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ADMINISTRATION BUILDING
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INTERIM COUNTY ADMINISTRATOR

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COUNTY ATTORNEY

ASHLEY M. BENNETT
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS

Monday, March 26, 2018
5:00 p.m.
Large Meeting Room
Hilton Head Island Branch Library
11 Beach City Road, Hilton Head Island

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Discussions incident to proposed contractual negotiations and the proposed purchase of real property (St. James Baptist Church)
 - B. Receipt of legal advice relating to potential litigation (Declaratory Judgement Municipal Roads)
 - C. Discussions incident to proposed contractual negotiations (Okatie River Park System)
3. CAUCUS
 - A. Receipt of Interim County Administrator's Two-Week Progress Report ([backup](#))
 - B. Discussion of Consent Agenda
 - C. Discussion of Non-Agenda Items
4. ADJOURNMENT





Memorandum

DATE: March 23, 2018
TO: County Council
FROM: Joshua A. Gruber, Interim County Administrator
SUBJECT: Interim County Administrator's Progress Report

The following is a summary of meeting activities that took place Monday, March 12, 2018 to Friday, March 23, 2018:

March 12, 2018

- New Hire Employee Orientation
- Council Chairman Paul Sommerville, City of Hardeeville Representatives Harry Williams, Mayor, and Michael Cymbor, City Manager re: East Argent – Near Site Traffic Improvements
- Richard Schwartz re: River Oaks and Osprey Point Development, Bluffton Government Center
- Shannon Loper, Director, and Matthew Watts, Deputy Director, Parks and Leisure Services (PALS) re: PALS / Travel League Integration
- Finance Committee
- County Council Caucus
- County Council Regular Session

March 13, 2018

- Monica Spells, Suzanne Gregory, Alicia Holland, Chanel Lewis, Philip Foot, Tallulah Trice, Chuck Atkinson, Audra Antonacci, Lt. Quandara Grant, Gregg Hunt, Donna Ownby, Shannon Loper and Matthew Watts re: Departments' 2018 – 2019 Budget Reviews
- Christopher Inglese, Thomas Keaveny, Eric Greenway, Attorney Walter Nester and David Oliver re: Jaz 278, LLC - Wells Fargo Bank Permitting and Approvals - Bluffton Gateway Commercial Center
- St. James Baptist Church Meeting

COUNTY COUNCIL

March 23, 2018

Page 2

March 14, 2018

- Monica Spells, Alicia Holland, Philip Foot and Suzanne Gregory re: Monthly Project Review / Status Update Meeting
- League of Women Voters of Hilton Head Island/Bluffton Area Public Information Session on School Funding, Hilton Head Public Service District
- Frank Turano re: County Infrastructure
- Monica Spells, Ray McBride, Town of Bluffton Representatives Lisa Sulka, Mayor, and Marc Orlando, Town Manager re: Long Range Planning - Future Library Sites in Pritchardville/Sun City/Okatie Area

March 15, 2018

- Julie Sumeck re: Review of County Council's Draft Performance Report 2017/ Conference Call
- Council Chairman Paul Sommerville, Philip Foot, Chuck Atkinson, Audra Antonacci and Larry Beidelman re: Uninhabitable Dwellings Update
- Dr. Rodell Lawrence, Penn Center Executive Director re: Penn Center Campus Renovations
- Keith Byrom re: Utility Efficiency Study
- Council Chairman Paul Sommerville, Council Member Brian Flewelling, Colin Kinton, Constituents from Districts 2 and 5 re: Transportation Issues, Callawassie Island
- Monica Spells, Suzanne Gregory, Alicia Holland, Chanel Lewis, Stephanie Smart-Gittings, Lauren Carroway, Amber Adams and Christy Compton re: Public Defender's FY 2018-2019 Budget Review

March 16, 2018

- Morris Campbell re: Beaufort County Issues
- Andy Fulghum, Jasper County Administrator and Attorney David Tedder re: Regional Summit

March 19, 2018

- New Hire Employee Orientation
- Mike Raymond, Candidate for County Council District 9 re: Questions Regarding Beaufort County
- Natural Resources Committee
- Community Services Committee

COUNTY COUNCIL

March 23, 2018

Page 3

March 20, 2018

- Christopher Inglese and Dee Matthews, Board Chairperson, Bridges Preparatory School re: Lease for Green Street Gym
- Council Member Alice Howard and Ginnie Kozak, Planning Director, Lowcountry Council of Governments re: Pre-planning Meeting / Transfer Development Rights Program
- Council Members Alice Howard and Brian Flewelling, Tony Criscitiello, Eric Greenway, Robert Merchant, Ginnie Kozak and Kimberly Fleming, Community Plans and Liaison Officer, Marine Corps Air Station-Beaufort re: Transfer Development Rights Program

March 21, 2018

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: March 26, 2018 County Council Meeting Agenda
- Alicia Holland and Maria Walls re: FY 2018 Comprehensive Annual Financial Report Planning
- Robert McFee, Colin Kinton, Andi Everett, Stantec Consulting Services, Inc. Representatives Bret Gillis, Senior Associate, and Rick Day, Principal re: US 21 Lady's Island Project Priorities and Recommendations
- Eric Larson, Tony Criscitiello, Eric Greenway and Amanda Flake re: Introduction of Stefanie Nagid, New Passive Park Manager / Passive Park Program and Management Plans
- Eric Larson, Tony Criscitiello, Eric Greenway, Amanda Flake, Robert Merchant, Mark Roseneau and Stefanie Nagid re: Widgeon Point
- Eric Larson, Eric Greenway, Robert McFee, Tony Criscitiello, Mark Roseneau and Stefanie Nagid re: Camp St. Mary's Future with Passive Parks

March 22, 2018

- Council Member Stu Rodman, Robert McFee and Colin Kinton re: Discussion/Update on Jenkins Island
- Eric Larson, Colin Kinton, Eric Greenway, Tony Criscitiello, Philip Foot, Sun City-Hilton Head Community Association Representatives Doug Jones, Executive Director, Lyndsey Butler, David Fleming, Patrick Cassidy and Wilbur Van Houten re: Sun City-Hilton Head Projects
- Ray E. Jones, Relationship Partner, Parker Poe Adams & Bernstein, LLP re: Beaufort County Bond Issues
- Council Chairman Paul Sommerville, Bluffton Town Mayor Lisa Sulka and Town Manager Marc Orlando re: County / Town Issues

COUNTY COUNCIL

March 23, 2018

Page 4

March 23, 2018

- Suzanne Gregory re: Personnel Matters
- Neal Pugliese, Director of Public Projects and Facilities, City of Beaufort re: Boundary Street Closeout
- Council Members Brian Flewelling and Gerald Dawson, Students/Teachers from Whale Branch Middle/Beaufort Middle Schools and Angel Flewelling, Americanism Chair, the Exchange Club of Beaufort re: Government Day: Mock County Council Meeting, Tour of Emergency Operations Center / 911 Dispatch Facilities, and Presentation by Marie Smalls, Director, Board of Elections and Voter Registration, Council Chambers
- Craig Molloy, et al vs. Beaufort County, et al Motions Hearing