

# BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

## MEETING MINUTES

FROM November 17, 2021

The regular meeting of the Beaufort County Transportation Committee (BCTC) was held on November 17, 2021 at the County chambers, hosted by [Beaufort County's County Channel](#).

**MEMBERS PRESENT:** Kraig Gordon, Chairman, Joseph Stroman, Jim Backer, Brian Winslow, J. Craig Forrest, 5-9

**MEMBERS ABSENT (EXCUSED):** Luana Graves-Sellars, John Glover, Vice Chairman, Mark McCain, Virginia Kozak

**MEMBERS ABSENT (UNEXCUSED):**

**MEMBERS TARDY:**

**OTHERS PRESENT:** Mr. Stewart Rodman, County Council - District 11  
Mr. Jared Fralix, Assistant County Administrator, Engineering Division  
Ms. Carol Puryear, Executive Assistant, Engineering  
Ms. Andrea Atherton, Director, Transportation Engineering  
Ms. Brittane Fields, CIP Coordinator, Engineering  
Ms. Elisabeth McMillan, Administrative Assistant, Capital Projects  
Ms. Stephanie Rossi, Planning Director, LCOG  
Ms. Elizabeth Penn-Sanders, SCDOT Resident Maintenance Engineer  
Mr. Greg Moore, SCDOT Resident Construction Engineer  
Mr. Bryan Bauer, PE Project Engineer, F&ME Consultants  
Mr. Rob McFee, Low Country Practice Leader, SEPI, Inc  
Ms. Carrie Gorsuch, Engineering & Infrastructure Coordinator, City of Beaufort  
Ms. Kimberly Jones, Interim Director of Engineering, Town of Bluffton  
Ms. Brooke Plank-Buccola, Administrative Services Director, Town of Port Royal

**Notification.** A recording of this meeting is available from the Beaufort County's County Channel. Power Point presentations provided to the BCTC are also available from the Beaufort County Capital Projects Department.

1. **Call to Order & Members Roll Call.** Meeting was called to order at approximately 3:30 p.m. by Chairman Gordon and an attendance roll call was taken.
2. **Pledge of Allegiance.**
3. **Introductions and Public Comment.** No public comment.
4. **Approval of Minutes.** Meeting minutes from the September 15, 2021 meeting. It was moved by Mr. Backer seconded by Mr. Forrest that committee approve the September 15, 2021, 2021 meeting minutes with revisions. The vote: YAYS: Joseph Stroman, Jim Backer, Brian Winslow, J. Craig Forrest. 4-0

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### 5. Old Business.

#### A. SCDOT FY 2020 & 2021 PROJECT STATUS

*Mr. Greg Moore, SCDOT Resident Construction Engineer*

Currently, there are several active projects in Beaufort County. The most recent progress of these projects is the safety improvements for multiple intersections on US 278. Buck Island Road, Bluffton Road, Hilton Head National Drive, Salt Marsh Drive, Chamberlin Drive, and Spanish Wells Road are all included in this plan for improvements. This project was awarded to Edisto Contracting, LLC. There were multiple roads under construction for road rehabilitation and preservation in Beaufort County, those roads are near completion. US 21 N and SC 170 E is complete apart from a new crosswalk at the Walmart and Sonic drive access. There is a change order underway for the crosswalk's completion. The S 406 E project has received approval for work the work inside of Hunting Island State Park. The plan for this segment is to start the road and drainage improvements from inside the park and work outward to prevent potential damage to the new service road. SCDOT upcoming projects includes US 278 road resurfacing scheduled for March 2022. US 278 toll road conversion which is still in the design and contracting phase, and the completion of the US 278 corridor improvements.

#### B. UPDATE DIRT ROAD PAVING CONTRACT #51, #52, & #53 UPDATE

*Ms. Andrea Atherton, Transportation Engineering Director*

Dirt Road Paving Contract #51 is completed. Dirt Road Contract #52 is currently in the permitting process. The contractor is scheduled to begin work on Harrison Island at the end of January no later than the beginning of February 2022. All the roads are expected to be complete Fall 2022. Dirt Contract #53 is expected to be out for bid December or January of next year. Some of the Year 5 Paving Project roads will be used as alternates for the upcoming project.

