



BEAUFORT COUNTY
TRANSPORTATION COMMITTEE

Wednesday, January 19th, 2022

4:00 p.m.

Virtual Meeting Televised on The County Channel

COMMITTEE MEMBERS: Kraig Gordon, Chairman, John Glover, Vice Chairman, J. Craig Forrest, Mark McCain, Joseph Stroman, Jim Backer, Brian Winslow, Luana Graves-Sellers, Virginia Kozak

1. CALL TO ORDER – ROLL CALL

1. INTRODUCTIONS

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT (TO AGENDA ITEMS ONLY)

4. APPROVAL OF MINUTES November 17th, 2021

5. OLD BUSINESS

A. SCDOT FY 2021 & 2022 UPDATE

Mr. Greg Moore, SCDOT Resident Construction Engineer

B. DIRT ROAD PAVING CONTRACT #52 & #53 UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

C. PAVEMENT CONDITION SURVEY UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

D. SC 170 UPDATE

Mr. Jared Fralix, Assistant County Administrator – Engineering

E. AWARD OF RESURFACING YR. 5 & STATE SECONDARY COMMITTEE SELECTIONS

Ms. Andrea Atherton, Transportation Engineering Director

F. GOETHE RD. ROAD TRANSFER TO TOWN OF BLUFFTON

Ms. Andrea Atherton, Transportation Engineering Director

6. NEW BUSINESS

A. APPROVAL OF BEAUFORT COUNTY TRANSPORTATION PLAN 2021/2022

Mr. Kraig Gordon, Chairman

B. APPROVAL OF STATE SECONDARY PREVENTATIVE MAINTENANCE & PRESERVATION SOLUTIONS

Mr. Kraig Gordon, Chairman

C. PROJECT DEVELOPMENT PROCESS FOR SCDOT MANAGED C PROJECTS

Mr. Kraig Gordon, Chairman

D. REPORT ON CHARLESTON COUNTY CTC MEETING

Mr. Kraig Gordon, Chairman

E. RETREAT/WORKSHOP UPDATE (905 Buckwalter Parkway)

Mr. Kraig Gordon, Chairman

F. C FUND ANNUAL REPORT FY 2020/2021

Mr. Kraig Gordon, Chairman

G. ELECTION OF CHAIRMAN & VICE CHAIRMAN

7. TREASURER'S REPORT

A. BI-MONTHLY REPORT

Mr. Jim Backer, Treasurer

Ms. Brittane Fields, Engineering CIP Coordinator

8. PUBLIC COMMENT (TO AGENDA ITEMS ONLY)

9. CHAIRMAN COMMENTS

10. ADJOURNMENT

REMINDER: The next BCTC Meeting is March 16, 2022, Time: 4:00 PM Location: County Council Chambers, County Administration Building, Robert Smalls Complex, Beaufort, SC.

BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

MEETING MINUTES

FROM November 17, 2021

The regular meeting of the Beaufort County Transportation Committee (BCTC) was held on November 17, 2021 at the County chambers, hosted by [Beaufort County's County Channel](#).

MEMBERS PRESENT: Kraig Gordon, Chairman, Joseph Stroman, Jim Backer, Brian Winslow, J. Craig Forrest, 5-9

MEMBERS ABSENT (EXCUSED): Luana Graves-Sellars, John Glover, Vice Chairman, Mark McCain, Virginia Kozak

MEMBERS ABSENT (UNEXCUSED):

MEMBERS TARDY:

OTHERS PRESENT: Mr. Stewart Rodman, County Council - District 11
Mr. Jared Fralix, Assistant County Administrator, Engineering Division
Ms. Carol Puryear, Executive Assistant, Engineering
Ms. Andrea Atherton, Director, Transportation Engineering
Ms. Brittane Fields, CIP Coordinator, Engineering
Ms. Elisabeth McMillan, Administrative Assistant, Capital Projects
Ms. Stephanie Rossi, Planning Director, LCOG
Ms. Elizabeth Penn-Sanders, SCDOT Resident Maintenance Engineer
Mr. Greg Moore, SCDOT Resident Construction Engineer
Mr. Bryan Bauer, PE Project Engineer, F&ME Consultants
Mr. Rob McFee, Low Country Practice Leader, SEPI, Inc
Ms. Carrie Gorsuch, Engineering & Infrastructure Coordinator, City of Beaufort
Ms. Kimberly Jones, Interim Director of Engineering, Town of Bluffton
Ms. Brooke Plank-Buccola, Administrative Services Director, Town of Port Royal

Notification. A recording of this meeting is available from the Beaufort County's County Channel. Power Point presentations provided to the BCTC are also available from the Beaufort County Capital Projects Department.

1. **Call to Order & Members Roll Call.** Meeting was called to order at approximately 3:30 p.m. by Chairman Gordon and an attendance roll call was taken.
2. **Pledge of Allegiance.**
3. **Introductions and Public Comment.** No public comment.
4. **Approval of Minutes.** Meeting minutes from the September 15, 2021 meeting. It was moved by Mr. Backer seconded by Mr. Forrest that committee approve the September 15, 2021, 2021 meeting minutes with revisions. The vote: YAYS: Joseph Stroman, Jim Backer, Brian Winslow, J. Craig Forrest. 4-0

BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

MEETING MINUTES

FROM November 17, 2021

5. **Old Business.**

A. SCDOT FY 2020 & 2021 PROJECT STATUS

Mr. Greg Moore, SCDOT Resident Construction Engineer

Currently, there are several active projects in Beaufort County. The most recent progress of these projects is the safety improvements for multiple intersections on US 278. Buck Island Road, Bluffton Road, Hilton Head National Drive, Salt Marsh Drive, Chamberlin Drive, and Spanish Wells Road are all included in this plan for improvements. This project was awarded to Edisto Contracting, LLC. There were multiple roads under construction for road rehabilitation and preservation in Beaufort County, those roads are near completion. US 21 N and SC 170 E is complete apart from a new crosswalk at the Walmart and Sonic drive access. There is a change order underway for the crosswalk's completion. The S 406 E project has received approval for work the work inside of Hunting Island State Park. The plan for this segment is to start the road and drainage improvements from inside the park and work outward to prevent potential damage to the new service road. SCDOT upcoming projects includes US 278 road resurfacing scheduled for March 2022. US 278 toll road conversion which is still in the design and contracting phase, and the completion of the US 278 corridor improvements.

B. UPDATE DIRT ROAD PAVING CONTRACT #51, #52, & #53 UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

Dirt Road Paving Contract #51 is completed. Dirt Road Contract #52 is currently in the permitting process. The contractor is scheduled to begin work on Harrison Island at the end of January no later than the beginning of February 2022. All the roads are expected to be complete Fall 2022. Dirt Contract #53 is expected to be out for bid December or January of next year. Some of the Year 5 Paving Project roads will be used as alternates for the upcoming project.

C. PAVEMENT CONDITION SURVEY UPDATE

Mr. Bryan Bauer, PE Project Engineer F&ME

F&ME is still on track to deliver the data collections before January. They have completed the QC and are currently looking considering the different treatment types and variables for the next 5-year paving plan. Mr. Bauer hand delivered the municipal roadways and PQI data at the meeting for the committee's review.

D. SC 170 UPDATE

Mr. Jared Fralix, Assistant County Administrator – Engineering

This project is specific to SC 170 from 278 to 462. The county has initiated a contract for the near-term segment of this project with AECOM. There are six parts to the near-term plan that come to a value of approximately \$3 Million. Under the contract with AECOM the goal is to start the design and permitting and complete it over the next five or six months. Currently the segments are being surveyed to later start the design process in December. By the end of January, the hope is to have a few preliminary designs to present to SCDOT for review along with any other agencies that are required for permitting. The county would like to use those designs to put out for bid and hopefully start construction for the improvements by late spring. The cost of this project will be split between Beaufort County, Jasper County, and Hardeeville County. These plans were presented to each of the contributing parties and the responses were favorable.

BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

MEETING MINUTES

FROM November 17, 2021

E. SOLICITATION FOR STATE SECONDARY < 500 ADT UPDATE

Ms. Andrea Atherton, Transportation Engineering Director

Currently, RFP #122121E Pavement Maintenance and Preservation Evaluation is currently out for bid. The county will evaluate the bids submitted from different engineers and consultants to later present at the January CTC meeting for a recommendation of award.

F. STATUS OF ROAD RESURFACING YR. 5 REVIEW / F&ME

Ms. Andrea Atherton, Transportation Engineering Director

Year 5 Resurfacing & Rejuvenator is scheduled for solicitation no later than Thanksgiving and receive all bids by January 13th, 2022. Year 5 will cover roughly 7.6 miles of county roads and 5.06 miles of state secondary roads.

G. STATUS OF STATE SECONDARY COMMITTEE SELECTIONS/ F&ME

Ms. Andrea Atherton, Transportation Engineering Director

In the Year 5 Resurfacing and Rejuvenator plan there are roughly 5.06 miles of state secondary roads. These state secondary roads were selected by the committee.

H. LOWCOUNTRY MIRR UPDATE

Ms. Stephanie Rossi, Planning Director LCOG

This project is funded by the Department of Defense. It focuses on the communities around the military installations. The goal is to assess the resiliency of the communities and create ways to make them better. The project began with identifying the potential environmental threats to the community so that improvements can be made to accommodate them. The recommendations with specific information should be available January 2022.

6. New Business.

A. BEAUFORT COUNTY TRANSPORTATION PLAN 2021/2022

Mr. Kraig Gordon, Chairman

Currently, there are two major changes to the transportation plan for next year. First is the way that the committee addresses the state secondary road expenditures. The committee now evaluates road pavement data from each district to then vote which roads will be selected for improvements. Second, the committee's Chairman, Vice Chairman and Treasurer will come together to approve all projects that are less than \$25,000 rather than presenting to all the members at each meeting to limit project delays.

B. CTC RETREAT FEBRUARY 2022

Mr. Kraig Gordon, Chairman

Last year, due to the pandemic there were complications with coordinating a retreat for the CTC. This year Chairman Gordon has suggested that we revisit the idea. With further discussion the committee has agreed that a retreat is in fact possible and that they'll proceed with planning.

BEAUFORT COUNTY TRANSPORTATION COMMITTEE (BCTC)

MEETING MINUTES

FROM November 17, 2021

C. GOETHE RD. ROAD TRANSFER TO TOWN OF BLUFFTON

Mr. Kraig Gordon, Chairman

Goethe Road is roughly eleven hundred feet long and is in downtown Bluffton. This road was given to the county in the late 50s by SCDOT. The Chairman, Vice Chairman and Treasurer have approved \$9,000.00 for a survey and paving recommendations. This road will be included in the Year 5 Paving Plan. Once it is brought to county standards it would be our intent to turn it over to the Town of Bluffton.

7. **TREASURER'S REPORT**

A. BI-MONTHLY REPORT

Mr. Jim Backer, Treasurer

Ms. Brittanee Fields, Engineering Sr. Administrative Specialist

8. **Public Comment.** No public comment.

9. **Chairman Comments.**

10. **Meeting Adjourned.** The next regular meeting the BCTC will be January 19, 2021 at 4:00 p.m., held in the County Council Chambers, County Administration Building, Robert Smalls Complex, Beaufort, SC.

THIS IS NOT AN ORDER

*VENDOR ORIGINAL

*VENDOR COPY

Dates Advertised: **November 23, 2021**

	IFB #011322E	FORMAL SEALED BID (X) REQUEST FOR QUOTE ()	
		We require bids to be electronically submitted through our Vendor Registry Program. Please go to www.BeaufortCountySC.gov and sign up to submit your bid.	
BIDS WILL BE RECEIVED UNTIL 3:00 P.M.		Bid No.	
LOCAL TIME ON: January 13, 2022		IFB #011322E	
BID TITLE: Beaufort County Road Resurfacing - Year 5			
PREBID CONFERENCE: Pre-Bid conference will be held on December 14, 2021 at 2:00 p.m., virtually via Webex Meeting. All interested bidders can attend the meeting via WebEx. Contact victoria.moyer@bcgov.net to sign up.			
David L. Thomas, CPPO Purchasing Director		Mailing Date 1/13/2022	SUBMIT QUESTIONS TO: Vendor Registry
VENDOR NAME APAC-Atlantic, Inc.		REASON FOR NO BID	
VENDOR MAILING ADDRESS 47 Telfair Place		Amend Number(s) Received: 1, 2 and 3	
CITY-STATE-ZIP-CODE Savannah GA 31415		S.C. TAX NO. 115919453	
Telephone Number (912) 443-3425 Toll-Free Number (912) 443-3425 Fax Number (912) 443-0114		FEDERAL I.D. OR SOCIAL SECURITY NO. 58-1401474	
I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.		AUTHORIZED SIGNATURE (MANUAL)	
		AUTHORIZED SIGNATURE (TYPE/TITLE) William Evans, Estimator	
Bid Security is attached (if required) in the amount of: 5% of Bid if over \$30,000.00.			

BID ACCEPTANCE AND DELIVERY (Prices bid must be firm for a minimum of 90 days). In compliance with the invitation, and subject to all conditions thereof, the above signed offers and agrees; if this bid is accepted within ___ days from date of opening, to furnish any or all items quoted on at prices as set forth after the item and to make delivery within days after receipt of order with transportation cost included and prepaid. Unless otherwise stated and accepted herein, I agree to complete this proposed contract in less than sixty (60) days after issue date of purchase order.

IMPORTANT
 IF YOU CONSIDER THESE SPECIFICATIONS AS RESTRICTIVE, SEE GENERAL PROVISIONS, PARAGRAPH #20, DISCREPANCIES.

* Bids received after the time specified for opening cannot be considered.

BID FORM

THIS BID SUBMITTED TO: Beaufort County Engineering Department

TITLE OF WORK: Beaufort County Road Resurfacing - Year 5

LOCATION OF WORK: Beaufort, South Carolina

1. **BIDDER** has examined all Contract Documents including Addenda.
2. **BIDDER** understands and accepts the terms and conditions of the Invitation to Bid, Instructions to Bidders, and all other Contract Documents.
3. Bidder having examined the plans and specifications with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and supplies to construct the project in accordance with the contract documents, within the time set forth herein, and at the process stated below, proposed to enter into a contract with the County to provide the necessary machinery, tools, apparatus, all materials and labor, and other means of construction necessary to complete the Work. The undersigned proposes to furnish and construct the items listed in the attached Schedule of Items for the unit prices stated.
4. Bidder agrees that the cost of any work performed, materials furnished, services provided, or expenses incurred, which are not specifically delineated in the Contract Documents, but which are incidental to the scope, intent, and completion of the Contract, shall be deemed to have been included in the prices bid for the various items scheduled.

Start and Completion of Work

The Bidder further proposes and agrees hereby to promptly commence the Work with **adequate force and equipment within ten (10)** calendar days from receipt of Notice to Proceed, or as may be specified by Special Provision. **Contractor shall complete all work within X Calendar days (Vendor to enter). Cal days - Roads by 6/1/22 , & RPM 9/30/22**

Bidder acknowledges receipt of the following addenda:

- 1 - 12/15/21
- 2 - 12/20/21
- 3 - 1/5/222

5. In accordance with Paragraph 9.3 of the General Provisions, progress payments will be made less retainage in an amount equal to ten percent (10%). If the Contractor is **50% complete** with the project and **on schedule**, the retainage may be reduced to five percent (5%).
6. The Work shall be completed in accordance with the Schedule of Prices set forth by **BIDDERS** in Bid Form - Schedule of Prices which is attached hereto and made a part hereof.

IFB 011322E

BID BOND
(Five Percent [5%] of Bid)

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned:
APAC - Atlantic, Inc., as Principal, and
Liberty Mutual Insurance Company

_____, as Surety, are hereby held and firmly bound unto Beaufort County, South Carolina as
County in the penal sum of Five Percent of the Amount Bid
_____ Dollars

(\$ 5%AB) for the payment of which, well and truly to be made, we hereby jointly and
severally bid ourselves, our heirs, executors, administrators, successors, and assigns. Signed this
6th day of January, 2022.

The condition of the above obligation is such that whereas the principal has submitted to Beaufort
County, South Carolina a certain bid attached hereto and hereby made a part hereof to enter into a contract
in writing for the construction of: Beaufort County Road Resurfacing Year 5

NOW, THEREFORE,

- a) If said bid shall be rejected or in the alternate.
- b) If said bid shall be accepted and the Principal shall execute and deliver a Contract in the
Form of Contract attached hereto (properly complete in accordance with said bid) and shall
furnish a bond for his faithful performance of said Contract and for the payment of all
persons performing labor and furnishing material in connection therewith, and shall in all
other respects perform the agreement created by the acceptance of said bid, then this
obligation shall be void, otherwise the same shall remain in force and effect, it being
expressly understood and agreed that the liability of the surety for any and all claims
hereunder shall, in no event, exceed the penal amount of this obligation as here instated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its
bond shall be in no way impaired or affected by any extension of the time within which the County may
accept such bids and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of
them as are corporations have caused their corporate seals to be hereto affixed and these presents to be
signed by their proper officers, the day and year first set forth above.



APAC - Atlantic, Inc.
Principal

By: William A. Evans
Estimator (SEAL)
William Evans

Surety: Liberty Mutual Insurance Company
By: Tannis Mattson
South Carolina Representative
Tannis Mattson, Attorney-in-Fact
SC License #7034473

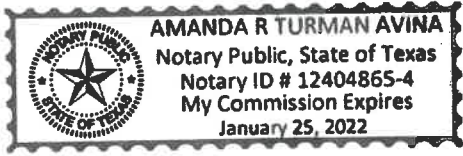
State of Texas

County of Harris

On 01/06/2022 before me, Amanda R Turman Avina,
DATE NAME, TITLE OF OFFICER - E.G., "JANE DOE, NOTARY PUBLIC"

personally appeared Jannis Mattson,
NAME(S) OF SIGNER(S)

personally known to me - OR - proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



WITNESS my hand and official seal.
Amanda R Turman Avina
SIGNATURE OF NOTARY

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

- INDIVIDUAL
- CORPORATE OFFICER

- TITLE(S)
- PARTNER(S) LIMITED GENERAL
 - ATTORNEY-IN-FACT
 - TRUSTEE(S)
 - GUARDIAN/CONSERVATOR
 - OTHER: _____

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

SIGNER IS REPRESENTING:

NAME OF PERSON(S) OR ENTITY(IES)

DATE OF DOCUMENT

SIGNER(S) OTHER THAN NAMED ABOVE



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8202570 - 022029

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Orlando Aguirre, Mario Arzamendi, Mary Ann Garcia, Tannis Mattson, Sandra Parker, Gina A. Rodriguez, Laura E. Sudduth, Amanda Turman-Avina, Misty Witt

all of the city of Houston state of TX each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12th day of November, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey

David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY

On this 12th day of November, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notary Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella

Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 6th day of January, 2022.



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

CONSENT OF SURETY

OWNER: Beaufort County, South Carolina

TITLE OF WORK: Beaufort County Road Resurfacing Year 5

(Complete above exactly as given in Invitation to Bid)

In consideration of the premises and of One Dollar (\$1.00), lawful money of the United States, it is in hand paid by the Contractor, the receipt whereof, is hereby acknowledged, the undersigned surety consents and agrees that if the contract, for which the preceding Bid is made, be awarded to the person or persons submitting the same as contracted, it will become bound as surety and guarantor for its faithful performance in an amount equal to one hundred percent (100%) of the Contract Price, and will execute as surety thereto when required to do so by the Owner, and if the said Contractor shall omit or refuse to execute such contract, if so awarded, it will pay without proof of notice and on demand to the Owner any increase between the sum of which the said Contractor would have been entitled upon the completion of the said Contract and the sum which the said Owner may be obligated to pay to another contractor to whom the contract may be afterwards awarded, the amount in such case to be determined by the bids plus the cost, if any, of re-advertising for bids for this work, less the amount of any certified check or bid bond payable and received.

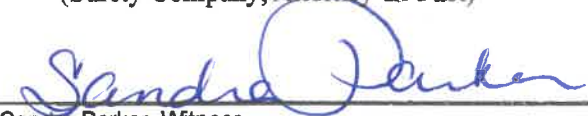
In witness whereof, said surety has caused these presents to be signed and attested by a duly authorized officer and its corporate seal to be heretoaffixed this 6th day of January, 2022.

(A corporate acknowledgment and statement of authority to be here attached by the surety company).

Liberty Mutual Insurance Company

(Surety Company)

BY: 
Tannis Mattson, Attorney In-Fact
(Surety Company, Attorney-In-Fact)

Attest: 
Sandra Parker, Witness



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8202570 - 022029

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Orlando Aguirre, Mario Arzamendi, Mary Ann Garcia, Tannis Mattson, Sandra Parker, Gina A. Rodriguez, Laura E. Sudduth, Amanda Turman-Avina, Misty Witt

all of the city of Houston state of TX each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 12th day of November, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: David M. Carey, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY

On this 12th day of November, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 6th day of January, 2022.



By: Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call 1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.

CERTIFICATION BY CONTRACTOR

Regarding

NON-SEGREGATED FACILITIES

The Bidder certifies that he does not, and will not, provide and maintain segregated facilities for his employees at his establishments and, further that he does not, and will not, permit his employees to perform their services at those locations, under his control, where segregated facilities are provided and maintained. Segregated fountains, transportation, parking, entertainment, recreation, ad housing facilities; waiting, rest, wash, dressing, and locker room, and time clock, work, storage, restaurant, and other eating areas which are set apart in fact, or by explicit directive, habit, local custom, or otherwise, on the basis of color, creed, national origin, and race. The Bidder agrees that, except where he has obtained identical certifications from proposed subcontractors for specific time periods, he will obtain identical certifications from proposed subcontractors prior to the award of subcontractors exceeding **\$10,000.00** which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

The Bidder agrees that a breach of this certification is a violation of the Equal Opportunity clause in this Contract. The penalty for making false statements is prescribed in 18 U.S.C.1001.

APAC-Atlantic, Inc.

Contractor



(Signature)

William Evans, Estimator

Name and Title of Signer

January 13, 2022

Date

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

State of Georgia)

County of Chatham) ss.

William Evans Being first duly sworn,
deposes and says that:

He is Estimator / Authorized Representative (Owner, Partner, Officer, Representative, or Agent) of the Bidder that has submitted the attached Bid.

(1) He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid.

(2) Such Bid is genuine and is not a collusive or sham Bid.

(3) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted to or refrain from bidding in connection with such Contract, or has in any collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of another Bidder, or to fix any overhead, profit or cost element of the bid price or the Bid of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Beaufort County or any person interested in the proposed Contract; and,

(4) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents, representative, owners, employees, or parties in interest, including this affiant.

APAC-Atlantic, Inc.
William Evans Name

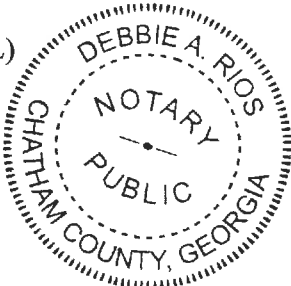
William Evans, Estimator Title

Subscribed and sworn to before me this

13 Day of **January**, 20 22.

Debbie A. Rios (SEAL)

Notary Debbie A. Rios Title
NOTARY PUBLIC
Chatham County
State of Georgia
My Comm. Expires 05/23/2022



My commission expires

CONTRACTOR'S QUALIFICATION STATEMENT

CERTIFICATION: The following is a statement of fact.

