

BEAUFORT COUNTY  
DESIGN REVIEW BOARD (DRB) MINUTES  
July 11, 2019, Grace Coastal Church, 15 Williams Drive, Okatie, SC

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**Members Present:** James Atkins, Sallie Brach, Peter Brower, H. Pearce Scott and Donald L. Starkey

**Members Absent:** J. Michael Brock and Brad Hill

**Staff Present:** Nancy Moss, Beaufort County Community Development Department

**Guests:** Jason Broene, Court Atkins Architects; and, Paul Moore, Ward Edwards Engineering

1. **CALL TO ORDER:** Chairman Atkins called the meeting to order at 2:30 p.m.
2. **MINUTES:** Chairman Atkins asked if there were comments on the June 6, 2019 minutes. No comments were made. Ms. Brach motioned to approve the minutes as written. Mr. Scott seconded to approve. Motion carried.
3. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** There was no public comment.
4. **NEW BUSINESS:** None

5. **OLD BUSINESS:**

**A. Burton / Pinewood Fire Station Renovation / Addition – Final:**

Mr. Atkins recused himself from the meeting and asked Mr. Brower to officiate the meeting. Ms. Moss gave the project background. Mr. Brower asked for public comment, but no comments were made. Jason Broene, the project Architect made the presentation for the project. Mr. Broene said that they added one window on the front of the building which tied well into the rest of the building. He said that they were working with Hakim Bayyoud in Building Codes to attenuate the building to Code. Mr. Broene referred to the site plan and said that the drive aisle was widened and the parking was increased. He also stated that the wall-mounted antenna would be relocated on the back of the 2-story addition and that it would be as tall as the building. Mr. Broene concluded by stating that the existing site lighting pole would be removed to widen the drive aisle and that they were currently working with Dominion Energy to install 4 light poles along the drive aisle.

Mr. Scott said that the design was a vast improvement and that they met the condition to add the front window.

Mr. Starkey asked whether it would be possible to add shutters on the front window. Mr. Broene said that if shutters were added, it would not match the other windows on the addition and that he would prefer to leave the shutters off. Mr. Starkey said that the 3 trees proposed adjacent to the widened drive aisle looked too close to the drive. Mr. Broene said that he would consult with the landscape architect about this issue and adjust if necessary.

Ms. Brach asked about the building lighting and whether the east side was the only side that would be lit. Mr. Broene said that the east side would be the only side of the building that would have wall lights. Paul Moore said that they are working on a site lighting plan which would have 4 new pole lights proposed: 2 on the east side of the drive aisle, 1 in the back and 1 on the west side which would provide adequate lighting levels on the site.

Mr. Brower stated that it was a good-looking design and that they met the requirements.

Mr. Brower made a motion to approve this project subject to the submission of the site lighting plan. Mr. Scott seconded the motion.

Motion carried.

**6. OTHER BUSINESS:**

Mr. Atkins returned to the meeting and said that the next scheduled meeting was at 2:30 p.m. on Thursday, August 1, 2019 at the Grace Coastal Church, 15 Williams Drive, Okatie, SC 29909.

**7. ADJOURNMENT:** Mr. Brower made a motion to close the meeting and Ms. Brach seconded the motion. The meeting was adjourned at 3:45 p.m.