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DEPUTY COUNTY ADMINISTRATOR
SPECIAL COUNSEL

THOMAS J. KEAVENY, II
COUNTY ATTORNEY

ASHLEY M. BENNETT
CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS

Monday, May 8, 2017

5:00 p.m.

Council Chambers, Administration Building
Beaufort County Government Robert Smalls Complex
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Receipt of legal advice relating to Rural and Critical Lands Program litigation
 - B. Receipt of legal advice regarding pending or threatened claims - Magistrates
3. CAUCUS
 - A. Status of Hurricane Matthew Recovery Process
 - B. Receipt of County Administrator's Two-Week Progress Report ([backup](#))
 - C. Receipt of Deputy County Administrator / Special Counsel's Two-Week Progress Report ([backup](#))
 - D. Discussion of Consent Agenda
 - E. Discussion of Non-Agenda Items
4. ADJOURNMENT





Memorandum

DATE: May 5, 2017
TO: County Council
FROM: Gary Kubic, County Administrator *Gary Kubic*
SUBJECT: County Administrator's Progress Report

The following is a summary of activities that took place Monday, April 24, 2017 through Friday, May 5, 2017:

April 24, 2017

- Employee New Hire Orientation
- Joshua Gruber, Eric Larson, Robert McFee, Colin Kinton and David Wilhelm re: County Operation and Maintenance Costs Per Municipal County Roads
- Finance Committee
- County Council Caucus
- County Council

April 25, 2017

- Joshua Gruber, School District Representatives Dr. Jeffrey Moss, Superintendent, and Drew Davis, Attorney re: School Impact Fee Process

April 26, 2017

- Joshua Gruber, Thomas Keaveny and Eric Larson re: Permit By Rule for Beaufort County Stormwater Construction
- Joshua Gruber, Eric Larson, David Wilhelm and Jim Minor re: Northern Beaufort County Modern Convenience Centers
- Alicia Holland and Suzanne Cook re: Sheriff's Office FY 2018 Budgetary Proposal

April 27, 2017

- Council Chairman Paul Sommerville, Council members Alice Howard, Brian Flewelling, and Joshua Gruber re: SC Battleground Preservation Trust

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- Joshua Gruber and Mark Roseneau re: Proposed Bluffton Dog Park Maintenance at Oscar Frazier Park
- Joshua Gruber, Tony Criscitiello, Cindy Baysden and Trish Irwin e: Widgeon Point
- Maria Walls
- Council Chairman Paul Sommerville, Bluffton Town Mayor Lisa Sulka, Bluffton Town Manager Marc Orlando and Joshua Gruber re: County / Town Issues

April 28, 2017

- Solicitor Duffie Stone and Joshua Gruber re: Solicitor's FY 2018 Budget

May 1, 2017

- IAS On-Site Evaluation Inspection - Building Codes Department
- Employee New Hire Orientation
- Finance Committee
- Joint Meeting of Community Services and Governmental Committees

May 2, 2017

- Town of Hilton Head Island Finance and Administrative Committee re: Law Enforcement Services Reimbursement Agreement FY 2018
- Town of Hilton Head Island Town Council Executive Session re: St. James Baptist Church Update

May 3, 2017

- IAS On-site Evaluation Inspection Findings – Building Codes Department
- Agenda Review with Chairman, Vice Chairman and Executive Staff re: May 8, 2017 County Council Meeting Agenda
- Tony Criscitiello re: Passive Parks - Mitchelville
- Development Agreement Subcommittee Executive Session with Council and Staff Members re: Hilton Head National

May 4, 2017

- Joshua Gruber, Philip Foot, Councilmember Alice Howard, Tony Criscitiello and Port Royal Town Manager Van Willis re: Property Discussion Shell Point
- Joshua Gruber, Colin Kinton and Suzanne Gregory re: Potential New Traffic Engineer Hire
- Development Agreement Subcommittee re: Hilton Head National