William Evans, Estimator January 13, 2022
Signature Typed Name and Title Date

A. GENERAL

- A.1 Submit to: Beaufort County South Carolina
Beaufort County Road Resurfacing Year 5, South Carolina
- A.2 Name of Project (if applicable): [Project Title]_[Project Location]_____
- A.3 Contractor: **APAC Atlantic, Inc. 47 Telfair Place Savannah GA 31415**
- A.4 Name:_____ Mailing Address:_____ Street Address:_____ Telephone
Number (including area code):_____ Facsimile Number (including area code):___ Contact
Person:_____ Contact Person's Telephone Number: **William Evans, 912-443-3425 912-443-0114**
South Carolina Contractor's License Number: G12050

B. BUSINESS ORGANIZATION Corporation

- B.1 Check type of business organization:
Corporation__ Individual___ Partnership___
(Name of Partners)_____ Joint Venture__ Other__
- B.2 If a corporation: Corporation
State of Incorporation: DE & GA If not incorporated in South Carolina, State
Corporation Commission Registration Number: GA Sec of State - 0142098
Date of Incorporation:_____ Federal I.D. Number: 58-1401474
DOI in DE 6/1990 - DOI in GA 10/1980

Name Address Phone No. Position Officers: Yrs. in _____

President: **Clarence Brickey, 47 Telfair Place, Savannah GA 31415 912-443-3400, 20+**

Vice President(s):
Jeffrey Andrews, 47 Telfair Place, Savannah GA 31415 912-443-3400 , 15+

Secretary: **Zach Cowan 47 Telfair Place, Savannah GA 31415 912-443-3400**

Treasurer: **Zach Cowan 47 Telfair Place, Savannah GA 31415 912-443-3400**

Are you a Subchapter S Corporation: Yes ___ No? **XXX**

Name Address Phone No. _____

Subchapter S Shareholders: _

N/A

B.3 If a partnership:

Date of Organization: _____

Type of partnership: _____

List of General Partners:

N/A

Name Address & Phone No.

Years as GP

B.4 If individually owned:

Name, address, and phone number of sole proprietor: _____

N/A

Years in business: _____

B.5 Have you ever operated under another name? Yes ___ No ___ If yes,

All other business names and addresses of principal placed of business for each business.

N/A

Number of years in business under each name:

Contractor's license number in each state in which a business was operated.

C. BONDING

C.1 Bonding Agent:

Marsh

Name: **Tina Davis**

Address: **15 West South Temple, Ste. 700, Salt Lake City, UT 84101**

Telephone Number (including area

code): **801 533 3624**

Contact Person: _____

Tina Davis

Tina.Davis@marsh.com

C.2 Bonding Company: __

Name: **Liberty Mutual Insurance Company**

Address: **175 Berkeley Street, Boston MA 02116**

Telephone Number (including areacode): **801 533 3624**

Contact Person: _____ **Tina Davis**

Best's Key Rating of bonding company: _____

C.3 Number of years this bonding company has acted as surety for you:
14+

C.4 Bonding Capacity: Maximum single job size: _____ Total bonding limit: _____
50,000,000 **500,000,000**

C.5 Do you intend to use any alternative form of security? _____
If so, indicate the form of security you intend to use and the name, address, point of contact, and telephone number of the banks, savings and loan, or surety you intend to use. (NOTE: Prequalification will not assure acceptance of any form of security.)

Form of Security: _____

Bank or Savings & Loan: _____ **No - Bid Bond will be provided and is attached**

Contact: _____

Address & Phone No.: _____

C.6 Have any Performance or Payment Bond claims ever been paid by any surety on behalf of your organization?

Yes ___ No **X** ___

If yes, state the name of the project(s); the date; the name, address, telephone number, and contact person for the claimant; the surety satisfying the claim; the size of the claim; and the circumstances giving rise to the claim. (Provide attachments if necessary.)

C.7 Have you ever arbitrated or litigated a claim with an Owner, Architect, or Engineer in the last five years?

Yes ___ No **X** ___

If yes, state the name of the project(s); the date; the name, address, telephone number, and contact person for the claimant; the surety satisfying the claim; the size of the claim; and the circumstances giving rise to the claim. (Provide attachments if necessary.)

C.8 If you answer yes to the following, provide the name, address, telephone number, contact person, and circumstances relating to the question on a separate attachment.

Have you or any officer, partner, or owner of your organization, in any state or territory

of the United States, or with respect to any agency of the Federal government:

- a) In the last five years, received any fines or citations for building code violations which were unrelated to design? Y ___ N X
- b) Ever been found to be guilty of charges relating to conflicts of interest: Y ___ N X
- c) Ever been convicted on charges related to any criminal activity relating to construction means, methods, or techniques; bidding or bid rigging; or bribery? Y ___ N X
- d) In the last five years, been found guilty of any minority contracting law violations? Y ___ N X
- e) In the last five years, pleaded no contest in any criminal proceeding related to contracting? Y ___ N X
- f) Ever been disbarred from doing Federal, state, or local government work for any reason? Y ___ N X
- g) Ever been terminated on a contract due to your default? Y ___ N X
- h) In the last five years, paid liquidated damages for being late on a project? Y ___ N X
- i) In the last five years, been subject to tax collection proceedings? Y ___ N X
- j) In the last seven years, filed for bankruptcy? Y ___ N X

If the answer to j) was yes, under what chapter of bankruptcy did you file?

N/A

If you filed under Chapter 11 Reorganization, how long did you operate under this status? _____

Are you operating under Chapter 11 status now? Y ___ N X

D. SAFETY

- D.1 Have you, in the last three years, been cited for willful violations for failure to abate, or for repeated violations, by the United States Occupational Safety and Health

Administration or by the South Carolina Occupational Safety and Health Administration or by any other governmental body? Y N X

If yes, state date, name, address, telephone number, and contact person for agency issuing citation and the nature of the violation. Also, advise the amount of fines paid, if any. Provide attachments if necessary.

D.2 List your workman's compensation experience modifier for the last three years.

57 for 2021-2022, 52 for 2020-2021, 50 for 2019-2020

E. References

E.1 Provide at least two references from each industry group listed. Provide other references as requested. Provide current names, addresses, telephone numbers, and contacts.

Architects/Engineers: **Please see attached**

Major Subcontractors: **Please see attached**

Financial Institutions: **Please see attached**

Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion:

Company Name: APAC-Atlantic, Inc.

The contractor certifies, by submission of this qualification statement or acceptance of a contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State, Federal department, or agency. It further agrees by submitting this qualification statement that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the bidder/contractor or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/bid. State whether or not your company has been involved in any litigation within the past five (5) years arising out of your performance.

Circle Yes or No. NO

If you answer yes, explain fully if it has been involved in any litigation involving performance.

Signature 
William Evans, Estimator January 13, 2022

LOCAL VENDOR PREFERENCE – PARTICIPATION AFFIDAVIT

SECTION 2.537.1

A competitive procurement made by Beaufort County shall be made from responsive and responsible resident vendors in the County for procurement, if such bid does not exceed the lowest qualified bid from a non-county vendor by more than five (5%) percent or Ten Thousand (\$10,000.00) Dollars, whichever is less of the lowest non-county bidder. The resident vendor has the discretion to match the bid submitted by the non-county vendor and receive the contract award.

A vendor shall be deemed to be a “local vendor” if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the state, maintains an office in the Beaufort County, has a business license of Beaufort County or one of the municipalities within Beaufort County, and maintains a representative inventory of commodities within Beaufort County or one of the municipalities on which the bid is submitted and has paid all taxes duly assessed.

If no bids are received, from a Beaufort County Local Vendor a vendor shall be deemed to be a “local vendor” if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the state, maintains an office in Jasper, Hampton, or Colleton Counties (local preference only applies if Jasper, Hampton and Colleton Counties offer reciprocity to Beaufort County). A competitive procurement made by the county shall be made from responsive and responsible resident vendors in the respective counties for procurement, if such bid does not exceed the lowest qualified bid from a non-local vendor by more than five (5%) percent or \$10,000.00, whichever is less, local vendor has the discretion to match the bid submitted by the non-local vendor and receive the contract award.

If the procurement is to be made pursuant to state or federal guidelines, which prohibit or restrict a local or state preference, there shall be no local or state preference unless a more restricted variation is allowed under the guidelines. Local/state preference shall not be applied to the procurement of construction services.

The undersigned hereby attests that the criteria of the “RESIDENT VENDOR PREFERENCE, SECTION 2.537.1” are met for the purposes of bid document __, dated _

Company Name: _____ Principal Name: _____

Company Address: _____

N/A

Secretary of State Designation: (Corporation, Individual, Partnership, Other) _____

Beaufort County Business License/Classification: _____

Tax Obligation Current: _____

Signature of Principal/Date: _____

Program Provisions for
**Small and Minority
Business Participation**



beaufortcountysc.gov

**PLEASE REVIEW THIS SECTION CAREFULLY,
PAYING PARTICULAR ATTENTION TO “PRE-AWARD
DOCUMENTS” DUE WITH THE BID/PROPOSAL,
THE “GOOD FAITH EFFORTS CHECKLIST”,
AND EXHIBITS 1-3.**

**FAILURE TO FOLLOW THE PROGRAM REQUIREMENTS
AND/OR FURNISH THE REQUESTED DOCUMENTS MAY
RESULT IN THE REJECTION OF YOUR BID/PROPOSAL.**

Small and Minority Business Participation Program Documents Overview*

PRE-AWARD DOCUMENTS		
<i>Item/Form</i>		<i>Submission Requirements</i>
1	Program Overview	n/a
2	Self-Performance Affidavit Indicates intention to perform work and/or provide services with own current workforce.	Due with bid/proposal only if self-performing 100%.
3	Good Faith Efforts Checklist Indicates the actions undertook to recruit and solicit small and minority businesses for this project.	Due with bid/proposal.
4	Good Faith Agencies Distribution List Indicates agencies that should receive notice of solicitation to small and minority businesses for this project.	Copy of notice sent to good faith agencies due with bid/proposal.
5	Outreach Written Notice Example Sample of notice to be sent to small and minority businesses soliciting their participation for this project.	Copy of notice sent to small and minority businesses due with bid/proposal.
6	Non-Discrimination Statement – Exhibit 1 Certification that this project is open to all businesses and persons and that no business or person shall be excluded from participating in the Beaufort County procurement process.	Due with bid/proposal.
7	Outreach Documentation Log – Exhibit 2 Documents solicitation efforts to obtain small and minority business participation for this project.	Due with bid/proposal.
8	Proposed Utilization Plan – Exhibit 3 Listing of the small and minority businesses that will participate on this project and their proposed contract dollar amounts.	Due with bid/proposal.
POST-AWARD DOCUMENTS		
<i>Item/Form</i>		<i>Submission Requirements</i>
9	Compliance Efforts If the successful bidder/proposer, indicates the actions required to earnestly carry out the small and minority business utilization plan and document payments thereof.	n/a
10	Monthly Compliance Status Report – Exhibit 4 Certifies monthly usage and payments to small and minority businesses.	Due monthly after work commences throughout the life of the contract.

* **NOTE:** Projects involving Federal funds may have Disadvantaged Business Enterprise (DBE) participation goals and requirements of 49 CFR Part 26, Regulations of the U.S. Department of Transportation (USDOT), or other Federal requirements prescribed by the U.S. Department of Agriculture (USDA) or U.S. Department of Housing and Urban Development (HUD). Contractors submitting bids on such projects will also have to meet any outlined DBE Program requirements listed in the bid documents and submit items, including but not limited to, the following: (1) Certification of Contractor to Comply with DBE Requirements; (2) DBE Letter of Intent and Affirmation; (3) DBE Contract Totals and Percentage; and (4) Bidder's List Questionnaire. For a current list of South Carolina DBE firms, please visit www.scdot.org and go to "Doing Business with SCDOT", then see "Office of Business Development and Special Programs" and click on "DBE Directory". Likewise, any USDA and/or HUD requirements must be met in addition to Beaufort County's requirements.

PROGRAM OVERVIEW

Introduction

Beaufort County recognizes that the South Carolina General Assembly, in South Carolina Code of Laws Section 11-35-5210*, has declared that businesses owned and operated by minority persons have been historically restricted from full participation in our free enterprise system to a degree disproportionate to other businesses; and that it is in the state's best interest to assist minority-owned businesses to develop fully as a part of the state's policies and programs which are designed to promote balanced economic and community growth throughout the state. Therefore, Beaufort County wishes to ensure that those businesses owned and operated by minorities are afforded the opportunity to fully participate in its overall procurement process for goods and services. Further, Beaufort County seeks to ensure that small businesses are likewise afforded the same participation opportunity as minority businesses. Consequently, attention of all bidders and proposers is called to contract conditions contained herein pertaining to Beaufort County's "**Small and Minority Business Participation Program**", as prescribed in the Beaufort County Code of Ordinances Section 2-537.2.

Definitions

Small Business means a for-profit concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on government contracts, and qualified as a small business under the criteria and size standards in the Code of Federal Regulations, Title 13, Part 121, as amended. Beaufort County refers to these businesses as **Small Business Enterprises** or "**SBE**".

Minority Business means a concern at least fifty-one percent (51%) owned by a person determined to be socially and economically disadvantaged. *Socially disadvantaged* means those persons who have been subject to racial or ethnic prejudice or cultural bias because of their identification as members of a certain group without regard to their individual qualities. Such groups include, but are not limited to, Black Americans, Hispanic Americans, Native Americans (including American Indians, Eskimos, Aleuts and Native Hawaiians), Asian Pacific Americans, women and other minorities to be designated by the Beaufort County Council. *Economically disadvantaged* means those socially disadvantaged persons whose ability to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities as compared to others in the same business area that are not socially disadvantaged. Beaufort County refers to minority businesses as **Minority Business Enterprises** or "**MBE**".

Small and Minority Business Enterprises will be abbreviated as "S/MBE".

Provisions

The successful bidder or proposer, hereafter referred to as "Contractor", is required to (1) make specific **Pre-Award "Good Faith Efforts"** to recruit S/MBE and (2) **Post-Award "Compliance Efforts"** of its labors to utilize S/MBE, unless self-performing one hundred percent (100%) of the contract work. Falsification of any pre-award or post-award documents will be considered a serious breach of public trust and funds.

* SOUTH CAROLINA CODE OF LAWS, CHAPTER 35 "SOUTH CAROLINA CONSOLIDATED PROCUREMENT CODE, SUBARTICLE 1 "ASSISTANCE TO MINORITY BUSINESSES"

SELF-PERFORMANCE AFFIDAVIT

If self-performing 100% sign below and return this page with your bid/proposal.

I hereby certify my company's intent to perform one hundred percent (100%) of the work required for:

Project Name: _____

Bid/Proposal Number: _____ **N/A** _____

By signing this affidavit, I further certify that my company has the capability to perform and will perform all elements of the work on the project referenced above with my company's employees.

I further agree to provide additional information or documentation requested by Beaufort County in support of the above statement.

If a need to subcontract all and/or some of my company's work on this project arises, I will notify the Beaufort County Compliance Office in writing within three (3) business days.

Name of Company

N/A

Authorized Representative Name

Signature

Title

Date

State of _____ County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

Notary Public _____ My Commission Expires: _____

GOOD FAITH EFFORTS CHECKLIST (PRE-AWARD)

Pre-award efforts include the following "good faith efforts" for Contractors intending to use subcontractors, or the bid/proposal may be rejected.

If using subcontractors, return this page (and required supporting documents) with your bid/proposal.

- Divide and/or combine scope of work packages into economically feasible units, if possible.
- Request a list of potential S/MBEs from the Beaufort County Compliance Office by e-mailing a request to dthomas@bcgov.net and reference the project name and number.
- Send a written notice **at least ten (10) business days prior** to the bid/response due date of your intent to submit a bid/response, and express interest in receiving quotes thereof to (1) potential S/MBEs **and** (2) "good faith agencies":
 - ✓ The written notice should contain the Contractor's name and contact information; project name; project number; scope of work/bid packages available for subcontracting; information on availability of plans and specifications; and the Contractor's company policy regarding insurance, bonding, and financial requirements, if any.
- Submit with the bid/proposal, copies of the written notice sent specifically to S/MBEs, along with the fax transmittal confirmation slips (if sent by fax), copies of the e-mails (if e-mailed), and/or copies of metered or stamped envelopes (if sent by mail).
- Submit with the bid/proposal, copies of the written notice sent specifically to the "good faith agencies", along with the fax transmittal confirmation slips (if sent by fax), copies of the e-mails (if e-mailed), and/or copies of metered or stamped envelopes (if sent by mail).
- Complete and submit Exhibits 1-3 with all requested supporting documentation (where applicable):
 - ✓ Exhibit 1: Non-Discrimination Statement
 - ✓ Exhibit 2: Outreach Documentation Log
 - ✓ Exhibit 3: Proposed Utilization Plan

The undersigned acknowledges making a good faith effort to comply with the above areas checked:

APAC-Atlantic, Inc.
Name of Company

William Evans
Authorized Representative Name


Signature

Estimator
Title

January 13, 2022
Date

GOOD FAITH AGENCIES DISTRIBUTION LIST

Send written notice at least ten (10) business days prior to the bid/response due date to all the agencies listed below and do the following: (1) indicate your company's intent to submit a bid/response and (2) request their assistance in the recruitment of small and minority businesses. You may mail, fax, OR e-mail the notice.

Submit notice copy with the bid/proposal, copies of the written notices sent to these agencies.

- Beaufort County Black Chamber of Commerce**
Attention: Mr. Larry Holman
Post Office Box 754
Beaufort, SC 29901
FAX: (843) 379-8027
EMAIL: president@bcbcc.org

- Beaufort Regional Chamber of Commerce**
Attention: Ms. Blakely Williams
Post Office Box 910
Beaufort, SC 29901
FAX: (843) 986-5405
EMAIL: blakely@beaufortsc.org

- Hilton Head Island-Bluffton Chamber of Commerce**
Attention: Ms. Sandy McGuire
Post Office Box 5647
Hilton Head Island, SC 29938
FAX: (843) 785-7110
EMAIL: smcguire@hiltonheadisland.org

- SCDOT Disadvantaged Business Enterprise Program**
Attention: Mr. Curtis Sims
955 Park Street
Columbia, SC 29202
FAX: (803) 737-2021
EMAIL: SimsC@scdot.org

- Small Business Administration**
Attention: Mr. John O'Neill
1835 Assembly Street, Suite 1425
Columbia, SC 29201
FAX: (803) 765-5962
EMAIL: John.Oneill@sba.gov

EXHIBIT 1
Non-Discrimination Statement

The bidder/proposer certifies that:

- 1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any IFB/RFP submitted to Beaufort County or the performance of any contract resulting thereof;
- 2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company for Beaufort County contracts, including those companies owned and controlled by socio-economic and racial minorities;
- 3) In connection herewith, we acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;
- 4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption throughout the life of the referenced contract with Beaufort County;
- 5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made a part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
- 6) That the failure of this Company to satisfactorily discharge any off the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling Beaufort County to declare the contract in default and to exercise any and all applicable rights and remedies including, but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract.

APAC-Atlantic, Inc.

Name of Company

William Evans

Authorized Representative Name



Signature

Estimator

Title

January 13, 2022

Date

Return this page with your bid/proposal

**EXHIBIT 2
Outreach Documentation Log**

Bidder/Proposer Name: APAC-Atlantic, Inc.

IFB/RFP No.: 011322E

IFB/RFP Date: January 13, 2022

Project Name: Beaufort County Road Resurfacing - Year 5

LIST INFORMATION FOR THE S/MBEs YOU CONTACTED FOR INTEREST AND POTENTIAL PARTICIPATION
(Use additional sheets if necessary and mark "Exhibit 2 Attachment")

Name of S/MBE	Firm Type	Address	Telephone Number	Trade/Commodity	Letter Sent (Y/N)	Response (No Response / Will Quote / Will Not Quote)	Result (If Submitting Quote)
Seed Slingers, LLC	SBE, WOB, DBE	2215 Hwy 501 West, Aynor, SC 29511	843-358-1870	Grassing	12/28, 1/5/22, 1/12/22	no response	
Herndon Inc.	WBE, SBE, DBE	P. O. BOX 36 Lugoff SC 29078	843 821-5301	Grassing	12/28, 1/5/22	Quote received	
MLS, Inc. dba Mikes Landscaping Service	WBE, MBE, DBE	P.O Box 42, Gaffney, SC 29342	864-763-3004	Grassing	12/28, 1/5/22, 1/12/22	no response	
CTI Leasing	WBE, SBE, DBE	P.O. Box 21423, HHI SC 29925	843-684-1624	Trucking	12/28, 1/5/22, 1/12/22	Quote received	
Delta Dvia Trucking	WBE, SBE, DBE	899 Broad River Drive, Beaufort SC 29906	843-263-2999	Trucking	12/28, 1/5/22, 1/12/22	no response	
Lotty Trucking	SBE DBE	PO Box 1667 Bluffton, SC 29910	843-304-4572	Trucking	12/28, 1/5/22	Quote Received	Selected for project
Safe Shield Traffic Solutions	SBE	1135 E. Hwy 501, Conway, SC 29526	843-283-8553-	Signage	12/28, 1/5/22	Quote Received	
BC Cannon Comany	DBE	2501 Rutherford Road, Greenville, SC 29609	864-478-4393	Signage	12/28, 1/5/22, 1/12/22	Quote eceived	

The undersigned proposes to enter into a formal agreement with the S/MBEs identified herein for work, schedule and value listed in this schedule conditioned upon execution of a contract with Beaufort County.

Name: William Evans Signature:  Title: Estimator

Return this page with your bid/proposal

**EXHIBIT 3
Proposed Utilization Plan**

Bidder/Proposer Name: APAC-Atlantic, Inc.

IFB/RFP No.: 011322E

IFB/RFP Date: January 13, 2022

Project Name: Beaufort County Road Resurfacing - Year 5

LIST INFORMATION FOR THE S/MBEs YOU INTEND TO UTILIZE
(Use additional sheets if necessary and mark "Exhibit 3 Attachment")

Name of S/MBE	Firm Type	Address	Telephone Number	Point of Contact	Trade/Commodity	Contract / PO Amount
Lotty Trucking	SBE DBE	PO Box 1667 Bluffton SC 29910	843-304-4572	Miguel Ramos	Trucking	\$50,000.00

Total Anticipated Small Business Enterprise Participation Dollar Value: \$ 50,000.00

Total Anticipated Minority Business Enterprise Participation Dollar Value: \$ _____

The undersigned proposes to enter into a formal agreement with the S/MBEs identified herein for work, schedule and value listed in this schedule conditioned upon execution of a contract with Beaufort County.

