

# BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

## MEETING MINUTES

**From January 16, 2019**

The regular meeting of the Beaufort County Transportation Committee (BCTC) was held on November 14, 2018 in the County Council Chambers of the Beaufort County Administrative Complex located at 100 Ribaut Road, Beaufort, South Carolina.

**MEMBERS PRESENT:** Joseph Stroman, Mark McCain, Kraig Gordon, Craig Forrest, Stephen Hill, Christopher England, Bob Arundell

**MEMBERS ABSENT:** John Glover, James Morrall, Joe DeVito, Afif Combs

**VACANT DISTRICTS:** N/A

**OTHERS PRESENT:** Alice Howard, County Council  
Rob McFee, Engineering  
Suzanne Larson, Lowcountry Inside Track  
Andrea Atherton, Engineering  
Lamar Taylor, City of Beaufort  
Daniel Morgan, IT Director Beaufort County

**Notification.** An audio recording of this meeting is available from the Beaufort County Engineering Department. Please contact the department at 843-255-2700 and request an audio copy. Power Point presentations given to the BCTC are available from the Beaufort County Engineering Department also.

1. **Call to Order & Members Roll Call.** Meeting was called to order at approximately 4:00 p.m. by Chairman Gordon and an attendance roll call was taken. A quorum was achieved for this meeting.
2. **Introductions and Public Comment.** Roads pavement project \$290K approved, City of Beaufort, Sept 2017, low bidder Lane, paved Stone Martin, Jericho Woods, pictures provided to committee for work completed. Drainage work pending to continue, ICE is working with Andrews Engineering to improve drainage system. Stone Martin - \$59K, Jericho Woods \$109K, Charles \$52K total final cost \$191K requesting reimbursement. Provided invoices and request at meeting. Checklist was dated and exchanged at this same meeting. Project came in under estimate: requesting to approve use residual of the \$98K to overlay and pave commerce park
3. **Approval of Minutes.** Meeting minutes from the November 2018 meeting.
4. **Old Business.**
  - A. **DEMONSTRATION BY G.I.S. ON PMS ON COUNTY WEBSITE:** Engineering page on county webpage, on the right hand menu, click on Beaufort County Transportation Committee, then click on Map of Projects (see link). Search areas or search by road in the upper right hand corner. Clicking on the Map will lead you to the 5 Year Roadway Improvement Plan.  
<https://bcscgis.maps.arcgis.com/apps/View/index.html?appid=99e060ffdac3427784fcb0cefa817752>.

## BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

### MEETING MINUTES

- B. UPDATE ON RESURFACING YR 2: Contract awarded to PMI for the amount of \$3,405,840 Million, is currently in contract phase, with legal department. We have a meeting scheduled and will get a Pre-Construction meeting to be held no later than February 15, 2019. With Pavement to commence in the spring.
- C. CANCELLATION OF FEBRUARY JOINT MEETING/MEETING WITH NEW COUNCIL MEMBERS: Chairman Discussed that he will present at County Council January 28<sup>th</sup> Caucus Meeting per the Interim Administrator to present to all members including new County Council Members on CTC. Instead of having a workshop in February to invite the New members.
- D. VEGETATIVE MAINT PREVIOUSLY TABLED: Chairman discussed the statutory regulations run through legal for C Fund Program, letter was drafted to the delegation to request additional funding for mowing's and were told that there will only be four mowing's. Rob McFee commented that he appreciated the committee's indulgence, but as perceived from SCDOT is that Beaufort County would get four just like everyone else. In discussions with Public Facilities Chair and Interim Administrator we need to put a fine point on this and need a decision based on the broken into \$110K four additional cuttings for a total of eight mowing's to Primaries US and SC Routes. Staff did respond in regards to the use of the funds and it is an approved maintenance activity. We have DOT timelines to meet and need a response. Safety issues are the main concern aside from the aesthetic. Professional Staff recommends this to solve a problem but it is left up to CTC because policy is set by committee.  
Motion to approve: Motion did not carry  
Motion made to disapprove: Motion passed to disapprove

#### 5. New Business.

- A. PRESENTATION OF CERTIFICATE OF APPRECIATION: Chairman presented a Certificate of Appreciation to Mr. Arundell for his service to Beaufort County, this being his last meeting not seeking reappointment.
- B. DISCUSSION ON LATS/MPO DECEMBER 2018: Chairman discussed: as informational to keep the committee posted on items happening in the region.
- C. ANNOUNCEMENT ON TRAFFIC ENGINEER DEPARTURE: Chairman announced the departure of Colin Kinton who left Beaufort County after 15 years.
- D. PRESENTATION OF PROJECT FOR CTC CONSIDERATION: Chairman discussed January/February to present any items during this time for next year's pavement support. Reviewed in March/April. Decision for the residual of the City of Beaufort for \$98K to use in future project work will evaluate and present at a later date.
- E. ELECTION OF CHAIRMAN & VICE CHAIRMAN: Appointments: Chairman, Vice Chair and Treasurer nominations made / motions passed and all remain in their current seats.

#### 6. Treasurer's Report.

- A. RESULTS OF ANNUAL AUDIT / CHECKLIST: As a result, we have started a checklist to be sent to the Municipalities for future reviews to provide us the documentation to keep in compliance with the procurement policies set out by C Fund Manager.

#### 7. Public Comment.

BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

MEETING MINUTES

8. **Meeting Adjourned.** The next regular meeting the BCTC will be March 20, 2019 at 4:00 p.m., in the County Council Chambers, County Administration Building, Robert Smalls Complex, Beaufort, SC.