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May 5, 2017

- Philip Foot, Tallulah Trice and Chuck Laine re: Beaufort County / Hilton Head Humane Association Animal Campus



Memorandum

DATE: May 5, 2017

TO: County Council

FROM: Joshua A. Gruber, Deputy County Administrator

SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place Monday, April 24, 2017 through Friday, May 5, 2017:

April 24, 2017 (Monday):

- Gary Kubic, Eric Larson, Robert McFee, Colin Kinton and Dave Wilhelm re: County Operations and Maintenance Costs per Municipal County Roads
- Meeting with Carolyn Smith
- Council Members Jerry Stewart and Mike Covert re: Finance Committee Prep.
- Finance Committee
- County Council Caucus
- County Council

April 25, 2017 (Tuesday):

- County Attorney CLE Preparation
- Gary Kubic, School District Representatives Dr. Jeffrey Moss, Superintendent, and Drew Davis, Attorney re: School Impact Fee Process

April 26, 2017 (Wednesday):

- Alicia Holland and Thomas Keaveny re: MCIP's
- Gary Kubic, Thomas Keaveny and Eric Larson re: Permit by Rule for Beaufort County Stormwater Construction
- Gary Kubic, Eric Larson, David Wilhelm and Jim Minor re: Northern Beaufort County Modern Convenience Centers
- Reconstruction Era National Monument Conference Call

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April 27, 2017 (Thursday):

- Council Chairman Paul Sommerville, Council Members Alice Howard and Brian Flewelling, and Gary Kubic re: SC Battleground Preservation Trust
- Gary Kubic and Mark Roseneau re: Proposed Bluffton Dog Park Maintenance at Oscar Frazier Park
- Gary Kubic, Tony Criscitiello, Cindy Baysden and Trish Irwin re: Widgeon Point
- Council Chairman Paul Sommerville, Bluffton Town Mayor Lisa Sulka, Bluffton Town Manager Marc Orlando and Gary Kubic re: County / Town Issues

April 28, 2017 (Friday):

- SCACA Quarterly Meeting, Orangeburg, SC

May 1, 2017 (Monday):

- IAS On-site Evaluation Inspection - Building Codes Department
- Gregory McCord and School District Staff, Phil Foot, Shannon Loper and Matthew Waters re: Battery Creek Pool Closing
- Finance Committee
- Joint Meeting of Governmental and Community Services Committees

May 2, 2017 (Tuesday):

- Thomas Keaveny, Eric Larson and Robert Sample re: Academy Park, LLC Agreement for Stormwater Pond
- Chief Michael Hatfield, Lt. Neil Baxley, Lt. David Brown, Major David Zeoli, Rob McFee, Lt. Robert Tuten and Neal Pugliese, City of Beaufort re: Relocation of Traffic Camera in the area of Boundary Street and Highway 170

May 3, 2017 (Wednesday):

- IAS On-Site Evaluation Findings - Building Codes Department
- Agenda Review with Chairman, Vice Chairman and Executive Staff re: May 8, 2017 County Council Meeting Agenda
- Reconstruction Era National Monument Conference Call
- FEMA Meeting with Beaufort County representatives Alicia Holland, Eric Larson, Thomas Keaveny, Mark Roseneau, Rob McFee and Pamela Cobb
- Hilton Head National Development Agreement Subcommittee Executive Session with Council and Staff Members

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May 4, 2017 (Thursday):

- Gary Kubic, Council Member Alice Howard, Tony Criscitiello, Phil Foot and Port Royal Town Manager Van Willis re: Property Discussion Shell Point
- Gary Kubic, Suzanne Gregory and Colin Kinton re: Potential Traffic Engineer Hire
- Council Member Jerry Stewart, Alicia Holland and Beaufort County School District Representatives Dr. Jeffrey Moss, Superintendent and Tonya Crosby, CFO re: School District Budget

May 5, 2017 (Friday):

- Meeting with Hakim Bayyoud
- Allison Coppage and Christopher Inglese re: SCACA Leadership Transitioning