Name: William Evans Signature:  Title: Estimator

Schedule of Prices

Bidder: APAC-Atlantic, Inc. **Date:** January 13, 2022
IFB #011322E - Beaufort County Roads Resurfacing - Year 5 - revised addendum #3

ROAD NAME	Approx Length	TERMINI DESCRIPTION	TREATMENT TYPE	QTY	UNIT	COST
MILL AND HMA OVERLAY						
Cardinal Road	0.42	Beach City - Mathews Dr.	1.5" mill / 200 #SY Surface C	614	Tons	\$ 100,696.00
Broadland Cir	0.26	Hollowtail Dr. - Willowtrace Ln	1" mill / 150 #SY Surface C	304	Tons	\$ 50,600.00
	0.68					
			Total HMA (tons)	918	Tons	NA
			Total Area of resurfacing (SY)	10,188	SY	NA
			6" FDP Allowance 5% of SY Total	510	SY	\$ 35,700.00
			TOTAL MILL & HMA Overlay (Total Includes FDP Allowance)			\$ 186,996.00
HMA OVERLAY						
Quarter Horse Rd	0.19	Clydesdale Cir - Palomino Rd	150 #SY Surface C	182	Tons	\$ 77,408.00
Cherry Point Rd	0.22	Okatie Hwy - Unsurfaced	125 #SY Surface D	228	Tons	\$ 34,656.00
Jonesville Rd	1.24	Spanish Wells Rd - Terminus	125 #SY Surface D	1,219	Tons	\$ 165,682.00
Palmto Parkway	0.37	William Hilton Pkwy - Mathews Dr	125 #SY Surface D	437	Tons	\$ 55,824.00
Barberry Ln	0.02	Baywood Dr - Terminus	150 #SY Surface C	39	Tons	\$ 8,687.00
Forest Field Rd	0.18	Parris Island Gtwy - Clydesdale Cir	150 #SY Surface C	187	Tons	\$ 24,860.00
Shelton Ln	0.06	Clydesdale Cir - Clydesdale Cir	150 #SY Surface C	58	Tons	\$ 8,404.00
	2.28					
			Total HMA (Tons)	2,350	Tons	NA
			Total Area of resurfacing (SY)	36,298	SY	NA
			6" FDP Allowance 5% of SY Total	1,815	SY	\$ 127,050.00
			TOTAL HMA Overlay (Total Includes FDP Allowance)			\$ 502,571.00
CMRB AND HMA Overlay						
Prince William Dr	0.16	Azalea Dr - Terminus	CMRB / 165 #SY Surface C	179	Tons	\$ 91,098.00
Cedar Crest Cir	0.30	Sams Point Rd - Sams Point Rd	CMRB / 165 #SY Surface C	277	Tons	\$ 124,024.00
	0.46					
			TOTAL CMRB And Overlay			\$ 215,122.00

Schedule of Prices

Bidder: APAC-Atlantic, Inc. **Date:** January 13, 2022
IFB #011322E - Beaufort County Roads Resurfacing - Year 5 - revised addendum #3

ROAD NAME	Approx Length	TERMINI DESCRIPTION	TREATMENT TYPE	QTY	UNIT	COST
Microsurfacing						
Gardner Dr	0.90	278 - Leg-O-Mutton	Microsurfacing	11,706	SY	\$ 105,354.00
Willowtrace Ln	0.11	Lakepoint Dr - Broadland Cir	Microsurfacing	1,727	SY	\$ 9,498.50
Cardinal Court	0.06	Cardinal Rd - Terminus	Microsurfacing	1,269	SY	\$ 6,979.50
Sandy Pointe Dr	0.32	Skylark Dr - Sunny Glen Dr	Microsurfacing	4,624	SY	\$ 24,276.00
Knightsbridge Rd	0.81	Terminus - Terminus	Microsurfacing	11,725	SY	\$ 58,625.00
Sandy Beach Tr	0.10	Burkes Beach Trail - start of brick pavers	Microsurfacing	1,198	SY	\$ 6,589.00
Soperton Dr	0.27	Parking Lot - Terminus	Microsurfacing	4,185	SY	\$ 23,436.00
Ann Smith Dr	0.55	Burnt Church Rd - Soperton Dr	Microsurfacing	8,092	SY	\$ 46,529.00
Professional Village Cir	0.06	Terminate 300' from Sea Island Pkwy	Microsurfacing	1,365	SY	\$ 8,053.50
Prescott Rd	<u>0.76</u> 3.94	Old Sheldon Church - Terminus	Microsurfacing	7,800	SY	\$ 42,120.00
		Total Area (SY)		53,691	SY	NA
		TOTAL MICROSURFACING				\$ 331,460.50
	7.36		GRAND TOTAL (Includes All Allowances)			\$ 1,236,149.50
UNIT PRICES						
		Leveling - SCDOT Surface D or E		\$ 145.00	Per Ton	
		6" FDP - SCDOT Intermediate C		\$ 70.00	Per SY	

Schedule of Prices

Bidder: APAC-Atlantic, Inc. Date: January 13, 2022

IFB #011322E - State Secondary Roads Resurfacing - Year 5 - Revised Addendum #2

ROAD NAME	Approx Length	Termini Description	TREATMENT TYPE	QTY	UNIT	COST
HMA OVERLAY						
S-258 Pleasant Point Dr	0.85	Brickyard Point N to End State Maint.	225 #/SY Surface C	1,268	Tons	\$ 222,464.00
S-392, 162, 462 Azalea Dr	0.65	Ivy Lane to Westvine Dr	175 #/SY Surface C	752	Tons	\$ 103,056.00
S-825 Marsh Hawk	0.95	Springfield Rd to Gadwall Dr	150 #/SY Surface C	942	Tons	\$ 131,817.00
	2.45					
		Total HMA (Tons)		2,962	Tons	NA
		Total Area of resurfacing (SY)		32,406	SY	NA
		6" FDP Allowance 5% of SY Total		1,620	SY	\$ 113,400.00
		TOTAL HMA Overlay (Total Includes FDP Allowance)				\$ 570,737.00
CMRB AND HMA OVERLAY						
S-597 Stanley Farm Rd	0.15	Laurel Bay to Roseida	CMRB & 165 #/SY Surface C	182	Tons	\$ 123,200.00
S-75 Fripp Point Rd	1.55	Sea Island Pkwy to End State Maint.	CMRB & 165 #/SY Surface C	1,538	Tons	\$ 549,614.50
	1.70					
		TOTAL CMRB And Overlay				\$ 672,814.50
MISCELLANEOUS						
S-251 Center Drive E	0.73	Pine Ct. N. to Mossy Oaks Rd	Crack Seal			\$ 16,500.00
		TOTAL Crack Seal				\$ 16,500.00
		GRAND TOTAL (Includes All Allowances)				\$ 1,260,051.50
UNIT PRICES						
Leveling - SCDOT Surface D or E				\$ 145.00	Per Ton	
6" FDP - SCDOT Intermediate C				\$ 70.00	Per SY	
Portland Cement (CMRB Application)				\$ 197.00	Per Ton	

MLS Inc. Landscaping & Erosion Control
Herndon Inc.
Seed Slingers

- Initial email sent 12/28/2021 with Bid Documents, Add 1 & 2, Insurance requirements, etc.
- Second email sent 1/5/2022 with Addendum #3

APAC - RFQ - Beaufort County Road Resurfacing-Year 5 - #011322E:

 Rios, Debbie A (APAC Atlantic)
To
Cc: William Evans (APAC Atlantic); Hamilton, Ralph (APAC Atlantic)
Ecc: estimating@mlshydroseeding.com; Stephanie@mlshydroseeding.com; teberts@herndoninc.com; bbates@herndoninc.com; sami@seedslingers.com; tonya@seedslingers.com

 Reply  Reply All  Forward ...

Tue 12-29-2021 1:44 PM

 This message was sent with High importance.

We would like to request a quote from you for the Beaufort County Road Resurfacing -Year 5 project in SC, for items you would like to quote.

Please send your Quote no later than Tuesday, January 11, 2022 to Trey Evans (william.evans@apacatlantic.com) and please copy me.

The following items are available via the Drop Box Link below:

- Bid Document/Specs and Addendums 1 & 2
- APAC Insurance requirements. Please review the requirements as they contain details on the Limits, Verbiage and Endorsement requirements.

https://www.dropbox.com/sh/fw0csknto3xvcdt/AAAXqEjS3lral_1j7gnTFKlnna?dl=0

Please let us know if you have any questions regarding the Project, Insurance requirements or Bonding requirements.

Thank you and have a great day!

Debbie Rios

Contract Administrator
GA/SC Region

APAC-Atlantic, Inc.
A CRH COMPANY
47 TeFair Place
Savannah, GA 31415

D (912) 443-3416

C (912) 345-6604

F (912) 443-0114

E debbie_rios@apacatlantic.com

www.APACatlantic.com

Delta Diva Trucking
CTI Leasing
Lotty Trucking

- Initial email sent 12/28/2021 with Bid Documents, Add 1 & 2, Insurance requirements, etc.
- Second email sent 1/5/2022 with Addendum #3

APAC - RFQ - Beaufort County Road Resurfacing-Year 5 - #011322E:



Rios, Debbie A (APAC Atlantic)

To

Cc William Evans (APAC Atlantic); Hamilton, Ralph (APAC Atlantic)

Ecc lottytruckingllc@gmail.com; miguelramos127@gmail.com; deltadivetrucking@gmail.com; ctileasing@yahoo.com

This message was sent with high importance.

Reply Reply All Forward ...
Tue 12/28/2021 1:46 PM

We would like to request a quote from you for the Beaufort County Road Resurfacing -Year 5 project in SC, for items you would like to quote.

Please send your Quote no later than Tuesday, January 11, 2022 to Trey Evans (william.evans@apacatlantic.com) and please copy me.

The following items are available via the Drop Box Link below:

- Bid Document/Specs and Addendums 1 & 2
- APAC Insurance requirements. Please review the requirements as they contain details on the Limits, Verbiage and Endorsement requirements.

https://www.dropbox.com/sh/vw0csknto3xvedt/AAAJgEIS30ral_1j7gnTFKmma?dl=0

Please let us know if you have any questions regarding the Project, Insurance requirements or Bonding requirements.

Thank you and have a great day!

Debbie Rios

Contract Administrator
GA/SC Region

APAC-Atlantic, Inc.
A CRH COMPANY
47 Telfair Place
Savannah, GA 31415

O (912) 443-3416

C (912) 346-6604

F (912) 443-0114

E debbie.rios@apacatlantic.com

www.APACatlantic.com

BC Cannon
Safe Shield Traffic solutions

- Initial email sent 12/28/2021 with Bid Documents, Add 1 & 2, Insurance requirements, etc.
- Second email sent 1/5/2022 with Addendum #3

APAC - RFQ - Beaufort County Road Resurfacing-Year 5 - #011322E:



Rios, Debbie A (APAC Atlantic)

To

Cc William Evans (APAC Atlantic); Hamilton, Ralph (APAC Atlantic)

Bcc jimmy@safeshieldtrafficsolutions.com; travis@safeshieldtrafficsolutions.com; Jacob@bccannon.com; gareth@bccannon.com

This message was sent with High importance.

Reply Reply All Forward ...
Tue 12/28/2021 1:45 PM

We would like to request a quote from you for the Beaufort County Road Resurfacing -Year 5 project in SC, for items you would like to quote.

Please send your Quote no later than Tuesday, January 11, 2022 to Trey Evans (william.evans@apacatlantic.com) and please copy me.

The following items are available via the Drop Box Link below.

- Bid Document/Specs and Addendums 1 & 2
- APAC Insurance requirements. Please review the requirements as they contain details on the Limits, Verbiage and Endorsement requirements.

https://www.dropbox.com/sh/fw0csknto3xvcdt/AAAXgEjS38ral_1f7gnTFKmma?dl=0

Please let us know if you have any questions regarding the Project, Insurance requirements or Bonding requirements.

Thank you and have a great day!

Debbie Rios

Contract Administrator
GA/SC Region

APAC-Atlantic, Inc.
A CRH COMPANY
47 Tetfair Place
Savannah, GA 31415

(912) 443-3415

(912) 346-6604

(912) 443-0114

debbie.rios@apacatlantic.com

www.APACatlantic.com

Safety Compliance Solutions

Initial email sent with Bid Documents, Addendums, Insurance Requirements, etc.

APAC - RFQ - Beaufort County Road Resurfacing-Year 5 - #011322E:



Rios, Debbie A (APAC Atlantic)

To: austin@scsafetycompliance.com; john@scsafetycompliance.com; "scsolutions843@gmail.com"

Cc: William Evans (APAC Atlantic)

This message was sent with High importance.

Reply

Reply All

Forward

Tue 1/11/2022 9:09 AM

Good morning: Is this something you guys would like to provide a Quote on? It has signage and T/C.

—please let us know either way.

We would like to request a quote from you for the **Beaufort County Road Resurfacing -Year 5 project in SC**, for items you would like to quote. _

Please send your **Quote no later than Tuesday, January 11, 2022** to Trey Evans (william.evans@apacatlantic.com) and [please copy me](#).

The following items are available via the [Drop Box Link](#) below:

- **Bid Document/Specs and Addendums 1, 2 and 3 (revised Bid Schedule)**
- **APAC Insurance requirements.** Please review the requirements as they contain details on the [Limits](#), [Verbiage](#) and [Endorsement](#) requirements.

https://www.dropbox.com/sh/fw8csknto3xvcdt/AAAXgEIS38rai_1j7gnTFKmma?dl=0

Please let us know if you have any questions regarding the [Project](#), [Insurance requirements](#) or [Bonding requirements](#).

Thank you and have a great day!

Debbie Rios

Contract Administrator
GA/SC Region

APAC-Atlantic, Inc.
A CRH COMPANY
47 Telfair Place
Savannah, GA 31415

(912) 443-3416

(912) 346-6604

(912) 443-0114



Beaufort Gazette
 Belleville News-Democrat
 Bellingham Herald
 Bradenton Herald
 Centre Daily Times
 Charlotte Observer
 Columbus Ledger-Enquirer
 Fresno Bee

The Herald - Rock Hill
 Herald Sun - Durham
 Idaho Statesman
 Island Packet
 Kansas City Star
 Lexington Herald-Leader
 Merced Sun-Star
 Miami Herald

el Nuevo Herald - Miami
 Modesto Bee
 Raleigh News & Observer
 The Olympian
 Sacramento Bee
 Fort Worth Star-Telegram
 The State - Columbia
 Sun Herald - Biloxi

Sun News - Myrtle Beach
 The News Tribune Tacoma
 The Telegraph - Macon
 San Luis Obispo Tribune
 Tri-City Herald
 Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
32691	194711	Print Legal Ad - IPL0054633		\$67.10	1	16 L

Attention:

APAC-ATLANTIC, INC.
 47 TELFAIR PLACE
 SAVANNAH, GA 31415

Invitation to Bid

APAC-Atlantic, Inc. A CRH Company, is soliciting proposals from certified S/MBE's for work consisting of Testing, Striping, Grassing, Signage, Milling, Micro surfacing, Trucking, CMRB and Crack Seal as indicated in the IFB Documents for the Beaufort County Road Resurfacing -Year 5 project, IFB#011322E. Proposals are needed by Tuesday, January 11, 2022 and can be sent to Trey Evans at william.evans@apacatlantic.com.

For IFB Documents as well as insurance and bonding requirements, please contact Trey Evans at william.evans@apacatlantic.com or call (812) 443-3425.
 IPL0054633
 Dec 30 2021

STATE OF)
 SOUTH CAROLINA) AFFIDAVIT
 COUNTY OF BEAUFORT)

I, Amy Robbins, makes oath that the advertisement, was published in The Island Packet and The Beaufort Gazette, a newspaper published in Beaufort County, State and County aforesaid, in the issue(s) of

No. of Insertions: 1
 Beginning Issue of: 12/30/2021
 Ending Issue of: 12/30/2021

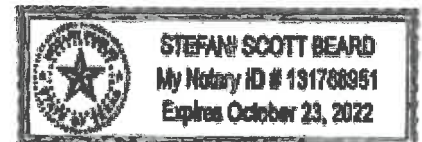
Amy Robbins

Amy Robbins

Sworn to and subscribed before me this 29th day of December in the year of 2021

Stefani Beard

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!

From: Karlee Sams
To: Rios, Debbie A (APAC Atlantic)
Cc: Robbins, Amy; legals@islandpacket.com
Subject: [EXT] Re: Please run the attached at—getting errors: Thank you.
Date: Tuesday, December 28, 2021 6:00:55 PM
Attachments: Details.pdf

Good Afternoon!

Please see attached proof. You can log back in and follow the below instructions for payment. Deadline to begin on December 30th is by 1pm December 29th. Please let me know if you have any questions!

Ad# IPL0020782 (Under Saved Legals), Click Purchase Legal, enter payment details, Agree to terms, Purchase Legal.

On Tue, Dec 28, 2021 at 3:18 PM 'Rios, Debbie A (APAC Atlantic)' via HHI Hilton Head Legals <legals@islandpacket.com> wrote:

Good afternoon – I have been trying to add the following AD on the 'SITE' however I keep getting the error below and I cannot move any further.

Can you assist with this error below, or run the attached ad at the earliest next publication?

Thank you.

LEGAL NOTICES | THE ISLAND PACKET

Home My Legals Deadlines View Legal Notices Contact Us Logout debbie.rios

Publication > Package > Template > Customize > Select > Publish

Proof Your Legal
Your finalized legal is shown below. Please carefully review all content as this is the way your legal will appear in the newspaper. Make sure you follow the standards of acceptability to ensure timely legal scheduling.

Back Continue

Please correct the following issues before continuing:
Failed to complete processing (ERR_GCDL) [vuh]

Back Save Legal For Later Continue

Current Legal Selection
Your selections will be displayed in this information window

Starting at \$20.00
Publication: The Island Packet-Hilton Head
Category: Legals
Classification: Legals & Public Notices
Package: HHC- Legal Ads
Number: Go To My Legals

Debbie Rios

Contract Administrator

GA/SC Region

APAC-Atlantic, Inc.

A CRH COMPANY

47 Telfair Place

Savannah, GA 31415

From: [Thomas, Dave](#)
To: [Rios, Debbie A \(APAC Atlantic\)](#)
Cc: [William Evans \(APAC Atlantic\)](#); [Hamilton, Ralph \(APAC Atlantic\)](#); [Snowden, Jessica](#); [Moyer, Victoria](#)
Subject: [EXT] RE: IFB #011322E - Beaufort County Road Resurfacing - Year 5 - List of potential S/MBE's
Date: Tuesday, December 28, 2021 2:12:31 PM

Please use the SCDOT approved list. We do not keep a certified S/MBE list.

Respectfully,

Dave

David (Dave) L. Thomas, CPPB, CPPO
Purchasing Director, Beaufort County
P.O. Drawer 1228
106 Industrial Village Road, Bld#2
Beaufort, SC 29901
Office: 843-255-2304
Mobile: 843-812-8217
dthomas@bcgov.net



From: Rios, Debbie A (APAC Atlantic) <debbie.rios@apacatlantic.com>
Sent: Tuesday, December 28, 2021 2:00 PM
To: Thomas, Dave <dthomas@bcgov.net>
Cc: William Evans (APAC Atlantic) <william.evans@apacatlantic.com>; Hamilton, Ralph (APAC Atlantic) <ralph.hamilton@apacatlantic.com>
Subject: IFB #011322E - Beaufort County Road Resurfacing - Year 5 - List of potential S/MBE's
Importance: High

[EXTERNAL EMAIL] Please report any suspicious attachments, links, or requests for sensitive information to the Beaufort County IT Division at helpdesk@bcgov.net or to 843-255-7000.

Good afternoon:

Can you please provide a list of potential S/MBE's for the Beaufort County Road Resurfacing - Year 5 project (IFB #011322E) ?

Some of the scopes we are looking for are: Striping, Grassing, Signage, Testing, Hauling, Milling, Microsurfacing, CMRB and Crack Seal.

Thank you in advance for your time and assistance!

Debbie Rios

Contract Administrator
GA/SC Region

APAC-Atlantic, Inc.
A CRH COMPANY
47 Telfair Place
Savannah, GA 31415

O (912) 443-3416

C (912) 346-6604

F (912) 443-0114

E debbie.rios@apacatlantic.com

www.APACatlantic.com

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and know the contents are safe.

ATTENTION: Ce courriel vient de l'extérieur de l'entreprise. Ne cliquez pas sur les liens, et n'ouvrez pas les pièces jointes, à moins que vous ne connaissiez l'expéditeur du courriel et savez que le contenu est sécuritaire.

From: [Rios, Debbie A \(APAC Atlantic\)](#)
To: president@hcbcc.org
Cc: [William Evans \(APAC Atlantic\)](#); [Hamilton, Ralph \(APAC Atlantic\)](#)
Subject: Request recruitment assistance from S/MBE businesses --Beaufort County Road Resurfacing - Year 5 #0011322E:
Date: Tuesday, December 28, 2021 2:28:00 PM
Importance: High

To: Commerce Attention: Mr. Larry Holman
Beaufort County Black Chamber of
Post Office Box 754
Beaufort, SC 29901

From: APAC-Atlantic, Inc.
A CRH COMPANY
47 Telfair Place
Savannah, GA 31415

Dear Mr. Holman:

APAC-Atlantic, Inc. is pursuing work with Beaufort County, South Carolina and intends to submit a bid/proposal for the [Beaufort County Road Resurfacing - Year 5 project \(IFB#011322E\)](#).

We have the following potential opportunities/scopes of work for subcontracting on the project if APAC is awarded a Contract from the County.

- Striping, Grassing, Signage, Testing, Hauling, Milling, Micro surfacing, CMRB and Crack Seal.

The following items are available via the Drop Box Link below and at our Savannah office located at the address listed above.

- **Bid Document/Specs and Addendums 1 & 2** (contains questions & answers and revised Schedule of Prices).

APAC does require subcontractors to maintain and provide specific insurance coverages/limits, W-9's and in some cases may require Performance & Payment Bonds.

- **APAC Insurance requirements** are also available via the Drop Box Link below and at our Savannah office located at the address listed above. The requirements contain details on the [Limits](#), [Verbiage](#) and [Endorsements](#).

Drop Box Link:

https://www.dropbox.com/sh/fw8csknto3xvcdt/AAAXgEjS38ral_1j7gnTFKmna?dl=0

The IFB/RFP closing date/time is January 13, 2022 at 3:00 pm EST, therefore APAC must receive Quotes no later than Tuesday, January 11, 2022. Quotes should be sent to Trey Evans (william.evans@apacatlantic.com).

If there are any questions regarding the Project, Insurance requirements or Bonding requirements please contact Trey Evans at (william.evans@apacatlantic.com) or 912-443-3425.

Thank you. We look forward to hearing from you.

Debbie Rios

Contract Administrator

GA/SC Region

APAC-Atlantic, Inc.

A CRH COMPANY

47 Telfair Place

Savannah, GA 31415

O (912) 443-3416

C (912) 346-6604

F (912) 443-0114

E debbie.rios@apacatlantic.com

www.APACatlantic.com

From: [Rios, Debbie A \(APAC Atlantic\)](#)
To: blakely@beaufortsc.org
Cc: [William Evans \(APAC Atlantic\)](#); [Hamilton, Ralph \(APAC Atlantic\)](#)
Subject: Request recruitment assistance from S/MBE businesses --Beaufort County Road Resurfacing - Year 5 #0011322E:
Date: Tuesday, December 28, 2021 2:29:00 PM
Importance: High

To: Beaufort Regional Chamber of Commerce
Attention: Ms. Blakely Williams
Post Office Box 910
Beaufort, SC 29901

From: APAC-Atlantic, Inc.
A CRH COMPANY
47 Telfair Place
Savannah, GA 31415

Dear Ms. Williams:

APAC-Atlantic, Inc. is pursuing work with Beaufort County, South Carolina and intends to submit a bid/proposal for the [Beaufort County Road Resurfacing - Year 5 project \(IFB#011322E\)](#).

We have the following potential opportunities/scopes of work for subcontracting on the project if APAC is awarded a Contract from the County.

