



Committee Members:

Kraig Gordon, Chairman

Bob Arundell, Joe DeVito

J. Craig Forrest, Mark McCain

Steve Miller, Joseph Stroman

Stephen Wilson

AGENDA
COUNTY TRANSPORTATION COMMITTEE

Wednesday, March 16, 2016

4:00 p.m.

Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 4:00 P.M.
 - A. Approval of Agenda
 - B. Approval of Minutes – January 20, 2016 (**backup**)
2. INTRODUCTIONS
3. PUBLIC COMMENT
4. OLD BUSINESS
 - A. Election of Vice Chairman
Chairman Kraig Gordon
 - B. US 278 Street Sweeping & Litter Control (**backup**)
Chairman Kraig Gordon
 - C. Status of Current Road Projects
Mr. Robert McFee, PE, Division Director, Construction Engineering and Facilities
5. NEW BUSINESS
 - A. Appointment of Dirt Road Evaluation Process Sub-Committee (May)
Chairman Kraig Gordon
 - B. Discussion Concerning a “Reserve” Fund
Chairman Kraig Gordon
 - C. Invitation to Utility Companies to Attend May Meeting
Chairman Kraig Gordon
 - D. Initiate an Alternate Dirt Road Paving Study (May)
Chairman Kraig Gordon
 - E. Re-Write Beaufort County Transportation Plan (Sept)
Chairman Kraig Gordon
 - F. Election of a Treasurer
Chairman Kraig Gordon
6. PUBLIC COMMENT
7. ADJOURNMENT Next Meeting – Wednesday, May 18, 2016 at 4:00 p.m., Executive Conference Room, Administration Building, 100 Ribaut Road, Beaufort, SC



**BEAUFORT COUNTY TRANSPORTATION COMMITTEE
MINUTES OF MEETING ON JANUARY 20, 2016**

The first meeting of the newly appointed Beaufort County Transportation Committee (BCTC) was held on January 20, 2016 in the Executive Conference Room of the Beaufort County Administrative Complex located at 100 Ribaut Road, Beaufort, South Carolina.

MEMBERS PRESENT: Kraig Gordon, Joseph Stroman, Mark McCain, Joe DeVito, Craig Forrest, Stephen Wilson

MEMBERS ABSENT: Bob Arundell Vacant Districts 5,7,9

OTHERS PRESENT: Steve Miller, Nominated BCTC Representative for District 3

1. **Call to Order.** Meeting was called to order at approximately 3:00 p.m.
2. **Welcome & Introductions.** Mr. McFee, Beaufort County Division Director for Construction Engineering & Facilities, welcomed the newly appointed BCTC. The new members introduced themselves along with County Staff introductions and visitors. Mr. Kubic, County Administrator welcomed the BCTC.
3. **SCDOT Program Oversight.** Ms Tina Feaster, SCDOT C Fund Program Manager, presented the CTC Program Synopsis which includes authorization for the C Fund Program, the description of the recurring C Funds and nonrecurring C Funds distributed to Beaufort County and how C funds can be used.
4. **BCTC History & Existing Protocols/Methodologies.** Mr. McFee presented the BCTC's Dirt Road Paving Program and dirt road needs rating evaluation form.
5. **BCTC Financial Statement at December 31, 2015.** Mr. McFee presented Beaufort County C Fund Program statement for December 21, 2015.
6. **Election of Chairman & Vice Chairman.** Before nominations were made, the current members presented their work history and background.

Chairman Appointment

Motion for Chairman. Mr. Wilson made the motion to nominate Mr. Kraig Gordon as BCTC Chairman. Mr. DeVito seconded the motion. The motion to appointment Mr. Kraig Gordon as BCTC Chairman passed unanimously.

Vice Chairman Appointment. The nomination for vice chairman was discussed. Included in the discussion was the option to wait for the County Council approval of Mr. Miller at the February 29, 2016 Council meeting before appointing a Vice Chairman in order to provide more CTC members to vote. An initial vote was taken on the 2 nominations and there was a tie because there are 6 members present at today's meeting. BCTC currently has 7 appointed members and one nominee awaiting County Council approval.

Motion to Postpone Vote of Vice Chairman. Mr. McCain made the motion and seconded by Mr. DeVito that the BCTC postpone the appointment of Vice Chairman until the March 16, 2016 BCTC meeting. The BCTC would then have a least one more member, Mr. Miller. The motion passed unanimously.

