

BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

MEETING MINUTES

FROM SEPTEMBER 18, 2019

The regular meeting of the Beaufort County Transportation Committee (BCTC) was held on September 18, 2019, in the County Council Chambers of the Beaufort County Administrative Complex located at 100 Ribaut Road, Beaufort, South Carolina.

MEMBERS PRESENT: Kraig Gordon, Mark McCain, Joseph Stroman, Craig Forrest, Stephen Hill, Luana Graves-Sellars, Brian Winslow

MEMBERS ABSENT (EXCUSED): Joe DeVito, Christopher England, John Glover, Jim Backer

MEMBERS ABSENT (UNEXCUSED): N/A

MEMBERS TARDY: N/A

OTHERS PRESENT: Rob McFee, Beaufort County Engineering
Andrea Atherton, Beaufort County Engineering
Susan Larson, Lowcountry Inside Track
Elizabeth Penn-Sanders, SCDOT
Lisa Schwartz, Infrastructure Consulting & Engineering
Jared Fralix, Infrastructure Consulting & Engineering
Chris Hervochon, Beaufort County Council

Notification. An audio recording of this meeting is available from the Beaufort County Engineering Department. Please contact the department at 843-255-2700 and request an audio copy. Power Point presentations given to the BCTC are available from the Beaufort County Engineering Department also.

1. **Call to Order & Members Roll Call.** Meeting was called to order at approximately 4:00 p.m. by Chairman Gordon and an attendance roll call was taken. A quorum was achieved for this meeting.
2. **Pledge of Allegiance.**
3. **Introductions and Public Comment.** No public comment.
4. **Approval of Minutes.** Meeting minutes from the May 15, 2019 and July 17, 2019 meeting. It was moved by Mr. Forrest, seconded by Mr. Stroman that committee approve the May 15, 2019 and July 17, 2019 meeting minutes. The vote: YEAS: Mr. McCain, Mr. Stroman, Mr. Forrest, Mr. Hill, Ms. Graves-Sellars, and Mr. Winslow. The motion passed 6-0.
5. **Old Business.**

A. **FY 2019/2020 TRANSPORTATION PLAN**
Mark McCain, Vice Chairman

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Presentation of the 2019/2020 Beaufort County Transportation Plan. It was moved by Mr. Mark McCain, seconded by Mr. Steve Hill that the Committee approve the acceptance to permit the Committee and Staff to proceed with submission of the 2019/2020 Beaufort County Transportation to the South Carolina Department of Transportation keeping with their state statute. The vote: YEAS: Mr. McCain, Mr. Stroman, Mr. Forrest, Mr. Hill, Ms. Graves-Sellers, and Mr. Winslow. The motion passed 6-0.

B. ROAD FLOODING UPDATE

John Glover

This item was not discussed as the presenter was absent from the meeting.

C. PALMETTO BAY ROAD & BRIDGE APPROACH UPDATE

Kraig Gordon, Chairman

A letter was received from South Carolina Department of Transportation requesting the concurrence for a Recommendation of Award to Preferred Materials, Inc., for the resurfacing of 1.470 miles on Palmetto Bay Road (US 278 Business) from Charles E. Fraser Bridge to Sea Pines Circle. In addition to the Bridge Approaches for the Cheechessee River, Broad River and Chowen Creek in Beaufort County. The total cost of this project, after adding in the Preliminary Engineering costs, Construction, Engineering, & Inspection (CE&I), and the contingency is \$2,567,547.20.

D. STILLWELL ROAD UPDATE

Kraig Gordon, Chairman

Stillwell Road is a private road that was developed to feed a subdivision and overtime, developed residences along the road. The residence of the subdivision have historically maintained the road. It has been requested by the residential community that Stillwell Road is considered and accepted into the Beaufort County Road Network. It is stated in the BCTC Transportation Plan that “all privately maintained dirt roadways shall be brought up to accepted paved County Engineering Department design standards to include all the necessary right-of-way and drainage easements in advance of consideration.” Stillwell Road does not conform to established criteria for acceptance into the county road network.

E. DIRT ROAD PAVING SUMMARY

Kraig Gordon, Chairman

Informational only. It is recommended by the Chairman for Committee Members to meet with their designated Council Representative to share and discuss the information.

F. UPDATE ON YEAR 3 PAVING PROJECTS

Rob McFee, PE, Beaufort County Engineering

Presentation of treatment types for each project in the Beaufort County Road Resurfacing Year 3 IFB #102419E.

G. UPDATE ON AECOM 170/462 STUDY

Kraig Gordon, Chairman & Rob McFee, PE, Beaufort County Engineering

The Lowcountry Council of Government SC 170 Corridor Access Management Study is to be presented to Lowcountry Area Transportation Study (LATS) October 4, 2019 at which the public will act on the study. Depending on the schedule of meetings, it will then be presented to Beaufort County Transportation Committee and Beaufort County Public Facilities Committee with a final presentation to Beaufort County Council. This report allows the policy makers on both sides of the

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county line, Beaufort and Jasper County, to see what must be done on the corridor to maintain a reasonable level of service and accommodate development.

6. New Business.

A. REGIONAL TRANSPORTATION FORUM AUGUST 8, 2019

Kraig Gordon, Chairman

Informational only. Annual Forum facilitated by SCDOT.

B. ACT 36

Rob McFee, PE, Beaufort County Engineering

Discussion of Act 36, signed into law early 2019, allowing water and sewer utility, also known as “wet utilities”, to recoup up to 4.5% of transportation project costs for utility relocation expenses.

C. ATTENDANCE POLICY

Kraig Gordon, Chairman

Review of the Committee Member Attendance Policy located in the 2019/2020 Beaufort County Transportation Plan, page 4.

D. CASE STUDY BIG ESTATE

Kraig Gordon, Chairman

A review of utilizing tools to determine road classifications and conditions.

7. **Treasurer’s Report.** Discussed C Fund Balance, current, committed, uncommitted, non-recurring funds. SCDOT closing out the fiscal year 2018/2019, therefore; BCTC C Fund accounting current through June 2019. BCTC will be in a test program for an electronic annual audit.

8. **Public Comment.** No public comment. Committee comments as follows:

Mr. Hill had a question about the BCTC’s investment in Pope Avenue. Mr. Gordon informed the Committee that the SCDOT required punch list items must be completed. Though the BCTC has encumbered an amount towards the project showing commitment in the municipality match, no money has been paid. Mr. McFee commented that he does not anticipate there being any long standing issues with Town of Hilton Head, BCTC, SCDOT, and the contractor for Pope Avenue.

SC 278 Corridor Public Information meeting held Thursday, September 19, 2019 from 5:00pm – 7:00 pm at the Boys & Girls Club of Hilton Head Island. This meeting will present the proposed roadway improvements (reasonable alternatives) to the public.

9. **Meeting Adjourned.** The next regular meeting the BCTC will be November 20, 2019 at 4:00 p.m., in the County Council Chambers, County Administration Building, Robert Smalls Complex, Beaufort, SC.