- Striping, Grassing, Signage, Testing, Hauling, Milling, Micro surfacing, CMRB and Crack Seal.

The following items are available via the Drop Box Link below and at our Savannah office located at the address listed above.

- **Bid Document/Specs and Addendums 1 & 2** (contains questions & answers and revised Schedule of Prices).

APAC does require subcontractors to maintain and provide specific insurance coverages/limits, W-9's and in some cases may require Performance & Payment Bonds.

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Drop Box Link:

https://www.dropbox.com/sh/fw8csknto3xvcdt/AAAXgEjS38ral_1j7gnTFKmna?dl=0

The IFB/RFP closing date/time is January 13, 2022 at 3:00 pm EST, therefore APAC must receive Quotes no later than Tuesday, January 11, 2022. Quotes should be sent to Trey Evans (william.evans@apacatlantic.com).

If there are any questions regarding the Project, Insurance requirements or Bonding requirements please contact Trey Evans at (william.evans@apacatlantic.com) or 912-443-3425.

Thank you. We look forward to hearing from you.

Debbie Rios

Contract Administrator

GA/SC Region

APAC-Atlantic, Inc.

A CRH COMPANY

47 Telfair Place

Savannah, GA 31415

O (912) 443-3416

C (912) 346-6604

F (912) 443-0114

E debbie.rios@apacatlantic.com

www.APACatlantic.com

From: [Rios, Debbie A \(APAC Atlantic\)](#)
To: smcguire@hiltonheadisland.org
Cc: [William Evans \(APAC Atlantic\)](#); [Hamilton, Ralph \(APAC Atlantic\)](#)
Subject: Request recruitment assistance from S/MBE businesses --Beaufort County Road Resurfacing - Year 5 #0011322E:
Date: Tuesday, December 28, 2021 2:30:00 PM
Importance: High

To: Hilton Head Island-Bluffton Chamber of Commerce
Attention: Ms. Sandy McGuire
Post Office Box 5647
Hilton Head Island, SC 29938

From: APAC-Atlantic, Inc.
A CRH COMPANY
47 Telfair Place
Savannah, GA 31415

Dear Ms. McGuire:

APAC-Atlantic, Inc. is pursuing work with Beaufort County, South Carolina and intends to submit a bid/proposal for the [Beaufort County Road Resurfacing - Year 5 project \(IFB#011322E\)](#).

We have the following potential opportunities/scopes of work for subcontracting on the project if APAC is awarded a Contract from the County.

- Striping, Grassing, Signage, Testing, Hauling, Milling, Micro surfacing, CMRB and Crack Seal.

The following items are available via the Drop Box Link below and at our Savannah office located at the address listed above.

- **Bid Document/Specs and Addendums 1 & 2** (contains questions & answers and revised Schedule of Prices).

APAC does require subcontractors to maintain and provide specific insurance coverages/limits, W-9's and in some cases may require Performance & Payment Bonds.

- **APAC Insurance requirements** are also available via the Drop Box Link below and at our Savannah office located at the address listed above. The requirements contain details on the [Limits](#), [Verbiage](#) and [Endorsements](#).

Drop Box Link:

https://www.dropbox.com/sh/fw8csknto3xvcdt/AAAXgEjS38ral_1j7gnTFKdna?dl=0

The IFB/RFP closing date/time is January 13, 2022 at 3:00 pm EST, therefore APAC must receive Quotes no later than Tuesday, January 11, 2022. Quotes should be sent to Trey Evans (william.evans@apacatlantic.com).

If there are any questions regarding the Project, Insurance requirements or Bonding requirements please contact Trey Evans at (william.evans@apacatlantic.com) or 912-443-3425.

Thank you. We look forward to hearing from you.

Debbie Rios

Contract Administrator

GA/SC Region

APAC-Atlantic, Inc.

A CRH COMPANY

47 Telfair Place

Savannah, GA 31415

O (912) 443-3416

C (912) 346-6604

F (912) 443-0114

E debbie.rios@apacatlantic.com

www.APACatlantic.com

From: [Rios, Debbie A \(APAC Atlantic\)](#)
To: SimsC@scdot.org
Cc: [William Evans \(APAC Atlantic\)](#); [Hamilton, Ralph \(APAC Atlantic\)](#)
Subject: Request recruitment assistance from S/MBE businesses --Beaufort County Road Resurfacing - Year 5 #0011322E:
Date: Tuesday, December 28, 2021 2:35:00 PM
Importance: High

To: SCDOT Disadvantaged Business Enterprise Program
Attention: Mr. Curtis Sims
955 Park Street
Columbia, SC 29202

From: APAC-Atlantic, Inc.
A CRH COMPANY
47 Telfair Place
Savannah, GA 31415

Dear Mr. Sims:

APAC-Atlantic, Inc. is pursuing work with Beaufort County, South Carolina and intends to submit a bid/proposal for the [Beaufort County Road Resurfacing - Year 5 project \(IFB#011322E\)](#).

We have the following potential opportunities/scopes of work for subcontracting on the project if APAC is awarded a Contract from the County.

- Striping, Grassing, Signage, Testing, Hauling, Milling, Micro surfacing, CMRB and Crack Seal.

The following items are available via the Drop Box Link below and at our Savannah office located at the address listed above.

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Thank you. We look forward to hearing from you.

Debbie Rios

Contract Administrator
GA/SC Region

APAC-Atlantic, Inc.
A CRH COMPANY
47 Telfair Place
Savannah, GA 31415

O (912) 443-3416

C (912) 346-6604

F (912) 443-0114

E debbie.rios@apacatlantic.com

www.APACatlantic.com

From: [Rios, Debbie A \(APAC Atlantic\)](#)
To: John.Oneill@sba.gov
Cc: [William Evans \(APAC Atlantic\)](#); [Hamilton, Ralph \(APAC Atlantic\)](#)
Subject: Request recruitment assistance from S/MBE businesses --Beaufort County Road Resurfacing - Year 5 #0011322E:
Date: Tuesday, December 28, 2021 2:37:00 PM
Importance: High

To: Small Business Administration
Attention: Mr. John O'Neill
1835 Assembly Street, Suite 1425
Columbia, SC 29201

From: APAC-Atlantic, Inc.
A CRH COMPANY
47 Telfair Place
Savannah, GA 31415

Dear Mr. O'Neill:

APAC-Atlantic, Inc. is pursuing work with Beaufort County, South Carolina and intends to submit a bid/proposal for the [Beaufort County Road Resurfacing - Year 5 project \(IFB#011322E\)](#).

We have the following potential opportunities/scopes of work for subcontracting on the project if APAC is awarded a Contract from the County.

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Drop Box Link:

https://www.dropbox.com/sh/fw8csknto3xvcdt/AAAXgEjS38ral_1j7gnTFKmna?dl=0

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Debbie Rios

Contract Administrator
GA/SC Region

APAC-Atlantic, Inc.
A CRH COMPANY
47 Telfair Place
Savannah, GA 31415

O (912) 443-3416

C (912) 346-6604

F (912) 443-0114

E debbie.rios@apacatlantic.com

www.APACatlantic.com

POST IN A
CONSPICUOUS
PLACE

COUNTY COUNCIL OF BEAUFORT
BUSINESS AND PROFESSIONAL LICENSE
12/31/2021

License Number
20779

Business Name: APAC ATLANTIC INC
Address: ZACH COWAN
PO BOX 1224
SAVANNAH, GA 31402

Phone Number: 304-389-7562

****Notice****

This license becomes null & void if ownership, business name, or address is changed.
Licensee must apply within 10 days of such change for transfer. Fees will apply. All
applicable building & zoning regulations pertaining to business location must be followed.

Classification: Commercial and Institutional B
Date Issued: 04/20/2021

By Edra D. Stephens
EDRA D. STEPHENS, DIRECTOR

This License is NOT Transferable

PAID

License Copy

KEEP THIS COPY FOR YOUR RECORDS	COUNTY COUNCIL OF BEAUFORT BUSINESS AND PROFESSIONAL LICENSE 12/31/2021	License Number 20779
---------------------------------------	---	-------------------------

Business Name and Address:
APAC ATLANTIC INC
ZACH COWAN
47 TELFAIR PL
SAVANNAH, GA 31415

Type: Commercial and Institutional B
Temp Perm: P
Phone Number: 304-389-7562

MINIMUM BUSINESS TAX

This is to certify that the person or firm named herein has paid into my hands
minimum payment of tax as set out herein for the use and benefit of the county
aforesaid, and is licensed to engage in the business of:

Classification: Commercial and Institutional B
Date Issued: 04/20/2021

Temp valid at this location only:

By Edra D. Stephens
EDRA D. STEPHENS, DIRECTOR

Total Received..... 4,437.86



**2021 BUSINESS OCCUPATIONAL TAX CERTIFICATE
(NOT TRANSFERABLE)**

Expiration Date
December 31, 2021

License Number
1555005835

Date Issued
1/29/2021

APAC ATLANTIC INC
PO BOX 1224
SAVANNAH, GA 31402-0000

47 TOLFAIR PLACE
SAVANNAH, GA 31415-0000

VALID ONLY FOR BUSINESS SHOWN ABOVE

ACCOUNT NUMBER	TYPE OF BUSINESS NAICS DESCRIPTION	PRIMARY NAICS NUMBER	FEE CLASS
496555	HIGHWAY, STREET, AND BRIDGE CONSTRUCTION	237310	2

This Business License is issued to the business named herein at the specific location for the specific business occupations named hereon for this calendar year only and is issued in accordance with the ordinances of Garden City, Georgia, 100 Central Avenue, Garden City, GA 31405.

THIS LICENSE IS NOT TRANSFERABLE WITHOUT APPROVAL OF THE CITY MANAGER AND IS NOT TRANSFERABLE TO ANY OTHER LOCATION WITHOUT APPROVAL OF THE PLANNING & ECONOMIC DEVELOPMENT DIRECTOR.

ISSUED BY:

KATIE DRAEGER
FOR THE CITY MANAGER

AVENU
Issuing Authority

Questions regarding this certificate should be addressed to Avenu at (800) 556-7274

POST THIS CERTIFICATE IN A CONSPICUOUS LOCATION

*** CHECK LICENSE CARD, CERTIFICATE, CLASSIFICATION(S), AND CONTRACT LIMIT FOR ACCURACY ***

LICENSE RENEWALS - YOUR LICENSES EXPIRES ON 10/31/2022. Renewal information will be sent to the email address on file approximately 3-4 months prior to the expiration date and available on the Board's website at: <https://lir.sc.gov/cdb>. Contact the board if you do not receive a renewal notice at that time.

THIS IS A 2-PART POCKETCARD! FOLD CARD - DO NOT CUT OR TEAR CARD IN HALF!
BOTH PARTS OF THIS POCKETCARD MUST BE PRESENTED TO CONDUCT BUSINESS AT ALL TIMES!

LICENSE NUMBER: G12050

CCB 1059432

South Carolina Department of Labor, Licensing and Regulation

Contractor's Licensing Board
GENERAL CONTRACTOR

APAC-ATLANTIC INC

47 TELFAIR PLACE
SAVANNAH GA 31415

is certified to practice in the following classification(s) and *Group Limit:
Building-BD5, Water & Sewer Lines-WL5, Water & Sewer Plants-WP5,
Asphalt Paving-AP5, Grading-GD5, Highway-HY5, Concrete Paving-CP5

LICENSE NUMBER: G12050

CCB 1059432

Qualifying Party(s) (Primary QP displays "PQ"): DAVID EVERETTE HUDSON (CQG.29848 PQ), MICHAEL A CRAIG (CQG.1090 PQ), ROBERT B ROYAL (CQG.24046 PQ)

* Group Limitations - Amount Per Job:

Group #1 - \$50,000 Group #3 - \$500,000
Group #2 - \$200,000 Group #4 - \$1,500,000
Group #5 - \$Unlimited

Initial License Date: 01/01/1992

EXPIRATION DATE: 10/31/2022



Additional information about General Contractor Classification Abbreviations and Group Bid/Job Limitations is available on the SC Contractor's Licensing Board website: <https://lir.sc.gov/cdb>

DO NOT PEEL CARD FROM A CORNER

To remove card from backing

- Bend form back from the outside edge
- Pull card off backing

SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING AND REGULATION
CONTRACTOR'S LICENSING BOARD

CCB 1059432

Hereby Certifies:

APAC-ATLANTIC INC

47 TELFAIR PLACE
SAVANNAH GA 31415

Having given satisfactory evidence of the necessary qualifications required by laws of the State of South Carolina and is duly qualified and entitled to practice as a:

GENERAL CONTRACTOR

for the Classification(s) and Group Limitation* shown below:

Building-BD5, Water & Sewer Lines-WL5, Water & Sewer Plants-WP5, Asphalt Paving-AP5, Grading-GD5, Highway-HY5, Concrete Paving-CP5

LICENSE NUMBER: G12050

Expiration Date: 10/31/2022

Initial License Date: 01/01/1992

* Group Limitations - Amount Per Job:

Group #1 - \$50,000 Group #3 - \$500,000
Group #2 - \$200,000 Group #4 - \$1,500,000
Group #5 - \$Unlimited


Administrator

Qualifying Party(s) (Primary QP displays "PQ"): DAVID EVERETTE HUDSON (CQG.29848 PQ), MICHAEL A CRAIG (CQG.1090 PQ), ROBERT B ROYAL (CQG.24046 PQ)

It is at the discretion of the licensee to designate whomever they elect to pull permits and conduct business for this license.

ACTION BY WRITTEN CONSENT
IN LIEU OF AN ANNUAL MEETING OF
THE BOARD OF DIRECTORS
OF
APAC-ATLANTIC, INC.

The undersigned, being all of the members of the Board of Directors of APAC-Atlantic, Inc., a Delaware corporation (the “*Corporation*”), do hereby, pursuant to applicable Delaware statute, give this written consent (a) to the dispensation of an annual meeting of the Board of Directors of the Corporation and (b) to the taking of the following actions, such actions to have the same force and effect had a meeting been duly called and held:

I. ELECTION OF OFFICERS

RESOLVED, that effective August 23, 2021 all previous elections of officers are terminated, and the following persons be, and hereby are, elected to serve as officers of the Corporation (each individually, an “*Officer*” and collectively, the “*Officers*”) in the capacities set forth opposite their respective names until such time as their successors shall be elected and qualified:

Clarence O. Brickey	President
Darryl Fales	Senior Vice President/Assistant Secretary
Barnes Barton	Senior Vice President/Assistant Secretary
Zach Cowan	Senior Vice President/Chief Financial Officer/Secretary/Treasurer
Andy Rodabaugh	Vice President/ Assistant Secretary
Brennan C. Neill	Vice President/ Assistant Secretary
C. Gregory Johnson	Vice President/ Assistant Secretary
Darrel B. Mathis	Vice President/ Assistant Secretary
Darrell Cannon	Vice President/ Assistant Secretary
David W. Carr	Vice President/ Assistant Secretary
David Hudson	Vice President/ Assistant Secretary
Dawn A. Walker	Vice President/ Assistant Secretary
Eric W. Ogren	Vice President/ Assistant Secretary
Garry L. Martin	Vice President/ Assistant Secretary
Gary D. Loflin	Vice President/ Assistant Secretary
Jeff Ogle	Vice President/ Assistant Secretary
Jeffrey Andrews	Vice President/ Assistant Secretary
Jeffrey W. Saunders	Vice President/ Assistant Secretary
Jennifer Leibensperger	Vice President/ Assistant Secretary
Jim Kidd	Vice President/ Assistant Secretary
Kevin Norrod	Vice President/ Assistant Secretary
Kimberly Sitton	Vice President/ Assistant Secretary
Larry W. Cagle	Vice President/ Assistant Secretary
Leonard D. Conway	Vice President/ Assistant Secretary
Robert B. Honeycutt	Vice President/ Assistant Secretary

Robert E. Hill	Vice President/ Assistant Secretary
Thomas E. Johnson	Vice President/ Assistant Secretary
Timothy B. Moore	Vice President/ Assistant Secretary
William E. Creasy	Vice President/ Assistant Secretary
Darlene A. Floyd	Assistant Secretary/ Assistant Treasurer

FURTHER RESOLVED, that the Officers be, and each of them hereby is, authorized to execute and deliver agreements, contracts, documents, certificates, and other instruments, under the seal of the Corporation if required, for the purpose of conducting the Corporation's business, including without limitation, selling products and securing construction work, and to take such other action, as they may deem necessary, advisable, convenient, or appropriate to carry out and fully perform duties incident to the office or offices so appointed, and such other duties as may be prescribed by the Board of Directors from time to time;

FURTHER RESOLVED, that the following persons are hereby designated officers solely for the purpose of attesting signatures of other officers on behalf of the Corporation, and for executing and attesting various corporate documents, tax returns, affidavits, and similar such instruments as may be necessary from time to time:

David C. Lewis	Assistant Secretary
David M. Toolan	Assistant Secretary
Gary P. Hickman	Assistant Secretary
John Risoen	Assistant Secretary
Michael F. Deaton	Assistant Secretary
William P. Jones	Assistant Secretary

II. APPOINTMENT OF AUTHORIZED EMPLOYEES

RESOLVED, that effective August 23, 2021 all previous appointments of authorized employees are terminated, and that the following persons be and each of them hereby is appointed to serve as an authorized employee of the Corporation, which persons shall be authorized to execute and deliver such agreements, contracts, documents, certificates and other instruments, under the seal of the Corporation if required, for the purpose of conducting the Corporation's business including, without limitation, selling products and securing construction work:

Bobby Daggett

William Evans

FURTHER RESOLVED, that the President of the Corporation may, from time to time, without further action by the Board of Directors, appoint other persons to serve as authorized employees, or remove any individuals from this capacity, and to direct those appointed to take

such action, as he may deem necessary, advisable, convenient or appropriate to carry out and fully perform the duties incident to the office of President.

III. MISCELLANEOUS

RESOLVED, that all actions previously taken by any Officer of the Corporation appointed hereunder in his/her capacity as such Officer be, and each of them hereby is, adopted, ratified, confirmed and approved in all respects as the authorized acts and deeds of the Corporation;

FURTHER RESOLVED, that each undersigned agrees that electronic signatures, whether digital or encrypted, of the Board of Directors are intended to authenticate this consent and to have the same force and effect as manual signatures. As used in the previous sentence, the term "electronic signatures" means any electronic sound, symbol or process attached to or logically associated with this consent and executed and adopted by a member of the Board of Directors with the intent to sign such consent, including, but not limited to, e-mail electronic signatures executed through DocuSign Services; and

FURTHER RESOLVED, that this Consent, following execution by all of the members of the Board of Directors, be filed in appropriate order in the minute book of the Corporation.

DocuSigned by:
Zach Cowan
4A2593805177436
Zach Cowan

DocuSigned by:
Darryl Fales
3FE591B9E52A402
Darryl Fales



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Liberty Mutual Insurance Co. National Insurance East 2000 Westwood Dr. Wausau, WI 54401 www.LibertyMutual.com	CONTACT NAME: Debbie Rios	
	PHONE (A/C, No. Ext): 912-443-3416 FAX (A/C, No): E-MAIL ADDRESS: debbie.rios@apacatlantic.com	
INSURED APAC-Atlantic, Inc. 47 Telfair Place Savannah, GA 31415 912-443-3400	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Liberty Mutual Fire Insurance Company	23035
	INSURER B : Liberty Insurance Corporation	42404
	INSURER C :	
	INSURER D :	
	INSURER E :	

COVERAGES CERTIFICATE NUMBER: 63321237 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Primary/Non-Contributory <input checked="" type="checkbox"/> Separation of Insured GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	TB2-C81-004095-111 XCU Coverage Included	9/1/2021	9/1/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 50,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	AS2-C81-004095-121 AS2-C81-054502-521 Physical Damage only: Comprehensive Ded \$10,000 Collision Ded \$10,000	9/1/2021 9/1/2021	9/1/2022 9/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	WA7-C8D-004095-021 All except OH, ND, WA, WY	9/1/2021	9/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000
B		N/A <input checked="" type="checkbox"/>	WC7-C81-004095-011 WI, MN	9/1/2021	9/1/2022	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*****Proof Of Coverages****

Upon award of a contract, APAC shall provide a COI to include requirements of contract.

CERTIFICATE HOLDER CANCELLATION

Beaufort County South Carolina 2266 Boundary Street Beaufort, SC 29901	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Valerie P. Reece Valerie Reece

ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD © 1988-2015 ACORD CORPORATION. All rights reserved.

**E. References - APAC-Atlantic, Inc.
 Beaufort County Road Resurfacing – Year 5 #011322E**

Architectures/Engineers

Company name	Address	Phone number	Contact
Infrastructure Consulting & Engineering	110 Midlands Court, West Columbia, SC 29169	803-227-4051	Andy Gillis,
Beaufort County South Carolina Engineering	2266 Boundary Street Beaufort, SC 29902	(843)855-2700	Andrea Atherton

Major Subcontractors

Company name	Address	Phone number	Contact
Griffin Contracting Inc.	122 Pipemakers Circle – Suite 207, Pooler GA 31322	912-965-0111	Troy Davis
Coastal Grass & Landscaping, Inc.	202 W. Second Street, P.O Box 343, Springfield, GA 31329	912-663-5959	Ray Webb



E. References - Financial Institutions

October 2, 2014

APAC-Atlantic, Inc.
d/b/a Harrison Construction Company
4817 Rutledge Pike
Knoxville, TN 37914
865-983-3100
865-984-5478 (fax)
865-934-6551 (fax)
(Billing Address: P. O. Box 6390, Knoxville, TN 37914)

Heavy Highway Construction
FEIN: 58-1401474

Bank Reference

Bank of America Merrill Lynch
GA1-006-09-10
600 Peachtree Street, NE - 9th Floor
Atlanta, GA 30308
Contact: Andrea Pinder-Jack
Ofc.: 888-715-1000 (ext. 35481)
Fax: 404-532-3371

Trade References

Stowers Machinery
P. O. Box 14802
Knoxville, TN 37914
865-546-1414
865-595-1030 (fax)

Sherman-Dixie
200 42nd Ave. N.
Nashville, TN 37209
615-889-0700
615-386-4470 (fax)

Vulcan Materials
P. O. Box 7
Knoxville, TN 37901
865-577-2511
865-579-2948 (fax)

Andy Oxy Co.
124 Sweeten Creek Rd.
Asheville, NC 28803
828-277-1549
828-277-1569 (fax)

Conoco Phillips
21064 Network Place
Chicago, IL 60673
888-766-7676

C. Greg Johnson Asst Div Controller
C. Greg Johnson, Asst. Div. Controller



Columbia, South Carolina

**SOUTH CAROLINA DEPARTMENT
OF
TRANSPORTATION**

PRIME CONTRACTOR

PREQUALIFICATION CERTIFICATE

This Certifies that your company has complied with the rules and regulations of the Department and the State of South Carolina, and subject to the rules and regulations for a prime contractor, is declared eligible to submit a bid and be awarded any construction contract issued by the Department, subject to obtaining proper bonds and insurance acceptable to the Department and complying with all other statutory and contract requirements.

ALL BIDS SUBMITTED TO THE DEPARTMENT MUST BE IN THE NAME AS SHOWN BELOW.

APAC-ATLANTIC INC.