7. New Business

US 278 Roadway Sweeping Services. Beaufort County has been getting complaints concerning trash and debris along the SC 170/US 278 corridor especially the area from McGarveys Corner to Hampton Parkway. Included in this area is the US 278 bridge that crosses the Okatie River. Mr. McFee presented to the BCTC a quote from the Greenery for the sweeping services for this area at an annual cost of \$3,060 or \$255 per month. The County is requesting to the BCTC that C Funds be approved for the annual cost of sweeping.

Discussion was held on SCDOT litter control and street sweeping responsibilities. Mr. Mulligan, SCDOT Resident Maintenance Engineer would provide the BCTC with data on SCDOT's litter control/debris sweeping efforts.

Members asked why Beaufort County should be cleaning a state roadway area. Mr. Kubic indicated that the County is constantly getting phone calls about litter in this area and it is a gateway to Southern Beaufort County. Also, the use of C Funds for sweeping along US 278 could be used to meet the 25% mandated C Fund expenditure for state roadways.

The BCTC members indicated that SCDOT should have adequate funding or be provided adequate funding for trash sweeping for US 278 corridor. Mr. Kubic suggested that the BCTC could petition the legislation delegation.

The BCTC members generally were not in favor at this time to grant this request. They would like additional information from SCDOT on sweeping contracts and County's Keep America Beautiful cleanup activities on US 278.

Motion on US 278 Sweeping Services. Mr. McCain made the motion which was seconded by Mr. Stroman to defer the approval of County's request to award a street sweeping contract for US 278 (State Maintenance Highway) till the next scheduled meeting of the BCTC in order for staff to provide in advance to the CTC data related to: Past litter control information from SCDOT, what other sweeping operations are presently in place on state highways in the US 278 area and investigate why Keep America Beautiful of Beaufort County would not assist in cleaning litter along the section of roadway in question. The motion passed.

8. **2016 Meeting Schedule.** The 2016 BCTC meeting schedule was discussed. Generally, the BCTC meets every other month. Mr. McCain asked if the BCTC should consider hold monthly meetings instead because of the number of new members and the information that needed to be passed along. It was determined that a workshop would be scheduled in February 2016.

Meeting Adjourned. Next regular meeting is scheduled for on Wednesday, March 16, 2016 at 4:00 pm in the Executive Conference Room, County Administration Building, Robert Smalls Complex, Beaufort, SC.

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GARY T. KUBIC
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CHERYL HARRIS
EXECUTIVE ASSISTANT

JOSHUA A. GRUBER
DEPUTY COUNTY ADMINISTRATOR
SPECIAL COUNSEL

January 22, 2016

Beaufort County Transportation Committee

RE: US 278 Street Sweeping and Litter Control Services

Dear Committee Members:

I want to again express my appreciation for your dedication and willingness to serve on the Beaufort County Transportation Committee (CTC).

At your January 20, 2016 meeting, County staff brought forward a recommendation to contract for street sweeping services at US 278 between SC 170 overpass and the Hampton Parkway using CTC funds. This contract proposal is a response to our citizens who have persistently complained about the amounts of debris and litter in this area.

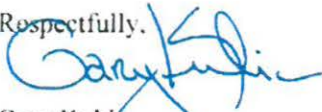
Unfortunately, this request was tabled.

Although, I appreciate your philosophical and jurisdictional concerns regarding the state's responsibility for roadway maintenance, I am compelled to act upon this issue to maintain public safety and enhance the aesthetics in this zone.

Therefore, I have instructed our staff that I will authorize the expenditure of \$3,060.00 from County general revenue funds to engage the services of The Greenery to accomplish this task.

Lastly, since the state statute obligates the CTC and the County to expend 25% of the CTC state allocation within the Beaufort County SCDOT Roadway System, the County will be asking you to consider a reimbursement from CTC resources to restore this general revenue expenditure.

Respectfully,



Gary Kubie
Beaufort County Administrator

cc: Members of Beaufort County Council
Members of Legislative Delegation
Josh Gruber, Deputy County Administrator / Special Counsel
Thomas Keaveny, County Attorney
Robert McFee, Director of Facilities and Construction Engineering