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ADMINISTRATION BUILDING
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INTERIM COUNTY ADMINISTRATOR

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COUNTY ATTORNEY

ASHLEY M. BENNETT
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS

Monday, January 22, 2018
5:00 p.m.

Executive Conference Room, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Discussions incident to proposed contractual negotiations and the proposed purchase of real property (St. James Baptist Church)
3. CAUCUS
 - A. Receipt of Interim County Administrator's Two-Week Progress Report ([backup](#))
 - B. Discussion of Consent Agenda
 - C. Discussion of Non-Agenda Items
4. ADJOURNMENT





Memorandum

DATE: January 19, 2018
TO: County Council
FROM: Joshua A. Gruber, Interim County Administrator
SUBJECT: Interim County Administrator's Progress Report

The following is a summary of activities that took place Monday, January 8, 2018 through Friday, January 19, 2018:

January 8, 2018

- Monica Spells, Philip Foot and Suzanne Gregory re: Bi-weekly Project Review Status Update
- New Hire Employee Orientation
- Council Member Rick Caporale and County Assessor Gary James re: Diagnostic Labs Ruling by Administrative Law Clerk to Deny Post Trial Motion / Dr. Borelli
- Finance Committee
- County Council Caucus
- County Council Regular Session

January 9, 2018

- Bluffton Town Manager Marc Orlando, Hilton Head Island Town Manager Steve Riley, Palmetto Breeze Representatives Mary Lou Franzoli and Paula Tilley re: Palmetto Breeze Funding
- Bill Scott re: Daufuskie Island Solid Waste
- John O'Toole re: Economic Development Issues
- Council Members Tabor Vaux, Stu Rodman, Thomas Keaveny, Eric Larson and David Wilhelm re: Daufuskie Island One-Island Solution

January 10, 2018

- Tommy O'Brien re: African Village, Sheldon
- City of Beaufort Representatives William Prokop, City Manager; Matt Clancy, Police Chief; Town of Port Royal Representatives Van Willis, Town Manager; Alan Beach, Police Chief; County Representatives Monica Spells, Fred Leyda and William Love re: DSN Community Training Homes / Property Locations / Best Practices for Dealing with Consumer Complaints

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January 10, 2018 (Continued)

- Wesley Campbell re: US 278 Vegetable Stand
- John O'Toole, Jon Rembold, Steve Riley and Charles Cousins re: Economic Development Prospect Discussion

January 11, 2018

- Connie Glass re: Sheldon Township Fire District Personnel Matter
- Frank Turano re: Current County Projects / One Cent Sales Tax
- Robert McFee, Colin Kinton, Gary Rowe of Rowe Investments and Attorney Stephen Bird re: Parcel C-1 and Buckwalter Parkway Encroachment Permit

January 12, 2018

- Reconstruction Era National Monument Event at Beaufort Arsenal
- Thomas Keaveny and Derwood L. Aydlette, III, of Gignilliat, Savitz & Bettis, LLP re: Mediation / Wrongful Termination Case / Conference Call
- Lyle Sumeck, Facilitator re: Interview / Council Leadership and Strategic Planning Sessions, February 9-10, 2018

January 15, 2018

- Martin Luther King, Jr. Holiday
- St. James Baptist Church Meeting

January 16, 2018

- New Hire Employee Orientation
- Thomas Keaveny, Sheriff P.J. Tanner and Staff re: Town of Hilton Head Island MOU
- CTR Factor, Inc. Representatives Suri Surinder, Founder - CEO, Jill Fetters, Vice President of Business Development and Anita Gonzales, Co-Founder and Partner re: Metrics Ideas / Employee Engagement Relating to Annual Performance Reviews / Conference Call
- Natural Resources Committee

January 17, 2018

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: January 22, 2018 County Council Meeting Agenda
- Council Members Stewart Rodman, Michael Covert and Rick Caporale, Robert McFee, Eric Larson and Colin Kinton re: Tom Zinn / SC 170
- Steve Riley re: Sheriff's Office FY 2018 Budget

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January 18, 2018

- Bluffton Town Council Strategic Planning Workshop, Rotary Community Center, Oscar J. Frazier Park
- Friends of Fort Fremont and Beaufort County Library Public Premier: Fort Fremont: The Last Bastion in the Defense of Port Royal Sound 1898-1912 at St. Helena Library

January 19, 2018

- Suzanne Gregory re: Personnel Matters
- Robert McFee, South Carolina Department of Natural Resources Representatives Sean Taylor, Archaeologist, Ken Rentiers, Stantec Representatives Marcus Sizemore and Josh Gilman re: Ft. Frederick Project
- Marie Smalls and Suzanne Gregory re: Voter Registration and Elections Office Positions
- Ashley Bennett re: Personnel Matter