Vendor ID: 1AP028

Issued : December 23, 2021

Expires: January 31, 2023

Approved By:



Prequalification Coordinator

Year 5 Resurfacing IFB 011322# - County and State Secondary Roads

	Budget wo/contingency	Contingency 15%	Total Budget	* APAC	Over Budget	Note
County Roads	\$ 927,437	\$ 139,116	\$ 1,066,553	\$ 1,073,400	\$ (6,847)	* APAC bid without FDP
State Secondary	\$ 981,213	\$ 147,182	\$ 1,128,395	\$ 1,146,652	\$ (18,257)	* APAC bid without FDP
Grand Total	\$ 1,908,650	\$ 286,298	\$ 2,194,948	\$ 2,220,051	\$ (25,104)	

Beaufort County

2021/22 Transportation Committee Plan (CTCP)



Beaufort County 2021/22 Transportation Committee Plan (CTCP)

Program Goal

The goal of the Beaufort County Transportation Committee (CTC) is to provide the citizens of the county with the best and safest roads, bridges, and sidewalks possible with the funds for which the CTC are responsible for managing.

Program Overview

The CTC is composed of eleven (11) members that are appointed by the Beaufort County Council. The members of the CTC are appointed from and represent each of the counties eleven political districts. All members of the CTC are highly encouraged to work hand in hand with their Council members to assure an integrated approach and to provide at a minimum quarterly update of the voluntary service provided to the county.

Beaufort County has an Engineering Division that is equipped to design and maintain county-maintained roadways. The county has levied an annual road use fee (TAG) of \$10.00 per registered vehicle in the county. These funds are intended to be used to purchase, condemnation, construction, ownership, maintenance, and repairs of all county- and state-owned roads and bridges in concert with the South Carolina Department of Transportation (SCDOT) "C" fund allocations.

The CTC intends to cooperate and work closely with the appropriate Beaufort County departments and the administrative staff to provide the necessary guidance for County Council to improve as many roads and other transportation-related facilities as possible with the funds allocated.

The CTC also will cooperate and work with the Lowcountry Council of Governments (LCOG) and Metropolitan Planning Organization (MPO) in the coordination of the Lowcountry Area Transportation Study (LATS) through involvement in the Transportation Improvement Program (2021-2027 TIP). This involvement will enhance the CTC mission of prioritizing primary transportation system needs as well as the primary and secondary road system of Beaufort County to best serve the public. The Chairman or the selection of an alternate representative

of the CTC will provide such coordination with the LATS support staff as a member of the Technical Committee.

The countywide Transportation Plan (TRANS PLAN), as adopted by the CTC, was initially submitted for approval to the SCDOT on February 3, 1994. Annual updates, including this version, will be provided as approved during the last CTC meeting of the calendar year annual submission and for approval by SCDOT in accordance with the current provisions of South Carolina Code of Law Section §12-28-2740, the C-Fund law passed by the South Carolina General Assembly.



Organizational Structure

The Beaufort County CTC is structured with the election of a Chairperson, Vice Chairperson and the selection of a Treasurer. The Chairperson and Vice Chairperson shall be elected from the majority of the Committee's membership during the first meeting of the Committee of each calendar year. The Treasurer shall be selected annually from the Committee's membership as qualifications dictate and appointed by the Chairperson, with Committee approval.

Beaufort County shall provide the Treasurer all necessary financial documentation to the CTC with the most up to date recorded fund balances and pending expenditures of the CTC financial projections concerning CTC programs. It is the responsibility of the Treasurer to provide the CTC membership at announced meetings printed "C Fund Program" expenditures spreadsheet report for the

calendar year of programs and to be able to respond to questions concerning past reports and to provide program financial guidance.

Membership on the CTC will require that all members of the Committee shall attend a majority of the annual CTC meetings with prior notification to the Chairperson if members needs to be absent. Members shall not not miss two concurrent unexcused meeting attendances in a calendar year. Failure to meet the scheduled meeting attendance requirement shall permit the Chairperson to seek out from County Council the selection of a replacement representative for the appropriate County Council district representative for an appointment.

The listing of 2021/22 district representatives is attached to the plan within the appendix #1.

Program Administration

Communications, coordination, questions, and request to appear before the CTC should be addressed to the following:

Mr. Kraig L. Gordon, Chairman

or

Ms. Andrea Atherton, Director of Transportation Engineering
Post Office Box 1228
Beaufort, South Carolina 29901
Telephone: (843) 255.2700

or

Ms. Elisabeth McMillan
Administrative Assistant
Post Office Box 1228
Beaufort, South Carolina 29901
Telephone: (843)255.2691



Funding Administration

The Beaufort CTC elects and requests to receive its monthly allocation of funds directly from the SCDOT Commission. The monthly distribution of money is deposited with the Beaufort County Treasurer and in coordination with the County Chief Financial Officer (CFO) to perform the necessary accounting for such funds, in concert with the County Engineering Office and the CTC Treasurer. Expenditures will only be dispensed upon written approval of the CTC Chairperson or Vice Chairperson for projects within the work program and approved by the majority of the CTC Committee membership. The expenditure and documentation of these funds shall be in accordance with the requirements of Code §12-28-2748 (A), including the required spending on the SCDOT system (minimum of 25% of total allocated funds and earmarked funds for State Funding Year (SFY) 2021-22), and the CTC Treasurer shall assist in supervising and maintaining such official records. The CTC will review all final bids for proposed construction at scheduled meetings of the membership, with a majority of the CTC approving only projects in concert with the Beaufort County before such CTC projects are presented to the Public Facilities Committee and County Council for approval awarding to qualified contractors. Projects to be managed by SCDOT shall be submitted to the appropriate personnel at the SCDOT for agency implementation and project management scheduling as outlined by the SCDOT Commissions guidelines.

The SCDOT “C” funds are apportioned to each County as part of the annual July through September state budgeting process (SBP) in the following manner utilizing the baseline of data as related to Beaufort County:

- One-third of total funds based on the ratio of the land area of the county to the land area of the state. (587 square miles or 1.95% of the state total)
- One-third of total funds based on the ratio of county population to state population as determined by the latest ten-year census (162,233 county population or 3.51% of the state total), and
- One-third of total funds based on the ratio of rural roadway mileage in the county to rural road mileage in the state (903 miles or 1.38% of the state total).

The allocations provided by the SCDOT to Beaufort County are structured along the following guidelines:

- Total Beaufort County “C” Funds allocation by the state fiscal year for the SFY 2021/22 if forecasted to be \$2,127,828.00.
- SCDOT donor funds provided to Beaufort County are apportioned based on a ratio of the county’s user gasoline tax fees contributed more than its “C” fund apportionment to the total excess contributions of all South Carolina counties. SFY 2021/22 Beaufort County Donor Bonus allocation equals \$251,537.39.
- For SYF 21/22, the General Assembly approved \$50 million earmarked funds for the CTCs. Beaufort County's allocation of these funds is \$1,159,622.48.

To assist with the contingency planning process, it is a policy of the CTC to achieve and maintain a half-million-dollar reserve fund for unscheduled project request to assure a timely response to such occurrences. Such an application shall be presented by the district representative of the CTC for which the individual request is located to include a completed petition by the residents, supporting documentation from Beaufort County in support of such a request and photographic documentation of the physical site conditions, project estimate for rehabilitation and prior justification based upon the Pavement Management System’s (PMS) county or SCDOT rating factors or the 2019 county dirt road inventory rating factor.

Beaufort County, through the Engineering Division may provide when it is cost beneficial to offer the following services for each project:

- Design criteria per the approved Beaufort County design and engineering standards
- Accepted national traffic engineering standards in keeping with SCDOT procedures for traffic management and construction practices.
- Annual roadway maintenance operational cost based upon Public Works or SCDOT maintenance cost.
- Accepted CTC principles for PMS rehabilitation of paved roadways within the appropriate system.

- Acquisition of right-of-way (R/W) and necessary easements in the ability to permit construction of the requesting roadway in keeping with Beaufort County Council policy for construction and maintenance procedures.
- Procurement of construction contracts.
- Project supervision and quality assurance, and
- Compliance with minority and women-owned business requirements under the current South Carolina Code §12-28-2930.

In 2021, Beaufort County Transportation Committee has adopted a procurement threshold policy. Purchases up to \$25,000 may be approved by the Chairperson, Vice-Chairperson and Treasure of the Committee. Purchases that exceeds \$25,000 must have majority approval by the attended Committee members during a scheduled meeting. All purchases must be in compliance with Beaufort County's Procurement Code.

Beaufort County conduct their procurement and engineering activities in compliance with applicable South Carolina law and accepted departmental design standards and critique.

Program Priorities

The goal of the CTC is to cooperate with the SCDOT in constructing and maintaining existing, and future roadways in Beaufort County in keeping with the present SCDOT "C" funds minimum funding guidelines. Within the Beaufort County maintained roadway system, consideration will be given to road improvements to include rocking / paving / resurfacing, widening and/or roadway realignment, extending shoulders, traffic signs/signals, drainage improvements, intersection improvements, turn lanes, sidewalks and pavement markings. Projects will be prioritized based upon a developed five (5) year plan based upon appropriate rating summary systems (2019 dirt road inventory & PMS inventory) prepared in cooperation with the Beaufort County after all pertinent information has been reviewed by the CTC. A new 5 year plan for road resurfacing will be adopted in 2022. Additionally, the CTC will evaluate other capital improvement proposals based upon the individual merits of each project based on the appropriate funding sources to address the requested improvement project in keeping with mission and scope of the CTC.



The CTC presently utilizes several methodologies to evaluate and determine the selection process for the request for improvements to be accomplished on an annual review basis. Such methods shall include:

- Rocking and paving of dirt roads in keeping with the goals of the CTC reflects that Beaufort County presently has 77.62 miles of unpaved dirt roads and 3.62 miles of rocked roads in the system. One of the CTC's objectives is to improve as many of these dirt roads in the system as financially possible, with the understanding that the community will provide the necessary easement and R/W. Such a commitment of easements and R/W acquisition is the responsibility of the residents to petition the County with the required signatures stating the adjacent property owners will grant such R/W and easements to permit the improvement (roadway paving, roadway rocking, etc.) to be completed. Additional standards of prioritization may be utilized in keeping with the establishment of paving dirt roads. Such neighborhood-based request shall be submitted during the first calendar quarter of each calendar year, and the County will present their technical recommendations to the CTC during the second calendar quarter of each year of all dirt roads requested to be improved upon request submitted. The CTC or their agent shall notify the neighborhood representative of the findings during the third calendar quarter of the recommendations based upon the discussions of the CTC. Members of the CTC can be appointed to assist in obtaining R/W and all necessary easements.

- In addressing the assistance to municipalities, and other qualified governmental agencies requesting CTC funding for various construction/maintenance projects, the requesting agency shall provide the County with a formal written request outlining the description of the project, timeline, a complete break down of the estimated cost and percentages of a joint financial participation for the funding requested of the CTC. All projects are to comply with the established guidelines of accepted projects as outlined by this organizations established procedures. Such request are accepted on an annual basis during the first calendar quarter in keeping with the timeline of the requesting the to permit a structured planning process for allocation of funds under the guidelines of the CTC. Attached is a copy of the necessary written application documentation to be completed and submitted to the County in appendix #2 & #4. When a municipal or other governmental agency is approved by the CTC as part for a joint funding project and/or construction project, the approved CTC commitment many not be adjusted upward without the consent of the CTC. All proposed project estimates are for general planning informational purposes and do not constitute an agreement of the funding to be utilized by any agency other than the CTC. Upon notification by the CTC and notification of the consent to participate in a joint funding project, the municipality and/or other governmental agency shall provide prior to the approval of final payment by the CTC, all the supporting documentation and requirements as established by the SCDOT office of CTC Programs as outlined in “South Carolina Consolidated Procurement” Code Section 11-35-1528 to comply with SCDOT annual audits (appendix “8” outlines the requirements). It is recommended, that all applicants review the SCDOT audit requirements prior to making application to assure the compliance with the state funding requirement. Funding allocations provided by the CTC are contingent upon the projects total completion within two (2) years of the notice of CTC funding awarding, with a possible one (1) year extension with a written request being submitted by the applicant to the CTC sixty-days in advance of the two year deadline date. Failure to complete said work in a timely manor, will result in the loss of CTC funding with written notification being provided by the CTC to the applicant.

Pavement Management Systems

In 2016/17 the CTC implemented the utilization of the Pavement Management System (PMS) to establish an asphalt pavement rehabilitation management plan and upgrading of the county and SCDOT secondary roadway systems through an established engineering management system. Pavement

management is the process of planning the maintenance and repair of the counties road network to optimize the life cycle of the existing pavement conditions. The PMS process incorporates life cycle costs into a more systematic approach to minor and significant roadway maintenance and rehabilitation projects. The needs of the complete system, as well as the budgeting projections, are considered before improvements are implemented. Pavement management encompasses the many aspects and tasks needed to maintain a quality pavement inventory, and ensure that the overall condition of the Beaufort County road system will be sustained at an established level.

As part of the PMS, the CTC selects a qualified pavement engineering firm to assist as the central project point of data collection, analysis and development of a multi-year work program to assure the successful implementation. Specific points of data collection included the roadway conditions, R/W data collection such as signage, width, and related information and the conversion to a Geographic Information System (GIS) that works in concert with the counties public access county mapping system.



Based on the 2016/17 data the paved roadway system of the county, the survey reflected that sixty-eight (68%) percent (148.24 miles) of the system is in “good” condition, twenty-six (26%) percent (48.95 miles) are in “fair” condition, four (4%) percent (5.47 miles) are in “poor” condition and two (2.0%) percent (1.58 miles) are in “very poor” condition.

The second phase of managing the pavement system is to address solutions to the various pavement distress conditions by determining the most cost-effective treatment with the most extended pavement life as the return of capital

improvement. In identifying the three treatment alternatives (preservation, rehabilitation, and reconstruction), specific data is measured, and precise pavement values are established. Known as Pavement Quality Index (PQI), which takes into consideration:

- Pavement serviceability index (PSI) is used to represent roughness.
- Pavement distress index (PDI) is used to represent distress and,
- Pavement quality index (PQI) is used to represent an overall condition index.

In the considering the strategic planning in utilizing the PMS program, having a common rating factor terminology between the CTC, County Engineering Department and the SCDOT is critical, and utilizing the “PQI” factor for project selection and discussion has been a strong asset.

The objective of this process is to define the most appropriate pavement preservation technique viable for the road. Alternatives to be considered include:

	PQI	PCI	Classification	LOS	Treatments
Preservation	3.7-50	85-100	Very Good	A	Fog seal, rejuvenator
Preservation	3.0-3.6	70-85	Good	B	Slurry seal, chip seal, micro-surface, stress-absorbing membrane interlayer
Rehabilitation	2.2-2.9	60-70	Fair	C	Hot mix asphalt overlay
Rehabilitation	1.8-2.1	40-60	Poor	D	In-place recycling, hot mix asphalt overlay
Reconstruction	0.0-1.7	0-40	Very Poor	E	Full depth reclamation, cement reinforced

In accomplishing the objectives of a managed county-maintained pavement management system, the CTC has developed for implementation a five-year work program based upon the improvements to the targeted roadways with the correct pavement preservation technique with an average two-million (\$2,000,000) dollar

allocation for corrective contractual services. (Attached in the appendix is the 2017/18 Five Year Program for review.)

Qualified governmental agencies may submit their listings of municipally maintained roads for consideration as part of the CTC's PMS program. Such a submission will be to list all roadways (starting and ending points) with mapping details for inclusion as part of existing procedures of the PMS evaluation system as part of the next county wide PMS study. Upon successful completion of the pavement evaluation process, municipal roadways may be incorporated into the counties PQI system for future consideration by the CTC to apply the most beneficial life cycle rehabilitation program to be utilized as part of the county-wide system based upon the availability of funds and in keeping with mission & scope of the CTC.

As part of the 2020/21 work program year, the CTC awarded the second PMS evaluation study of the secondary road systems of possibly the South Carolina Department of Transportation, the County of Beaufort, Town of Hilton Head, Town of Port Royal, City of Bluffton and City of Beaufort. The CTC will provide independent data reports to each of the agencies for their planning purposes, and the CTC will utilize the study data of each agency in assisting in evaluating funding request and requirements of participation in specific types of projects as the primary engineering principle for future CTC work program development.

Dirt Road Acceptance to the System

Within the boundaries of Beaufort County, there are three-hundred and thirty nine (339) miles of private dirt roads that fall into several categories of private maintenance.

In 2019 Beaufort County completed a dirt road inventory and system ranking and established a 5 year paving priority based upon engineering principles and objective criteria to help guide public policy discussions concerning further roadway improvements.

The existing County Council policy (policy statement 15 & 17) outline established guidelines for accepting dirt roadways into the county system. Based upon the excessive cost of accepting and upgrading such private roadways, the CTC requires that all privately maintained dirt roadways shall be brought up to accepted paved by the County's design standards to include all the necessary right of way and drainage easements in advance of consideration.

Alternatives for the construction of applicant dirt roadways seeking transfer into the county's roadway system include:

- Adjoining property owners may wish to create a special tax district in keeping with county guidelines for the construction of such roadways, and/or
- Property owners may utilize engineering and construction firms on their own to construct an improved roadway. This development effort should include

right of way, drainage easements and construction plan to be inspected in advance and during the construction phase by the appropriate office for possible acceptance into the public system.

Prioritizing Projects

The CTC will use information from the SCDOT, Lowcountry Council of Governments (LCOG), Beaufort County, and from the municipalities concerning the condition of secondary roads and bridges in the state, county, and municipal systems to determine their appropriateness for capital improvements and/or expansion of the existing transportation-related systems. All qualified agencies wishing to request the utilization of CTC funds shall submit the appropriate written project sheets as previously outlined in accordance to CTC annual planning mission & scope procedures.

Annually the CTC and the SCDOT District Engineering Services shall meet and plan a two-year cycle of pavement rehabilitation for state-maintained roadways in Beaufort County. Such a process shall be focused upon the utilization of the principles of the SCDOT PMS system as the basis for selecting roadways based upon the available funding.



The CTC, through Beaufort County, will rate and evaluate all local roads not in the state system utilizing the PMS process and may choose to solicit recommendations and input from local officials, citizens, and neighborhood associations in accordance with the approved Beaufort CTC paving and dirt road improvements rating systems via established roadway resurfacing procedures, and accepted design criteria for transportation system improvements. The CTC will utilize the most recent engineering reporting tools to assist in the development and implementation of a county roadway master plan.

The CTC shall review recommendations presented by the County on behalf of County Council and will consider proposals submitted by the SCDOT Resident Maintenance and/or Construction Engineer for roadways to be improved and the appropriate guidance shall be provided in the establishment of programs of maintenance, and construction for public roads in Beaufort County.

The County in concert with the CTC will establish on an annual basis the prioritization of projects as part of this report during the fourth calendar quarter for submission to all the appropriate parties of CTC interest.

A goal of the CTC is to meet the transportation needs of the entire county and state roadway system to include the municipalities as appropriate. Consideration will be given to the distribution of funds and projects among the eleven (11) County Council districts and including all municipalities within the County based upon accepted CTC engineering guidelines and principles. The CTC will not utilize an allocation or quota system for distribution of projects for the political districts, yet shall use such factors as population, traffic studies, road rating systems, environmental impacts, R/W and easement acquisition, numbers of households served, and similar considerations.

Resurfacing and Rehabilitation of Roadways

The CTC will allocate such funds as it deems appropriate on an annual basis for resurfacing utilizing adopted PMS evaluation procedures or related qualified applications for roadway repair and roadway upkeep of existing secondary State and County pavement roads and bridges.

Revision of the Plan

The CTC will annually review and revise the County Transportation Committee Plan,, make changes, or deletions, and shall be submitted to SCDOT for approval for implementation.

Kraig L. Gordon, Chairman
Beaufort County Transportation Committee

Submission to the CTC for review: December 16, 2021

CTC Presentation for approval: January 19, 2022

Attachments:

1. 2021/22 Beaufort County Committee Roster.
2. Beaufort County Citizens: Petition for Improvements to County Maintained Roads
3. 2016/17 Five Year PMS Work Program.
4. CTC: Petition for Improvements to Publically Maintained Roads
5. 2021 CTC Dirt Road Inventory.
6. 2021 Resolution 2021/01: Dirt Road Improvements Revised
7. 2019 Five Year Dirt Road Year Plan.
8. County Council Dirt Road Acceptance Policies #15 & #17.
9. SCDOT Annual Review Checklist (REVISED).
10. 2021/22 SC DOT "C" Program Apportionment Spreadsheet.
11. 2021/22 SC DOT "C" Program Earmarked Funds Spreadsheet.

BCTC Members					Revised 12/15/2021				
District / Council Member	CTC Member Name	Mailing Address	Home Phone #	Business Phone #	E-mail	Date of Appointment	Date of Re-Appointment	Term	Expiration
1 Gerald Dawson	Joseph Stroman, Jr.	PO Box 4292 Beaufort, SC 29903	(843) 524-4871		jssigma@hargray.com	12/14/15	10/26/20	4 Years	2/24
2 D. Paul Sommerville Vice Chairman	Mark H. McCain	330 Westbrook Road St. Helena, SC 29920	(843) 838-2787		mmccain2016@gmail.com	12/14/15	2/25/19	4 Years	2/23
3 York Glover, Sr.	John H. Glover Vice Chairman	31 Oaks Plantation Road St Helena Island, SC 29920	(843) 838-2571		gloverj99@gmail.com	2/20/17	2/8/21	4 Years	2/24
4 Alice G. Howard	Virginia Kozak	206 Battery Creek Road Beaufort, SC 29902	843-986-6225		ginniek@rocketmail.com	9/14/2020		4 Years	2/24
5 Brian Flewelling	Jim Backer	88 Winding Oak Dr. Okatie, SC 29909	(843) 645-4557		jimbacker88@gmail.com	4/22/2019	1/25/2021	Partial Term	2/23
6 Joseph F. Passiment, Jr. Chairman	John Craig Forrest	25 Wandering Daisy Drive Bluffton, SC 29909	(843) 705-2610		jcraig@hargray.com	12/14/15	2/25/19	4 Years	2/23
7 Logan Cunningham	VACANT								
8 Chris Hervochon	Kraig Gordon Chairman	201 Summertert Drive Bluffton, SC 29910	(843) 757-8719	(843) 757-8719	kgordon@gordonconst.com	11/9/15	2/25/19	4 Years	2/23
9 Mark Lawson	VACANT								
10 Lawrence McElynn	Brian Winslow	16 Jasper Lane Beaufort, SC 29907	(843) 986-1096	(843) 200-2775	winslow@centurylink.com	5/28/19		Partial Term	2/23
11 Stewart H. Rodman	Luana Graves Sellars	90 Gloucester Road HHI, SC 29928	(843) 715-3506	(954) 770-5826	lngsellars@gmail.com	6/10/2019		Partial Term	2/23

**Beaufort County Citizens
Petition for Improvements to County Maintained Roads**

In accordance with the Beaufort County Transportation Committee and County Road Maintenance Program, we the owners of property adjacent to

(Road Name)

are submitting this petition for the requested improvements shown on Page 1. **If right of way (ROW) and drainage easements have not been deeded/granted to the County for this roadway, we are aware that it will be necessary to formally donate the necessary right of way and drainage easements for the requested roadway improvements in accordance with the County's Road Acceptance Application.** We the undersigned agree formally with this requirement.

