

BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

MEETING MINUTES

From March 21, 2018

The regular meeting of the Beaufort County Transportation Committee (BCTC) was held on March 21, 2018 in the Executive Conference Room of the Beaufort County Administrative Complex located at 100 Ribaut Road, Beaufort, South Carolina.

MEMBERS PRESENT: John Glover, Joe DeVito, Kraig Gordon, Christopher England, Joseph Stroman, Jr., Mark McCain, Bob Arundell

MEMBERS ABSENT: Craig Forrest, James Morrall

VACANT DISTRICTS: District 9 and District 11

OTHERS PRESENT: County Council Member Alice Howard, District 4
Rob McFee, Beaufort County Division Director for Construction, Engineering & Facilities
Colin Kinton, Beaufort County Director of Traffic and Transportation Engineering
Jeff Buckalew, Town of Hilton Head Engineering
Brian Hathaway, Town of Bluffton Engineering
Lamar Taylor, Director of Beaufort City Public Works
Michael Pitts, SCDOT Program Manager
Craig Winn, SCDOT Program Manager
Elizabeth Penn Sanders, SCDOT Resident Maintenance Engineer
Suzanne Larson, Lowcountry Inside Track
Chris Erbashon

Notification. An audio recording of this meeting is available from the Beaufort County Engineering Department. Please contact the department at 843 255-2700 and request an audio copy. Power Point presentations given to the BCTC are available from the Beaufort County Engineering Department also.

1. **Call to Order & Members Roll Call.** Meeting was called to order at approximately 4:00 p.m. by Chairman Gordon and an attendance roll call was taken. A quorum was achieved for this meeting.
2. **Introductions and Public Comment.**
3. **Approval of Minutes.** Meeting minutes from the January 17, 2018 meeting were approved.
4. **Old Business.**

A. Program/Project Updates/Scheduling.

- (1) **SCDOT Status.** A report on status updates on projects in the design and construction phases was distributed for review and reference:

- a. **Palmetto Bay Road Project.** There is \$1.7m committed to the Palmetto Bay Road Project; the estimate for the project is \$3.1m which consists of \$2.8m in quantity, and \$334,000 in contingency and fees. The project is \$1.4m short of funding. There's another \$659,000 in federal aid monies that can be allocated to support the system which makes the short-fall between \$600,000 and \$700,000. These monies are only allocated to the Palmetto Bay Road Project. The monies needed for bridge approaches and bridges hasn't been identified but will be inquired about.

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- b. **US 278 Corridor Improvements/Widening.** Buckingham Plantation to Squire Pope Road, replacement of East bound at Maggie Creek Bridge, intersection improvements along Pinckney Island and Jenkins Islands: KCI is the design firm for the environmental assessment which is expected to be completed in the spring of 2020; expect to make the award at the end of the month.
 - c. **Jarvis Creek Bridge Replacement.** The completion date is expected for April 30th; the traffic has been shifted onto the bridge and 75% of the causeway has been removed. The small items of storm drainage, urban gutter, rip rap placement and waterline placement along with additional service asphalt along the roadway still needs to be done.
 - d. **US 21/Harbor River Bridge Replacement.** There are plans to begin construction in December 2018. ICE is the design and build firm for this project. The completion date is set for November 2021.
 - e. **Resurfacing.** Please review the planned projects and the projects in construction.
 - f. **US 21 Signal Upgrades.** There will be upgrades at Craven Street, Bladen Street and SC 170. The completion date is set for March 31, 2019.
 - g. **Roundabout/SC802.** The construction company is finishing their punch list. Once that's received and approved the project will be complete.
 - h. **US 21/SC 170 Intersection Improvement.** Access management strategies will be utilized, such as eliminating and restricting turning movements around the driveways near intersection. It's set to go into construction in December 2018.
 - i. **Waddell/Ribaut Road Sidewalk.** This project is currently set to go to construction in 2020-2021 because of the dealings with the Department of the Navy. It's best to get the other section out first so that it will be ready when the Department of the Navy makes their decision. The cost of the project has increased of \$577,000 so there's a funding short-fall. The Waddell portion is fundable with a contingency built in and hopefully it will be out by the end of the year. Once the Waddell portion has started construction and one-half of the money is expended, the Town of Port Royal will complete and submit an application to continue work on the Naval Hospital side. The Town would only have to pay 20% (\$336,000 for Waddell and \$250,000 for the Naval Hospital). The project is only about \$180,000 short of funding. They're working on getting the fence moved; a proposal package will be sent to Jacksonville for consideration. Mr. Kraig asked if the sidewalk could be narrowed, but SCDOT assured that it can't because it has to be in compliance with the ADA.
- (2) **Dirt Road Paving Contract 50.**
- a. **Contract 50A.** This project is contracted with J.H. Heirs Construction and paid for with TAG Funds. It is 2.42 miles of paving: Butler Farm Road is complete; Trotter's Loop is 70% complete; Johnson Landing Road clearing has begun.
 - b. **Contract 50WE.** This project is contracted with Preferred Materials Inc. and paid for with C Funds. It is 2.28 miles of paving: Clearing of Albertha and Coker Roads has begun; Devonwood Road is due to start May 1; Mary Smalls Road is due to start June 1; Shiney Road is due to start August 1, Almond Road is due to start September 31. If they submit a construction schedule they will be in compliance of the contract requirements.
- (3) **2017 Nonrecurring Funded Projects.** These projects are complete.
- (4) **2018 Resurfacing Program (Years 1&2).** These projects are funded by CTC Funds. Based on the pavement evaluation that was done, we bid out Years 1 and 2 to see if we can afford both years, but we can only afford Year 1. Project #4 for McCracken Circle will be paid for from TAG Funds. If we only do Year 1 there will leave a contingency balance in the fund. Year 2 estimates will be revisited later. The project only received one bid and that was from Preferred Materials Inc. (PMI); Lane Construction is too backed up to do the project. The recommendation to award PMI will be presented on March 26th to the Public Facilities Committee and then to County Council.