#### C. PAVEMENT CONDITION SURVEY UPDATE

*Mr. Bryan Bauer, PE Project Engineer F&ME*

F&ME is still on track to deliver the data collections before January. They have completed the QC and are currently looking considering the different treatment types and variables for the next 5-year paving plan. Mr. Bauer hand delivered the municipal roadways and PQI data at the meeting for the committee's review.

#### D. SC 170 UPDATE

*Mr. Jared Fralix, Assistant County Administrator – Engineering*

This project is specific to SC 170 from 278 to 462. The county has initiated a contract for the near-term segment of this project with AECOM. There are six parts to the near-term plan that come to a value of approximately \$3 Million. Under the contract with AECOM the goal is to start the design and permitting and complete it over the next five or six months. Currently the segments are being surveyed to later start the design process in December. By the end of January, the hope is to have a few preliminary designs to present to SCDOT for review along with any other agencies that are required for permitting. The county would like to use those designs to put out for bid and hopefully start construction for the improvements by late spring. The cost of this project will be split between Beaufort County, Jasper County, and Hardeeville County. These plans were presented to each of the contributing parties and the responses were favorable.

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### E. SOLICITATION FOR STATE SECONDARY < 500 ADT UPDATE

*Ms. Andrea Atherton, Transportation Engineering Director*

Currently, RFP #122121E Pavement Maintenance and Preservation Evaluation is currently out for bid. The county will evaluate the bids submitted from different engineers and consultants to later present at the January CTC meeting for a recommendation of award.

### F. STATUS OF ROAD RESURFACING YR. 5 REVIEW / F&ME

*Ms. Andrea Atherton, Transportation Engineering Director*

Year 5 Resurfacing & Rejuvenator is scheduled for solicitation no later than Thanksgiving and receive all bids by January 13<sup>th</sup>, 2022. Year 5 will cover roughly 7.6 miles of county roads and 5.06 miles of state secondary roads.

### G. STATUS OF STATE SECONDARY COMMITTEE SELECTIONS/ F&ME

*Ms. Andrea Atherton, Transportation Engineering Director*

In the Year 5 Resurfacing and Rejuvenator plan there are roughly 5.06 miles of state secondary roads. These state secondary roads were selected by the committee.

### H. LOWCOUNTRY MIRR UPDATE

*Ms. Stephanie Rossi, Planning Director LCOG*

This project is funded by the Department of Defense. It focuses on the communities around the military installations. The goal is to assess the resiliency of the communities and create ways to make them better. The project began with identifying the potential environmental threats to the community so that improvements can be made to accommodate them. The recommendations with specific information should be available January 2022.

## 6. New Business.

### A. BEAUFORT COUNTY TRANSPORTATION PLAN 2021/2022

*Mr. Kraig Gordon, Chairman*

Currently, there are two major changes to the transportation plan for next year. First is the way that the committee addresses the state secondary road expenditures. The committee now evaluates road pavement data from each district to then vote which roads will be selected for improvements. Second, the committee's Chairman, Vice Chairman and Treasurer will come together to approve all projects that are less than \$25,000 rather than presenting to all the members at each meeting to limit project delays.

### B. CTC RETREAT FEBRUARY 2022

*Mr. Kraig Gordon, Chairman*

Last year, due to the pandemic there were complications with coordinating a retreat for the CTC. This year Chairman Gordon has suggested that we revisit the idea. With further discussion the committee has agreed that a retreat is in fact possible and that they'll proceed with planning.

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C. GOETHE RD. ROAD TRANSFER TO TOWN OF BLUFFTON

*Mr. Kraig Gordon, Chairman*

Goethe Road is roughly eleven hundred feet long and is in downtown Bluffton. This road was given to the county in the late 50s by SCDOT. The Chairman, Vice Chairman and Treasurer have approved \$9,000.00 for a survey and paving recommendations. This road will be included in the Year 5 Paving Plan. Once it is brought to county standards it would be our intent to turn it over to the Town of Bluffton.

7. **TREASURER'S REPORT**

A. BI-MONTHLY REPORT

*Mr. Jim Backer, Treasurer*

*Ms. Brittanee Fields, Engineering Sr. Administrative Specialist*

8. **Public Comment.** No public comment.

9. **Chairman Comments.**

10. **Meeting Adjourned.** The next regular meeting the BCTC will be January 19, 2021 at 4:00 p.m., held in the County Council Chambers, County Administration Building, Robert Smalls Complex, Beaufort, SC.