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number

Email Address

Tax Map Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number

Email Address

Tax Map Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number

Email Address

Tax Map Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number

Email Address

Tax Map Parcel Number

**Beaufort County Citizens
Petition for Improvements to County Maintained Roads**

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number

Email Address

Tax Map Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number

Email Address

Tax Map Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number

Email Address

Tax Map Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number

Email Address

Tax Map Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number

Email Address

Tax Map Parcel Number

Name (Print)

Name (Signature)

Address

City, State, Zip Code

Day Time Phone Number

Email Address

Tax Map Parcel Number

Year 1 Paving Plan						
Street Name	Termini	Tot. Length (miles)	ADT	Scaled PQI	Treatment	Construction Estimate
MALPHRUS RD	Fording Island- Foreman Hill Rd	1.12	5500	0.44	HMA OVERLAY	\$180,521.38
ARROW RD	Hwy 278- New Orleans Rd	0.14	9200	0.51	HMA OVERLAY	\$62,192.21
STARFISH DR	Folly Field Rd- Sand Dollar Rd	0.15	4000	0.52	IN PLACE RECYCLING	\$116,886.61
BEACH CITY RD	William Hilton Rd- Traffic Circle	0.61	8200	0.54	HMA OVERLAY	\$328,539.72
LEG O MUTTON RD	Fording Island Road- Marshland Rd	0.85	5500	0.58	HMA OVERLAY	\$236,863.46
BLUFF RD	Sams Point Rd- Planters Cir	0.12	11000	0.59	HMA OVERLAY	\$34,313.64
NEW ORLEANS RD	William Hilton Pkwy- Pope Ave	0.75	8600	0.59	HMA OVERLAY	\$68,709.65
WEXFORD DR	William Hilton Pkwy- Traffic Circle	0.24	13632	0.62	ULTRATHIN OVERLAY	\$25,451.85
BLUFFTON PKWY			21600	0.63		
	Okatie Hwy to Hampton Pkwy	5.12			HMA OVERLAY	\$750,296.84
	Hampton Pkwy to Buckwalter Pkwy	5.18			SLURRY SEAL	\$103,221.97
	Buck Island to Simmonsville	1.36			RECLAMITE	\$35,000.00
		15.64				\$1,941,997.33

YEAR 2 PAVING PLAN

Street Name	Termini	Tot. Length (miles)	ADT	Scaled PQI	Treatment	Construction Estimate
BLUFFTON PKWY			21600	0.63		
	Buckwalter to Buck Island	3.70			HMA OVERLAY	\$ 1,181,544.37
	Simmons ville to Buckingham Plantation	5.80			SLURRY SEAL	\$ 383,513.33
MATHEWS DRIVE	Traffic Circle at Mathews Dr & Beach City Rd	0.06	10900	0.65	SLURRY SEAL	\$ 1,214.62
PEMBROKE DRIVE	William Hilton to Traffic Circle	1.69	6900	0.65	SLURRY SEAL	\$ 69,025.69
BUCKWALTER PKWY			19400	0.65		
	Fording Island to Parkide	1.82			SLURRY SEAL	\$ 72,010.51
	Parkside to Bluffton Pkwy South	1.18			HMA OVERLAY	\$ 371,621.89
		14.25				\$ 2,078,930.41

YEAR 3 PAVING PLAN

Street Name	Termini	Tot. Length (miles)	ADT	Scaled PQI	Treatment	Construction Estimate
BUCKWALTER PKWY			19400	0.65		
	Parkside to Bluffton Pkwy North	0.59			SLURRY SEAL	\$ 95,617.98
	Bluffton Pkwy to Bluffton Pkwy South	1.45			HMA OVERLAY	\$ 489,708.14
	Bluffton Pkwy to Bluffton Pkwy North	1.45			SLURRY SEAL	\$ 77,018.66
	Bluffton Pkwy to May River Rd.	2.94			SLURRY SEAL	\$ 107,957.81
LAKE POINT DR	Bluffton Pkwy-Terminus	0.81	5100	0.67	ULTRATHIN OVERLAY	\$ 69,951.77
PARKSIDE DR	Buckwalter Pkwy-Terminus	1.24	3400	0.68	HMA OVERLAY	\$ 348,469.60
RED CEDAR ST	Bluffton Pkwy-Hornbeam St	0.70	3500	0.76	SLURRY SEAL	\$ 59,430.19
SOUTHWOOD PARK DRIVE	William Hilton Pkwy- Terminus	0.29	3500	0.79	ULTRATHIN OVERLAY	\$ 28,078.49
BUCKINGHAM PLANTATION DR	Fording Island Rd-Bluffton Pkwy	0.31	4000	0.81	SLURRY SEAL	\$ 17,513.12
SHERIDAN PARK CIR	Fording Island Rd-Fording Island Rd	0.59	3500	0.82	SLURRY SEAL	\$ 24,594.05
PERSIMMON ST	Sheridan Park Cir- Hornbeam St	0.74	2500	0.91	HMA OVERLAY	\$ 134,981.62
RIVERS END DR	Okatie Hwy-Terminus	0.36	1200	0.91	FDR	\$ 246,334.30
ELEANORE FINE RD	Laurel Bay Rd to Terminus	0.06	40	0.96	Reconstruction	\$ 44,749.28
OAKVIEW ROAD	Spanish Wells Rd-Spanish Wells Rd	0.56	2500	0.98	HMA OVERLAY	\$ 118,527.10
MALPHRUS RD		1.12			Reclamite Yr 1 Overlay	\$ 18,428.45
ARROW ROAD		0.14			Reclamite Yr 1 Overlay	\$ 2,928.10
STARFISH DRIVE		0.15			Reclamite Yr 1 Overlay	\$ 3,199.50
BEACH CITY ROAD		0.61			Reclamite Yr 1 Overlay	\$ 24,387.60
LEG O MUTTON ROAD		0.85			Reclamite Yr 1 Overlay	\$ 27,641.75
BLUFF RD		0.12			Reclamite Yr 1 Overlay	\$ 2,195.20
NEW ORLEANS ROAD		0.75			Reclamite Yr 1 Overlay	\$ 4,731.10
BLUFFTON PARKWAY (Okatie Hwy to Hampton Pkwy)		1.16			Reclamite Yr 1 Overlay	\$ 55,715.80
		16.99				\$ 2,002,159.61

YEAR 4 PAVING PLAN

Street Name	Termini	Tot. Length (miles)	ADT	Scaled PQI	Treatment	Construction Estimate
BEACHWOOD DRIVE	William Hilton Pkwy- Segment End	0.02	1380	0.99	FDR	\$ 35,550.84
DOLPHIN POINT DR	Islands Cswy- Terminus	1.50	1320	1.02	HMA OVERLAY	\$ 373,048.35
CHEROKEE FARMS RD	Canavan Pl-Joe Frazier Rd	1.20	1650	1.03	HMA OVERLAY	\$ 41,793.69
SHERINGTON DR	Sheridan Park Cir-Terminus	0.30	2500	1.03	SLURRY SEAL	\$ 12,129.34
MARSH RD	Boundary St-Duke St	0.31	2000	1.05	HMA OVERLAY	\$ 68,351.77
EVAN WAY	SC 170-Starshine Cir	0.32	2500	1.08	SLURRY SEAL	\$ 15,013.31
FOREMAN HILL RD	Malphrus Rd-Ulmer Rd	1.03	2500	1.11	CHIP SEAL	\$ 42,329.53
PLANTATION PARK DR	Simmons ville Rd-Bend Rd	0.32	2500	1.11	SLURRY SEAL	\$ 14,859.96
NATURES WAY	Pembroke Dr-Augusta Ln	0.03	1250	1.13	MILL & OVERLAY	\$ 7,160.15
KORBER COURT	Oak Marsh Dr-Terminus	0.08	60	1.15	FDR	\$ 57,714.10
PAIGE DR	Oakmont Dr- Terminus	0.07	50	1.17	RECONSTRUCTION	\$ 95,585.38
PALMETTO BUSINESS PARK	278-Termini	0.42	2000	1.18	HMA OVERLAY	\$ 83,545.66
JOHNSON RD	Indian Point Rd- S-7-268	0.28	1130	1.28	HMA OVERLAY	\$ 41,383.02
SKOSHI CT	Oakmont Dr- Terminus	0.02	40	1.32	RECONSTRUCTION	\$ 13,049.22
OLD SALEM RD	Old Jericho Rd-Salem Rd	0.75	1800	1.33	HMA OVERLAY	\$ 133,237.30
CORPUS CHRISTI	New Orleans Rd-Terminus	0.06	1100	1.33	HMA OVERLAY	\$ 10,922.06
SAWMILL FOREST DR	Trimblestone rd-Terminus	0.35	1200	1.38	HMA OVERLAY	\$ 152,288.13
BURTON WELLS RD	Joe Frazier Rd- Pine Grove Rd	0.90	1150	1.43	HMA OVERLAY	\$ 82,377.90
LAKE LINDEN DR	Entrance-Outlet	1.51	1500	1.44	HMA OVERLAY	\$ 266,740.81
PONY AVE	Clydesdale Cir-Palomino Dr	0.19	150	1.46	RECONSTRUCTION	\$ 109,655.74
ROOKS BRIDGE DR	Parkside Dr-Knightsbridge Dr	0.40	1800	1.46	HMA OVERLAY	\$ 71,386.62
GOETHE RD	Bluffton Pkwy- Joe Hamilton Ln/hildebrand Rd- May River Rd	0.35	1500	1.54	ULTRATHIN OVERLAY	\$ 19,086.41
PIN OAK ST	9th Ave- Able St	0.58	1800	1.57	SLURRY SEAL	\$ 25,106.52
SUNNY PL	Springfield Rd-Terminus	0.14	140	1.59	SAMI	\$ 26,340.05
MURRAY DR	Laurel Bay Rd- Blackburn Pierce Dr	0.75	1020	1.59	CHIP SEAL	\$ 28,416.46
RIVERS HILL RD	County Shed- Dirt	0.14	380	1.59	SAMI	\$ 18,039.32
NINTH AVE	Bluffton Rd- Red Cedar St	0.48	1200	1.60	SLURRY SEAL	\$ 24,804.25
BLUFFTON PARKWAY (Buckwalter to Buck Island)		1.85			Reclamite Yr 2 Overlay	\$ 88,672.00
BUCKWALTER PARKWAY (Parkside to Bluffton Pkwy South)		0.59			Reclamite Yr 2 Overlay	\$ 28,013.50
		14.94				\$ 1,986,601.39
			29.88		\$	66,491.27

Year 5 Paving Plan

Street Name	Termini	Tot. Length (miles)	ADT	Scaled PQI	Treatment	Construction Estimate
GARDNER DR	278-Leg o Mutton Rd	0.90	1920	1.60	SLURRY SEAL	\$ 136,274.48
QUARTER HORSE RD	Clydesdale Cir-Palomino Rd	0.19	150	1.63	FDR	\$ 510,690.96
WILLOWTRACE LN	Lakepoint Dr- Broadland Cir	0.11	1500	1.63	SLURRY SEAL	\$ 5,225.69
CARDINAL COURT	Cardinal Rd-Terminus	0.06	1200	1.64	SLURRY SEAL	\$ 2,934.77
SANDY POINTE DR	Skylark Dr-Sunny Glen Dr	0.32	1800	1.64	ULTRATHIN OVERLAY	\$ 28,468.71
KNIGHTSBRIDGE RD	Terminus-Terminus	0.81	1500	1.64	SLURRY SEAL	\$ 33,175.04
SANDY BEACH TRAIL	Burkes Beach Trail-Bradley Cir	0.21	1250	1.65	SLURRY SEAL	\$ 8,692.94
SOPERTON DR	Parking Lot-Terminus	0.27	1500	1.67	SLURRY SEAL	\$ 11,983.20
CHERRY POINT RD	Okatie Hwy-Unsurfaced	0.22	2000	1.67	SLURRY SEAL	\$ 12,843.57
ANN SMITH DR	Burnt Church Rd-Soperton Dr	0.55	1500	1.67	SLURRY SEAL	\$ 24,678.05
JONESVILLE ROAD	Spanish Wells Rd- Terminus	1.24	1500	1.67	ULTRATHIN OVERLAY	\$ 104,233.83
PALMETTO PARKWAY	William Hilton-Mathews Dr	0.37	2000	1.68	ULTRATHIN OVERLAY	\$ 46,803.61
CARDINAL ROAD	Beach City Rd-Mathews Dr	0.42	230	1.70	RECONSTRUCTION	\$ 334,685.17
PROFESSIONAL VILLAGE CIR	Sea Island Pkwy-Circle	0.12	1500	1.72	SLURRY SEAL	\$ 4,400.29
BARBERRY LN	Baywood Dr-Terminus	0.02	60	1.74	SAMI	\$ 4,574.13
CORDGRASS LOOP	Dolphin Pt Dr- Dolphin Pt Dr	0.16	90	1.74	SAMI	\$ 30,763.91
AVOCET ROAD	N Forest Beach Dr-Dune Ln	0.07	400	1.77	FDR	\$ 55,759.72
FOREST FIELD RD	Parris Island Gtwy to Clydesdale Ct	0.18	900	1.82	HMA OVERLAY	\$ 45,658.75
PRESCOTT RD	Old Sheldon Church Rd-Terminus	0.76	400	1.83	HMA OVERLAY	\$ 160,249.08
PRINCE WILLIAM DR	Azalea Dr-Terminus	0.16	220	1.83	FDR	\$ 104,338.40
COTTON CT	Planters Cir-Terminus	0.02	40	1.85	IN PLACE RECYCLING	\$ 17,132.88
SHETLAND LN	Clydesdale Cir- Clydesdale Cir	0.06	40	1.85	IN PLACE RECYCLING	\$ 41,748.17
CEDAR CREST CIR	Sams Point Rd- Sams Point Rd	0.30	340	1.89	FDR	\$ 189,167.52
BROADLAND CIR	Hollowtail Dr- Willowtrace Ln	0.26	470	1.97	FDR	\$ 207,695.73
BUCKWALTER PARKWAY (Bluffton Pkwy to Bluffton Pkwy South)		1.45			Reclamite Yr 3 Overlay	\$ 34,812.20
PARKSIDE DR		1.24			Reclamite Yr 3 Overlay	\$ 26,684.90
PERSIMMON ST		0.74			Reclamite Yr 3 Overlay	\$ 14,252.20
RIVERS END DR		0.36			Reclamite Yr 3 Overlay	\$ 6,517.60
ELEANORE FINE RD		0.06			Reclamite Yr 3 Overlay	\$ 1,083.10
OAKVIEW ROAD		0.56			Reclamite Yr 3 Overlay	\$ 14,170.10

12.19

\$ 2,219,698.69

(NOB) North of Broad	Surface Length	(NOB) North of Broad	Surface Length	(NOB) North of Broad	Surface Length
ABDULLAH LN	NP 815	HARBOR OAKS LN	NP 581	PAIGE POINT LNDG	NP 3061
AIRPORT CIR	NP 3208	HARBOR RIVER CIR	NP 2915	PAP KEE LN	NP 1530
ALICE LADSON DR	NP 917	HARBOR RIVER DR	NP 1229	PATSY WHITE DR	NP 1352
ALSTON FIELD DR	NP 979	HAROLD RIVERS RD	NP 1313	PAUL HEYWARD DR	NP 215
ARD RD	NP 2207	HAYNES RD	NP 1641	PETES RD	NP 398
ARUM CIR N	NP 814	HAZEL FARM RD	NP 1580	PINELAND AVE	NP 2666
ARUM CIR S	NP 549	HERON DR	NP 1850	PINEY LN	NP 1400
ASHTON DR	NP 2706	HONEYBEE ISLAND RD	NP 1259	PLAYER RD	NP 1351
AVENUE OF OAKS	NP 3415	HORSE PEN CIR	NP 2759	PRAYER HOUSE RD	NP 1302
BAILEY CIR	NP 6527	HUSPAH CREEK DR	NP 2913	PRESCOTT RD	NP 793
BERMUDA BLUFF RD	NP 1306	IHLY FARM RD	NP 1520	PRIESTER RD	NP 1498
BIBLE CAMP RD	NP 1982	INDIAN HILL RD	NP 3603	PURSLANE DR	NP 642
BOSTICK ROAD	NP 280	INDIAN POINT RD	NP 1355	QUIET COVE WAY	NP 3980
BRANFORD CIR	NP 3931	ISAIAH LN	NP 510	RELATIVE LN	NP 639
BRIARS CREEK RD	NP 1956	JAMES D WASHINGTON RD	NP 3679	RENNEL RD	NP 790
BRIDGEWOOD RD	NP 4325	JENKINS PORT RD	NP 1795	REYNOLDS HOWARD DR	NP 858
BUD MILEY DR	NP 2351	JESSE CHISHOLM RD	NP 1509	ROBINSON HILL CT	NP 385
CAMPBELL RD	NP 1842	JOE CAPERS RD	NP 2416	ROSE PETAL DR	NP 488
CAPERS ISLAND CIR	NP 2482	JOHNSON LANDING End of RD	NP 1276	RUBIE LN	NP 1797
CATTLE EGRET LN	NP 1100	JUDGE ISLAND DR	NP 1413	RUSS POINT BOAT LNDG	NP 2195
CHISHOLM HILL RD	NP 4149	KATO LANE	NP 1036	SANDSTONE CIR	NP 816
CLUB RD	NP 1361	KELLY RD	NP 1271	SAULS DR	NP 297
COASTAL SEAFOOD RD	NP 1857	KLINE CIR	NP 1543	SAWGRASS CT	NP 290
COFFIN BLF	NP 172	Lake Melton St	NP 480	SAWGRASS DR	NP 1366
COMET LN	NP 1219	LANDING HILL RD	NP 1015	SCURPUS CT	NP 401
COOSAW RIVER DR	NP 9520	LANGFORD RD	NP 2587	SEA PINES DR	NP 7997
CREEK VIEW DR	NP 1374	LARRYS RD	NP 1148	SEASHELL DR	NP 1347
CUBBY LN	NP 939	LASHER ST	NP 463	SEIGLER RD	NP 4114
DASH RD	NP 1399	LEO GREEN RD	NP 2002	SHED RD	NP 2788
DAVID GREEN RD	NP 2241	LIGHTSEY RD	NP 1467	SHELL POINT RECREATION PK	NP 613
DOCKSIDE LN	NP 655	LUELLA ST	NP 590	SHERMAN DR	NP 2685
DOG CREEK RD	NP 1175	SUNSET BLF	NP 1087	SIMMONS RD	NP 2223
DOLLY LN	NP 996	LUTHER LN	NP 752	SIXTH ST	NP 418
DOLPHIN WATCH PT	NP 375	MALLARD CT	NP 267	SMALLS DR	NP 1284
DOWITCHER CT	NP 380	MAYBERRY LN	NP 550	SPARKLEBERRY DR	NP 1640
EDWARD CT	NP 285	MCTEER DR 5841'	NP 5244	SPARTINA ST	NP 1096
ESTELLE RD	NP 612	MEDIA LUNA	NP 702	STILL SHADOW DR	NP 1363
EUGENE DR	NP 1103	MILKWEED	NP 456	SUGAR HILL LANDING RD	NP 367
EVERGREEN LN	NP 1527	MITCHELL RD	NP 2434	SUNSET BLF	NP 422
FERTILE RD	NP 938	MONTGOMERY LN	NP 1266	SWEET GRASS DR	NP 1330
FLORA DR	NP 1515	MR MCBRYDE LN	NP 593	TOOMER RD	NP 745
FLOYD RD	NP 2293	MULLET ALY	NP 328	TROPICANA RD	NP 3362
FRAZIER LANDING RD	NP 912	NAJAS DR	NP 518	TWICKENHAM RD	NP 7340
FREDERICKA TAYLOR LN	NP 686	NIX RD	NP 1222	VIDALIA RD	NP 1013
GADWALL DR E	NP 1102	NORTHVIEW DR	NP 2192	VIOLA SMALLS LN	NP 894
GEECHIE RD	NP 382	NYSSA LN	NP 648	WICKECLIFF PL	NP 425
GILLISON LOOP	NP 1253	OAKHURST RD	NP 1291	WILDCAT LN	NP 508
GLASS RD	NP 655	OLD COUNTRY DR	NP 277	WILLIAM JENKINS RD	NP 1591
GLOVER RD	NP 777	OLD RAIL BED RD	NP 2869	WILLIE MOODY LN	NP 300
GODLEY RD	NP 1903	OREE RD	NP 1455	WIMBEE CREEK RD	NP 7143
GOLDEN DOCK RD	NP 914	OXEYE LN	NP 488	WINDWOOD LN	NP 1234
HALF MOON ISLAND RD	NP 6022	OYSTER FACTORY RD	NP 789	WITSELL RD	NP 25609
HAMRICK DR	NP 588	PAIGE POINT BLF	NP 14934	WORTHINGTON RD	NP 1615
Linear Feet	94971		91080		111976
NOB total LF	298027				
NOB NP Total Miles	56.44				

RESOLUTION 2021 / 01

A RESOLUTION AMENDING BEAUFORT COUNTY'S PRIORITIZED 5 YEAR DIRT ROAD PAVING PROGRAM.

WHEREAS, on June 10, 2019 Beaufort County Council adopted a prioritized 5 year dirt road paving program; and

WHEREAS, throughout the progress of the program, priorities have changed due to several unforeseeable factors when adopted as follows:

- (1) A petition for County portion of Eddings Point Road to be classified as a private road was approved by Beaufort County Council on October 26, 2020; and
- (2) Right of way acquisition is still underway on Davis Road and Twickenham Road; and
- (3) Due to a lack of funding, Year 1 was unable to be phased, therefore; has been reclassified as Year 2; and
- (4) At the request of Daufuskie Island Council a graded aggregate road surface will be provided in lieu of asphalt pavement. Frances Jones Road will be substituted for Prospect Road. All roads on Daufuskie Island will be completed together in order to save on contractor mobilization and hauling costs; and
- (5) The paving of Graves Road is a part of the Pepperhall Development Agreement approved by Beaufort County Council on February 1, 2019 and amended August 10, 2020.

WHEREAS, the improvement of County owned dirt roads enhances the quality of life for County residents; and

WHEREAS, improvements to these dirt roads provide better all-weather performance and reduces annual maintenance costs of those roads; and

WHEREAS, the program priorities are based upon objective criteria to provide the best use of the limited funds established for this purpose; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, that County Council establishes the amended prioritized 5 Year Dirt Road paving program as attached:

Adopted this 11th day of January, 2021.