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(5) 2017 Municipality/County CTC Funded Projects.

- a. Naval Hospital/Waddell Sidewalk.** See section (1) SCDOT Status, (i) Waddell/Ribaut Road Sidewalk in the above.
- b. Beaufort Resurfacing Improvements Update.** Beaufort City is in Phase I of this project. ICE has been contracted to do the work. The goal is to have the project complete by the end of June and to take advantage of all the paving on Boundary and Carteret Streets. The bid should be opened in the first week of May and award a contract shortly afterwards.
- c. US 278 Signal Timing Improvements Update.** This went out for proposal and Stantec was chosen to do the work, which is currently underway. The contract is \$81,000 under budget.
- d. Port Royal/Ribaut Road Intersection Traffic Signal Upgrades Update.** Three bids were received and all were over the budget of \$60,000, exceeding by \$10,000 to \$22,000 because the contractors don't want to paint the poles. Currently working on getting quotes from commercial painters and work them into the contract. The project is expected to move forward within the next month, keeping it under budget. This should be a 60-day project.
- e. Hilton Head/Pope Avenue Update.** The resurfacing of Pope Avenue will be bid out in May/June timeframe along with Coligny Park which includes pathways along South Forest Beach Road, signaling the intersection at Lagoon Road. Nassau Road will be bid with the project also using the same vendor. The project is due to start construction in September going into the summer, avoiding tourist season. The current construction of Pope Avenue and New Orleans Road is due to be completed by June.

(6) Annual CTC Trans Plan District Project Request.

- a. Resurfacing of Longstaple Court, Lady's Island Petition.** It was recommended that this project be included in the next paving project in that district as it currently does not meet PMS principles.
- b. Other project presentations.** The dirt road paving was brought forward. Shiney Road and Mary Smalls Road are taken care of. All the paperwork for J.D. Washington Road is done but it needs drainage added. The easement and right-of-way paperwork for David Green Road and Capers Island Circle is in progress, drainage will need to be added. It is projected that these projects, as well as William Jenkins Road, Fredricka Taylor Road, Power River Road and Major Road, will be completed next year. Rose Island Road is $\frac{3}{4}$ paved because there was a home owner that didn't want their portion paved; the home owner has passed away. This road will also need drainage added.

B. 2018 Workshop Update. Mr. McCain says the workshop went well and he appreciates that the officials attended.

5. New Business.

- A. Melanie Lowther Memorial Bridge Dedication Signs.** Motion was passed to approve signage.
- B. Bluffton Parkway and Bluffton Road (SC 46) Roundabout.** The Public Facilities Committee is looking for a recommendation from the CTC on this improvement project. Beaufort County hired a consultant to study the intersection and look at the improvements that need to be made. The first recommendation was to add overhead signage to the roundabout. It would take about \$1.5m to \$2m to make significant improvements to the offset and exiting of the roundabout, adding additional capacity that will keep it working for the next 15-20 years. The roundabout is half owned by the County. Beaufort County is requesting \$100,000 CTC funds for the signage. Beaufort County will match 10%.
- C. Treasurer Report and Results of Beaufort County C Fund Review.** Mr. DeVito reviewed the C Fund report received from SCDOT and said there's an uncommitted balance of \$133,845, this can be scheduled for resurfacing;

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there is \$645,000 that's been committed; and the one-time resurfacing fund has an uncommitted balance of \$14,000 which will not cover the short-fall of the resurfacing project. He will do some research and see if there other funds that can be identified.

D. Off Agenda Items.

- (1) Mr. Gordon asks that schedules and budget information be sent to him within 10 business days.
- (2) Mr. Arundell mentioned that the Supreme Court chastised Richland County for not establishing safe guards to ensure the Transportation Funds only be spent on related projects and administrative costs.

6. Public Comment.

- 7. Meeting Adjourned.** The next regular meeting the BCTC will be May 16, 2018 at 4:00 p.m., in the Executive Conference Room, County Administration Building, Robert Smalls Complex, Beaufort, SC.