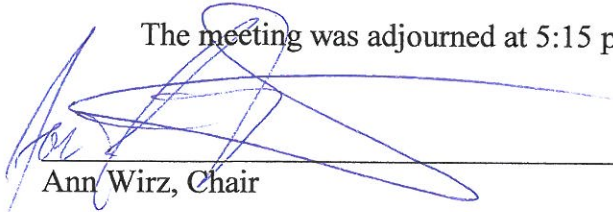
Reminder that the May 17, 2011 will be held in the DSN Conference room beginning at 4:00 p.m.

X. ADJOURNMENT

MOTION WAS MADE BY JONATHAN BROWN AND SECONDED BY GRACE DENNIS TO ADJOURN THE APRIL 19, 2011 MEETING. PASSED UNANIMOUSLY

Page four
April 19, 2011

The meeting was adjourned at 5:15 p.m.



Ann Wirz, Chair

5/19/2011

Date

Not Present -

Nancy Pinkerton, Secretary

Date

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