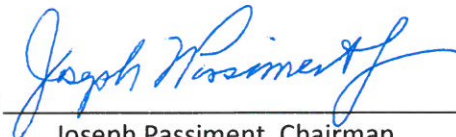
COUNTY COUNCIL OF BEAUFORT COUNTY

Attest:



Sarah Brock, Clerk to Council

By:



Joseph Passiment, Chairman

Beaufort County Dirt Road Paving - 5 Year Plan - Revised

23-Nov-20

Year 1 In Progress

Council District	ROAD NAME	Approx Length	Existing ROW	Road Score	Road Ranking	TERMINI DESCRIPTION	ACTUAL COSTS
Dirt Road Paving #51A							
5	Rice Road	0.25	complete	79.96	5	Broad River Blvd to Inwood Plantation Rd.	\$ 382,518
3	Salicornia Drive	0.29	complete	70.27	9	Marsh Hawk Dr to Terminus	\$ 424,092
3	Wards Landing Road	0.44	complete	64.52	17	Sea Island Pkwy to Worthington Rd	\$ 559,854
1	George Williams Lane	0.62	complete	95.17	2	Wm. Campbell Ln to Kelly Rd	\$ 729,697
Miles 51A		1.60				Contract #51A	\$ 2,096,161
							Year 1 - cost per mile
							\$ 1,310,101

Year 2 Recommendations (BP #52)

Council District	ROAD NAME	Approx Length	Existing ROW	Road Score	Road Ranking	TERMINI DESCRIPTION	ENGINEERS ESTIMATE
10	Wright Place	0.24	complete	78.90	7	Squire Pope to Terminus	\$ 330,145
5	Wickecliff Place	0.08	complete	67.11	13	Palomino Dr to Terminus	\$ 110,048
3	David Green Road	0.46	complete	68.70	11	Capers Island to Terminus	\$ 632,779
6	Harrison Island Road	0.65	underway	95.73	1	Pinckney Colony to Terminus	\$ 894,144
Total Miles		1.43				Cost Estimate Total	\$ 1,967,116
							Year 2 - Estimate
							\$ 1,375,606

Year 3 Recommendations (BP #53)

Council District	ROAD NAME	Approx Length	Existing ROW	Road Score	Road Ranking	TERMINI DESCRIPTION	ENGINEERS ESTIMATE
1	Twickenham Road	0.92	underway	80.36	4	Old Sheldon Church to Terminus	\$ 1,301,716
1	Northview Drive	0.42	none	75.26	8	Perry Clear Dr to Northview Dr (Pvt)	\$ 594,262
7	Rainbow Road	0.32	none	67.88	12	Gibbet Rd to Rainbow (Pvt)	\$ 452,771
Total Miles		1.66				Cost Estimate Total	\$ 2,348,748
							Year 3 - Estimate
							\$ 1,414,909

Year 4 Recommendations (BP #54) - *minor grading for drainage & 6" GABC*

Council District	ROAD NAME	Approx Length	Existing ROW	Road Score	Road Ranking	TERMINI DESCRIPTION	ENGINEERS ESTIMATE
9	Frances Jones	0.35	none	69.16	10	Pappy's Landing to Billy Burn Ln	\$ 420,000
9	Church Road	0.63	none	66.09	14	Haig Point Rd to School Rd	\$ 756,000
9	School Road	1.58	none	65.20	15	Benjies Point Rd to Oakridge Ln	\$ 1,896,000
Total Miles		2.56				Cost Estimate Total	\$ 3,072,000
							Year 4 - Estimate
							\$ 1,200,000

Year 5 Recommendations (BP #55)

Council District	ROAD NAME	Approx Length	Existing ROW	Road Score	Road Ranking	TERMINI DESCRIPTION	ENGINEERS ESTIMATE
3	James D Washington	0.70	complete	63.54	18	Storyteller Rd to Orange Grove Rd.	\$ 1,054,631
5	Leo Green Road	0.38	underway	61.64	19	Broad River Blvd to Leo Green (Pvt)	\$ 572,514
2	Dolphin Watch Point	0.07	complete	60.66	20	Coosaw River Dr to Palmetto Grove Ln	\$ 105,463
Total Miles		1.15				Cost Estimate Total	\$ 1,732,608
							Year 5 - Estimate
							\$ 1,506,616

2012/25

**RESOLUTION
Policy Statement 15**

A RESOLUTION APPROVING THE BEAUFORT COUNTY POLICY FOR WORKING ON PRIVATE PROPERTY.

WHEREAS, Beaufort County employees shall not enter private property for the purpose of correcting drainage problems, unless the Engineering Department, the Stormwater Management Utility, or the Public Works Department can conclusively determine that actions of Beaufort County or another government entity created the problem. County employees shall obtain permission from the private property owner, in the form of formal written easements or rights-of-way, before entering the private property to correct problems caused by the actions of Beaufort County or other government entities. The County Administrator may recommend an exception to this policy based upon the health and welfare of the residents of the private property in question or their neighbors, and refer his recommendation to the Public Facilities Committee for its review and recommendation to the Council.

WHEREAS, This policy encourages Beaufort County employees to secure easements or rights-of-way to traverse property with ditches and other infrastructure so as to move water in the best interest of the Beaufort County Stormwater Management Program. Before any drainage work on private property may be done without properly executed easements or rights-of-way obtained in accordance with paragraph 2 above, the County Administrator must approve the work, after appropriate recommendation(s) from the Engineering and/or Public Works Departments.

NOW THEREFORE, BE IT RESOLVED, the Beaufort County Council does approve the Policy for Working on Private Property.

Adopted this 10th day of September 2012.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: Wm. Weston J. Newton
Wm. Weston J. Newton, Chairman

ATTEST:

Suzanne M. Rainey
Suzanne M. Rainey, Clerk to Council

Amending Policy Statement #15, adopted July 28, 2003.

RESOLUTION

A RESOLUTION APPROVING THE BEAUFORT COUNTY POLICY FOR WORKING ON PRIVATE PROPERTY.

WHEREAS, Beaufort County Council has designated certain public roads that are maintained by the County's Public Works Department. (Other "public roads" within the County are designated and maintained by the Federal or State governments). All public roads are designated and maintained as public roads by the County Public Works Department; all other roads are private roads. Beaufort County employees shall not enter private property for the purpose of repairing or improving non-public roads, except as provided hereunder.

- (A) Citizens who have not asked for their roads to be converted from private road(s) to a public road(s) may apply to the County Administrator (County Engineer) by petition to have their road(s) classified as "County maintained public roads". Such roads shall not be maintained until the appropriate rights-of-way or easement are donated to the County, and the property owner agrees the road(s) will be designated a "public road(s)" and the petition has been accepted.
- (B) It is the policy of Beaufort County that it will not maintain "private driveways" as defined herein. A "private driveway" is defined as any vehicular pathway where ownership of the land abutting both sides of such pathway is the same and the pathway serves less than six (6) discrete dwelling units, and the property owners have not granted either an easement or a right-of-way to the County, as appropriate and the road is not designated as a public road.
- (C) Exceptions to this policy may be granted, on a case-by-case basis, by a majority vote of County Council upon the recommendation of the County Administrator. Exceptions to this policy will be considered: upon receipt of a petition in writing from all the property owner(s) of a "private driveway" that serves five (5) or more discrete dwelling units, and the property owner(s) agreement to execute either an easement or a right-of-way (or assignment thereof) to the County as appropriate, and accept a public road designation. The County Administrator may recommend an exception to this policy based upon medical needs of occupants of private dwelling units abutting "private driveways", and refer his recommendation to the Public Services Committee for its review and recommendation to Council.

WHEREAS, Beaufort County employees shall not enter private property for the purpose of correcting drainage problems, unless the Engineering Department, the Stormwater Management Utility, or the Public Works Department can conclusively determine that actions of Beaufort County or another government entity created the problem. County employees shall obtain permission from the private property owner, preferably in the form of formal written easements or rights-of-way, before entering the private property to correct problems caused by the actions of Beaufort County or other government entities. The County Administrator may recommend an exception to this policy based upon the health and welfare of the residents of the

private property in question or their neighbors, and refer his recommendation to the Public Services Committee for its review and recommendation to the Council.

WHEREAS, This policy encourages Beaufort County employees to secure easements or rights-of-way to traverse property with ditches and other infrastructure so as to move water in the best interest of the Beaufort County Stormwater Management Program. Before any drainage work on private property may be done without properly executed easements or rights-of-way obtained in accordance with paragraph 2 above, the County Administrator must approve the work, after appropriate recommendation(s) from the Engineering and/or Public Works Departments.

NOW THEREFORE, BE IT RESOLVED, the Beaufort County Council does approve the Policy for Working on Private Property.

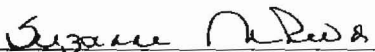
Adopted this 28th day of July, 2003.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: 

Wm. Weston J. Newton, Chairman

ATTEST:


Suzanne M. Rainey, Clerk to Council

POLICY FOR THE ACCEPTANCE OF PRIVATE ROADS

Policy Statement (PS-15), adopted by County Council on July 28, 2003, outlined the County's policy with regard to "Working on Private Property". As a related issue, Policy Statement-15 (PS-15) also outlines a general procedure for qualifying and accepting private roads into the County's road maintenance inventory.

The demand for private road acceptance has grown significantly since the adoption of PS-15. County Council recognizes the necessity of treating private road acceptance as a separate issue, and wishes to clarify and refine the acceptance procedure. The new policy set forth herein, is intended to supersede only those portions of PS-15 that deal with the acceptance of private roads and the definitions of "private road" and "private driveway".

Definitions:

1. Private road: a road, street or other vehicular pathway, paved or unpaved, that is owned and maintained by a non-governmental body (e.g., private individual or individuals), property owners association, developer, etc., and that has not been designated for public use.
2. Private driveway: a vehicular pathway where ownership of the land abutting both sides of such pathway is the same.
3. Dwelling unit: any residential unit, including detached, single-family dwellings, townhouse units, condominium units, individual apartments, and mobile homes. Dwellings may be owner-occupied or rental units

Qualifying Requirements

To be considered for acceptance, a private road must meet each of the four criteria listed below:

1. Not a "private driveway as defined above
2. Directly accessible by a public road
3. Serve at least six (6) dwelling units
4. Property owners must submit a "Road Acceptance Application" as outlined below.

Road Acceptance Application

1. Submission of written application (petition): any property owner with land abutting a private road may request a "Road Acceptance Application" from the County Engineering Division:

- (a) Requests will be forwarded to the R/W Manager who will return an application form and a list of the names and mailing addresses of the abutting property owners;
 - (b) It will be the applicant's responsibility to have each and every owner sign the application and then return the completed document to the R/W Manager. One hundred percent (100%) participation on the part of the property owners is required for acceptance consideration;
 - (c) The R/W Manager will ensure that all necessary signatures have been obtained. He/she will notify the applicant of any deficiencies.
2. The completed application indicates the property owners' willingness to:
- (a) Donate that amount of land needed to assemble a 50-foot wide right-of-way. A lesser right-of-way may be considered if it can be demonstrated that it is not feasible to assemble a full 50' right-of-way;
 - (b) Donate any existing or proposed drainage easements that the Public Works Department considers necessary for adequate drainage;
 - (c) Have the road designated for public use.
3. The completed application also indicates the property owners' permission for County employees to enter their property, as necessary, for the purpose of inspecting the existing roadway, assessing drainage needs, and surveying the proposed 50' right-of-way.

Right-Of-Way Deeds

When it is determined that an application has been properly executed, the R/W Manager will prepare the necessary right-of-way deeds. Each deed will reference the County's survey of the proposed 50' right-of-way. The deeds will be mailed to the property owner at the address used by the County Treasurer for property tax mailings. All deeds must be properly executed and returned to the R/W Manager.

Road Inspection

R/W Manager will determine the length of the road and the number of discrete dwelling units served by the road. He/she will pass this information on to the Public Works Director, whose staff will conduct an inspection of the existing roadway for the purpose of assessing needed repairs, drainage adequacy, and the estimated cost of bringing the road up to acceptable condition. A summary of these findings, along with comments and recommendations, will be returned to the R/W Manager.

Public Facilities Committee Agenda Item

The R/W Manager will prepare an agenda item summarizing all the data regarding the subject road. The agenda item will include the recommendations, if any, of the Engineering Division and Public Works Department.

Public Facilities Committee and County Council

An affirmative vote by simple majority, first by the Public Facilities Committee and then by County Council, is required for road acceptance.

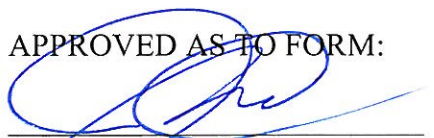
NOW, THEREFORE, BE IT RESOLVED, the Beaufort County Council has approved the Policy for the Acceptance of Private Roads.

Adopted this 28th day of October, 2013.

COUNTY COUNCIL OF BEAUFORT COUNTY

By: 
D. Paul Sommerville, Chairman

APPROVED AS TO FORM:


Joshua A. Gruber, Staff Attorney

ATTEST:


Suzanne M. Rainey, Clerk to Council

"C" Fund Requirements

Documentation Checklist for Submittal to the "C" Program Administration Office

County _____

Project ID _____

Project Description _____

Date of Submittal _____ Submitted By _____

Submitter's Email _____ Submitter's Phone _____

Procurements - All goods and services for the subject project shall be secured in accordance with the "C" Fund Law and the South Carolina Consolidated Procurement Code. Depending on the method of selection, specific documentation requirements are listed on the following pages entitled: "Procurement Documentation for "C" Fund Review". A copy of the selection method and supporting documentation is attached **for each procurement for which reimbursement is requested.**

Not Applicable: _____

Permits - The applicant shall obtain all necessary permits in order to complete the project including an SCDOT encroachment permit and SCDHEC NPDES permit, if applicable. The Sediment and Erosion Control plan and National Pollution Discharge Elimination System (NPDES) permit is required if the disturbed acreage of the contract is 1.0 acre or more. The applicant will be responsible for paying all fines assessed by SCDHEC if found in non-compliance with the NPDES regulations. Regulations may be reviewed at <https://www.scstatehouse.gov/coderegs/statmast.php> in Chapter 63. Copies of the applicable permits are attached.

Not Applicable: _____

SCBO Advertisement - Solicitations are to be publicly advertised in South Carolina Business Opportunities (SCBO). Please refer to the following pages entitled: "Procurement Documentation for "C" Fund Review" for guidance. You may contact SCBO at www.mmo.sc.gov or 803-737-0686 for more information. A copy of the SCBO ad is attached.

Not Applicable: _____

Bid Tabulations/Bid Summaries - The project must be awarded to the lowest responsible and responsive bidder, and no local preferences are allowed. A copy of the bid tabulations and the published advertisement of the bid summaries is attached. (For the published bid summaries, a screenshot of the public advertisement is requested.)

Not Applicable: _____

Bid Bond - A certified bid bond is secured for projects that are projected to be in excess of \$100,000.00. A copy of the bid bond is attached.

Not Applicable: _____

Payment & Performance Bond - All work performed under contracts must be covered by a 100% payment and performance bond for contracts in excess of \$100,000. A copy of the payment and performance bond is attached.

Not Applicable: _____

Procurement Documentation for "C" Fund Review

Purpose and Disclaimer: This document is intended to serve as a resource to all entities involved in expending "C" Funds so that the entity will be aware of what documentation SCDOT would like to review regarding procurements using "C" Funds. For SCDOT-Administered CTCs, each entity who requests to be reimbursed with "C" Funds must provide procurement documentation at the first time "C" Funds are requested under that procurement. Subsequent reimbursement requests from the same procurement need not include repetitive procurement documentation. For Self-Administered CTCs, each project is subject to review that all goods and services were acquired appropriately. The items listed in this document should assist Counties in preparing their procurement documentation prior to SCDOT review. This document does not relieve entities involved in expending "C" Funds from following appropriate procurement practices, and each entity involved in expending "C" Funds should ensure that they are appropriately acquiring goods and services based on legal requirements.

PROFESSIONAL SERVICES

If an entity is securing professional services and desires to be reimbursed with "C" Funds, then the entity securing the professional services shall follow the South Carolina Consolidated Procurement Code (Chapter 11-35). For each professional services contract using "C" Funds, the procurement method shall be documented for SCDOT review. The following sections are commonly referenced when "C" Funds are utilized. All code references can be found on the web at <https://www.scstatehouse.gov/code/statmast.php>

Qualifications Based Selection - SC Consolidated Procurement Code (Section 11-35-3220)

Guidance	Documentation to be reviewed by SCDOT
1 Each agency securing professional services by a qualifications based selection shall establish its own agency selection committee. An invitation must be advertised formally in SCBO ; including a description of the project, all required professional services, the submission deadline (not less than 15 days post-publication), and how interested persons or firms may apply for consideration.	1 A copy of the SCBO Advertisement.
2 The agency selection committee shall select at least three persons or firms based on who is considered most qualified out of all the responsive persons or firms. If only three or less persons or firms are responsive, then each person or firm must be interviewed. The agency selection committee shall respond to all interested persons or firms informing them of the selected persons or firms for interviews, including the list of all interested persons or firms and enumerating the reasons of the committee for selecting those to be interviewed. The agency selection committee conducts the interviews with each person or firm selected and subsequently ranks the three most qualified persons or firms. Written notification of the highest ranked person or firm is sent to all persons or firms interviewed.	2 The agency selection committee's ranking and the data and reasoning to substantiate its determinations. At least the top three persons or firms must be ranked (unless fewer persons or firms were interested, and in that case, each person or firm must be ranked).
3 The agency shall negotiate a contract with the most qualified person or firm. If negotiations stall, a formal termination is issued and negotiations begin with the second most qualified person or firm, and so on until a satisfactory contract is negotiated.	3 A copy of the award letter and contract. The contract is entered into with the most qualified person or firm (or formal termination letters). A statement of Certification from the agency that the payment amount does not exceed the contract amount.

Small Contracts - SC Consolidated Procurement Code (Section 11-35-3230)

Guidance	Documentation to be reviewed by SCDOT
A governmental body securing architect-engineer, construction management, or land surveying services which are estimated not to exceed fifty thousand dollars may award contracts by direct negotiation and selection . Maximum value of small contracts with one person or firm may not exceed one hundred fifty thousand dollars in a twenty-four-month period . Splitting of a larger project is prohibited.	1 A copy of the contract.
	2 A general ledger report listing all expenditures paid out to the individual person or firm from the beginning of the contract until the present day with a statement from the purchasing office certifying that the expenditure limit is not exceeded.

Indefinite Quantity Contracts - SC Consolidated Procurement Code (Section 11-35-3310)

Guidance	Documentation to be reviewed by SCDOT
Each contract must be limited to a total expenditure amount of three hundred thousand dollars for a two-year period with individual project expenditures not to exceed one hundred thousand dollars pursuant to Section 11-35-3220 (Qualifications Based Selection , see above). Work on an individual project started within the two-year indefinite quantity contract time period may continue past the time limit to bring the work to an expeditious completion.	In addition to the documentation listed in the Qualifications Based Selection , SCDOT would like to review a general ledger report listing all expenditures paid out to the individual person or firm from the beginning of the contract until the present day with a statement from the purchasing office certifying that the expenditure limit is not exceeded.

This document constitutes neither the complete requirements of the South Carolina Consolidated Procurement Code nor legal advice concerning a local entity's procurement. If you have any questions about the SCDOT review, please contact the C-Program Administrator at 803-737-0230.

Procurement Documentation for "C" Fund Review

Purpose and Disclaimer: This document is intended to serve as a resource to all entities involved in expending "C" Funds so that the entity will be aware of what documentation SCDOT would like to review regarding procurements using "C" Funds. For SCDOT-Administered CTCs, each entity who requests to be reimbursed with "C" Funds must provide procurement documentation at the first time "C" Funds are requested under that procurement. Subsequent reimbursement requests from the same procurement need not include repetitive procurement documentation. For Self-Administered CTCs, each project is subject to review that all goods and services were acquired appropriately. The items listed in this document should assist Counties in preparing their procurement documentation prior to SCDOT review. This document does not relieve entities involved in expending "C" Funds from following appropriate procurement practices, and each entity involved in expending "C" Funds should ensure that they are appropriately acquiring goods and services based on legal requirements.

CONSTRUCTION

For each construction contract using "C" Funds, the procurement method shall be documented. The "C" Fund Law (Section 12-28-2740) must be followed, and specific to this topic, subsection (I) is referenced below. In addition, the following sections of the South Carolina Consolidated Procurement Code (Chapter 11-35) are commonly referenced when "C" Funds are utilized. All code references can be found on the web at <https://www.scstatehouse.gov/code/statmast.php>

"C" Fund Law (Section 12-28-2740); subsection (I) (1) ... counties ... shall use a procurement system that requires competitive sealed bids, no bid preferences not required by state or federal law, and public advertisement of all projects. All bids for contracts in excess of one hundred thousand dollars must be accompanied by certified bid bonds, and all work awarded under the contracts must be covered by performance and payment bonds for one hundred percent of the contract value. Bid summaries must be published in a newspaper of general distribution following each award. **(2)** The requirement of a bond for bid security or a bond for payment and performance may not include the requirement that the surety bond be furnished by a particular surety company or through a particular agent or broker.

Competitive Sealed Bidding - SC Consolidated Procurement Code (Section 11-35-1520)

Guidance	Documentation to be reviewed by SCDOT
Contracts greater than \$100,000 must be awarded by competitive sealed bidding. Additionally, the "C" Fund Law [Section 12-28-2740; subsection (I)], as stated above, lists specific guidance applicable to all projects utilizing "C" Funds.	1 A copy of the SCBO advertisement.
	2 Bid Tabs showing each responsive bidder.
	3 Actual competitive sealed bids submitted by all interested parties to be kept on file for the annual review.
	4 Bid summaries published in a newspaper of general distribution or governmental website, following each award.
	5 Certified Bid Bond.
	6 Performance and Payment Bonds.
	7 Contract awarded to the lowest bidder.
	8 Copies of all payment requests and a payment summary equal to or less than the bid amount. Change orders and amounts, if applicable.

Small Purchase Procedures (when competitive bidding required) - SC Consolidated Procurement Code (Section 11-35-1550)

Guidance	Documentation to be reviewed by SCDOT
1 Purchases not in excess of \$10,000: No competition: The prices must be considered reasonable. The purchases must be distributed equitably among qualified suppliers. When practical, a quotation must be solicited from other than the previous supplier before placing a repeat order. Procurement requirements must not be artificially divided so as to constitute a small purchase. If the purchase may exceed the expenditure limit, it is recommended to purchase at the next cost-level requirement.	(1) The purchasing office must document the purchase as follows: "Price is fair and reasonable" and sign. (2) The purchasing office must enumerate all purchases of the same item or service on a given project and certify that the expenditure limit is not exceeded.
2 All Purchases over \$10,000 and up to \$25,000, and Purchases over \$10,000 and up to \$100,000 for Construction and "Commercially Available Off-The-Shelf Products": Three Written Quotes: A written request for written quotes from a minimum of three qualified sources of supply must be made. The award must be made to the lowest responsive and responsible sources. Procurement requirements must not be artificially divided so as to constitute a small purchase. If the purchase may exceed the expenditure limit, it is recommended to purchase at the next cost-level requirement.	(1) The written request including a purchase description. (2) At least three bona fide written quotations OR advertisement in SCBO. (3) The purchasing office must enumerate all purchases of the same item or service on a given project and certify that the expenditure limit is not exceeded.
3 Purchases over \$25,000 to \$100,000; Not Construction: Advertised Small Purchase: A written solicitation of written quotes, bids, or proposals. The award must be made to the lowest responsive and responsible sources. Procurement requirements must not be artificially divided so as to constitute a small purchase. If the purchase may exceed the expenditure limit, it is recommended to purchase at the next cost-level requirement.	(1) The written solicitation including a purchase description. (2) Formal written quotes. (3) Advertisement in SCBO. (4) The purchasing office must enumerate all purchases of the same item or service on a given project and certify that the expenditure limit is not exceeded.
4 Contracts greater than \$100,000: Must be awarded by competitive sealed bidding (Section 11-35-1520).	See Competitive Sealed Bidding section 11-35-1520, above.

This document constitutes neither the complete requirements of the South Carolina Consolidated Procurement Code nor legal advice concerning a local entity's procurement. If you have any questions about the SCDOT review, please contact the C-Program Administrator at 803-737-0230.

As of Sept-2021

SOUTH CAROLINA "C" PROGRAM
FORECASTED APPORTIONMENT OF FUNDS FOR FISCAL YEAR 2021-22

The Apportionments do not include the Donor Bonus Allocations

County	AREA		POPULATION		RURAL ROADS		FORECASTED 12-MONTH APPORTIONMENT		July-21 to Aug-21 Actual Distributions	Remaining 10-Month Forecast (Sept-21 to June-22)
	Sq. Mile	Percent	Number	Percent	Miles (CL)	Percent	Percent	Amount		
Abbeville	491	1.63%	24,295	0.47%	933	1.43%	1.18%	\$ 1,298,800	\$ 227,664.64	\$ 1,071,135
Aiken	1,071	3.56%	168,808	3.30%	2,379	3.64%	3.50%	\$ 3,857,100	\$ 663,469.22	\$ 3,193,631
Allendale	408	1.36%	8,039	0.16%	505	0.77%	0.76%	\$ 840,000	\$ 145,556.08	\$ 694,444
Anderson	714	2.37%	203,718	3.98%	2,687	4.11%	3.49%	\$ 3,844,300	\$ 655,002.36	\$ 3,189,298
Bamberg	393	1.31%	13,311	0.26%	664	1.02%	0.86%	\$ 948,600	\$ 166,083.22	\$ 782,517
Barnwell	548	1.82%	20,589	0.40%	624	0.96%	1.06%	\$ 1,168,000	\$ 203,405.29	\$ 964,595
Beaufort	576	1.92%	187,117	3.66%	902	1.38%	2.32%	\$ 2,553,300	\$ 425,471.61	\$ 2,127,828
Berkeley	1,104	3.67%	229,861	4.49%	2,303	3.52%	3.90%	\$ 4,292,500	\$ 685,723.66	\$ 3,606,776
Calhoun	381	1.27%	14,119	0.28%	736	1.13%	0.89%	\$ 980,500	\$ 169,815.43	\$ 810,685
Charleston	918	3.05%	408,235	7.98%	1,273	1.95%	4.33%	\$ 4,766,700	\$ 781,897.40	\$ 3,984,803
Cherokee	393	1.31%	56,216	1.10%	1,071	1.64%	1.35%	\$ 1,485,400	\$ 257,522.29	\$ 1,227,878
Chester	581	1.93%	32,294	0.63%	983	1.50%	1.36%	\$ 1,493,900	\$ 257,522.29	\$ 1,236,378
Chesterfield	799	2.66%	43,273	0.85%	1,699	2.60%	2.03%	\$ 2,241,800	\$ 390,015.65	\$ 1,851,784
Clarendon	607	2.02%	31,144	0.61%	1,187	1.82%	1.48%	\$ 1,632,500	\$ 285,513.84	\$ 1,346,986
Colleton	1,057	3.52%	38,604	0.75%	1,425	2.18%	2.15%	\$ 2,369,300	\$ 406,810.58	\$ 1,962,489
Darlington	561	1.87%	62,905	1.23%	1,317	2.02%	1.70%	\$ 1,877,000	\$ 334,032.54	\$ 1,542,967
Dillon	405	1.35%	28,292	0.55%	864	1.32%	1.07%	\$ 1,183,600	\$ 209,003.61	\$ 974,596
Dorchester	569	1.89%	161,540	3.16%	1,140	1.75%	2.26%	\$ 2,495,300	\$ 410,542.79	\$ 2,084,757
Edgefield	501	1.67%	25,657	0.50%	888	1.36%	1.18%	\$ 1,295,300	\$ 223,932.43	\$ 1,071,368
Fairfield	686	2.28%	20,948	0.41%	993	1.52%	1.40%	\$ 1,546,800	\$ 268,718.91	\$ 1,278,081
Florence	801	2.66%	137,059	2.68%	1,802	2.76%	2.70%	\$ 2,975,200	\$ 520,642.90	\$ 2,454,557
Georgetown	814	2.71%	63,404	1.24%	1,150	1.76%	1.90%	\$ 2,095,900	\$ 358,291.89	\$ 1,737,608
Greenville	786	2.61%	525,534	10.27%	3,189	4.88%	5.92%	\$ 6,524,000	\$ 1,073,873.22	\$ 5,450,127
Greenwood	456	1.52%	69,351	1.35%	996	1.52%	1.47%	\$ 1,614,800	\$ 282,784.09	\$ 1,332,016
Hampton	560	1.86%	18,561	0.36%	695	1.06%	1.10%	\$ 1,208,300	\$ 210,869.70	\$ 997,430
Horry	1,133	3.77%	351,029	6.86%	3,004	4.60%	5.07%	\$ 5,591,600	\$ 882,666.99	\$ 4,708,933
Jasper	655	2.18%	28,791	0.56%	600	0.92%	1.22%	\$ 1,343,900	\$ 225,798.54	\$ 1,118,101
Kershaw	727	2.42%	65,403	1.28%	1,489	2.28%	1.99%	\$ 2,194,500	\$ 375,086.82	\$ 1,819,413
Lancaster	549	1.83%	96,016	1.88%	1,289	1.97%	1.89%	\$ 2,084,500	\$ 339,630.86	\$ 1,744,869
Laurens	713	2.37%	67,539	1.32%	1,516	2.32%	2.00%	\$ 2,207,700	\$ 380,685.13	\$ 1,827,015
Lee	410	1.36%	16,531	0.32%	716	1.10%	0.93%	\$ 1,022,200	\$ 179,145.95	\$ 843,054
Lexington	699	2.32%	293,991	5.74%	2,411	3.69%	3.92%	\$ 4,318,900	\$ 727,780.40	\$ 3,591,120
McCormick	359	1.19%	9,526	0.19%	855	1.31%	0.90%	\$ 987,300	\$ 169,815.43	\$ 817,485
Marion	489	1.63%	29,183	0.57%	924	1.41%	1.20%	\$ 1,326,100	\$ 233,262.95	\$ 1,092,837
Marlboro	480	1.60%	26,667	0.52%	904	1.38%	1.17%	\$ 1,285,900	\$ 223,932.43	\$ 1,061,968
Newberry	630	2.10%	37,719	0.74%	1,258	1.92%	1.59%	\$ 1,747,200	\$ 300,442.68	\$ 1,446,757
Oconee	627	2.09%	78,607	1.54%	2,138	3.27%	2.30%	\$ 2,531,900	\$ 432,936.03	\$ 2,098,964
Orangeburg	1,106	3.68%	84,223	1.65%	2,610	4.00%	3.11%	\$ 3,422,900	\$ 600,885.35	\$ 2,822,015
Pickens	497	1.65%	131,404	2.57%	1,426	2.18%	2.13%	\$ 2,351,800	\$ 399,346.16	\$ 1,952,454
Richland	757	2.52%	416,147	8.13%	2,413	3.69%	4.78%	\$ 5,267,600	\$ 903,194.13	\$ 4,364,406
Saluda	453	1.51%	18,862	0.37%	981	1.50%	1.13%	\$ 1,240,300	\$ 212,735.81	\$ 1,027,564
Spartanburg	808	2.69%	327,997	6.41%	3,025	4.63%	4.57%	\$ 5,041,000	\$ 837,880.51	\$ 4,203,119
Sumter	665	2.21%	105,556	2.06%	1,479	2.26%	2.18%	\$ 2,401,100	\$ 421,739.41	\$ 1,979,361
Union	514	1.71%	27,244	0.53%	817	1.25%	1.16%	\$ 1,282,800	\$ 222,066.32	\$ 1,060,734
Williamsburg	934	3.11%	31,026	0.61%	1,312	2.01%	1.91%	\$ 2,101,200	\$ 363,890.20	\$ 1,737,310
York	681	2.27%	282,090	5.51%	1,767	2.70%	3.49%	\$ 3,849,500	\$ 613,948.04	\$ 3,235,552
Total	30,066	100.00%	5,118,425	100.00%	65,339	100.00%	100.00%	\$ 110,188,800	\$18,661,035.78	\$ 91,527,764

Area and Population data are updated once every 10 years based on the Census

Rural road centerline mileages are updated annually

SOUTH CAROLINA "C" PROGRAM
NON-RECURRING \$50 MILLION EARMARK (SEPTEMBER 2021)

County	AREA		POPULATION		RURAL ROADS		EARMARK DISTRIBUTION	
	Sq. Mile	Percent	Number	Percent	Miles (CL)	Percent	Percent	Amount
Abbeville	491	1.63%	24,295	0.47%	933	1.43%	1.18%	\$ 589,354.26
Aiken	1,071	3.56%	168,808	3.30%	2,379	3.64%	3.50%	\$ 1,750,235.60
Allendale	408	1.36%	8,039	0.16%	505	0.77%	0.76%	\$ 381,180.28
Anderson	714	2.37%	203,718	3.98%	2,687	4.11%	3.49%	\$ 1,744,416.98
Bamberg	393	1.31%	13,311	0.26%	664	1.02%	0.86%	\$ 430,462.83
Barnwell	548	1.82%	20,589	0.40%	624	0.96%	1.06%	\$ 530,008.74
Beaufort	576	1.92%	187,117	3.66%	902	1.38%	2.32%	\$ 1,158,622.48
Berkeley	1,104	3.67%	229,861	4.49%	2,303	3.52%	3.90%	\$ 1,947,787.93
Calhoun	381	1.27%	14,119	0.28%	736	1.13%	0.89%	\$ 444,939.93
Charleston	918	3.05%	408,235	7.98%	1,273	1.95%	4.33%	\$ 2,162,964.37
Cherokee	393	1.31%	56,216	1.10%	1,071	1.64%	1.35%	\$ 674,030.46
Chester	581	1.93%	32,294	0.63%	983	1.50%	1.36%	\$ 677,902.05
Chesterfield	799	2.66%	43,273	0.85%	1,699	2.60%	2.03%	\$ 1,017,258.34
Clarendon	607	2.02%	31,144	0.61%	1,187	1.82%	1.48%	\$ 740,760.68
Colleton	1,057	3.52%	38,604	0.75%	1,425	2.18%	2.15%	\$ 1,075,108.30
Darlington	561	1.87%	62,905	1.23%	1,317	2.02%	1.70%	\$ 851,700.72
Dillon	405	1.35%	28,292	0.55%	864	1.32%	1.07%	\$ 537,062.28
Dorchester	569	1.89%	161,540	3.16%	1,140	1.75%	2.26%	\$ 1,132,267.97
Edgefield	501	1.67%	25,657	0.50%	888	1.36%	1.18%	\$ 587,750.95
Fairfield	686	2.28%	20,948	0.41%	993	1.52%	1.40%	\$ 701,893.51
Florence	801	2.66%	137,059	2.68%	1,802	2.76%	2.70%	\$ 1,350,030.17
Georgetown	814	2.71%	63,404	1.24%	1,150	1.76%	1.90%	\$ 951,033.49
Greenville	786	2.61%	525,534	10.27%	3,189	4.88%	5.92%	\$ 2,960,408.86
Greenwood	456	1.52%	69,351	1.35%	996	1.52%	1.47%	\$ 732,731.50
Hampton	560	1.86%	18,561	0.36%	695	1.06%	1.10%	\$ 548,264.24
Horry	1,133	3.77%	351,029	6.86%	3,004	4.60%	5.07%	\$ 2,537,264.66
Jasper	655	2.18%	28,791	0.56%	600	0.92%	1.22%	\$ 609,802.62
Kershaw	727	2.42%	65,403	1.28%	1,489	2.28%	1.99%	\$ 995,773.84
Lancaster	549	1.83%	96,016	1.88%	1,289	1.97%	1.89%	\$ 945,899.09
Laurens	713	2.37%	67,539	1.32%	1,516	2.32%	2.00%	\$ 1,001,767.03
Lee	410	1.36%	16,531	0.32%	716	1.10%	0.93%	\$ 463,831.06
Lexington	699	2.32%	293,991	5.74%	2,411	3.69%	3.92%	\$ 1,959,786.88
McCormick	359	1.19%	9,526	0.19%	855	1.31%	0.90%	\$ 448,000.63
Marion	489	1.63%	29,183	0.57%	924	1.41%	1.20%	\$ 601,742.51
Marlboro	480	1.60%	26,667	0.52%	904	1.38%	1.17%	\$ 583,476.62
Newberry	630	2.10%	37,719	0.74%	1,258	1.92%	1.59%	\$ 792,826.82
Oconee	627	2.09%	78,607	1.54%	2,138	3.27%	2.30%	\$ 1,148,902.46
Orangeburg	1,106	3.68%	84,223	1.65%	2,610	4.00%	3.11%	\$ 1,553,208.68
Pickens	497	1.65%	131,404	2.57%	1,426	2.18%	2.13%	\$ 1,067,153.34
Richland	757	2.52%	416,147	8.13%	2,413	3.69%	4.78%	\$ 2,390,263.34
Saluda	453	1.51%	18,862	0.37%	981	1.50%	1.13%	\$ 562,808.13
Spartanburg	808	2.69%	327,997	6.41%	3,025	4.63%	4.57%	\$ 2,287,460.25
Sumter	665	2.21%	105,556	2.06%	1,479	2.26%	2.18%	\$ 1,089,538.83
Union	514	1.71%	27,244	0.53%	817	1.25%	1.16%	\$ 582,093.87
Williamsburg	934	3.11%	31,026	0.61%	1,312	2.01%	1.91%	\$ 953,449.16
York	681	2.27%	282,090	5.51%	1,767	2.70%	3.49%	\$ 1,746,773.26
Total	30,066	100.00%	5,118,425	100.00%	65,339	100.00%	100.00%	\$ 50,000,000


Area and Population data are updated once every 10 years based on the Census
Rural road centerline mileages are updated annually



South Carolina
Department of Transportation

MEMORANDUM

TO: County Transportation Committee Members

FROM: Joe Sturm, SCDOT "C" Program Administrator 

DATE: December 22, 2021

RE: Project Development Processes for SCDOT-managed "C" Projects

The South Carolina Department of Transportation (SCDOT) is pleased to provide the attached charts detailing our project development process and fee structure for SCDOT-managed "C" projects. First things first, these revised documents describe how most County Transportation Committees (CTCs) currently interact with SCDOT staff and how SCDOT currently charges fees for our services. **The goal of providing these documents is to provide transparency and accountability for current practices.** SCDOT wants the CTCs to be informed on how your allocations are spent when you make improvements to the state highway system. As presented, this project development process lists project milestones separately for resurfacing projects and other construction projects. The primary distinction between these two types of projects are the project deliverables. Resurfacing projects are typically bid with a listing of quantities and data, and a strip map showing the project location. Other construction projects may require a set of engineering plans detailing the project.

If you have any questions about SCDOT's processes or fee structure, please contact me. I can be reached at 803-737-0230, 803-497-5351, or SturmJP@scdot.org. Thank you for all you do in service to the State of South Carolina.



CTC Project Development Process for SCDOT-managed Resurfacing Projects

1	CTC selects roads to be resurfaced and submits a Request for Programming form to SCDOT's "C" Program Administration Office. SCDOT's local engineer typically advises CTC of secondary routes in need of improvement and makes recommendations to CTC. SCDOT provides initial cost estimates for these recommendations, taking into account entire project costs, not solely construction costs (see fee structure). CTC and SCDOT's local engineer should be in regular communication and determine when information is needed, when it may be provided, how much detail is in the cost estimate, how much funding is projected to be allocated, etc.
2	"C" Program Administration Office enters programming data into P2S (SCDOT's programming software) and CTC's monthly financial statement. "C" Program Administration Office sends letter to CTC, while copying SCDOT Project Manager (PM), to notify that project has been programmed and that requested funds are purposed toward that project. Letter signals PM to begin working on project.
3	PM requests letting package, i.e. data sheets (with pay items/quantities) and strip maps, from District Office using programming information provided (i.e. route, beginning milepoint, ending milepoint, programmed cost, etc.)
4	District office prepares pavement design or submits a pavement design request to SCDOT's Office of Materials & Research, as applicable. This step may be performed as a part of the initial cost estimate if SCDOT staff can accommodate, depending on workload and available staff time.
5	PM coordinates with District Office to determine project schedule.
6	PM coordinates with the Environment Services Office if any permits are needed or if they may be avoided, as necessary.
7	District Office compiles requested data sheets and strip maps and provides them to PM.
8	PM reviews data sheets and strip maps for accuracy and for adherence to programming information. PM submits all necessary documents to the Letting Preparation Office to prepare PS&E package.
9	Letting Preparation Office provides official engineer's estimate to the PM prior to accepting bids.
10	PM provides CTC with revised cost estimate and letting information. CTC approves cost estimate, if necessary.
11	Project is advertised, included in letting, and awarded to lowest bidder if bid is acceptable to SCDOT. Typically, low bids are awarded if they are less than 10% over official engineer's estimate, but the award criteria varies with the number of bids received. PM and CTC are in communication about project timeline and budget.
12	SCDOT's Secretary of Transportation approves project award.
13	PM monitors project for expenses and modifies programming as required and as notified from SCDOT's Resident Construction Engineer.

CTC Project Development Process for SCDOT-managed Construction Projects	
1	CTC selects project in accordance with their county transportation plan and submits a Request for Programming form to SCDOT's "C" Program Administration Office. All cost estimates provided from SCDOT should take into account entire project costs, not solely construction costs (see fee structure).
2	"C" Program Administration Office enters programming data into P2S (SCDOT's programming software) and CTC's monthly financial statement. "C" Program Administration Office sends letter to CTC, while copying SCDOT Project Manager (PM), to notify that project has been programmed and that requested funds are purposed toward that project. Letter signals PM to begin working on project.
3	PM determines construction plans will be needed (as opposed to quantities and strip maps) and schedules an initial scoping meeting.
4	PM develops preliminary cost estimate.
5	CTC reviews preliminary cost estimate and submits revised Request for Programming , if necessary. "C" Program Administration Office updates P2S and CTC's monthly financial statement.
6	PM prepares initial project schedule and establishes let date.
7	PM requests eminent domain advertisement and survey, if applicable.
8	PM instructs SCDOT's Regional Production Group (RPG) to prepare Right-of-Way (ROW) plans.
9	PM requests pavement design from SCDOT's Office of Materials & Research, if applicable.
10	PM coordinates with SCDOT's Environment Services Office if any permits are needed or if they may be avoided, as necessary, and PM initiates utility coordination, as necessary.
11	PM schedules and performs field review and notes necessary revisions to the ROW plans.
12	RPG revises plans. PM revises schedule, if necessary. Revisions are periodically shared with the CTC.
13	PM reviews plans for accuracy and cost, then signs and submits plans for ROW acquisition. CTC concurrence is needed if the revised cost estimate is greater than the programmed amount.
14	ROW performs acquisitions and secures permissions, if applicable.
15	RPG prepares construction plans.
16	PM schedules and performs field review and revises construction plans, if necessary.
17	Utility office obtains permits and distributes to District Office, if applicable.
18	PM obtains municipal agreement, if applicable.
19	PM revises cost estimate based on construction plan quantities and historical unit prices to confirm project budget is satisfactory.
20	PM submits documents to the Letting Preparation Office and receives official engineer's estimate. CTC approves cost estimate, if necessary.
21	Project is advertised, included in letting, and awarded to lowest bidder if bid is acceptable to SCDOT. Typically, low bids are awarded if they are less than 10% over official engineer's estimate, but the award criteria varies with the number of bids received. PM and CTC are in communication about project timeline and budget.
22	SCDOT's Secretary of Transportation approves project award.
23	PM monitors project for expenses and modifies programming as required and as notified from SCDOT's Resident Construction Engineer.



"C" Program Administration Fee Structure

		DOT-ADMINISTERED CTCs		SELF-ADMINISTERED CTCs		
Administrative Fee		3% of Annual "C" Fund Apportionment ***		None		
STATE ROAD PROJECTS ****	Resurfacing	1% Engineering "Design" Fee*	6% Construction, Engineering, Inspection (CEI) Fee**	1% Engineering "Design" Fee*	6% Construction, Engineering, Inspection (CEI) Fee**	
	CONSTRUCTION	> \$200,000	12% Preliminary Engineering Fee*	14% Construction, Engineering, Inspection (CEI) Fee**	18% Preliminary Engineering Fee*	21% Construction, Engineering, Inspection (CEI) Fee**
		Between \$100,000 and \$200,000	13% Preliminary Engineering Fee*	14% Construction, Engineering, Inspection (CEI) Fee**	19.5% Preliminary Engineering Fee*	21% Construction, Engineering, Inspection (CEI) Fee**
		< \$100,000	14% Preliminary Engineering Fee*	14% Construction, Engineering, Inspection (CEI) Fee**	21% Preliminary Engineering Fee*	21% Construction, Engineering, Inspection (CEI) Fee**
NON-STATE ROAD PROJECTS		None		None		

* Preliminary engineering includes project management, engineering, plan preparation, right-of-way acquisition (excluding legal costs for condemnation, settlements, and judgments), and other costs necessary to develop a project to the point of receiving bids. The price quoted shall be full payment for SCDOT's services in developing the project. Should the cost of preliminary engineering be less than the lump sum price, no return or refund will be made to the CTC. Should the cost of preliminary engineering exceed the lump sum price, the overrun will be at SCDOT's expense. Should major changes be required in a project due to unforeseen circumstances or CTC action, an additional lump sum amount shall be requested from the CTC.

** CEI includes construction management and inspection services. The price quoted shall be full payment for SCDOT's services in constructing the project. Should the cost of contract field management be less than the lump sum price, no return or refund will be made to the CTC. Should the cost of contract field management exceed the lump sum price, the overrun will be at SCDOT's expense. Should major changes be required in a project due to unforeseen circumstances or CTC action, an additional lump sum amount shall be requested from the CTC.

*** This 3% administrative fee is charged annually by SCDOT's "C" Program Administration Office to each DOT-Administered CTC. It allows SCDOT to recover program costs that are not part of an approved SCDOT-managed "C" project. Some of these work items include the processing and payment of local project invoices, the creation of financial statements, and any project development activities prior to the project being approved by the CTC.

**** Although not considered a fee, SCDOT adds a contingency amount to each "C" project's construction budget for the ability to make minor field adjustments. This contingency amount becomes part of the project's construction budget. Upon project completion, any remaining funds from the project's construction budget is returned to the CTC. Typically, SCDOT adds a 5% contingency for resurfacing projects and a 10% contingency for new construction projects, however, the engineer may request to modify these amounts with justification.

MEMORANDUM

TO: County Transportation Committee Members
FROM: Joe Sturm, SCDOT C-Program Administrator
DATE: January 11, 2022
RE: "C" Fund Annual Report (SFY 2020-2021)



The South Carolina Department of Transportation (SCDOT) would like to inform you that the annual "C" fund report covering state fiscal year 2020-21 has been submitted to the General Assembly in accordance with the "C" fund law, § 12-28-2740. You may wish to review the report to see what is being relayed to the legislature. It is located on the internet, toward the bottom of the following page, under the heading "Data & Forms:" <https://www.scdot.org/projects/c-program.aspx>.

The items of the report that may interest you are:

- 1.) an executive summary (including recent updates to the program and statewide summarizations),
- 2.) your County's annual report,
- 3.) and the appendices, which are referenced within the executive summary.

If there are any questions regarding this report, please bring them to my attention. Thank you for all you do in service to the State of South Carolina. I can be reached at 803-737-0230, 803-497-5351, or SturmJP@scdot.org.

